



Tuesday, December 15th, 2009

2:30 p.m.

**Lanark Highlands Municipal Office - 75 George Street, Lanark, Ontario
Council Chambers**

**2:30 p.m. Committee of the Whole*

**7:00 p.m. Public Meeting: Zoning By-Law Amendments
(File #ZA09-006)*

**Following Council*

Chair, Deputy Mayor Bruce Horlin

1. CALL TO ORDER

2. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

3. APPROVAL OF MINUTES

Suggested Motion:

***"THAT**, the minutes of the Committee of the Whole Committee meeting held on December 1st, 2009 be approved as circulated."*

4. APPROVAL OF AGENDA

Suggested Motion:

***"THAT**, the agenda be adopted as presented."*

5. DELEGATIONS & PRESENTATIONS

None.

6. COMMUNICATIONS

- i) **09-12-09 Councillor Communication Package – cover sheet attached, page 7.**
- ii) **AMO Alert No. 09/084:** Passage of Good Government Act, 2009 Means New Municipal Elections Rules to Take Effect – *attached, page 9.*
- iii) **AMO Alert No. 09/081:** Advocacy for OMPF and OMPF Mitigation Funding for 2010 – *attached, page 10.*

- iv) **Niagara-on-the-Lake:** Benefit Sharing Agreement that Distributes the Uploading Tax Room – *attached, page 11.*
- v) **Source Water Protection:** Lanark Village Planned Municipal Drinking Water System – *attached, page 12.*

Suggested Forthwith Motion:

“THAT, the communication items for the December 15th, 2009 Committee of the Whole Committee meeting be received for information only.”

7. REPORTS

- i) **Report #CAO-16-2009 Corrections Summary – Response from S. Reid & R. Hillier – attached, page 15.**
Tom Derreck, Chief Administrative Officer.

Suggested Forthwith Motion:

“THAT, the Report #CAP-16-2009 from the CAO advising that no response or undertaking has been received from Mr. Scott Reid, MP or Mr. Randy Hillier, MPP with respect to the Council’s request for their correction of statements made and information circulated by them regarding the Township’s sewer and water project, be received for information.”

- ii) **Report #PWWM-29-2009 Sewer & Water Project Update – attached, page 16.**
David Riis, Township Engineer.

Suggested Forthwith Motion:

“THAT, Report #PWWM-29-2009 Sewer & Water Project Update be received as information.”

- iii) **Mississippi Valley Conservation Administration Office Potential Locations (verbal).**
Tom Derreck, Chief Administrative Officer.

Suggested Forthwith Motion:

“THAT, the update on the Mississippi Valley Conservation Administration Office Potential Locations be received for information.”

- ii) **Municipal Drug Strategy Committee – Appointment of Council Rep (verbal).**
Amanda Mabo, Clerk/Deputy CAO.

Suggested Forthwith Motion:

“THAT, _____ be appointed to the Lanark Highlands – Municipal Drug Strategy Committee as the Council Representative.”

- iii) **Report #C-15-2009 Election – Amendment to Election Sign Policy – attached, page 18.**
Amanda Mabo, Clerk/Deputy CAO.

Suggested Forthwith Motion:

“THAT, the Election Sign Guideline Policy be amended to include a provision that requires a candidate to submit a \$100 deposit to be used by the municipality to remove election signs if the candidate does not do so within the specified time limit.”

- iv) **Procedural By-Law Draft #1– distributed separately to Committee Members.**
Amanda Mabo, Clerk/Deputy CAO.

Suggested Forthwith Motion:

“THAT, Draft Procedural By-Law be approved as presented/amended.”

8. IN-CAMERA ITEMS

- i) **CONFIDENTIAL: Report #PD-36-2009 Planning Application Fees – File #SP09/006 (Langois).**
Amanda Mabo, Clerk/Deputy CAO.

Suggested Motion:

“THAT, the Committee move “in camera” at ___ p.m. to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees;

AND THAT, T. Derreck, Chief Administrative Officer; A. Mabo, Clerk/Deputy CAO; R. Bunker, Treasurer and J. Laidlaw, Planning Assistant remain in the room.”

Suggested Motion:

“THAT, the Committee return to regular session at ___ p.m.”

- Chair’s Rise & Report

- ii) **CONFIDENTIAL: Report #CAO-15-2009 Appointment of Deputy Chief Building Official.**
Tom Derreck, Chief Administrative Officer.

Suggested Motion:

“THAT, the Committee move “in camera” at ___ p.m. to address a matter pertaining to labour relations or employee negotiations;

AND THAT, T. Derreck, Chief Administrative Officer; A. Mabo, Clerk/Deputy CAO and R. Bunker, Treasurer remain in the room.”

Suggested Motion:

“THAT, the Committee return to regular session at ___ p.m.”

- Chair’s Rise & Report

- iii) **CONFIDENTIAL: Report #CBO-14-2009 Court Order.**
Phil Borrowman, Chief Building Official.

Suggested Motion:

“THAT, the Committee move “in camera” at ___ p.m. to address a matter pertaining to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

AND THAT, T. Derreck, Chief Administrative Officer; A. Mabo, Clerk/Deputy CAO; R. Bunker, Treasurer and P. Borrowman, Chief Building Official remain in the room.”

Suggested Motion:

“THAT, the Committee return to regular session at ___ p.m.”

- Chair’s Rise & Report

- iv) **CONFIDENTIAL: Access Issue (verbal).**
Councillor Tom Lalonde.

Suggested Motion:

“THAT, the Committee move “in camera” at ___ p.m. to address a matter pertaining to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

AND THAT, T. Derreck, Chief Administrative Officer; A. Mabo, Clerk/Deputy CAO and R. Bunker, Treasurer remain in the room.”

Suggested Motion:

“THAT, the Committee return to regular session at ___ p.m.”

- Chair’s Rise & Report

9. NEW/OTHER BUSINESS

- i) **Environmental Advisory Committee Letter: Waste Report – attached, page 24.**
- ii) **Lanark County: Accessible Trail – attached, page 25.**

10. DEFERRED ITEMS

**The following items will be discussed at the next and/or future meeting:*

- ***Downtown Village Parking (verbal).***
Councillor Peter McLaren.
- ***Wabalac Road – Insurance & Legal Opinion. (December 15th)***
Scott Cameron, Public Works Superintendent.
- ***Sewer & Water Circulation Materials.***
Tom Derreck, Chief Administrative Officer (January 2010).

11. ADJOURNMENT

COMMUNICATIONS

COUNCILLOR COMMUNICATION PACKAGE

December 9, 2009

1. **Lanark County Media Release:** Highlights from County Council Meeting Wednesday, November 25, 2009 – *attached, page 3.*
2. **Lanark County Media Release:** County of Lanark presents four Awards of Excellence – *attached, page 4.*
3. **AMCTO Express – October 28th:** Legislative Update – *attached, page 8.*
4. **AMO: Alert No. 09/078:** Second Application Period for 2009-10 Ontario Drinking Water Stewardship Program is now open – *attached, page 10.*
5. **AMO: Alert No. 09/079:** Ministry of the Environment (MOE) Changes to Lead Sampling Requirements – *attached, page 11.*
6. **AMO: Alert No. 09/080:** Proposed Organics Guidelines – *attached, page 12.*
7. **AMO: Alert No. 09/083:** AMO Recognizes the Need for Affordable Access to Recreation for Ontarians – *attached, page 13.*
8. **2010 AMO Training & Development Series** – *attached, page 14.*
 - Media & Communications
 - Council Challenges in 2010
 - The Meetings Series
 - Heads of Council Training
9. **Ontario Good Roads Association:** Report of the OGRA Nominating Committee – *attached, page 20.*
10. **Federation of Canadian Municipalities:** Municipal Leadership on Climate Change Action: FCM's Plans in the Lead Up to COP-15 in Copenhagen – *attached, page 23.*
11. **Operation Come Home:** Seasonal Newsletter – *attached, page 26.*
12. **The Regional Municipality of Durham:** Resolution to Petition for the Amendment of the Ombudsman Act – *attached, page 32.*
13. **The Corporation of the Township of Madawaska Valley:** Resolution to Petition the Province of Ontario for financial assistance for municipalities to pay for Legislative Provincial Requirements – *attached, page 34.*
14. **The Corporation of the City of St. Catharines:** Requesting the Removal of GST Charged on Poppy Sales – *attached, page 35.*

15. **McNab/Braeside Disaster Relief Committee:** Request for Financial Assistance – *attached, page 36.*
16. **The Corporation of the Township of Madawaska Valley:** Resolution to change the legislation of assessment back to the 2008 values– *attached, page 37.*
17. **Corporation of the County of Grey:** Resolution to request action regarding research into the impact of wind turbines – *attached, page 38.*



200 University Ave, Suite 801
Toronto, ON M5H 3C6
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E-mail: amo@amo.on.ca

ALERT

MEMBER COMMUNICATION

ALERT N°: 09/084

To the attention of the Clerk and Council
December 4, 2009

FOR MORE INFORMATION CONTACT:
Matthew Wilson, AMO Senior Policy Advisor
(416) 971-9856 ext 323

Passage of *Good Government Act, 2009* Means New Municipal Elections Rules to Take Effect

Issue:

On Thursday December 3, 2009 the *Good Government Act, 2009* was carried on Third Reading.

Background:

On October 27, 2009 the Honourable Chris Bentley, Attorney General introduced a bill which would amend the *Municipal Elections Act, 1996*. Following debate in the Legislature and consideration by the Standing Committee on Finance and Economic Affairs this fall, the Act was passed yesterday. Proclamation and the necessary regulations are expected shortly.

Major changes include:

Date Change – Elections will now be held on the fourth Monday of October. The next municipal election will be held on October 25, 2010.

Campaign Financing – The existing surpluses of municipal candidates may be used for 2010 only. In future elections, surpluses will go to the municipality. Fundraising limits are now increased to 85 cents per elector and there is now a new contribution limit of \$5,000 per contributor in each jurisdiction. Financial reporting requirements for candidates are also enhanced. In addition, audit and accounting fees will now be excluded from a candidate's spending limit. This amendment to the original bill was made during the Standing Committee's review.

Compliance Audits – All municipal councils will now be responsible for appointing citizens to Compliance Committees of 3-7 citizens. These committees will address issues related to a candidate's election campaign finances.

AMO is pleased to see many of its recommendations adopted in the Act.

Action: For your information.

This information is available in the Policy Issues section of the AMO website at www.amo.on.ca.





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Toronto, ON M5H 3C6
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E-mail: amo@amo.on.ca

ALERT

MEMBER COMMUNICATION

ALERT N°: 09/081

To the attention of the Clerk and Council
November 26, 2009

FOR MORE INFORMATION CONTACT:
Matthew Wilson, AMO Senior Policy Advisor
(416) 971-9856 ext 323

Advocacy for OMPF and OMPF Mitigation Funding for 2010

Issue: Municipal governments in Ontario are still waiting to hear about OMPF allocations for 2010 and about whether OMPF Mitigation Funding will be provided again in 2010.

Background:

As the end of 2009 approaches, AMO and municipalities are seeking timely information of about 2010 OMPF allocations, which should reflect the 2010 planned uploads and any pressures related to Ontario Works caseload growth. In addition, is the question of OMPF Mitigation Funding for next year.

The issue of 2010 OMPF Mitigation Funding is of particular concern. As Treasurers and Councils are aware, OMPF Mitigation Funding (also known as the stable funding guarantee) was introduced in 2005 when the Ontario Municipal Partnership Fund replaced the Community Reinvestment Fund.

Each year since 2005, OMPF Mitigation Funding has been provided – on a “one-time” basis - to municipalities that would otherwise have received reduced financial assistance under the OMPF. While the OMPF Mitigation Funding has always been characterised by the province as “one-time only”, it has been provided in each year since 2005. While there was a significant risk that OMPF Mitigation would not be provided in 2009, AMO was successful in securing it again for 2009 as part of the Provincial Municipal Fiscal and Services Delivery Review. AMO advised members then that it would require a new effort to secure it again for 2010.

AMO and member municipalities affected by OMPF Mitigation Funding have been advocating strongly for OMPF Mitigation Funding to be provided again in 2010. AMO estimates that if it is not provided next year, more than 160 municipalities will see funding reductions – some, as much as hundreds of dollars per household.

During late summer and fall, AMO staff has contacted CAOs or Treasurers in every potentially affected municipality to ensure they understand that OMPF funding is at risk for 2010 and to ensure that municipal CAOs and treasurers have the information they need to support Council advocacy with local MPPs.

The local efforts of AMO members are an important part of advocacy to secure the 2010 OMPF Mitigation Funding. The potential loss of \$60M to \$70M in provincial support for municipalities across Ontario would dramatically undermine the financial stability of Ontario communities, result directly in significant property tax increases in 2010, and further undermine efforts to restore competitiveness and prosperity to Ontario.

Action: AMO will continue to advocate strongly with the Province to preserve OMPF Mitigation Funding for 2010.

TELEPHONE: 905-468-3266
FACSIMILE: 905-468-2959



1593 FOUR MILE CREEK ROAD
P.O. BOX 100
VIRGIL, ONTARIO
L0S 1T0

Attention: All Ontario Municipalities

Niagara-on-the-Lake Motion – Approved November 23, 2009

Moved by: Councillor J. Lowrey, Seconded by: Councillor J. Collard

Now therefore be it resolved that the Region of Niagara be requested to enter into a benefit sharing agreement with the lower tier municipalities; and

That Lord Mayor Gary Burroughs and Regional Councillor Dave Lepp table the attached motion in support of that agreement at Regional Council before the finalization of their 2010 budget; and

That this resolution be forwarded to all municipalities within Niagara, including the Region of Niagara, seeking their support; and

That this resolution be forwarded to AMO for circulation to all Ontario municipalities for their support and endorsement; and

That lower tier municipalities across Ontario be requested to follow the lead of Niagara municipalities and negotiate with their upper tier partners a benefit-sharing agreement that distributes the uploading tax room with each municipality in both the upper and lower tiers.

Please forward your notification of support to the Town of Niagara-on-the-Lake Clerk's Department and to the Regional Clerk at the Regional Municipality of Niagara (P.O. Box 1042, Thorold, ON L2V 4T7).

Region of Niagara Motion – Proposed

Whereas the Province of Ontario, after consulting with the Association of Municipalities of Ontario (AMO), has seen fit to upload the costs of social services from municipalities; and

Whereas these costs were paid for by properties across the region based on property assessment; and

Whereas the uploading benefit to the Region of Niagara is anticipated to be \$14.3 million in 2010; and

Whereas the uploading benefit that has been realized over the last two years will continue until 2018 so that the cumulative impact of the uploading benefit off the Regional tax levy after 10 years is estimated to be \$64.386 million; and

Whereas upper tier municipalities have not passed the benefit of uploading back to their lower tier partners, despite the compounded savings realized from incremental permanent uploading; and

Whereas the 12 lower tier municipalities in Niagara are forecasted to lose the OMPF special assistance funding, totaling \$8,477,900 in 2010; and

Whereas Niagara Regional Council has approved the following resolution:

"That Staff be directed to remove the total upload costs (2010, \$14.3M) from the previous year's base budget, such that the replacement of lost OMPF revenues, the inflationary costs of social programs, and the "2010 Guidance Increases" can be transparently reported as the levy increases that they are"; and

Now therefore be it resolved that the Region of Niagara be directed to share the gross benefits derived from uploaded social services by passing through those savings to the lower tier Towns/Cities by way of a tax levy restatement in 2010 in order to distribute those 2010 savings to each municipality proportionately based on assessment.

DISCLAIMER

This material is provided under contract as a paid service by the originating organization and does not necessarily reflect the view or positions of the Association of Municipalities of Ontario (AMO), its subsidiary companies, officers, directors or agents.



Mississippi – Rideau Source Protection Region

November 20, 2009

Tom Derreck, CAO
Township of Lanark Highlands
75 George Street,
PO Box 340,
Lanark, ON, K0G 1K0

Dear Tom:

RE: LANARK VILLAGE PLANNED MUNICIPAL DRINKING WATER SYSTEM

This letter is as a follow-up to your meeting with Janet Stavinga, Chair of the Mississippi-Rideau Source Protection Committee, held on November 9, 2009 regarding source protection planning for the Lanark Village planned municipal drinking water system.

Background

The *Clean Water Act* requires that a Terms of Reference, Assessment Report and Source Protection Plan be prepared for each Source Protection Area in Ontario. To-date, the Mississippi-Rideau Source Protection Region has completed a Terms of Reference for both the Mississippi Valley Source Protection Area and Rideau Valley Source Protection Area and we are currently in the final stages of developing the first Mississippi-Rideau Assessment Report, which will be followed by a Mississippi-Rideau Source Protection Plan. Based on the Mississippi Valley Terms of Reference approval date of February 5, 2009, the Mississippi-Rideau Assessment Report is due on February 5, 2010. However, due to a variety of reasons, it is known that the Assessment Report will not be completed by February 5, 2010. Instead, the Assessment Report will likely be submitted to the Ministry of the Environment (MOE) in the late spring/summer of 2010.

Inclusion of Lanark Village Planned Municipal Water System in Approved Terms of Reference

As you are aware, the approved Terms of Reference for the Mississippi Valley Source Protection Area includes the Lanark Village planned municipal groundwater-based drinking water system. As per the Township of Lanark Highlands Motion #2008-04-108, the inclusion of the Lanark Village planned municipal drinking water system in the approved Terms of Reference means that technical studies (a wellhead protection study and threats study) must be included in the Assessment Report and planning policies must be included in the Source Protection Plan. Working co-operatively with Township staff, Golder Associates was hired in March 2009 by the Mississippi-Rideau Source Protection Region to complete the Lanark Village wellhead protection study. However, the study has not progressed as planned because a pump testing program on the existing municipal wells has not yet been completed as part of the larger engineering study being managed by the Township for the planned municipal system. The results of the pump testing program are key inputs into the wellhead protection study. Based on recent discussions with Township staff, it is understood that the Township is currently still seeking funding to construct the planned Village of Lanark municipal drinking water system. It is also understood that the Township has decided to proceed with the final design of the planned municipal system, but not proceed with the pump testing program at this time. The pump testing program will proceed when further funding is available.

Based on the above, it is clear that the wellhead protection study and subsequent threats study for the Lanark Village planned municipal drinking water system will not be completed soon enough to be included in the first Mississippi-Rideau Assessment Report. Based on recent discussions with MOE staff, there are two options to deal with the inclusion of the planned municipal system in the approved Terms of Reference. The options are:

OPTION 1 - Follow a process to remove the Lanark Village planned municipal system from the approved Terms of Reference. This would involve passing a municipal council resolution stating that the Township does not intend to establish the drinking water system at this time. The resolution would have to be published in a local newspaper(s) and also provided to the Mississippi-Rideau Source Protection Committee.

OPTION 2 - The Assessment Report would indicate that the Lanark Village wellhead protection study and threats study is a data gap. The data gap would have to be fully explained (e.g., insufficient funding to construct the municipal system, no pump test data to complete the wellhead protection study). If the data gap cannot be filled (i.e. the wellhead protection and threats studies cannot be completed) prior to submission of the updated Assessment Report which is understood to be due in June 2011, then the Township would have to proceed with Option 1 at that time.

Next Steps

David Riis, Township Engineer, has confirmed with me in writing that at this time, the Township would like to proceed with Option 2. This will allow the Township more time to seek funding, and if successful, complete the wellhead protection and threats study.

It is estimated that it will take approximately one year to complete the wellhead protection study and threats study (including public consultation and Mississippi-Rideau Source Protection Committee approval) once the pump testing program is complete. This means that the pump testing program will need to be completed by about June 2010 in order to complete the wellhead protection study and threats study by June 2011, otherwise the Township will have to proceed with Option 2.

Please keep me up-to-date with regard to the status of your funding requests and pump testing program, especially as we approach June 2010.

Please call me if you have any questions.

Yours truly,



Brian Stratton, P.Eng
Co-Manager, Source Water Protection
Mississippi – Rideau Source Protection Region

c.c. David Riis, Township Engineer
Janet Stavinga, Chair of Mississippi-Rideau Source Protection Committee
Mary Wooding, Liaison Officer, Ministry of the Environment

REPORTS

**THE CORPORATION OF THE
TOWNSHIP OF LANARK HIGHLANDS**

COMMITTEE OF THE WHOLE

December 15th, 2009

Report #CAO-16-2009
of the Chief Administrative Officer

CORRECTIONS SUMMARY – RESPONSE FROM S. REID & R. HILLIER

STAFF RECOMMENDATION(S)

“**THAT**, the report from the CAO advising that no response or undertaking has been received from Mr. Scott Reid, MP or Mr. Randy Hillier, MPP with respect to the Council’s request for their correction of statements made and information circulated by them regarding the Township’s sewer and water project, be received for information.”

BACKGROUND

At its regular meeting conducted on November 24th, the Council passed a ‘forthwith’ motion directing that the appended Corrections Summary be circulated to various individuals and agencies - and to Mr. Reid and Mr. Hiller with a request that they’

“ publically correct and/or withdraw inaccurate, misleading and/or incomplete verbal and written statements/information presented to the Council of the County of Lanark and to the residents of Lanark Highlands.”

The motion also directed the CAO to - at its next meeting - report to the Council the response received from or undertaken by Mr. Reid’s and Mr. Hillier’s regarding that request .

No response or undertaking has been received.

CONCLUSION

Per the recommendation.

Prepared and Submitted By:

**Tom Derreck,
Chief Administrative Officer**

**THE CORPORATION OF THE
TOWNSHIP OF LANARK HIGHLANDS**

COMMITTEE OF THE WHOLE

December 15, 2009

Report #PWWM-29-2009
of the Township Engineer

SEWER & WATER PROJECT UPDATE

RECOMMENDATION(S)

THAT, Report #PWWM-29-2009 Sewer & Water Project Update be received for information.”

Adjustment to the Budget

Background

As discussed at the TAC meeting on 19 November and touched on briefly at the last Council meeting, there was a discrepancy between Ch2mhill's figures and the Township's figures regarding the cost to complete design.

Discussion

To clarify this, a letter was written to Ch2mhill on 19 Nov and a response received on 4 Dec. In brief there was miscommunication regarding the well pump test work by Golder that was scheduled for the Preliminary Design Phase but was put on hold until funding is received. In addition the reduction in design cost by removing the WWTP from the contract did not come in as high as expected.

This increase in cost relative to the figures given at the public meeting is balanced off to some extent because some \$500,000 in design work will be funded. For the public meeting it was assumed that no funding would be received for design work.

I have reviewed the budget figures and attach a revised budget which includes an updated estimate to complete design, adjustments including the removal of the WWTP and Concession 2A upgrade from the Ch2mhill project, an updated inflation factor by Ch2mhill to reflect later start/completion dates for construction, and inclusion of a separate estimate for the forcemain from North St to the WWTP.

The latter had been included in the NWC contingency; however it is safer to deal with it separately.

No change to overall project cost nor to the cost to homeowners will result from these adjustments. In addition, the unfunded dollars to complete the design remains at \$800,000.

Anticipated Scope Changes have not been received to date. The TAC will review them upon receipt and provide a recommendation to Council.

Responsibility for maintaining the Financial Statement has been passed to the Treasurer. An updated statement will be available in the new year.

Recommendation

Submitted for information.

David Riis
Township Engineer

Tom Derreck
Chief Administrative Officer

**THE CORPORATION OF THE
TOWNSHIP OF LANARK HIGHLANDS**

COMMITTEE OF THE WHOLE

December 15th, 2009

Report #C-15-2009
of the Clerk

**2010 ELECTION
AMENDMENT TO ELECTION SIGN POLICY**

STAFF RECOMMENDATION(S)

“**THAT**, the Election Sign Guideline Policy be amended to include a provision that requires a candidate to submit a \$100 deposit to be used by the municipality to remove election signs if the candidate does not do so within the specified time limit.”

BACKGROUND

An Election Sign Guideline Policy was approved in 2006 in order to standardize Campaign Materials/Poster/Signage during a Municipal Election.

DISCUSSION

The policy has a provision that states:

“All candidates shall be required to remove all campaign materials, posters or signage along municipally owned road allowances within 30 days following a municipal election. Should such materials continue to be located; the same shall be removed and destroyed.”

After the 2006 Municipal Election, there were a number of campaign materials, posters and signage still located on municipally owned road allowances 30 days after the election. Staff ended up removing the material and disposing of it. This came at a cost to the Township by way of staff time and mileage.

OPTIONS CONSIDERED

Option #1 – Amend Policy

Amend the policy to include a provision that requires a candidate to submit a \$100 deposit to be used by the municipality to remove election signs if the candidate does not do so within the specified time limit. The deposit would be payable at the time the nomination filing fee is

submitted and returned to the candidate within 45 days after the election if all of the candidates signs were removed. If the signs were not removed, the Township would keep the fee and use it to cover the cost of removing the signs.

Option #2 – Do Nothing.

Leave the policy unchanged with the Township covering the costs of removing a candidate's election signage.

FINANCIAL IMPLICATIONS

If a sign had to be removed in White Lake the cost in mileage alone could be \$100 and staff time would be in addition to that amount.

CONCLUSION

It is recommended to proceed with Option #1 – Amend Policy.

ATTACHMENTS

- i) Election Sign Guideline Policy.

Prepared and Submitted By:



**Amanda Mabo,
Clerk/Deputy CAO**

THE CORPORATION OF THE
TOWNSHIP OF LANARK HIGHLANDS

BY-LAW NO. 2006-712

BEING A BYLAW TO ADOPT AN
'ELECTION SIGN GUIDELINE POLICY'

WHEREAS Sections 8 and 9 of the *Municipal Act, 2001* provides the municipality with the powers of a natural person and the authority to govern their affairs as they consider appropriate; and

WHEREAS the Council of the Corporation of the Township of Lanark Highlands deems it expedient and in the public interest to adopt Policy to standardize "Campaign Materials / Posters / Signage" associated with Municipal Elections.


NOW THEREFORE the Corporation of the Township of Lanark Highlands enacts as follows:

1. **THAT** the Election Sign Guideline Policy attached hereto as Schedule 'A' be and is hereby adopted.
2. **THAT** Schedule 'A' hereto shall be made part of this By-law as fully as if recited herein.
3. **THAT** this By-law shall supersede any and all By-laws and/or policies deemed to be inconsistent.
4. **THAT** amendments to the "Election Sign Guideline Policy" shall not require an amendment to this By-law but may be approved by motion of Council.
5. **THAT** this By-law shall come into force and effect immediately upon the passage thereof.

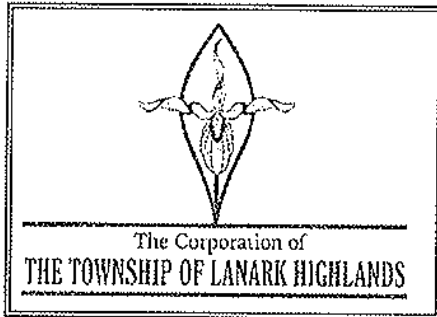
READ a FIRST, SECOND and THIRD TIME Short this 11th day of July 2006.



Mayor - Lawrence McDermott



Clerk - Mary Kirkham



Subject: Election Sign Guideline Policy

Policy No.: CO-01-2006-ete

Approval Date: July 11 2006

By-Law No.: 2006-712

Page No.: 1 of 2

Amendment:

POLICY STATEMENT

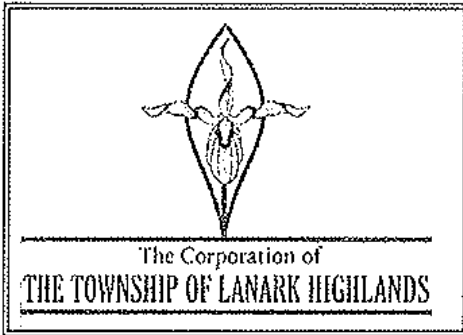
The purpose of this policy is to standardize "Campaign Materials / Posters / Signage."

SCOPE

This policy applies to all election campaign materials, posters or signage within the Township of Lanark Highlands, to ensure public safety on Township roads and highways during an election period.

PROCEDURE

- 3.01** No campaign material , posters or signage shall be permitted on any municipal property with the only exception being along municipal road allowances. This includes the following, which is not meant to be a complete and exhaustive list:
 - 3.01.1** "No campaign materials, posters, signage, etc will be permitted in municipal parks, arenas, community centres, vacant lands, municipal buildings or structures, etc.
- 3.02** Campaign materials, posters or signage shall be permitted along municipal road allowances providing the following conditions are respected:
 - 3.02.1** that the visibility of intersections or private entrances is not obstructed and do not create a safety condition;
 - 3.02.2** that the posters or similar campaign material is of sufficient texture and or proper installation that weather conditions will not displace this material and create a safety hazard on municipal roads.
- 3.03** Campaign materials, posters or signage that will be installed on provincial or county roads will require the permission of these respective approving authorities.



Subject: Election Sign Guideline Policy

Policy No.: CO-01-2006-ele

Approval Date: July 11 2006

By-Law No.: 2006-712

Page No.: 2 of 2

Amendment:

- 3.04 Campaign materials, posters or signage that will be installed or affixed to poles belonging to Hydro One Network, Bell Canada or other public utilities will require the permission of these respective approving authorities.
- 3.05 The Township of Lanark Highlands, its municipal servants, employees or agents shall not be responsible for investigating or prosecuting for any acts of vandalism to the campaign materials, posters or signage of the candidates.
- 3.06 Should any campaign materials, posters or signage be located on municipally owned property or be located on municipality owned road allowance which do not comply to the provisions of this policy, the same shall be removed forthwith and destroyed.
- 3.07 All candidates shall be required to remove all campaign materials, posters or signage along municipally owned road allowances within 30 days following a municipal election. Should such materials continue to be located, the same shall be removed and destroyed.

3. RESPONSIBILITY

The Clerk and/or the Returning Officer is responsible for ensuring compliance with this policy.

CO-01-2006-ele

NEW/OTHER BUSINESS



The Corporation of
THE TOWNSHIP OF LANARK HIGHLANDS

September 21st, 2009

Township of Lanark Highlands
Mayor and Council
75 George Street
Lanark ON K0G 1K0

Dear Mayor and Council:

When you decided that it would be better to do away with bag tags and add the corresponding expenses to taxes it is our belief that you requested the staff to evaluate any change in the volume of material going to landfill. We have not seen such a report so your committee has asked me to request such a report, if it is available, or to have it prepared as soon as possible. This would be very helpful to us in any educational campaign to reduce landfill.

Thank you for your attention to this request.

Sincerely,


 Syd Brownstein
Chairman, Environmental Advisory Committee

LANARK COUNTY

LANARK HIGHLANDS

NOV 23 2009

RECEIVED

PUBLIC WORKS DEPARTMENT

TO: HEAD OF COUNCIL

Dear Mayor Bob Fletcher:

Re: Accessible Trail

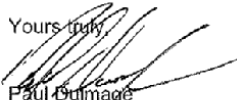
The purpose of this letter is to offer an opportunity to all local municipalities to participate in the development of our new "Accessible Trail". The Accessible Trail Subcommittee of the Lanark County Municipal Trails Corporation is working on a plan for the development of a public trail adjacent to the County Municipal Offices. The first phase of trail construction was completed this fall and an Opening Ceremony is now being planned for the spring of 2010. The next development phase will include the purchase of about 15 benches. The installation of benches is a critical component of trail development as the Trail will be used by seniors and persons with disabilities. The residents of Lanark Lodge and the Perth Community Care Centre, as well as the general public, are already using the Trail.

At a recent Meeting of the Public Works Committee, Councillor Freeman, on behalf of Tay Valley Township, committed to purchasing the first bench for the Trail. She also encouraged all local municipalities to donate a bench before the spring. On October 28th, 2009, the Tay Valley Township bench was shown to members of Council. A locally made commemorative nameplate has been installed on the bench to recognize "Tay Valley Township". The recycled plastic bench is made in Quebec.

Please contact Steve Allan, Director of Public Works, if your municipality would like to purchase a bench for the Trail. The estimated cost of a bench, nameplate and installation on a concrete pad is \$1,200. Thank you for supporting this worthy project.



Yours truly,


Paul Guimage

Warden - The Corporation of the County of Lanark

SA/vav

cc: Tay Valley Township
November 25th, 2009

Public Works Building, 99 Christie Lake Road, P.O. Box 37, Perth, ON. K7H 3E2

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