



Tuesday, October 6th, 2009

2:30 p.m.

Lanark Highlands Municipal Office - 75 George Street, Lanark, Ontario
Council Chambers

*2:30 p.m. *Committee of the Whole*

*7:00 p.m. *Council*

Chair, Deputy Mayor Bruce Horlin

1. CALL TO ORDER

2. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

3. APPROVAL OF MINUTES

Suggested Motion:

“THAT, the minutes of the Committee of the Whole Committee meeting held on September 22nd, 2009 be approved as circulated;

AND THAT, the minutes of the “Special” Committee of the Whole Committee meeting held on September 29th, 2009 be approved as circulated.”

4. APPROVAL OF AGENDA

Suggested Motion:

“THAT, the agenda be adopted as presented.”

5. DELEGATIONS & PRESENTATIONS

- i) **Sewer & Water – Economic Impacts (verbal).**
Rene Bosman, President Lanark Highlands Business and Tourism Association.
- ii) **Sewer & Water – Economic Impacts (verbal).**
Brian and Sherri Lillico, Clyde Hall Bed & Breakfast.
- iii) **Unopened Road Allowance between Christini and McLenaghan Properties (376 North Shore Road and 417 North Shore Road) – attached, page 5.**
– 4:00 p.m.
Susan McLenaghan, Resident.

- iv) **Property Purchase & Easement at 417 North Shore Road (verbal) – attached, page 8.** – 4:00 p.m.
Jim Christini, Resident.

6. COMMUNICATIONS

None.

7. REPORTS

- i) **Report #PWWM-21-2009 Sewer & Water Project Update – attached, page 13.**
Amanda Mabo, Clerk/Deputy CAO.

Suggested Forthwith Motion:

“THAT, a “Special” Committee of the Whole meeting be scheduled for Thursday, October 15th at 7:00 p.m. in order to receive a preview of the Sewer & Water Presentation to be made at the public meeting.”

- ii) **Report #FIN-09-2009 Road Work Funding Options – Galbraith Road, Highland Line, Sheridan Rapids Road – attached, page 14.**
Robert Bunker, Treasurer.

Suggested Motion:

“THAT, Council acquire the Township of Lanark Highland’s 1/3 funding requirement to complete the Galbraith Road / Highland Line construction project by borrowing the required funds from Infrastructure Ontario and applying funds from the Township’s Development Charges reserve.”

AND

“THAT, if approved by Council, the funds required to complete the identified construction on Sheridan Rapids Road be added to the 1/3 funds required and borrowed from Infrastructure Ontario.”

- iii) **Report #PWWM-22-2009 Winter Sand Tender Award for 2009/2010 – Contract #2009-03 – attached, page 25.**
Scott Cameron, Public Works Superintendent.

Suggested Motion:

“THAT, the Winter Sand Contract 2009-03 be split and award the **Middleville** portion of the contract to Cavanaugh Construction, and the **McDonalds Corners / Joe’s Lake / Tatlock** portions of the contract to Crain’s Construction;

AND THAT, the Mayor and Clerk be authorized to sign the separate Contracts for both Crain's Construction and Cavanaugh Construction for their portions of the Winter Sand Contract 2009-03."

- iv) **Winter Road Maintenance Agreement – County Road #9 and 8th Concession of Dalhousie - attached, page 37.**
Scott Cameron, Public Works Superintendent.

Suggested Forthwith Motion:

“THAT, the Council of the Corporation of the Township of Lanark Highlands authorize the Execution of a Winter Roads Maintenance Agreement with the County of Lanark for County Road #9 and the 8th Concession of Dalhousie;

AND THAT, the necessary by-law be presented at the October 6th, 2009 Township Council meeting.”

- v) **Report #PWWM-23-2009 Request for Sidewalk Extension along Robertson Drive - attached, page 44.**
Scott Cameron, Public Works Superintendent.

Suggested Motion:

“THAT, Council agrees to consider the request by Ms. Tammy Rintoul to have a sidewalk constructed on Robertson Drive from George Street to Forbes Road within the 2010 Budget process, and deem the works to be a “Local Improvement” on the initiative of Township Council.”

- vi) **Discussion: Municipal Drug Strategy Committee Establishment (verbal).**
Amanda Mabo, Clerk/Deputy CAO.

8. IN-CAMERA ITEMS

None.

9. NEW/OTHER BUSINESS

None.

10. DEFERRED ITEMS

**The following items will be discussed at the next and/or future meeting:*

- **Council Preview of Sewer & Water Public Meeting Presentation.** (October 15th)
- **Downtown Village Parking (verbal).** (October 27th)
Councillor Peter McLaren.

11. ADJOURNMENT

DELEGATIONS & PRESENTATIONS

DRAFT AGREEMENT

BETWEEN:

*The Corporation of the Township of Lanark Highlands (the "Township")
of the First Part*

-and-

*Susan McLenaghan ("McLenaghan")
of the Second Part*

In consideration of the obligations stipulated herein, the parties hereto covenant and agree as follows:

1. Following the closure of the road allowances described in Section 8 herein, McLenaghan agrees to transfer to the Township the property identified, staked, and reviewed by McLenaghan and Superintendent of Public Works Glenn Kargus on September 29, 2005 between the east limit of the McLenaghan property to the McLenaghan house for the purpose of widening the North Shore Road in the vicinity of Sugar Bush Hill. The property to be transferred to the Township is shown on the sketch attached hereto as Schedule 'A'.
2. Following the closure of the unopened road allowance between Concessions IX and X, geographic Township of Dalhousie, from North Shore Road southerly to Dalhousie Lake, McLenaghan agrees to transfer to the Township a 66 foot right-of-way from the North Shore Road southerly to Dalhousie Lake at the west boundary of the McLenaghan property in lieu of the unopened road allowance conveyed to McLenaghan by the Township.
3. Following construction of the new road by the Township, any disturbed fences will be replaced by the Township with a fence of similar construction on the new property line. The new right-of-way from the McLenaghan house to the west limit of the new road shall be fenced by the Township at its expense on both sides with a cedar patent fence 4 rails high tying into existing fences at both ends. Existing cedar rails may be dismantled and reused wherever possible however the Township will be responsible for supplying additional cedar rails as required to complete the fence.
4. All existing field entrances shall be retained or, if disturbed, reconstructed by the Township at its expense (including culverts and gates).
5. Any trees cleared as a result of construction activity shall be sorted into saw log lengths (8ft+) or firewood lengths (4ft) depending on diameter and species. Generally those trees to be saved for saw logs will be 10" +

)SUSAN MCLENAGHAN

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James N. Christini
417 Northshore Rd.
Dalhousie Lake
McDonald's Corners, ON K0G 1M0
July 20, 2009

Scott Cameron, Public Works Superintendent
75 George St. PO Box 340
Lanark, ON K0G 1K0

Dear Mr. Cameron:

In response to your letter dated July 14, 2007, we are asking to meet with council before being required to remove the newly constructed fence defining our driveway. Also, please consider this as our formal request to appear before the Council at their August meeting to discuss the location of our patent fence and the purchase of the parcel of land adjacent to the entrance of our property, Dalhousie Lodge Cottages. Last summer's Sugar Bush Hill reconstruction project, which greatly reduced the runoff of sand into the lake and removed the dangerous curve at the bottom of the hill has been a big improvement.

We would like to purchase the small pie-shaped parcel of land (highlighted in green) bounded on the East by the new 66 foot right-of-way (AKA unopened road allowance highlighted in orange), on the North by the new realigned roadway and on the South by the property of James N. & E. Lucille Christini (highlighted in yellow). The parcel to be purchased is on the attached survey and has little value to anyone except us and it would allow proper access to our property. We would like to landscape and maintain it to improve the entrance to our business.

Regarding the proposed use of the unopened road allowance, we hope the meeting will also address details and plans to help us further understand how it may affect our property. For example, who has proposed the public access, how many people will use it and who made the decision to make it a gravel rather than grass surface. Importantly who would maintain and clean up the litter that will accumulate if this allowance is actually opened? We would hope that since it is a public township property, that they would regularly check the site to be sure that harmful debris such as broken glass, etc. is not being left there, which would endanger its visitors, the abundant wildlife and the quality of the habitat area that adjoins it.

When we willingly agreed in 2006 to allow this unopened road allowance to be relocated to the edge of our property, we were assured that it would not impact on our property or entrance in any way. Our efforts in May of 2007 to get definite answers only resulted in two short e-mails from Glenn Kargus (attached) stating that our driveway would be tied into the realigned roadway. This was not done; instead it was left undefined and connected to a large gravel area that now looks like a city parking lot instead of the rustic, picturesque entrance that we formerly had. All of the other abandoned roadway was covered with topsoil and seeded and we expected and hoped that the rest of it would be done that way, also.

Thank you for your attention to this matter. We look forward to meeting with you..

Sincerely,

Jim & Lucille Christini

cc: Bob Fletcher, Mayor
Tom Derreck, CAO
Brian Stewart, Ward Councillor

Jim & Lucille Christini

From: Glenn Kargus [gkargus@lanarkhighlands.ca]
Sent: Tuesday, May 22, 2007 11:29 AM
To: Jim & Lucille Christini
Subject: RE: Sugar Bush Hill Upgrade

Hi Jim & Lucille,

Other than tying in your driveway into the **realigned roadway** I don't recall a need for anything more.

Glenn

From: Jim & Lucille Christini [mailto:jnclake@superaje.com]
Sent: Thursday, May 17, 2007 7:48 PM
To: Glenn Kargus
Subject: RE: Sugar Bush Hill Upgrade

Glenn,

Thanks for your prompt response. Are there any changes planned for the entrance to our driveway?

Jim & Lucille Christini

-----Original Message-----

From: Glenn Kargus [mailto:gkargus@lanarkhighlands.ca]
Sent: Thursday, May 17, 2007 12:16 PM
To: Jim & Lucille Christini
Subject: RE: Sugar Bush Hill Upgrade

Hi Jim & Lucille,

I don't foresee any major interruptions but will contact you well in advance if the need does arise. Traffic in general may experience some short period delays (5 min.).

Glenn

From: Jim & Lucille Christini [mailto:jnclake@superaje.com]
Sent: Wednesday, May 16, 2007 3:20 PM
To: Glenn Kargus
Subject: Sugar Bush Hill Upgrade

Glenn:

We understand from Susan McLenaghan, our neighbor, that the Sugar Bush Hill project is scheduled for July & August.

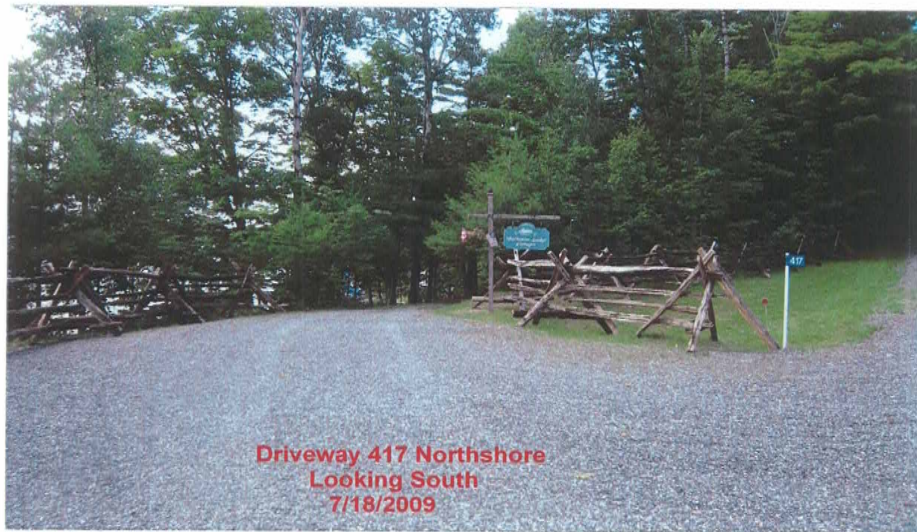
It appears from the survey stakes that it will affect the lane that comes into our camp, Dalhousie Lodge Cottages? We have six rental cottages here, as you may know, and those two months are the busiest time of year for us. We have a lot of boat & trailer traffic going in & out of our driveway and just wanted to make sure that the road & our entrance will be easily accessible for our customers during that time.

We would appreciate discussing the project with someone if our driveway will be impacted in any way.

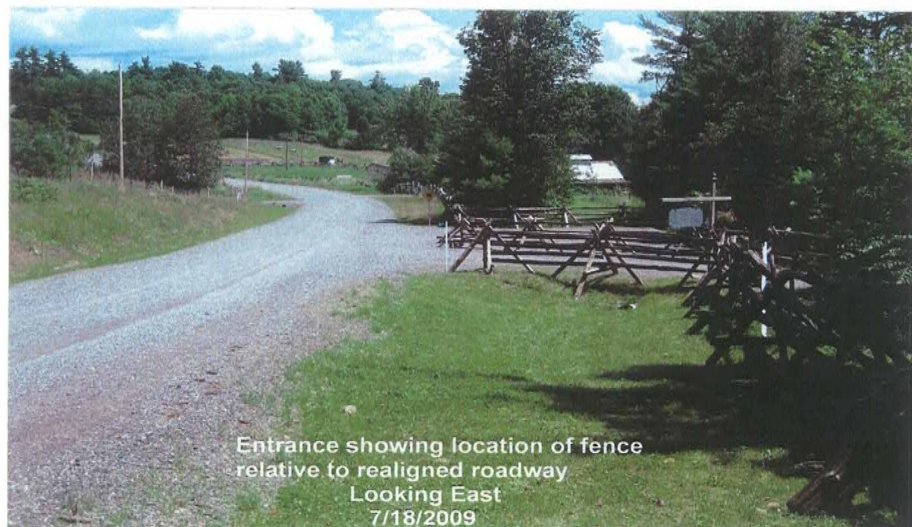
7/19/2009



Entrance before
new Roadway



Driveway 417 Northshore
Looking South
7/18/2009



Entrance showing location of fence
relative to realigned roadway
Looking East
7/18/2009

REPORTS

**THE CORPORATION OF THE
TOWNSHIP OF LANARK HIGHLANDS**

COMMITTEE OF THE WHOLE COMMITTEE

October 6, 2009

Report #PWWM-21-2009
of the Township Engineer

SEWER & WATER PROJECT UPDATE

STAFF RECOMMENDATION

“**THAT**, a “Special” Committee of the Whole meeting be scheduled for Thursday, October 15th at 7:00 p.m. in order to receive a preview of the Sewer & Water Presentation to be made at the public meeting.”

Public Meeting

A Public Meeting is scheduled for Monday, October 26th, 2009 to present the Preliminary Design Report, the proposed Addendum to the ESR and the Financial Picture for the Township.

“Special” Committee Meeting

Back in August Council passed the following resolution:

RESOLUTION #COW-2009-225

“**THAT**, the presentation to be made at the Sewer & Water Public Meetings be previewed at a “Special” Council meeting called for that purpose with the Press present.”

On Thursday, October 15 at 7:00 p.m. it is proposed that the presentation be made to Council on the Preliminary Design Report (Ch2mhill) and the Financial Picture – the Council was briefed on the proposed ESR Addendum at a prior meeting.

Prepared By:

Approved for Submission By:

**David Riis
Township Engineer**

**Amanda Mabo
Clerk/Deputy CAO**

THE TOWNSHIP OF LANARK HIGHLANDS
 GALBRAITH ROAD / HIGHLAND LINE / SHERIDAN RAPIDS ROAD
 FINANCING REQUIRED 1/3 SHARE OF INFRASTRUCTURE STIMULUS FUNDING
 AND SHERIDAN RAPIDS ROAD

FIVE YEAR FINANCING OPTION

	Galbraith Road Highland Line	Sherdan Rapids Road	All Roads Total
Funds required (Townships 1/3 Share)	\$ 986,000		\$ 986,000
Additional Funds Required		\$ 147,000	\$ 147,000
<u>Less: Estimated 2009 Balance of Development Charges Applied</u>	\$ (140,000)		\$ (140,000)
<u>Less: 2009 Construction Budget for Galbraith Road / Highland Line</u>	\$ (255,000)		\$ (255,000)
<u>Less: 2010 Construction dollars applied (per suggestion)</u>	\$ (200,000)		\$ (200,000)
Total Funds Required	\$ 391,000	\$ 147,000	\$ 538,000
Financing Term	5 years		5 years
Interest Rate Charged by Infrastructure Ontario (Sept 29 /09)	2.84%		2.84%
Annual Repayments	\$ 83,976		\$ 115,548
Total Repaid	\$ 419,880		\$ 577,740

THE TOWNSHIP OF LANARK HIGHLANDS
 GALBRAITH ROAD / HIGHLAND LINE / SHERIDAN RAPIDS ROAD
 FINANCING REQUIRED 1/3 SHARE OF INFRASTRUCTURE STIMULUS FUNDING
 AND SHERIDAN RAPIDS ROAD

TEN YEAR FINANCING OPTION

	Galbraith Road Highland Line	Sherdan Rapids Road	All Roads Total
Funds required (Townships 1/3 Share)	\$ 986,000		\$ 986,000
Additional Funds Required		\$ 147,000	\$ 147,000
<u>Less:</u> Estimated 2009 Balance of Development Charges Applied	\$ (140,000)		\$ (140,000)
<u>Less:</u> 2009 Construction Budget for Galbraith Road / Highland Line	\$ (255,000)		\$ (255,000)
<u>Less:</u> 2010 Construction dollars applied (per suggestion)	\$ (200,000)		\$ (200,000)
Total Funds Required	\$ 391,000	\$ 147,000	\$ 538,000
Financing Term	10 years		10 years
Interest Rate Charged by Infrastructure Ontario (Sept 29 /09)	3.91%		3.91%
Annual Repayments	\$ 47,304		\$ 65,088
Total Repaid	\$ 473,040		\$ 650,880

THE TOWNSHIP OF LANARK HIGHLANDS
 GALBRAITH ROAD / HIGHLAND LINE / SHERIDAN RAPIDS ROAD
 FINANCING REQUIRED 1/3 SHARE OF INFRASTRUCTURE STIMULUS FUNDING
 AND SHERIDAN RAPIDS ROAD

FIFTEEN YEAR FINANCING OPTION

	Galbraith Road Highland Line	Sherdan Rapids Road	All Roads Total
Funds required (Townships 1/3 Share)	\$ 986,000		\$ 986,000
Additional Funds Required		\$ 147,000	\$ 147,000
<u>Less: Estimated 2009 Balance of Development Charges Applied</u>	\$ (140,000)		\$ (140,000)
<u>Less: 2009 Construction Budget for Galbraith Road / Highland Line</u>	\$ (255,000)		\$ (255,000)
<u>Less: 2010 Construction dollars applied (per suggestion)</u>	\$ (200,000)		\$ (200,000)
Total Funds Required	\$ 391,000	\$ 147,000	\$ 538,000
Financing Term	15 years		15 years
Interest Rate Charged by Infrastructure Ontario [Sept 29 /09]	4.46%		4.46%
Annual Repayments	\$ 35,796		\$ 49,260
Total Repaid	\$ 536,940		\$ 738,900

THE TOWNSHIP OF LANARK HIGHLANDS
 GALBRAITH ROAD / HIGHLAND LINE / SHERIDAN RAPIDS ROAD
 FINANCING REQUIRED 1/3 SHARE OF INFRASTRUCTURE STIMULUS FUNDING
 AND SHERIDAN RAPIDS ROAD

TWENTY YEAR FINANCING OPTION

	Galbraith Road Highland Line	Sheridan Rapids Road	All Roads Total
Funds required (Townships 1/3 Share)	\$ 986,000		\$ 986,000
Additional Funds Required		\$ 147,000	\$ 147,000
<u>Less: Estimated 2009 Balance of Development Charges Applied</u>	\$ [140,000]		\$ [140,000]
<u>Less: 2009 Construction Budget for Galbraith Road / Highland Line</u>	\$ [255,000]		\$ [255,000]
<u>Less: 2010 Construction dollars applied (per suggestion)</u>	\$ [200,000]		\$ [200,000]
Total Funds Required	\$ 391,000	\$ 147,000	\$ 538,000
Financing Term	20 years		20 years
Interest Rate Charged by Infrastructure Ontario (Sept 29 /09)	4.80%		4.80%
Annual Repayments	\$ 30,444		\$ 41,892
Total Repaid	\$ 608,880		\$ 837,840

THE TOWNSHIP OF LANARK HIGHLANDS

GALBRAITH ROAD / HIGHLAND LINE / SHERIDAN RAPIDS ROAD

FINANCING REQUIRED 1/3 SHARE OF INFRASTRUCTURE STIMULUS FUNDING
AND SHERIDAN RAPIDS ROAD

FIVE YEAR FINANCING OPTION

	Galbraith Road Highland Line	Sherdan Rapids Road	All Roads Total
Funds required (Townships 1/3 Share)	\$ 986,000		\$ 986,000
Additional Funds Required		\$ 147,000	\$ 147,000
<u>Less: Estimated 2009 Balance of Development Charges Applied</u>	\$ (140,000)		\$ (140,000)
<u>Less: 2009 Construction Budget for Galbraith Road / Highland Line</u>	\$ (255,000)		\$ (255,000)
Total Funds Required	\$ 591,000	\$ 147,000	\$ 738,000
Financing Term	5 years		5 years
Interest Rate Charged by Infrastructure Ontario (Sept 29 /09)	2.84%		2.84%
Annual Repayments	\$ 126,936		\$ 158,508
Total Repaid	\$ 634,680		\$ 792,540

THE TOWNSHIP OF LANARK HIGHLANDS
 GALBRAITH ROAD / HIGHLAND LINE / SHERIDAN RAPIDS ROAD
 FINANCING REQUIRED 1/3 SHARE OF INFRASTRUCTURE STIMULUS FUNDING
 AND SHERIDAN RAPIDS ROAD

TEN YEAR FINANCING OPTION

	Galbraith Road Highland Line	Sheridan Rapids Road	All Roads Total
Funds required (Townships 1/3 Share)	\$ 986,000		\$ 986,000
Additional Funds Required		\$ 147,000	\$ 147,000
<u>Less:</u> Estimated 2009 Balance of Development Charges Applied	\$ (140,000)		\$ (140,000)
<u>Less:</u> 2009 Construction Budget for Galbraith Road / Highland Line	<u>\$ (255,000)</u>	<u></u>	<u>\$ (255,000)</u>
Total Funds Required	\$ 591,000	\$ 147,000	\$ 738,000
Financing Term	10 years		10 years
Interest Rate Charged by Infrastructure Ontario (Sept 29 /09)	3.91%		3.91%
Annual Repayments	\$ 71,496		\$ 89,280
Total Repaid	\$ 714,960		\$ 892,800

THE TOWNSHIP OF LANARK HIGHLANDS
 GALBRAITH ROAD / HIGHLAND LINE / SHERIDAN RAPIDS ROAD
 FINANCING REQUIRED 1/3 SHARE OF INFRASTRUCTURE STIMULUS FUNDING
 AND SHERIDAN RAPIDS ROAD

FIVE YEAR FINANCING OPTION AND APPLYING
 ESTIMATED DEVELOPMENT CHARGES FOR THE NEXT FIVE YEARS
 TO THE PAYMENT

	Galbraith Road Highland Line	Sherdan Rapids Road	All Roads Total
Funds required (Townships 1/3 Share)	\$ 986,000		\$ 986,000
Additional Funds Required		\$ 147,000	\$ 147,000
<u>Less: Estimated 2009 Balance of Development Charges Applied</u>	\$ (140,000)		\$ (140,000)
<u>Less: 2009 Construction Budget for Galbraith Road / Highland Line</u>	\$ (255,000)		\$ (255,000)
<u>Less: 2010 Construction dollars applied (per suggestion)</u>	\$ (200,000)		\$ (200,000)
Total Funds Required	\$ 391,000	\$ 147,000	\$ 538,000
Financing Term	5 years		5 years
Interest Rate Charged by Infrastructure Ontario (Sept 29 /09)	2.84%		2.84%
Annual Repayments	\$ 83,976		\$ 115,548
Less: Estimated Annual Roads Development Charges	\$ (45,000)		\$ (45,000)
	\$ 38,976		\$ 70,548
Total Repaid	\$ 419,880		\$ 577,740

THE TOWNSHIP OF LANARK HIGHLANDS
 GALBRAITH ROAD / HIGHLAND LINE / SHERIDAN RAPIDS ROAD
 FINANCING REQUIRED 1/3 SHARE OF INFRASTRUCTURE STIMULUS FUNDING
 AND SHERIDAN RAPIDS ROAD

FIVE YEAR FINANCING OPTION AND APPLYING
 ESTIMATED DEVELOPMENT CHARGES FOR THE NEXT FIVE YEARS
 TO THE PAYMENT

	Galbraith Road Highland Line	Sherdan Rapids Road	All Roads Total
Funds required (Townships 1/3 Share)	\$ 986,000		\$ 986,000
Additional Funds Required		\$ 147,000	\$ 147,000
<u>Less:</u> Estimated 2009 Balance of Development Charges Applied	\$ (140,000)		\$ (140,000)
<u>Less:</u> 2009 Construction Budget for Galbraith Road / Highland Line	\$ (255,000)		\$ (255,000)
Total Funds Required	\$ 591,000	\$ 147,000	\$ 738,000
Financing Term	5 years		5 years
Interest Rate Charged by Infrastructure Ontario (Sept 29 /09)	2.84%		2.84%
Annual Repayments	\$ 126,396		\$ 158,808
Less: Estimated Annual Roads Development Charges	\$ (45,000)		\$ (45,000)
	\$ 81,396		\$ 113,808
Total Repaid	\$ 419,880		\$ 577,740

THE TOWNSHIP OF LANARK HIGHLANDS
 GALBRAITH ROAD / HIGHLAND LINE / SHERIDAN RAPIDS ROAD
 FINANCING REQUIRED 1/3 SHARE OF INFRASTRUCTURE STIMULUS FUNDING
 AND SHERIDAN RAPIDS ROAD

**FIVE YEAR FINANCING OPTION AND APPLYING
 ESTIMATED DEVELOPMENT CHARGES FOR THE NEXT FIVE YEARS
 TO FUNDS REQUIRED**

	Galbraith Road Highland Line	Sherdan Rapids Road	All Roads Total
Funds required (Townships 1/3 Share)	\$ 986,000		\$ 986,000
Additional Funds Required		\$ 147,000	\$ 147,000
<u>Less:</u> Estimated 2009 Balance of Development Charges Applied	\$ (140,000)		\$ (140,000)
<u>Less:</u> Estimated Development Charges for 2010 - 2014	\$ (225,000)		\$ (225,000)
<u>Less:</u> 2009 Construction Budget for Galbraith Road / Highland Line	\$ (255,000)		\$ (255,000)
<u>Less:</u> 2010 Construction dollars applied (per suggestion)	\$ (200,000)		\$ (200,000)
Total Funds Required	\$ 166,000	\$ 147,000	\$ 313,000
Financing Term	5 years		5 years
Interest Rate Charged by Infrastructure Ontario (Sept 29 /09)	2.84%		2.84%
Annual Repayments	\$ 35,652		\$ 67,224
Total Repaid	\$ 178,260		\$ 336,120

THE TOWNSHIP OF LANARK HIGHLANDS
 GALBRAITH ROAD / HIGHLAND LINE / SHERIDAN RAPIDS ROAD
 FINANCING REQUIRED 1/3 SHARE OF INFRASTRUCTURE STIMULUS FUNDING
 AND SHERIDAN RAPIDS ROAD

**FIVE YEAR FINANCING OPTION AND APPLYING
 ESTIMATED DEVELOPMENT CHARGES FOR THE NEXT FIVE YEARS
 TO FUNDS REQUIRED**

	Galbraith Road Highland Line	Sherdan Rapids Road	All Roads Total
Funds required (Townships 1/3 Share)	\$ 986,000		\$ 986,000
Additional Funds Required		\$ 147,000	\$ 147,000
<u>Less:</u> Estimated 2009 Balance of Development Charges Applied	\$ (140,000)		\$ (140,000)
<u>Less:</u> Estimated Development Charges for 2010 - 2014	\$ (225,000)		\$ (225,000)
<u>Less:</u> 2009 Construction Budget for Galbraith Road / Highland Line	\$ (255,000)		\$ (255,000)
Total Funds Required	\$ 366,000	\$ 147,000	\$ 513,000
Financing Term	5 years		5 years
Interest Rate Charged by Infrastructure Ontario (Sept 29 /09)	2.84%		2.84%
Annual Repayments	\$ 78,612		\$ 110,184
Total Repaid	\$ 393,060		\$ 550,920

THE TOWNSHIP OF LANARK HIGHLANDS
 GALBRAITH ROAD / HIGHLAND LINE / SHERIDAN RAPIDS ROAD
 FINANCING REQUIRED 1/3 SHARE OF INFRASTRUCTURE STIMULUS FUNDING
 AND SHERIDAN RAPIDS ROAD

TEN YEAR FINANCING OPTION AND APPLYING
 ESTIMATED DEVELOPMENT CHARGES FOR THE NEXT FIVE YEARS
 TO FUNDS REQUIRED

	Galbraith Road Highland Line	Sherdan Rapids Road	All Roads Total
Funds required (Townships 1/3 Share)	\$ 986,000		\$ 986,000
Additional Funds Required		\$ 147,000	\$ 147,000
<u>Less: Estimated 2009 Balance of Development Charges Applied</u>	\$ (140,000)		\$ (140,000)
<u>Less: Estimated Development Charges for 2010 - 2014</u>	\$ (225,000)		\$ (225,000)
<u>Less: 2009 Construction Budget for Galbraith Road / Highland Line</u>	\$ (255,000)		\$ (255,000)
 Total Funds Required	 \$ 366,000	 \$ 147,000	 \$ 513,000
Financing Term	10 years		10 years
Interest Rate Charged by Infrastructure Ontario (Sept 29 /09)	3.91%		3.91%
Annual Repayments	\$ 44,280		\$ 63,264
Total Repaid	\$ 442,800		\$ 632,640

**THE CORPORATION OF THE
TOWNSHIP OF LANARK HIGHLANDS**

COMMITTEE OF THE WHOLE COMMITTEE

October 6th, 2009

Report #PWWM-22-2009
of the Public Works Superintendent

**WINTER SAND TENDER AWARD
2009/2010 - CONTRACT #2009-03**

STAFF RECOMMENDATION

“**THAT**, the Winter Sand Contract 2009-03 be split and award the **Middleville** portion of the contract to Cavanaugh Construction, and the **McDonalds Corners / Joe’s Lake / Tatlock** portions of the contract to Crain’s Construction;

AND THAT, the Mayor and Clerk be authorized to sign the separate Contracts for both Crain’s Construction and Cavanaugh Construction for their portions of the Winter Sand Contract 2009-03.”

BACKGROUND

The Winter Sand Contract is publicly tendered each year for the supply, mixing and storage placement of winter sand at each of the municipalities’ Publics Works Depots as required for the duration of each winter season.

DISCUSSION

Each location identified in the Tender is priced separately, and the Township has the ability to split the Contract with whichever company has submitted the lower price to fulfill the contract at each location.

OPTIONS CONSIDERED

Option #1 – Split and award the Contract to the lowest bidder for each location.

Option #2 – Award the entire contract to one contractor with the lowest bid overall.

FINANCIAL IMPLICATIONS

Location	Estimated Quantity Tonnes	Crains		Cavanaugh	
Middleville	4,000	\$ 12.60	\$ 50,400.00	\$ 12.20	\$48,800.00
McDonalds Corners	2,000	\$ 10.85	\$ 21,700.00	\$ 11.25	\$22,500.00
Joes Lake / Tatlock	1,800	\$ 13.10	\$ 23,580.00	\$ 13.45	\$24,210.00

CONCLUSION

Staff recommends Option 1, which provides the township with the maximum savings for winter sand for the 2009/2010 season

ATTACHMENTS

Attachment "A" Form of Tender PW 2009-03

Prepared and Submitted By:

Approved for Submission By:

**Scott Cameron,
Superintendent of Public Works**

**Amanda Mabo,
Clerk, Deputy CAO**

ATTACHMENT 'A'

TOWNSHIP OF LANARK HIGHLANDS

TENDER 2009-03

SCREENED SAND - WINTER ROAD MAINTENANCE MATERIAL

Name of Firm or Individual

Address

Telephone and Fax Number

Email Address

Name of Person Signing for Firm

Position of Person Signing for Firm

TENDERS RECEIVED BY:

Scott Cameron, Superintendent of Public Works

Township of Lanark Highlands
75 George Street, P.O. Box 340
Lanark, Ontario
K0G 1K0

Telephone: (613) 259-2398 Ext. 239

FAX: (613) 259-2291

Note: Personal information collected from applications is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act, and will be used to determine qualifications. Questions about the collection of Information should be directed to the Clerk/Deputy CAO at the address indicated above.

**TOWNSHIP OF LANARK HIGHLANDS
TENDER 2009 - 03
SCREENED SAND - WINTER ROAD MAINTENANCE MATERIAL**

PART "A" - GENERAL REQUIREMENTS AND INFORMATION TO BIDDERS

1. **Tenders**

Sealed Tenders clearly marked as to contents will be received by the Public Works Department of the Township of Lanark Highlands, at the Township Municipal Office, 75 George Street, Lanark, Ontario K0G 1K0 until **1:30 PM. Thursday, October 1, 2009** for Screened Sand - Winter Maintenance Material.

2. **Tender Form**

One copy of the tender, on the forms provided, shall be submitted. All information shall be shown in the tender in the space provided including signature of the Tenderer with his address and telephone number.

3. **Tender Deposits**

A certified cheque made payable to the Corporation of the Township of Lanark Highlands for an amount equaling ten per cent (10%) of the total cost of the work should be submitted with this tender.

The cheque of the successful bidder will be retained by the Township until the work is completed according to the specifications and accepted by the Township. Non completion of the work will result in the forfeiture of this cheque.

The cheques submitted by the unsuccessful bidders will be returned without interest after the awarding of the work.

4. **Right to Accept or Reject Tenders**

The owner reserves the right to reject any or all tenders or to accept any tender should it be deemed to be in their best interest to do so.

Tenders which are incomplete, conditional or obscure, or which contain additions not called for, erasures, alterations, or irregularities of any kind, may be rejected as informal.

**TOWNSHIP OF LANARK HIGHLANDS
TENDER 2009 - 03
SCREENED SAND - WINTER ROAD MAINTENANCE MATERIAL**

5. **Unacceptable Tenders**

Each item in the Tender Form shall be a reasonable price for such item. Under no circumstances will an unbalanced tender be considered. The Township will be sole judge of such matters and should any tender be considered to be unbalanced, then it will be rejected by the owner.

6. **Ability and Experience of Bidder**

The owner reserves the right to reject the tender of any bidder who does not furnish satisfactory evidence of sufficient capital, plant and experience to successfully execute and complete the work in the specified time.

7. **Government Requirements**

The Contractor shall obey all Federal, Provincial and Municipal Laws, Acts, Ordinances, Regulations, Order-In-Council and By-laws which could in any way pertain to the work outlined in the Contract or to the Employees of the Contractor.

8. **Payments**

Payment will be made to the Contractor in the amount of 90% of the estimated work completed to date of certificate or invoice. The date of the estimates for certificate will be approximately the 25th of the month with payment made prior to the 15th of the following month.

Final release of the 10% holdback will be made after 45 days from the date of acceptance. Final payment will be made subject to the following additional conditions:

- (i) A declaration sworn before a Commissioner, Justice of the Peace, etc., shall be provided by the Contractor stating that all debts contracted during the performance and in conjunction with this Contract have been discharged, whether such debts were contracted by the Contractor or his employees.
- (ii) A certificate from the Worker's Compensation Board shall be provided indicating that all payments by the Contractor to the Board, in conjunction with this Contract have been made and that the owner will not be liable to the Board for future payments in connection with this Contract.

**TOWNSHIP OF LANARK HIGHLANDS
TENDER 2009 - 03
SCREENED SAND - WINTER MAINTENANCE MATERIAL**

9. **Completion Date and Liquidated Damages**

This contract shall be completed as stated on Part "C" Form of Tender.

In the event of any delay in completing this Contract by the completion date, the Contractor will pay to the Township the sum of THREE HUNDRED DOLLARS (\$300.00) per day for liquidated damages for each and every calendar days' delay in finishing the work, except Saturdays, Sundays and Statutory Holidays.

10. **Adjustment to Quantities**

The estimated quantities are approximate only and, in order to work within the financial capabilities of the Township, are subject to increase or decrease prior to the commencement of work.

11. **Taxes**

Ontario Taxes

All Ontario taxes will be included where applicable to municipalities. It should be noted that the Statutory Declaration requires the Contractor to indicate the amount of Ontario Tax remitted directly by the Contractor to the Province.

Goods and Service Tax

G.S.T. will be paid in addition to the prices bid on the portion of the contract that is applicable.

**TOWNSHIP OF LANARK HIGHLANDS
TENDER 2009 - 03
SCREENED SAND - WINTER MAINTENANCE MATERIAL**

12. **Starting Time**

The Contractor must notify the Township a minimum of 48 hours prior to commencing work.

13. **General Conditions**

The General Conditions of this Contract will be the OPS General Conditions of Contract dated August 1990.

14. **Insurance**

The Contractor will be required to provide proof of insurance to conform with Section GC 6.03 of the General Conditions; however, the limits for general liability (GC 6.03.02) and automobile liability (GC 6.03.02) shall be 2 million dollars inclusive per occurrence.

15. **Supply of Materials**

The Contractor shall be responsible for supplying all materials required to complete the work in accordance with the specifications. The source of supply and quality of materials supplied by the Contractor must be approved by the Township prior to their use on the Contract.

16. **Haul Roads**

Section 212.07.05 of OPSS Form 200 shall be amended by the addition of the following paragraph:

"No payment shall be made for materials placed and work performed in accordance with the requirement of this section."

17. **Safety**

The Contractor assumes full responsibility for conforming with all legislation regarding the safety of his employees and the public on this contract and all notices required to comply with the legislation.

**TOWNSHIP OF LANARK HIGHLANDS
TENDER 2009 - 03
SCREENED SAND - WINTER MAINTENANCE MATERIAL**

18. **Execute Contract**

Tenders shall be open for acceptance for a period of 30 days after closing date. After this time the tender may only be accepted with the consent of the successful bidder.

The successful bidder shall execute the contract documents and furnish the required insurance certificate within 10 calendar days after receipt of notification of Acceptance of the Tender.

Failure by the successful bidder to meet the above requirements will entitle the owner to cancel the award of the contract and to retain the tender deposit as compensation for damages sustained due to the successful bidder's default. The owner may then award the contract to one of the other bidders or take such other action as he chooses.

Award of Contract

19. Lowest or any tender not necessarily accepted.

**TOWNSHIP OF LANARK HIGHLANDS
TENDER 2009 - 03
SCREENED SAND - WINTER MAINTENANCE MATERIAL**

PART "B" - SPECIFICATIONS

1. The latest revised Ontario Provincial Standard Specifications shall be the governing specifications for this work. The Contractor shall supply a sieve analysis upon request to insure compliance with OPSS 1004.5.05 spec.

Only materials conforming to the Ministry of Transportation Specifications and approved by the Township shall be used in the work. The Township retains the right to specify acceptable pits and to decide which section of a pit to be used. The Township will make no allowance, whatsoever, for extra charges incurred by the Contractor in the purchasing of the materials. The Contractor must check out all possible materials when bidding.

2. Materials shall be delivered to the Township garages. The Contractor will supply the stacker required to fill the Township domes.
3. The Contractor shall provide the initial delivery no sooner than October 5, 2009, and no later than October 30, 2009.

4. **BASIS OF PAYMENT, WEIGHING OF MATERIALS**

The Township will pay on tonnage measurement delivered to the job site.

The Township will supply a weighman at the scale if automatic scales are not available and a checker at the site of delivery.

The Contractor shall at his own expense, be responsible for supplying and installing approved scales at, or convenient to, each gravel pit or quarry from which the material is to be used and for insuring that the scales are approved before commencement of weighing operations. The weighing of materials shall be as per Form 502, Ontario Provincial Standard Specifications, Metric scales would be desirable, however, if necessary, scales weighing in Imperial Units will be acceptable.

**TOWNSHIP OF LANARK HIGHLANDS
TENDER 2009 - 03
SCREENED SAND - WINTER MAINTENANCE MATERIAL**

PART "C" - FORM OF TENDER

I/We hereby agree to supply and place the required Screened Sand in accordance with Parts A, B, C of this Tender for the following prices.

Delivery Location	Spec. No.	Item Description	Unit	Est. Qty.	Unit Price	Total
Middleville	1004 05.05.	Screened Sand Placed with Stacker Only	Tonne	4,000	\$_____	\$_____
McDonalds Corners	1004 05.05.	Screened Sand Placed with Stacker or Loader	Tonne	2,000	\$_____	\$_____
Joes Lake Tatlock	1004 05.05	Screened Sand Placed with Stacker or Loader	Tonne	1,800	\$_____	\$_____

Notes: GST will be paid in addition to the above on the applicable portion of this tender.
Contracts will be awarded per Individual Delivery Location.

COMMENCEMENT DATE FOR THIS CONTRACT NO EARLIER THAN October 5, 2009.

COMPLETION DATE FOR THIS CONTRACT NO LATER THAN April 30, 2010.

Signature of Company

(Company Seal)
or

Printed Name & Title

Signature of Witness

Printed Name

**TOWNSHIP OF LANARK HIGHLANDS
CONTRACT 2009 - 03
SCREENED SAND - WINTER MAINTENANCE MATERIAL**

AGREEMENT

This Agreement made in duplicate this _____ day of _____, 2009.

Between: _____ located in _____
(Bidder's Name) (Municipality)

within the _____, Province of Ontario.
(County or Region if applicable)

Hereinafter called "Contractor"

THE PARTY OF THE FIRST PART

- AND -

THE CORPORATION OF THE TOWNSHIP OF LANARK HIGHLANDS

Hereinafter called the "Township"

THE PARTY OF THE SECOND PART

Witnesseth, that the party of the first part, for and in consideration of the payment or payments specified in the tender for this work, hereby agrees to furnish all necessary machinery, tools, equipment, supplies, labour and other means of construction and, to complete such works in strict accordance with the plans, specifications and Tender herefore, which are identified and acknowledged in the Schedule of Provisions, Plans, Specifications, and conditions attached to the Tender and all of which are to be read herewith and form part of this present Agreement as fully and completely to all intents and purposes as though all the stipulations hereof have been embodied herein.

Description of the Works: Supply of Screened Sand – Winter Road Maintenance Material as per Tender **2009 – 03**.

Contract 2009 - 03, Agreement continued

The Contractor further agrees that he will deliver the whole of the works completed in accordance with the Agreement within the time stipulated in the General Requirements and Information to Bidders entitled "Liquidated Damages".

The Contractor agrees that any monies due the Township as a result of non-completion of the works within the time stipulated may be deducted from any monies due the Contractor on any account whatsoever.

IN CONSIDERATION WHEREOF, said party of the second part agrees to pay the Contractor for all work done at the unit prices of the Tender.

This Agreement shall inure to the benefit of and be binding upon the heirs, executors, administrators, and assigns of the parties hereto.

IN WITNESS WHEREOF, the Contractor and the Township have hereto signed their names and set their seals on the day first above written

Signature of Corporation

Signature of Company

(Company Seal)
or

Printed Name & Title

Signature of Witness

Printed Name

Dated at _____, this _____ day of _____, 2009.

**THE CORPORATION OF THE
TOWNSHIP OF LANARK HIGHLANDS**

BY-LAW NO. 2009-996

**BEING A BY-LAW TO AUTHORIZE THE EXECUTION OF A
WINTER ROADS MAINTENANCE AGREEMENT
BETWEEN THE CORPORATION OF THE COUNTY OF LANARK
AND
THE CORPORATION OF THE TOWNSHIP OF LANARK HIGHLANDS
(COUNTY ROAD #9 AND 8TH CONCESSION OF DALHOUSIE)**

WHEREAS, Section 9 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the Municipal Act or any other Act;

AND WHEREAS, Section 5 (3) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS, the Council of the Corporation of the Township of Lanark Highlands deems it expedient to enter into a Winter Roads Maintenance Agreement for County Road #9 and the 8th Concession of Dalhousie;

AND WHEREAS the terms of the agreement are satisfactory to the Council of the Corporation of the Township of Lanark Highlands, attached hereto as Schedule "A";

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Corporation of the Township of Lanark Highlands enacts as follows:

1. GENERAL REGULATIONS

- 1.1 THAT**, the Mayor and Clerk are hereby authorized on behalf of the Corporation of the Township of Lanark Highlands to execute a Winter Roads Maintenance Agreement between the Corporation of the County of Lanark and the Corporation of the Township of Lanark Highlands for Winter Roads Maintenance (County Road #9 and 8th Concession of Dalhousie), attached hereto as Schedule "A".

**THE CORPORATION OF THE TOWNSHIP OF LANARK HIGHLANDS
BY-LAW NO. 2009-996**

2. ULTRA VIRES

Should any sections of this by-law, including any section or part of any schedules attached hereto, be declared by a court of competent jurisdiction to be ultra vires, the remaining sections shall nevertheless remain valid and binding.

3. EFFECTIVE DATE

ENACTED AND PASSED this 6th day of October, 2009.

Bob Fletcher, Mayor

Amanda Mabo, Clerk

**THE CORPORATION OF THE TOWNSHIP OF LANARK HIGHLANDS
BY-LAW NO. 2009-996**

SCHEDULE "A"



PUBLIC WORKS DEPARTMENT

WINTER ROADS MAINTENANCE AGREEMENT

THIS AGREEMENT, made in duplicate, this 2nd day of September, 2009.

B E T W E E N :

THE CORPORATION OF THE COUNTY OF LANARK

PARTY OF THE FIRST PART

AND

THE CORPORATION OF THE TOWNSHIP OF LANARK HIGHLANDS

PARTY OF THE SECOND PART

WHEREAS by Section 5 of the *Municipal Act*, 2001, S.O. 2001, C 25, as amended, provides that the powers of a municipality shall be exercised by its council;

AND WHEREAS by Section 8 of the *Municipal Act*, 2001, S.O. 2001, c 25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the *Municipal Act* or any other Act;

AND WHEREAS Subsection 3 of the said Section 5, provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 8, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

NOW THEREFORE the Municipal Council of The Corporation of the Township of Lanark Highlands hereby agrees with the Council of The Corporation of the County of Lanark as hereinafter set out:

1. The Corporation of the Township of Lanark Highlands shall provide "Winter Maintenance" services including but not limited to, snow plowing, salting and sanding, as weather conditions require, on the road shown on the Schedule "A" and known as "County Road #9".
2. The Corporation of the County of Lanark shall provide "Winter Maintenance" services including, but not limited to, snow plowing, salting and sanding, as weather conditions require, on the road shown on the attached Schedule "B" and known as the 8th Concession of Dalhousie.
3. Both Parties shall meet the Minimum Maintenance Standards for winter control, as per Ontario Regulation 239/02.
4. "Winter Maintenance" shall include, snow ploughing, snow removal, salting and sanding and ice removal.

Page 1 of 5
PW-OPE-017
Revision Date – 19MAY09

LANARK COUNTY

PUBLIC WORKS DEPARTMENT

5. The Township of Lanark Highlands and The Corporation of the County of Lanark hereby agree that the “Winter Maintenance” services shall be provided as follows:
 - (a) The Corporation of the Township of Lanark Highlands shall provide services, as outlined below, and The Corporation of the County of Lanark Public Works Department shall pay for said services in accordance with the following:

Winter Maintenance: \$6,206.52 (\$1,233.90 per km). The new rate reflects an increase of 2.30% to match the 2008 annual inflation rate.

Snow Removal: \$\$2,803.50 (1,246 metres of sidewalk on County Road #12 and County Road #511) at \$2.25 per metre).
 - (b) The Corporation of the County of Lanark shall invoice the Township of Lanark Highlands \$1,036.48 (\$1,727.48 per km) for the costs of winter maintenance on the roads shown on Schedule “B”
 - (c) The Corporation of the County of Lanark Public Works Department will pay The Corporation of the Township of Lanark Highlands an equal amount, monthly, based on the rates provided in Paragraph 5(a). Said payment will occur on or about the 15th of the month following the month in which the services are provided.
 - (d) The services provided shall conform with the Ontario Good Roads Association Minimum Maintenance Standards and will be subject to inspection by The Corporation of the County of Lanark to ensure conformance with this Policy.
6. That Schedules “A” and “B”, attached hereto, forms part of this Agreement.
7. Both Parties shall supply each other with the following documentation with regards to insurance coverage:
 - (a) A Certificate of Liability Insurance from the Township insurers indicating the amount of coverage and policy dates.
 - (b) A Statement naming the Municipality as additional insured for this work and a “hold harmless” clause for claims arising from this work.
 - (c) Neither the Party of the First Part nor the Party of the Second Part shall be liable to the other for loss, damage or delay in the work brought about by any cause which is unavoidable and beyond the Party’s reasonable control.
8. This Agreement shall be deemed to be in effect, immediately, and will remain in effect indefinitely. Either party may terminate this Agreement or propose amendments thereto by giving the other municipality notice, in writing, by August 1st.

LANARK COUNTY

PUBLIC WORKS DEPARTMENT

9. For the duration of the Agreement, The Corporation of the County of Lanark payment and The Corporation of the Township of Lanark Highlands payment, for the services rendered, shall increase, annually, in accordance with the Consumer Price Index – Ontario (All-items), for the previous year ending.
10. The responsibility for the patrol, inspection and condition, of the subject roadway, shall be to the Party of the First Part.

IN WITNESS WHEREOF the Parties have hereunto affixed their corporate seals as attested by their respective officers in that behalf.

The Corporation of the Township of Lanark Highlands

The Corporation of the County of Lanark

Mayor – Bob Fletcher

Warden – Paul Dulmage

Clerk – Amanda Mabro

Clerk – Cathie Ritchie

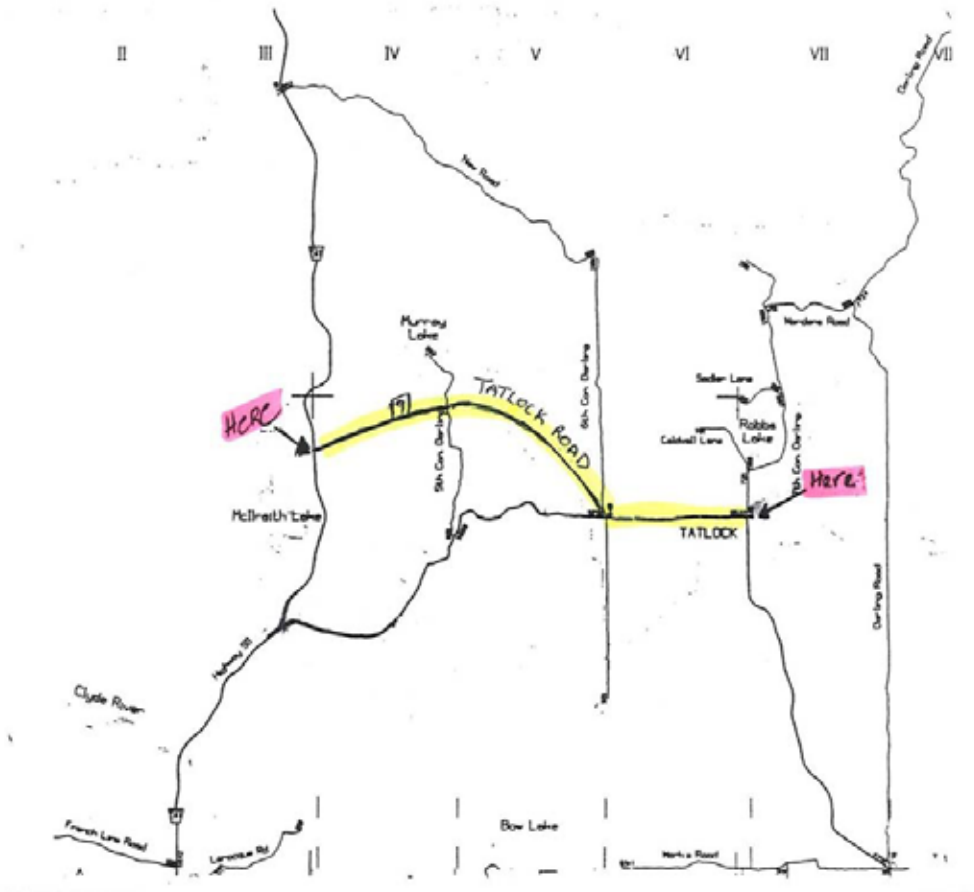
SCHEDULE "A"

ROAD MAINTENANCE AGREEMENT

COUNTY ROADS TO BE MAINTAINED:

All that portion of County Road #9, from the end of the pavement at Tatlock, to the intersection with County Road 511. - (5.03 km.)

See maps below.



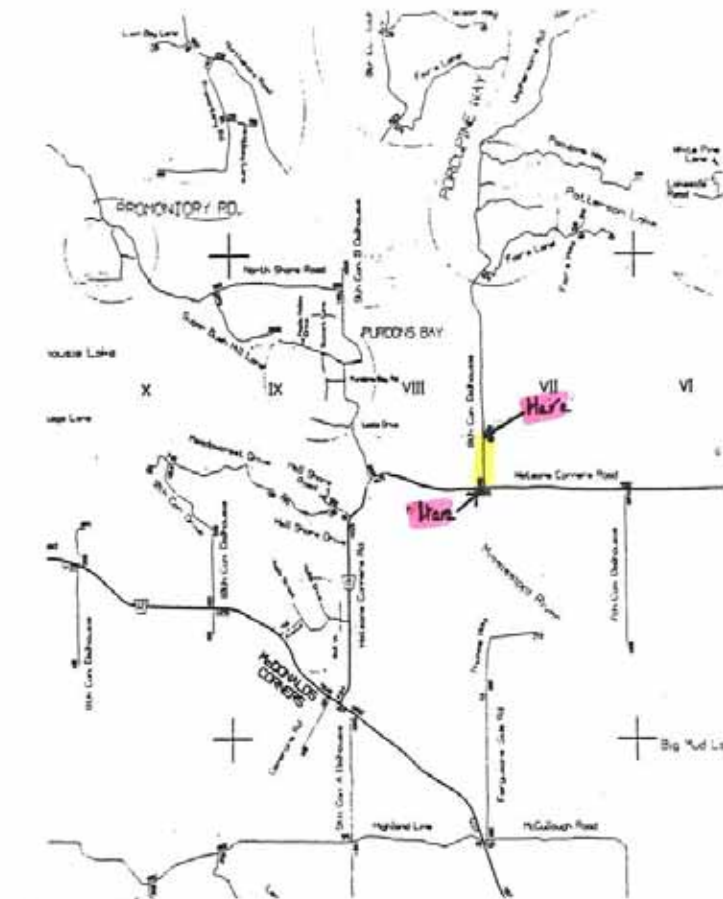
SCHEDULE "B"

ROAD MAINTENANCE AGREEMENT

TOWNSHIP ROAD TO BE MAINTAINED:

All that paved portion of the 8th Concession of Dalhousie. - (0.6 km)

See map below.



**THE CORPORATION OF THE
TOWNSHIP OF LANARK HIGHLANDS**

COMMITTEE OF THE WHOLE COMMITTEE

October 6th, 2009

Report #PWWM-23-2009
of the Public Works Superintendent

REQUEST FOR SIDEWALK EXTENSION ALONG ROBERTSON DRIVE

STAFF RECOMMENDATION

“**THAT**, Council agrees to consider the request by Ms. Tammy Rintoul to have a sidewalk constructed on Robertson Drive from George Street to Forbes Road within the 2010 Budget process, and deem the works to be a “Local Improvement” on the initiative of Township Council.”

BACKGROUND

On September 8th 2009, Ms. Tammy Rintoul spoke to Council at the regular “Committee of the Whole” meeting regarding the traffic and pedestrian concerns on Robertson Drive from George Street to Forbes Road. The issues were: increased traffic & speed and increased concern for the safety of pedestrians with no sidewalk on that stretch of road. The introduction of a sidewalk where there currently is not one would be regarded as a “Local Improvement”.

As the Sewer and Water project for the Village of Lanark is currently under design and is planned to be constructed along Robertson Drive in the near future, a sidewalk or sidewalks could be included into the design in a permanent location. The timing for this work is currently undetermined.

Therefore, Council directed staff to recommend a temporary solution to address these traffic/safety concerns that have been raised by Ms. Rintoul.

DISCUSSION

Staff has undertaken a new traffic count on Robertson Drive which resulted in an AADT of 705 vehicles which is considerably higher than the previously assumed AADT of between 50-199, and has just recently installed the posted speed limit signs of 50km/hr along this stretch of road. Also a request has been sent to the OPP to have the mobile “visual speed read-out trailer” installed on Robertson Drive ASAP, which they have promised will be installed the second week of October, and will hopefully raise awareness to motorists of the speeds they are travelling at.

The option of sidewalks on both sides of Robertson Drive would have to be discussed for the long-term solution when sewer and water occurs. For the short term, the solution recommended is that a sidewalk only be constructed on one side of the road.

If a sidewalk were to be constructed on one side, the recommended location would be on the north side of Robertson Drive where the North Lanark County Medical Building is located. This is one of the primary destinations for pedestrians in this area and would allow people to cross at the intersection of Robertson Drive and George Street, rather than creating a mid-block crossing at this location. The installation of a sidewalk in this location would not only be beneficial to the residents who live along Robertson Drive, but also the patience and customers who walk in this area from other parts of the Village.

The proposed sidewalk could be incorporated into the existing north shoulder which would need to be cleared, widened and built up in areas where deeper ditches are located. Another safety related item would be to have a yellow painted line down the centre of the road with white lines on either side of the edge of pavement, which would give a visual separation between the proposed sidewalk at grade and the travelled lanes of traffic.

OPTIONS CONSIDERED

Option #1 – Construct an at grade asphalt sidewalk 1.8m wide, along the north limit of Robertson Drive, across from the termination of the existing sidewalk on George Street to the intersection of Forbes Road, just past the existing apartment buildings at 215 Robertson Drive. (approx. 800m).

This option would be a short term solution and be discussed for approval in the 2010 Budget.

Option #2 – Do nothing for the short term and wait for sewer and water to be constructed at a later date to be determined.

FINANCIAL IMPLICATIONS

Currently, municipalities can undertake certain works as “Local Improvements” and raise all or part of the costs associated with it from the property owners whose lots abut directly on the work. The cost to be assessed upon these lots is determined by the properties frontage measurement and a rate applied to each metre of the same.

The work may be undertaken as:

- A local improvement under Ontario Regulation 586/06, made under the Municipal Act, 2001.
- On the initiative of Township Council.
- By a petition by property owners.
- On the recommendation of the Minister of Health or Municipal Board of Health.
- On approval from the Ontario Municipal Board.

In each case, a Notice indicating the intention to undertake the work is given to every affected property owner. Where the work is on the “**Initiative of Council**”, a majority of the owners may prevent the municipality from undertaking the work by filing a negative petition.

OPTIONS

Option #1 –1.8m wide asphalt sidewalk 800m X \$55/m = \$44,000
(Including line painting)

Option #2 - \$0.00

CONCLUSIONS

Staff recommendation is to adopt Option #1

ATTACHMENTS

“A” Location Map

Prepared and Submitted By:

Approved for Submission By:

Scott Cameron.
Superintendent of Public Works

Amanda Mabo,
Clerk/Dep. CAO

Robertson Drive – Local Improvement Proposed Sidewalk from George Street to Forbes Road

