



Tuesday, April 21st, 2009

2:30 p.m.

**Lanark Highlands Municipal Office - 75 George Street, Lanark, Ontario
Council Chambers**

**2:30 p.m. Committee of the Whole*

**5:30 p.m. Dinner Break*

**7:00 p.m. Council*

Chair, Deputy Mayor Bruce Horlin

1. CALL TO ORDER

2. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

3. APPROVAL OF MINUTES

Suggested Motion:

*“**THAT**, the minutes of the Committee of the Whole Committee meeting held on April 7th, 2009 be approved as circulated.”*

4. APPROVAL OF AGENDA

Suggested Motion:

*“**THAT**, the agenda be adopted as presented.”*

5. DELEGATIONS & PRESENTATIONS

i) 2008 Watsons Corners Waste Site – Hydro-Geological Assessment Report.

Jacques Sauriol, Stantec (formerly Jacques Whitford)

Suggested Forthwith Motion:

*“**THAT**, Stantec (formerly Jacques Whitford) be authorized to forward the Annual Report for the Watsons Corners landfill site within the Township of Lanark Highlands to the Ministry of Environment that was presented at the Committee of the Whole meeting on April 21st, 2009.”*

6. COMMUNICATIONS

- i) **09-01-16 Councillor Communication Package – cover sheet – attached, page 7.**

Suggested Motion:

“THAT, the communication items for the April 21st, 2009 Committee of the Whole Committee meeting be received for information only.”

7. REPORTS

- i) **Report #PWWM-07-2009 Sewer & Water Project Update – attached, page 10.**
David Riis, Township Engineer.

Suggested Motion:

“THAT, Report #PWWM-07-2009 Sewer & Water Project Update be received for information.”

- ii) **Report #PWWM-08-2009 Request to Reduce Speed Limit within Rosetta from 80km/hr to 50 km/hr and Place a “Village of Rosetta” sign at each of the Three Entrances Leading into the Area - attached, page 12.**
Scott Cameron, Public Works Superintendent.

Suggested Motion:

“THAT, the request from the residents of Rosetta to reduce the speed limit within the built up area of Rosetta from 80 km/hr to 50 km/hr and place the speed limit signs at all three entrances into Rosetta, in accordance to the specifications within the Highway Traffic Act, be approved;

THAT, the necessary by-law be presented at the May 12th, 2009 Township Council meeting;

AND THAT, the placement of three “Rosetta” signs located at each of the three entrances into the built up area be approved.”

- iii) **Report #CBO-05-2009 Building Department Report – February 2009 – attached, page 18.**
Phil Borrowman, Chief Building Official.

Suggested Motion:

“THAT, Report #CBO-05-2009 Building Department Report – February 2009 be received for information.”

- iv) **Report #CBO-06-2009 Building Department Report – March 2009 – attached, page 20.**
Phil Borrowman, Chief Building Official.

Suggested Motion:

“THAT, Report #CBO-06-2009 Building Department Report – March 2009 be received for information.”

- v) **CBO Report - Halls Capital Improvements – attached, page 22.**
Phil Borrowman, Chief Building Official.

Suggested Motion:

“THAT, the CBO Report – Halls Capital Improvements be received for information.”

- vi) **Report #FIN-03-2009 Grant Funding – attached, page 24.**
Robert Bunker, Treasurer.

Suggested Forthwith Motion:

“THAT, any unbudgeted expenses incurred during the fiscal year for the purpose of satisfying any grant application funding obligations be paid from the Working Fund Reserve;

THAT, the total amount of the funds spent to receive grant funding appear as a budgeted reimbursement to the Working Fund Reserve in the following year;

AND THAT, Council give prior approval of any expense to be incurred to receive grant funding.”

- vii) **Report #FIN-04-2009 Lanark Highlands Youth Centre Mortgage – to be distributed at the meeting.**
Robert Bunker, Treasurer.

- viii) **Report #C-05-2009 Council Meals – to be distributed at the meeting.**
Amanda Mabo, Clerk/Deputy CAO.

- ix) **Report #CAO-07-2009 Request from the Town of Perth for Court Security Contribution – attached, page 26.**
Tom Derreck, Chief Administrative Officer.

Suggested Forthwith Motion:

“THAT, the Treasurer advise the Town of Perth that the Township of Lanark Highlands will not be making a contribution to offset the cost of court services.”

- x) **Report #CSC-XX-2009 Open Space Maintenance in Lanark Village – to be distributed at the meeting.**
Beth Peterkin, Community Services Coordinator.
- xi) **Report #CSC-XX-2009 Supply of Hanging Baskets and Flowers in Lanark Village – to be distributed at the meeting.**
Beth Peterkin, Community Services Coordinator.
- xii) **Report #CSC-XX-2009 Grass Cutting and Park Maintenance at Robertson Lake – to be distributed at the meeting.**
Beth Peterkin, Community Services Coordinator.

8. IN-CAMERA ITEMS

- i) **CONFIDENTIAL: Property Purchase - Middleville Community Centre.**
Tom Derreck, Chief Administrative Officer.

Suggested Motion:

“THAT, the Committee move “in camera” at ____ p.m. to address a matter pertaining to a proposed or pending acquisition or dispersion of land by the municipal or local board;

AND THAT, T. Derreck, Chief Administrative Officer; A. Mabo, Clerk/Deputy CAO; R. Bunker, Treasurer and B. Peterkin, Community Services Coordinator remain in the room.”

- ii) **CONFIDENTIAL: Report #CAO-06-2009 Joint Hiring of a Planner.**
Tom Derreck, Chief Administrative Officer.

Suggested Motion:

“THAT, the Committee move “in camera” at ____ p.m. to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees;

AND THAT, T. Derreck, Chief Administrative Officer; A. Mabo, Clerk/Deputy CAO and R. Bunker, Treasurer remain in the room.”

9. NEW/OTHER BUSINESS

None.

10. DEFERRED ITEMS

**The following items will be discussed at the next and/or future meeting:*

- **2008 Employee Service Awards.**
- **Report #FIRE-XX-2009 Admin Review Plan of Action.**
Gord Kemp, Fire Chief.
- **Report #PWWM-XX-2009 Illegal Dumping Fines.**
Scott Cameron, Public Works Superintendent.
- **Wabalac Road Warriors.**

11. ADJOURNMENT

COMMUNICATIONS

COUNCILLOR COMMUNICATION PACKAGE

April 16, 2009

1. **Lanark Highlands Youth Centre:** Meet & Greet and AGM on April 22, 2009 – *attached, page 3.*
2. **Champlain Local Health Integration Network (LHIN):** LHIN's 2010-2013 Strategic Plan Meeting Dates – *attached, page 4.*
3. **Valley Heartland CFDC:** EDO Session on April 24th, 2009 – *attached, page 5.*
4. **Township of Lanark Highlands Media Release:** New Chain of Office - *attached, page 6.*
5. **Lanark County Media Release:** County Achieves for Minimal Increase with 2009 Budget – *attached, page 8.*
6. **Ministry of Community Safety and Correctional Services:** Acknowledgment of Completing all Mandatory Emergency Management Activities in 2008 – *attached, page 10.*
7. **AMO Alert No. 09/020:** Energy Minister Extends Deadline for Public Sector Regulated Price Plan Eligibility – *attached, page 11.*
8. **AMO Alert No. 09/022:** AMO Position on Bill 150, Green Energy and Green Economy Act – *attached, page 13.*
9. **AMO Alert No. 09/023:** Canada and Ontario Launch Intake 2 of BCF Communities Component and Application Process for Infrastructure Stimulus Fund – *attached, page 15.*
10. **OGRA Heads Up Alert:** Intake Two of the Communities Component is Now Available – *attached, page 17.*
11. **Ontario Tourism:** Ontario Festivals and Events Get a Boost – *attached, page 19.*
12. **AMO:** 2009 Annual Conference Preview – *attached, page 20.*
13. **Ministry of Citizenship and Immigration:** 2009 Lincoln M. Alexander Award - *attached, page 21.*
14. **Big Brothers Big Sister of Lanark County:** April 16, 2009 Newsletter – *attached, page 22.*
15. **Big Brothers Big Sisters:** Golf for Kids 2009 – *attached, page 25.*

16. **Local Authority Services (LAS) FYI No: 09-001:** Interval Meter Program Now Available – *attached, page 28.*
17. **National Farmers Union:** Take Action Request re Prison Farm Closure – *attached, page 32.*

REPORTS

**THE CORPORATION OF THE
TOWNSHIP OF LANARK HIGHLANDS**

COMMITTEE OF THE WHOLE

April 21, 2009

Report #PWWM-07-2009
of the Township Engineer

SEWER & WATER PROJECT UPDATE

“**THAT**, Report #PWWM-07-2009 Sewer & Water Project Update be received for information.”

Design Process

The TAC met with Ch2mhill and MOE on 9 April to clarify the way ahead. Ch2mhill was advised that invoices would be paid upon receipt and that all holds on design were lifted. Ch2mhill will produce a revised design schedule. Public Meeting #2 has been tentatively scheduled for Monday, 22 June. This will be combined with the ESR Addendum public meeting.

Limits of Service. The limits of service shown on the Property Report are to be used for the design of the water and sewer piping for this project. The Service Area, to be set out in the Official Plan, will define the area within which all serviced buildings could be required to hook up to water and sewer as development takes place. Stantec (Pierre Mercier) says he will have the proposed service area to the Township by April 18th. Council will then need to decide if any exceptions will be allowed as some villagers at a lengthy distance from the road have asked for exemption from hookup to the water and sewer system.

Forcemain. A map showing the approximate location of the NWC WWTP was tabled. The location is very close to where a mechanical plant would be located should we be required to go this route. Therefore, at this time the forcemain can be routed to a common point at the southeast corner of the site. A map showing the proposed forcemain will be sent to Ch2mhill. The Township will approach property owners regarding required easements.

Easement Requirements Letters were sent to all property owners involved, a number of meetings were held and any conditions stipulated are being reviewed. To date there appears to be no opposition to easements. A final report should be available by 25 April.

NWC Proposal The ESR Addendum is being re-written and will be submitted to MOE Kingston again for review. In addition a package is being forwarded to MOE Approvals Branch in Toronto for their review. I hope to have responses from them by the middle of May.

Mechanical Plant to the Clyde We are still awaiting a meeting with MOE regarding the assimilative study by Ch2mhill.

David Riis
Township Engineer
15 April, 2009

T. Derreck, CAO

**THE CORPORATION OF THE
TOWNSHIP OF LANARK HIGHLANDS**

COMMITTEE OF THE WHOLE

April 21st, 2009

Report #PWWM-08-2009
of the Public Works Superintendent

REQUEST TO REDUCE SPEED LIMIT WITHIN ROSETTA

From 80 km/hr to 50 km/hr

and

**PLACE A “VILLAGE OF ROSETTA” SIGN AT EACH OF THE THREE ENTRANCES
LEADING INTO THE AREA**

STAFF RECOMMENDATION

“**THAT**, Council approves the request from the residents of Rosetta to reduce the speed limit within the built up area of Rosetta from 80 km/hr to 50 km/hr and place the speed limit signs at all three entrances into the Rosetta, in accordance to the specifications within the Highway Traffic Act;

AND THAT, Council approve the placement of three “Rosetta” signs located at each of the three entrances into the built up area.”

BACKGROUND

Council received a letter on December 26th 2008, from concerned residents on Purdy Road to place speed limit signs on Purdy Road from Rosetta Road to Wolf Grove Road. Their concerns are that some cars travelling fast on this road would not slow down when they passed children riding their bikes, people walking dogs or just walking down the road. One of the family’s dogs was killed on the road this winter.

The issue was discussed at Council on March 26th 2009, and it was deferred to have the residents reconsider the option of reducing the speed limit from 80 km/hr to 50 km/hr within the built up area of Rosetta, which would include the portion of Purdy Road discussed in the letter dated December 26th 2008.

Staff received a subsequent letter (ATTACHMENT “C”) signed and dated April 1st 2009 from a number of residents requesting that the speed limit be reduced to 50km/hr to 80 km/hr and in addition they would also like to see “Village of Rosetta” signs placed at the three entrances into the built up area.

DISCUSSION

According to the Highway Traffic Act, Section 128 (1) (b), that the maximum speed on Township roads is 80 km/hr unless posted otherwise, and that the maximum speed in a built-up area is 50km/hr unless otherwise posted. The portion of roadways at the intersection of Rosetta Road and Purdy Road, within the built up area of Rosetta, meets the definition within the HTA to be designated as a built-up area; therefore the maximum speed limit within Rosetta should be reduced to 50km/hr. This issue was discussed at the Police Services Board meeting held on April 14th 2009, and it was concluded that staff proceed with the speed reduction as requested by the residents of Rosetta.

Staff feels that the built up area called Rosetta does not meet the definition of a "Village". Therefore, the identification signage requested by the residents for this area should just read "Rosetta" not "Village of Rosetta" (see attachment "B")

OPTIONS CONSIDERED

Option #1 –Deem Rosetta a built up area as defined within the Highway Traffic Act, and have the speed limit reduced from 80 km/hr to 50 km/hr, and have the appropriate signage installed as shown on "Attachment A", and install the identification signs "Rosetta" at the three entrances just past each new speed limit sign.

Option #2 – Deem the hamlet of Rosetta as a built up area as defined within the Highway Traffic Act, and have the speed limit reduced from 80 km/hr to 50 km/hr, and have the appropriate signage installed as shown on "Attachment A", and not install the identification signs "Rosetta" at the three entrances.

FINANCIAL IMPLICATIONS

Option #1 –New speed limit signage with posts installed = approx. \$800
Three new "Rosetta" identification signs= approx. \$750
Total \$1,150

Option #2 - New speed limit signs with posts installed = approx. \$800

CONCLUSIONS

Staff recommendation is to adopt Option #1

ATTACHMENTS

“A” Map of Rosetta and new signage locations

“B” Rosetta Sign

“C” Letter April 1st 2009 Rosetta Residents

Prepared and Submitted By:

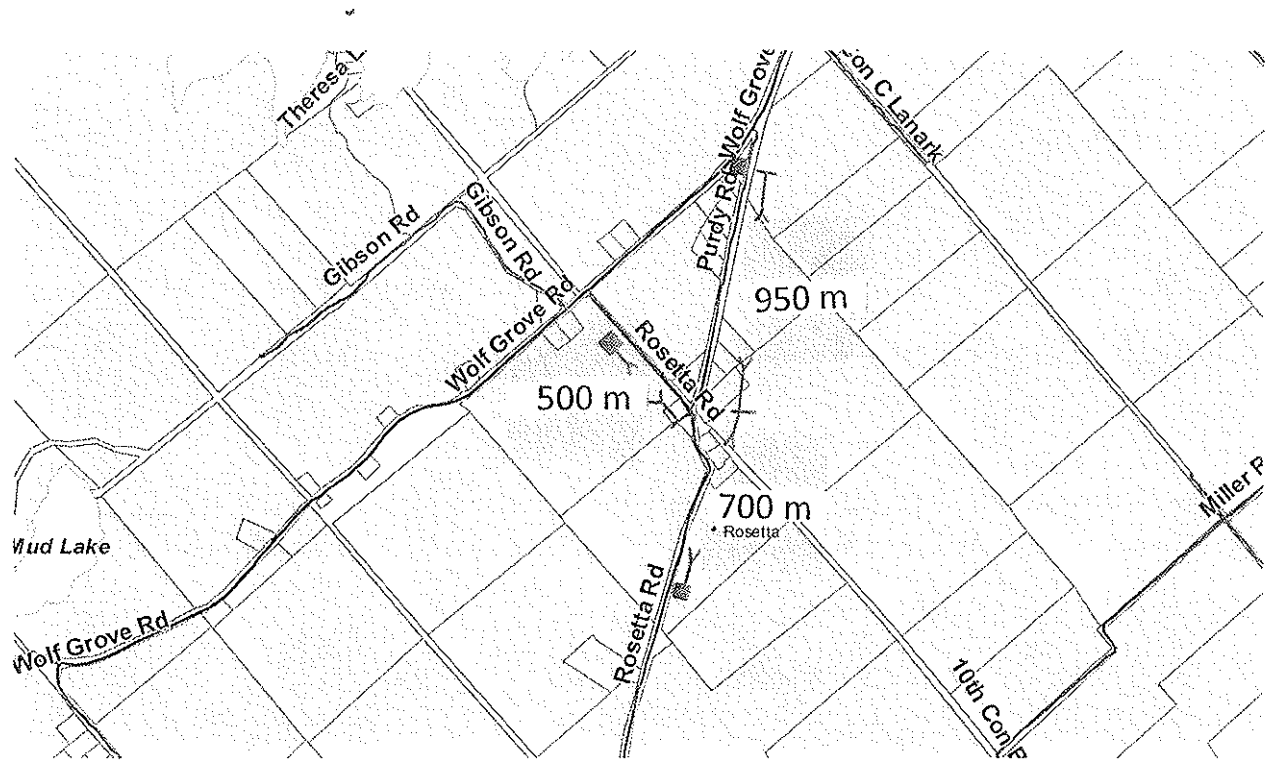
Approved for Submission By:

**Scott Cameron,
Superintendent of Public Works**

**Tom Derreck,
Chief Administrative Officer**

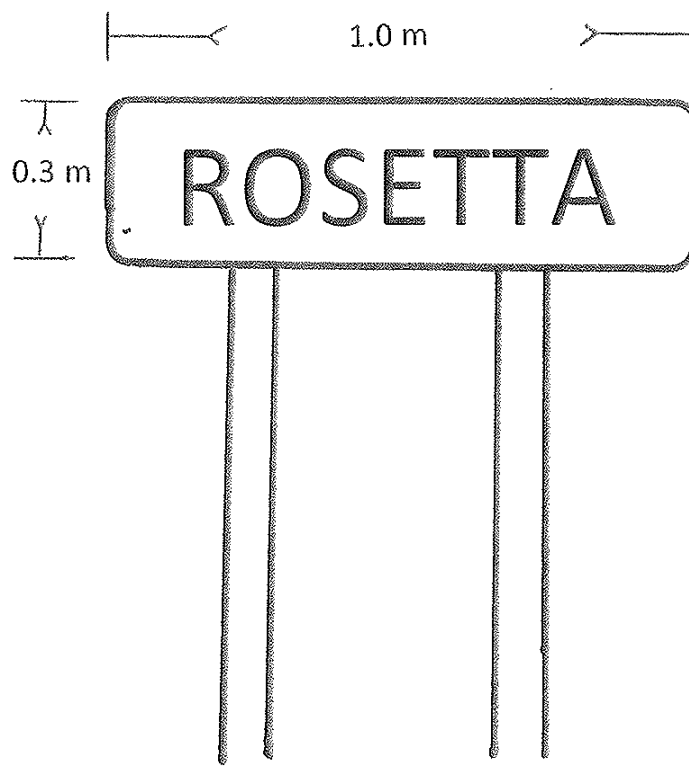
ROSETTA

50KM/HR SPEED LIMIT SIGN LOCATIONS



■ - new 50 km/hr speed limit sign

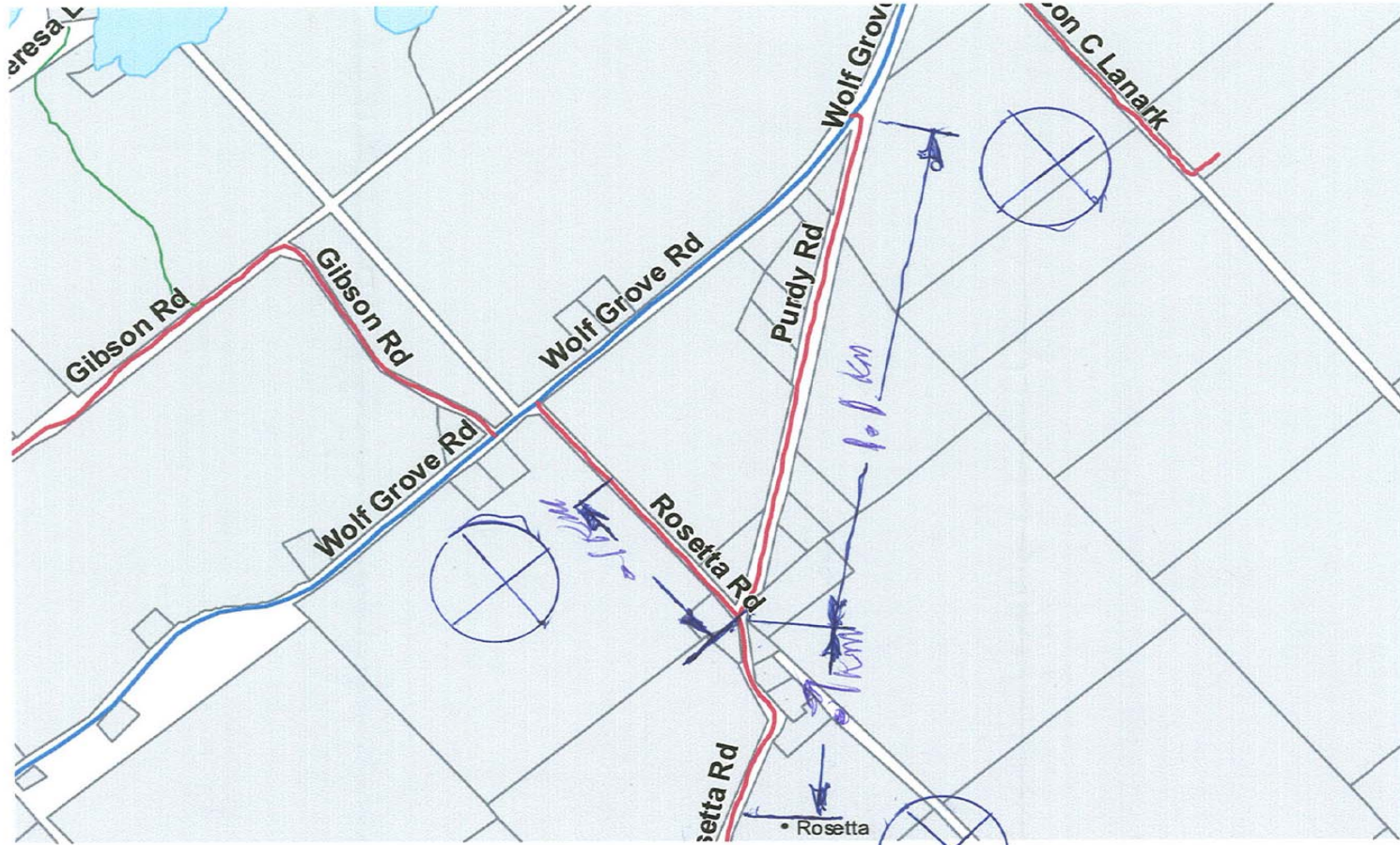
ATTACHMENT "B"



IDENTIFICATION SIGN FOR ROSETTA

ATTACHMENT

APR 1 / 2009



planned

PURDY ROAD

20 of 27

VILLAGE SIGN
50KM SPEED
SIGN

17 of 27

**THE CORPORATION OF THE
TOWNSHIP OF LANARK HIGHLANDS**

COMMITTEE OF THE WHOLE

April 9th, 2009

Report #CBO-05-2009
of the Chief Building Official

BUILDING DEPARTMENT REPORT – FEBRUARY 2009

STAFF RECOMMENDATION(S)

“THAT, Report #CBO-05-2009 Building Department Report - February 2009, be received for information.”

**BUILDING INSPECTION SERVICE
to February 28th, 2009**

	Feb 2008	Feb 2009	2008 to Feb 28	2009 to Feb 28
Permit Revenue	\$883	\$842	\$3,014	\$3,517
Number of Permits	5	5	11	11
Building Value	\$18,800	\$103,800	\$134,300	\$311,300
New Housing Starts	0	0	0	1

Building Permit Summary

SFD		Deck	
Seasonal Dwellings		Foundation	
Hunt Camps		Occupancy Permits	
Additions	1	Garage/workshop	1
Mobile /Modular		Boat House	
Renovations	1	Shed	1
Repairs		Gazebo	
Porch/roof over		Demolition	
Tent		Wood Burning Appliance	
Swimming Pool		Re-Use Centre	
Commercial		Agricultural	1

2008-152	Wayne McInnes	1135 6th Con A Dalhousie	Garage
2009-005	David Rintoul	71 Owen Street	Addition
2009-006	Middleville Agr. Society	4189 Wolf Grove Road	Renovation
		89 Paul	
2009-007	1419080 Ontario Inc.	Drive	Shed
2009-008	Charlie Quinn	1240 Ferguson Falls Road	Agr. Shed

Prepared and Submitted By:



**Janie Laidlaw,
Planning Assistant**

Approved for Submission By:



**Phil Borrowman,
Chief Building Official**



**Tom Derreck,
Chief Administrative Officer**

**THE CORPORATION OF THE
TOWNSHIP OF LANARK HIGHLANDS**

COMMITTEE OF THE WHOLE

April 9th, 2009

Report #CBO-06-2009
of the Chief Building Official

BUILDING DEPARTMENT REPORT – MARCH 2009

STAFF RECOMMENDATION(S)

“THAT, Report #CBO-06-2009, Building Department Report - March 2009, be received for information.”

**BUILDING INSPECTION SERVICE
to March 31, 2009**

	Mar 2008	Mar 2009	2008 to Mar 31	2009 to Mar 31
Permit Revenue	\$420	\$3,277	\$3,434	\$6,794
Number of Permits	3	11	14	22
Building Value	\$51,500	\$488,800	\$185,800	\$800,100
New Housing Starts	0	2	0	3

Building Permit Summary

SFD	2	Deck	1
Seasonal Dwellings		Foundation	
Hunt Camps		Occupancy Permits	
Additions		Garage/workshop	3
Mobile /Modular		Boat House	
Renovations		Shed	
Repairs		Gazebo	
Porch/roof over	1	Demolition	
Tent		Wood Burning Appliance	2
Swimming Pool	1	Re-Use Centre	
Commercial	1	Agricultural	

Louise Morin	5361 Highway 511	Pool
Donald Patterson	354 Lakeshore Drive	Garage
Stephen Rice	9873 Highway 511	Porch
Peter Monahan	154 Purdon Lane	Garage
Kathryn Williams	981 11th Con Dalhousie	Commercial addition
Robert Henderson	236 10th Con A Lanark	Wood Burning Appliance
Art Scott	89 Paul Drive	Garage
Donald McGinnis	1178 Upper Perth Road	SFD

Elizabeth Sewell	2301 Proulx Lane	Wood Burning Appliance
Gail Campbell	162 Clyde Forks Road	Deck
Brian Lee	Highway 511	SFD

Prepared and Submitted By:



**Janie Laidlaw,
Planning Assistant**

Approved for Submission By:



**Phil Borrowman,
Chief Building Official**



**Tom Derreck,
Chief Administrative Officer**

Memorandum

To: Rob Bunker
CC: Tim Simpson
From: Phil Borrowman
Date: February 9, 2009
Re: Community Halls Capital Fund Request (*Draft Copy Only*)

Rob: Below is the request for Community Hall Capital projects for 2008.

South Lavant

Note: There is no request for capital funding by South Lavant for the year 2009.

Hopetown

1) To buy paint and pay for labor for interior ceiling, walls and floor.....\$ 1200.00 + GST

Mera (McDonald's Corners)

1) Repair vinyl siding.....\$ 500.00 + GST

Lanark Youth Center

1) Install stainless steel liner in masonry chimney..... \$ 1000.00 + GST
2) Install a sulfur /iron treatment system to purify water \$ 2000.00 + GST

Lanark Museum

1) No request at this time

North Lavant

1) To upgrade the insulation.....\$ 2,500.00 + GST

4 SUPPLIES REPAIR, ETC.

*advised Re
7,500.00 Feb.*

Watson's Corners CC

1) Replace the propane hot water tank...(regular system).....\$ 1900.00 +GST
(hot water on-demand system).....2900.00 + GST)
2) Replace existing toilet fixture with new high profile model for accessibility ...\$ 700.00 + GST

Note: Actual quote for propane hot water tank was received from Dr. Comfort on Jan. 14/08.

Middleville Museum

- 1) Replace 3 windows on north side of building.....\$(price to come)
- 2) Concrete floor in storage shed.....\$(price to come)

Middleville C. C.

- 1) To replace the existing toilet fixtures including lavatories.....\$ 1500.00 + GST

**THE CORPORATION OF THE
TOWNSHIP OF LANARK HIGHLANDS**

COMMITTEE OF THE WHOLE

April 21, 2009

Report #FIN-03-2009
of the Treasurer

GRANT FUNDING

STAFF RECOMMENDATION(S)

“THAT, Any unbudgeted expenses incurred during the fiscal year for the purpose of satisfying any grant application funding obligations be paid from the Working Fund Reserve.

THAT, The total amount of the funds spent to receive grant funding appear as a budgeted reimbursement to the Working Fund Reserve in the following year.

THAT, Council give prior approval of any expense to be incurred to receive grant funding.

DISCUSSION

At any point during a fiscal year there may be opportunities that arise giving the Township the chance to apply for and receive grant funding for various projects.

In many cases these opportunities are unknown at the time the Township budget is being developed.

It is generally not good practice to budget for unknown events or items on the basis that they may occur. This diverts limited funds away from other areas within the budget, possibly limiting a provided or required service.

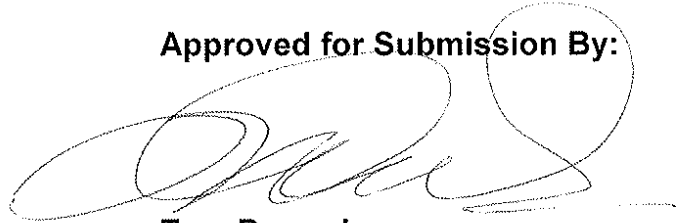
When and if these unknown opportunities do arise, Council has the chance to examine the merits of each one. If Council does decide to invest the time and expense to apply for grant funding for a particular project, Council can direct staff to ‘borrow’ from the Working Fund Reserve and replenish the reserve in the following year.

Prepared and Submitted By:



**Robert Bunker,
Treasurer**

Approved for Submission By:



**Tom Derreck,
Chief Administrative Officer**

**THE CORPORATION OF THE
TOWNSHIP OF LANARK HIGHLANDS**

COMMITTEE OF THE WHOLE

April 21st, 2009

Report #CAO-07-2009
of the Chief Administrative Officer

**REQUEST FROM THE TOWN OF PERTH
FOR COURT SECURITY CONTRIBUTION**

STAFF RECOMMENDATION(S)

“**THAT**, the Treasurer advise the Town of Perth that the Township of Lanark Highlands will not be making a contribution to offset the cost of court services.”

BACKGROUND

Town of Perth representatives recently made a round of visits to area municipalities to request financial contributions to help offset the increasing cost of services provided at the provincial court house located in Perth.

On April 14, 2009, the Council members directed that contact be made with the area municipalities so visited to ascertain which if any of them will or has agreed to make a requested contribution.

The following outlines the results of the contacts accordingly made:

Beckwith -	No participation
Carleton Place -	No participation
Drummond/North Elmsley -	Undecided. Will participate if other municipalities do
Mississippi Mills -	No participation
Montague -	No decision yet
Tay Valley -	No participation
Smiths Falls -	Has similar court costs. Looking at doing something with Perth. No participation at present

DISCUSSION

Although Smith Falls - which also has a youth court house - might make an arrangement with Perth, none of the municipalities contacted have agreed to the contribution request. For Lanark Highlands' part, the Township bears the cost of managing provincial crown lands and hydro corridors (forests) for an unsuitable financial consideration (which is shared with the County) and no assistance or offer of assistance from other municipalities.

OPTIONS CONSIDERED

N/A

FINANCIAL IMPLICATIONS

N/A

CONCLUSIONS

Per the recommendation.

ATTACHMENTS

N/A



**Tom Derreck,
Chief Administrative Officer**