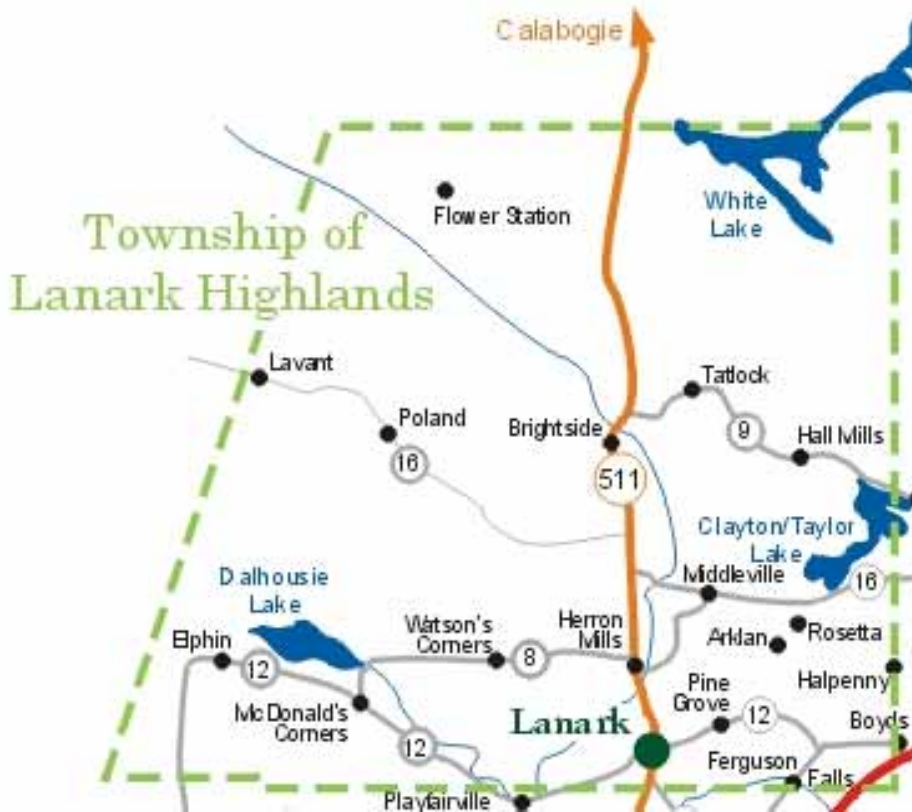




The Corporation of
THE TOWNSHIP OF LANARK HIGHLANDS

LANARK HIGHLANDS
Police Services Board
2009 Annual Report





2008 Annual Report – Table of Contents

Table of Contents

Overview.....	2
Business Plan.....	3
Objectives	
Commitments	
Protocols.....	4
Consultation Activities.....	5
Policing Contract.....	6
Accomplishments.....	6
Challenges.....	8
Conclusion.....	8
Schedule “A”: 2009 Statistical Information.....	9
Schedule “B”: Crime Stoppers Stats.....	10
Schedule “C”: 2006 – 2009 OPP Costing Summary.....	12
Board Contact Information.....	13

2009 Annual Report – Overview

Overview

The Lanark Highlands Police Services Board’s “Protocol for Sharing Information” requires the Board to provide an annual report to Council by June 1st of the following year for information.

Business Plan

The Lanark Highlands Police Services Board is required under the Police Services Act to prepare a Business Plan, which outlines the Mission, Values and Objectives of the Board. The current plan is in place for the years 2007-2010. A copy of the Business Plan is available at the Municipal Office or can be viewed on the Township's website.

Objectives

The primary objectives of the Lanark Highlands Police Services Board shall be:

1. To enhance accessibility and effectiveness of policing services in the Township of Lanark Highlands.
2. To provide an open, accessible forum with which to strengthen communications with the public on policing activities within the community.
3. To work towards addressing the issues identified and brought forward by members of the community, local government and Police Services as they pertain to Lanark Highlands.
4. To interact with representatives of other jurisdictions (i.e. Municipal, County, Provincial, and Federal) in identifying and solving broader level issues affecting policing in the Township of Lanark Highlands.
5. To continue to lobby the Provincial Government to ensure consistency throughout the Province concerning the proper use of ATV's and ORV's. And to work with partners, particularly the health profession and environmental groups to develop a comprehensive and coherent plan for ATV/ORV use.

Commitments

The Business Plan Commitments are:

- Commitment #1 – To increase police service visibility in Lanark Highlands; as a proactive deterrent to the commission of offences.*
- Commitment #2 – To increase public awareness of youth programs and initiatives: as a proactive deterrent to incidents of mischief in Lanark Highlands.*
- Commitment #3 – To increase the clearance rate of Business and Residential break and enters, within Lanark Highlands.*
- Commitment #4 – To initiate "Preventative Measures" through education to prevent young children from drug use, especially in schools.*

Protocols

The Ministry of Community Safety and Correctional Services has issued guidelines and provided training sessions to Section 10 Boards in Ontario with respect to the roles and responsibilities of the Boards under the Police Services Act and Regulations and has recommended that the Boards in conjunction with the OPP Detachment or Regional Headquarters define their relationships, responsibilities and expectations in formal written protocols. In areas where OPP detachments serve a number of Police Services Boards, the Ministry has recommended the development of standard protocols.

To date the Lanark Highlands Police Services Board has adopted a total of twelve protocols:

1. Protocol for Sharing Information
2. Receiving of Regular Reports on Disclosures and Decisions
3. Review of the Detachment Commander's Administration of Complaints System
4. Monitoring the Performance of the Detachment Commander
5. Participation in the Selection of the Detachment Commander
6. Preparation of a Business Plan
7. Use and Deployment of Electronic Speed Sign
8. Notification of Major Incidents
9. Communications – Media and News Releases
10. Local Policies with Respect to Police Services
11. Records Retention
12. Notification of Marijuana Grow Operations

In addition, the Board developed an "Evaluation Form" to review the performance of the Detachment Commander. This form was successfully used during 2007, and will give the Board a benchmark, thus enabling them to more effectively review the Detachment Commander's performance in the upcoming years. The 2008 and 2009 review is still to be completed as the Detachment Commander has been on an alternate assignment for the past year.

Consultation Activities

Lanark County Association of Police Services Boards

The Board continues to be involved with the Lanark County Association of Police Services Boards. This group is seen as an essential tool in both training and maximizing purchasing power. This group is not a legal binding group but a cooperative forum for discussion among Lanark County Police Services Boards on common issues. The Joint Board meets on a quarterly basis.

Ontario Association of Police Services Boards (OAPSB)

The Board is a member of the OAPSB. Through this membership the Board receives regular updates on legislation, practices and procedures. Training is also provided at an Annual Conference.

George Braithwaite has been re-elected to a second, one year term on the Board of Directors of the OAPSB. His term of office will extend to April, 2011. His duties include representation of the Police Service Boards in south eastern Ontario under contract to the OPP and participation on committees of the Board.

By virtue of the Lanark Highlands PSB membership with the OAPSB, this membership gives the Board a forum to cause resolutions to both Parliamentary law makers and other Statutes that require change or updates. With the election of a Director from the Lanark Highlands PSB on the OAPSB, gives the Board a unique and leading voice in change and new approaches to policing and board governance.

Ontario Association of Police Services Boards (OAPSB) – Zone 2

The Board is also a member of the OAPSB Zone 2. Through this membership the Board receives regular updates on legislation, practices, procedures and training.

Ontario Regulation 3/99, the Police Adequacy and Effectiveness Regulation requires on-going training in order to provide Police Service Boards the structure and tools they need to ensure delivery of adequate and effective policing services. Attendance at these sessions is important in order to obtain new information and to interact with other Boards in Eastern Ontario.

Policing Contract

The current OPP Policing Contract with the Ministry of Community Safety and Correctional Services commenced in 2004 and expired in November 2009. An extension was granted till the end of February 2010 in order to provide Township Council an opportunity to review the new contract. A representative was invited to make a presentation in March 2009 to Township Council on the new OPP Costing Model and Process. A subsequent meeting was held in January 2010 where the Board presented the new five year Contract to Council. The new Policing Contract was then adopted by Council on March 23rd, 2010 for a period of five years.

Police Service Visibility (Commitment #1)

The OPP has been encouraged to maintain its visibility in the Township through:

- attendance at Township sponsored and community sponsored events;
- attendance at Lake Property Owners' Association Meetings;
- increased R.I.D.E. program, routine marine, snow machine, ATV and road patrols;
- community policing initiatives (ex. Neighbourhood Watch, Cottage Watch).

2009 Accomplishments:

- daily media releases
- 1590 patrol hours in Lanark County
- 281 hours of directed radar patrol
- 30.5 hours of Marine and Snow Vehicle patrol
- Detachment Commander or Staff Sergeant attended every PSB meeting
- Auxiliary Unit attended all major events

Neighbourhood Watch bulletins as provided by the Lanark County OPP Detachment Community Services Officer continue to be regularly updated to the Police Services Board webpage on the Township website and are also included in some Lake Property Owners' Association communications.

An Extended Service Office (ESO) located within the Municipal Office Building was opened in 2007. This office remained open until the end of 2009 at which time the Acting Detachment Commander recommended its closure due to changes in policing protocols and procedures.

The Community Services Officers met with both schools in Lanark – Maple Grove and Sacred Heart. They provided various programs to different grades within the schools.

A school Ball Game & BBQ was held on June 19th, 2009 between the Grade 8 students and members of the OPP and Police Services Board. The entire schools came out to watch the games and join the players for a BBQ lunch. The OPP had on display the Marine Unit, Motorcycle Unit and Crime Stoppers. The entire day was sponsored by local businesses and was a huge success. Another Ball Game & BBQ has been scheduled for 2010 and will take place on June 17th with the addition of the Canine Unit and Emergency Response Team.

Public Awareness of Youth Programs and Initiatives (Commitment #2)

2009 Accomplishments:

- Community Services Officers sat on all youth Committees within Lanark County
- Weekly "From the Desk of the Detachment Commander" articles in local papers outlining preventive measures to deter the offenders from committing the acts
- daily occurrence reporting to all PSB's via email
- Community Services Officers attended all Grade 6 classes in Lanark County to educate students about legal repercussions of damaging property, and the implications

The Police Services area of the Township website was revamped to include additional information for the public's review. There continues to be a section on the Police Services Board which includes an overview of the Board and its members, what a Police Services Board is, Board meeting dates, the agendas and minutes of meetings, the Business Plan and Annual Report. There are also separate sections on 9-1-1, Crime Stoppers, False Alarms and Neighbourhood Watch. Key points of these areas were also contained in the 2009 issue of the Highland Voice in order to capture those residents that may not have access to the internet.

In the fall of 2009, ATV Facts were featured in the Township's weekly 'Municipal Matters' section of the local paper. There were four facts, run for four consecutive weeks, surrounding the rules, regulations, safety equipment and where further information could be obtained. These same facts will be included in the 2010 edition of the Highland Voice.

Clearance Rate of Business and Residential Break & Enters (Commitment #3)

In 2009, there were a total of 27 incidents reported of which 25 are ongoing investigations and 2 have been cleared.

In 2008, there were a total of 25 incidents reported. As of December 31st, 2008, all 25 incidents had ongoing investigations. In 2007, there were a total of 20 incidents, all with ongoing investigations and in 2006 there were a total of 20 incidents with 1 cleared and 19 with ongoing investigations.

2009 Accomplishments:

- Crime Stoppers numbers the best ever
- weekly media releases and radio interviews from the Detachment Commander
- continue with weekly Neighbourhood Watch press releases on occurrences

Preventative Measures (Commitment #4)

Presentations have been provided at Maple Grove and Sacred Heart Schools. By the end of 2010, all Grade 6 students will have received a presentation from the OPP on drug abuse by youth.

The Lanark County Detachment has implemented a high enforcement action team to combat drug use.

2009 Annual Report - Challenges

Challenges

The greatest challenge facing the Board is educating the community on the importance and purpose of a Police Services Board.

The Board made a commitment in 2006 to conduct meetings out in the community. The purpose of these meeting was to give those living in the far outreaches of the Township a sense of inclusion by the Boards presence. To date two meetings have been held in White Lake and Board Member D. Love attended the Dalhousie Lake Cottage Association workshop.

Constables Steve Stressman and Sean Trahan continue to work with area groups to develop new "Neighbourhood Watch/Cottage Watch" areas, by providing assistance and educational materials.

2009 Annual Report - Conclusion

Conclusion

On an ongoing basis and for the past 11 years the Lanark Highlands Police Services Board has focused on establishing an enforceable infrastructure through the development of protocols and reporting mechanisms that would foster greater transparency and accountability between the police, the police services board and the community. We remain committed to these primary goals alongside our Business Plan commitments. Our goal has been to provide the best community policing standards in our County.

All of which is respectfully submitted to Council by:

*The Lanark Highlands Police Services Board:
Chair Bob Fletcher, Council Appointee
Derek Love, Municipal Appointee
George Braithwaite, Provincial Appointee*

Dated: June 3rd, 2010

Statistical Information

This chart provides comparable statistics for the Township for the years 2005, 2006, 2007, 2008 and 2009 for each of the reporting criteria.

LANARK HIGHLANDS POLICE SERVICES BOARD

**Statistical Information
Schedule "A"**

INCIDENT	YEAR				
	2005	2006	2007	2008	2009
Assaults	11	12	9	14	14
Break and Enters	25	20	20	25	27
Theft over \$5,000	3	4	3	1	1
Theft under \$5,000	17	25	22	18	38
Mischief over \$5,000	0	1	1	1	0
Mischief under \$5,000	24	23	27	26	11
Motor Vehicle Collisions	162	147	162	143	135
False Alarms	83	66	98	69	51
Provincial Offence Notices	171	147	214	145	243
Deer/Car Collisions	86	70	70	62	64
Drug Offences				10	9
Contract Hours	5965.00	4988.75	6184.25	6108.25	6441.00

MISSISSIPPI / TAY CRIME STOPPERS 2004 STATS

CASES CLEARED	55
ARRESTS	22
REWARDS PAID	\$10,875.00
PROPERTY RECOVERED	\$21,316.00
NARCOTICS SEIZED	\$515,075.00

MISSISSIPPI / TAY CRIME STOPPERS 2005 STATS

CASES CLEARED	64
ARRESTS	30
REWARDS PAID	\$12,625.00
PROPERTY RECOVERED	\$36,016.00
NARCOTICS SEIZED	\$830,075.00

MISSISSIPPI / TAY CRIME STOPPERS 2006 STATS

CASES CLEARED	87
ARRESTS	43
REWARDS PAID	\$14,875.00
PROPERTY RECOVERED	\$421,166.00
NARCOTICS SEIZED	\$1,060,935.00
TOTAL DOLLAR VALUE	\$1,482,101.00

MISSISSIPPI / TAY CRIME STOPPERS 2007 STATS

CASES CLEARED	103
ARRESTS	61
REWARDS PAID	\$16,975
PROPERTY RECOVERED	\$426,756.00
NARCOTICS SEIZED	\$1,734,055.00
TOTAL DOLLAR VALUE	\$2,160,811.00

MISSISSIPPI / TAY CRIME STOPPERS 2008 STATS

CASES CLEARED	133
ARRESTS	79
REWARDS PAID	\$19,025
PROPERTY RECOVERED	\$472,831.00
NARCOTICS SEIZED	\$1,778,225.00
TOTAL DOLLAR VALUE	\$2,251,056.00

MISSISSIPPI / TAY CRIME STOPPERS 2009 STATS

CASES CLEARED	204
ARRESTS	84
REWARDS PAID	\$20,225
PROPERTY RECOVERED	\$472,831.00
NARCOTICS SEIZED	\$3,472,925.00
TOTAL DOLLAR VALUE	\$3,945,756.00
PRESENTATIONS	17 (2009 ONLY)
PARADES	1

2009 Annual Report – 2006 – 2008 OPP Costing Summary

2006 – 2009 OPP Costing Summary

This chart provides comparable financial information for the provision of policing services for the years 2006, 2007, 2008 and 2009. This financial information also contains the estimated costs and the actual cost.

PROTECTION TO PERSONS AND PROPERTY - POLICING								
2010 BUDGET PROPOSAL - Adopted by PSB - January 2010								
								(as at Dec. 31)
Budget Item	2006 Budget	2006 Actual	2007 Budget	2007 Actual	2008 Budget	2008 Actual	2009 Budget	2009 Actual
EXPENDITURE								
COMMITTEE REMUNERATION								
Salaries & Wages	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 2,000.00	\$ 2,000.00
Honorariums	\$ 2,000.00	\$ 2,975.00	\$ 3,000.00	\$ 2,275.00	\$ 4,200.00	\$ 4,355.00	\$ 3,600.00	\$ 2,825.00
COMMITTEE REMUNERATION	\$ 3,000.00	\$ 3,975.00	\$ 4,000.00	\$ 3,275.00	\$ 5,200.00	\$ 4,355.00	\$ 5,600.00	\$ 4,825.00
MISC-MATERIALS & SUPPLIES								
Office Supplies	\$ 100.00		\$ 50.00	\$ -	\$ 50.00	\$ -	\$ 50.00	
Other/Misc.	\$ 500.00		\$ 200.00	\$ 148.35	\$ -	\$ -	\$ -	\$ -
MISC-SERVICES & RENTS								
Postage & Courier	\$ 50.00		\$ 50.00	\$ -	\$ -		\$ 50.00	
Telephone	\$ 750.00	\$ 126.75	\$ 800.00	\$ 91.80	\$ -		\$ 1,020.00	
Travel Expense	\$ 700.00	\$ 1,516.66	\$ 1,600.00	\$ 1,130.11	\$ 4,500.00		\$ 7,422.00	
Equipment Rentals	\$ 1,500.00		\$ 1,000.00	\$ 2,270.31	\$ -		\$ -	\$ -
Training	\$ 2,000.00	\$ 2,282.99	\$ 2,500.00	\$ 3,431.07	\$ 2,000.00		\$ 1,900.00	
Memberships	\$ 1,000.00	\$ 575.00	\$ 800.00	\$ 575.00	\$ 600.00		\$ 620.00	
Public Information	\$ 1,000.00	\$ 120.69	\$ 500.00	\$ -	\$ 500.00		\$ 500.00	
Transfer to Reserve								
TOTAL MISC.	\$ 7,600.00	\$ 4,622.09	\$ 7,500.00	\$ 7,646.64	\$ 7,650.00	\$ 4,915.00	\$ 11,562.00	\$ 12,059.00
CAPITAL								
TOTAL BOARD EXPENSE	\$ 10,600.00	\$ 8,597.09	\$ 11,500.00	\$ 10,921.64	\$ 12,850.00	\$ 9,270.00	\$ 17,162.00	\$ 16,884.00
PROGRAMS								
R.I.D.E	\$ 4,191	\$ 4,046.02	\$ 4,000	\$ 4,000.00	\$ 3,800.00	\$ 3,800.00	\$ 7,200.00	\$ 7,200.00
OPP AGREEMENT								
OPP Contract	\$ 470,800	\$ 429,992.00	\$ 458,461	\$ 432,925.00	\$ 468,505.00	\$ 468,504.00	\$ 468,883.00	\$ 468,888.00
Additional Policing	\$ 10,000	\$ 12,500.00	\$ 10,000		\$ -	\$ -	\$ -	\$ -
TOTAL POLICING	\$ 480,800	\$ 442,492.00	\$ 468,461.00	\$ 432,925.00	\$ 468,505	\$ 468,504.00	\$ 468,883.00	\$ 468,888.00
TOTAL EXPENDITURE	\$ 495,591.00	\$ 455,135.11	\$ 483,961.00	\$ 447,846.64	\$ 485,155.00	\$ 481,574.00	\$ 493,245.00	\$ 492,972.00
REVENUE								
Transfer from Reserve			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CRF Funding	\$ 276,390	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
POA Fines	\$ 50,000	\$ 40,000.00	\$ 40,000	\$ 30,000.00	\$ 34,000.00	\$ 40,995.00	\$ 30,000.00	\$ 52,131.00
RIDE Grant	\$ 4,191	\$ 4,046.02	\$ 4,000	\$ 4,000.00	\$ 3,800.00	\$ 3,800.00	\$ 7,200.00	\$ 7,200.00
Recoverable Expenses	\$ 4,000	\$ 4,443.85	\$ 5,000	\$ 4,000.00	\$ 4,000.00	\$ 4,435.00	\$ 4,000.00	\$ 3,607.00
TOTAL REVENUE	\$ 334,581.00	\$ 48,489.87	\$ 49,000.00	\$ 38,000.00	\$ 41,800.00	\$ 49,230.00	\$ 41,200.00	\$ 62,938.00
NET POLICING COSTS	\$ 161,010.00	\$ 406,645.24	\$ 434,961.00	\$ 409,846.64	\$ 443,355.00	\$ 432,344.00	\$ 452,045.00	\$ 430,034.00

Board Contact Information

The Corporation of the Township of Lanark Highlands
Police Services Board
Amanda Mabo, Secretary
75 George Street
Lanark, ON K0G 1K0

Telephone: 613-259-2398 ext. 231
1-800-239-4695

Fax: 613-259-2291

Email: clerk@lanarkhighlands.ca

Website: www.lanarkhighlands.ca