

TOWNSHIP OF LANARK HIGHLANDS

COMMITTEE of the WHOLE MINUTES

Date: June 17 2008

Location: Municipal Council Chambers, 75 George Street, Lanark ON K0G 1K0

COUNCIL MEMBERS PRESENT:

Bob Fletcher
Bob Sutcliffe
Bruce Horlin
Peter McLaren
Tom Lalonde
Brian Stewart

COUNCIL MEMBERS ABSENT:

Leonard Echlin

STAFF PRESENT:

Laurie Cordick, Deputy Clerk
Janie Laidlaw, Administrative Assistant
Robert Bunker, Treasurer
Glen Kargus, Superintendent of Public Works

OTHERS PRESENT: Peter Wand, Lanark Era Reporter

CHAIRPERSON: B Horlin called the meeting to order at 2:30
A quorum was present

1 ADDITIONS & ADOPTION OF AGENDA

- a) B Fletcher
- b) B Sutcliffe – Galbraith Road
- c) B Horlin – Snye Road Waste Site

Motion CoW #2008-06-71

Moved by T Lalonde

Seconded by B Fletcher

THAT the agenda be adopted as presented and amended.

ADOPTED

2 DECLARATION OF PECUNIARY INTEREST and THE GENERAL NATURE THEREOF

None declared

3 ADOPTION OF MINUTES

Motion CoW#2008-06-72

Moved by T Lalonde

Seconded by B Sutcliffe

THAT the minutes of May 27 2008 be adopted as printed and circulated.

ADOPTED

Motion CoW#2008-06-73

Moved by B Sutcliffe

Seconded by T Lalonde

THAT the Public Works Waste Management Report of May 5 2008 be approved and forwarded to Council.

ADOPTED

4 DELEGATIONS / DISCUSSION ITEMS

4.1 Roads Department

a) Monthly Road Department Report – G Kargus

Motion CoW#2008-06-74

Moved by B Sutcliffe

Seconded by B Stewart

THAT the Superintendent of Public Works proceed with applying calcium for the additional requests in hardship cases. **ADOPTED**

G Kargus reported that the roadside mowing contract expires in 2008.

B Sutcliffe reported on a meeting with the residents on Gailbraith Road.

Committee discussed damage claims for cars, arising from people visiting the waste sites.

b) Use of Unopened Road Allowance – Marcantonio

Motion CoW#2008-06-75

Moved by B Stewart

Seconded by B Fletcher

THAT a By-law be drafted to enter into an agreement with Antonio and Nicole Marcantonio to use the unopened allowance for road between Concession 3 and 4 at Lot 11 geographic Township of Dalhousie. **ADOPTED**

c) Request for reduction of Road Widening Requirements – Rodgers Road (Lanark Township)

Motion CoW#2008-06-76

Moved by P McLaren

Seconded by T Lalonde

THAT in response to a request for reduction of road widening requirements on Rodgers Road, a 5m road widening is required as per the requirements of the Official Plan. **ADOPTED**

4.2 Waste Department

a) Monthly Waste Department Report – G Kargus
Report provided for information purposes

b) Draft RFP – Waste Management

Motion CoW#2008-06-77

Moved by P McLaren

Seconded by B Stewart

THAT Committee move “in camera” at 3:28 p.m. to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees; **AND THAT** the Deputy Clerk, SPW, Admin Assistant and Treasurer remain in the room. **ADOPTED**

Committee rose at 4:00 p.m.

Rise and Report

That staff proceed as directed, and bring RFP forward for public discussion at the July 2 2008 Committee of the Whole meeting.

c) GPS/Glenn

Motion CoW#2008-06-78

Moved by P McLaren

Seconded by B Stewart

THAT Committee move “in camera” at 4:37 p.m. to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees;
AND THAT the Deputy Clerk, SPW, Admin Assistant and Treasurer remain in the room.

ADOPTED

Committee rose at 4:52 p.m.

Rise and Report

Motion CoW#2008-06-79

Moved by B Fletcher

Seconded by B Stewart

THAT the Superintendent of Public Works continue to process the information for PSAB;
THAT the Superintendent of Public Works and the Treasurer update Council monthly in accordance with the budget;

AND THAT the Superintendent of Public Works be allowed to bank the hours worked on the PSAB data collection and carry forward.

ADOPTED

d) Watson’s Corners Waste Site

Motion CoW#2008-06-80

Moved by B Stewart

Seconded by P McLaren

THAT Committee move “in camera” at 4:56 p.m. to address a matter pertaining to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

AND THAT the Deputy Clerk, SPW, Admin Assistant and Treasurer remain in the room.

ADOPTED

Committee rose at 5:13 p.m.

Rise and Report

Motion CoW#2008-06-81

Moved by B Fletcher

Seconded by B Sutcliffe

THAT a letter be forwarded to the Ministry of the Environment, requesting an extension while waiting on the approval of the material for the waste site;

AND THAT the Ministry be asked to advise Council if there is any pre-knowledge that the material will not be acceptable;

AND THAT staff investigate the cost difference between OMYA materials and clay.

ADOPTED

4.3 Water and Sewer

a) Project Update – A Knowles
Report provided for information purposes.

Motion CoW#2008-06-82

Moved by P McLaren

Seconded by B Sutcliffe

THAT the following firms be asked to submit proposals for the design of the Water/Sewer System:

- CH2M Hill with J. L. Richards as partners
- Stantec with McIntosh-Perry as partners;

AND THAT this recommendation be forwarded to Council on June 17 2008. **ADOPTED**

Motion CoW#2008-06-83

Moved by B Fletcher

Seconded by T Lalonde

THAT Committee move “in camera” at 5:17 p.m. to address a matter pertaining to a proposed or pending acquisition or disposition of land by the municipality or local board;

AND THAT the Deputy Clerk, SPW, Admin Assistant and Treasurer remain in the room.

ADOPTED

Committee rose at 5:23 p.m.

Rise and Report

That the Township Solicitor proceed as directed

4.4 Mississippi-Rideau Source Water Protection Committee – Comments from Municipalities are due by June 20 2008.

Motion CoW#2008-06-84

Moved by B Fletcher

Seconded by B Sutcliffe

THAT Committee is in favour of the draft Terms of Reference for the Mississippi-Rideau Source Water Protection Committee and are aware that it is a working document.

ADOPTED

4.5 Senior of the Year selection

The name of the Senior of the Year will be announced at the June 17 2008 Council meeting, and the plaque will be presented at the July 2 2008 Council meeting.

4.6 Ontario Build Grant – update

Motion CoW#2008-06-85

Moved by B Fletcher

Seconded by P McLaren

THAT Committee move “in camera” at 5:24 p.m. to address a matter pertaining to a proposed or pending acquisition or disposition of land by the municipality or local board;

AND THAT the Deputy Clerk, SPW, Admin Assistant and Treasurer remain in the room.

ADOPTED

Committee rose at 5:36 p.m.

Rise and Report

That staff proceed as directed

5 COMMUNICATIONS

5.1 Wanda Dowdall - request for use of hydro and water at municipal office for a fundraising BBQ and car wash on June 21, 2008.

Motion CoW#2008-06-86

Moved by B Sutcliffe

Seconded by B Fletcher

THAT permission be granted to Wanda Dowdall to use the hydro and water at the municipal office for a fundraising BBQ and car wash on June 21 2008;

AND THAT this recommendation be forwarded to Council for approval. **ADOPTED**

5.2 Perth & District Little League/Minor Provincial Baseball Championship – request for donation to assist with putting on tournament.

Motion CoW#2008-06-87

Moved by B Fletcher

Seconded by B Stewart

THAT Committee defer a decision until further information is obtained. **ADOPTED**

5.3 Mark Tritton – request for donation of money or prize for fundraising golf tournament at Timber Run on July 20, 2008.

Motion CoW#2008-06-88

Moved by B Fletcher

Seconded by B Sutcliffe

THAT Committee defer a decision until the July 2 2008 Committee of the Whole meeting. **ADOPTED**

6 NEW / UNFINISHED BUSINESS

P McLaren - Canoe the Clyde for Cancer – August 16 2008
B Stewart – Youth Centre fundraiser – raffle tickets available

6 NEXT MEETING

Wednesday July 2 2008 at 2:30 p.m.

7 ADJOURNMENT

Motion CoW#2008-06-89

Moved by B Fletcher

Seconded by B T Lalonde

THAT the meeting to now adjourn 5:37 p.m. **ADOPTED**

Chair – L Echlin

Deputy Clerk – L Cordick