



The Corporation of  
**THE TOWNSHIP OF LANARK HIGHLANDS**

## **COMMITTEE OF THE WHOLE MINUTES**

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**Tuesday, September 8<sup>th</sup>, 2009**

**2:30 p.m.**

**Lanark Highlands Municipal Office - 75 George Street, Lanark, Ontario  
Council Chambers**

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### **ATTENDANCE:**

**Members Present:** Chair, Deputy Mayor, Bruce Horlin  
Mayor, Bob Fletcher  
Councillor Tom Lalonde  
Councillor Bob Sutcliffe  
Councillor Leonard Echlin  
Councillor Brian Stewart  
Councillor Peter McLaren (arrived at 2:31 p.m.)

**Staff Present:** Tom Derreck, Chief Administrative Officer  
Amanda Mabo, Clerk/Deputy CAO  
Robert Bunker, Treasurer (left at 3:32 p.m.)  
Scott Cameron, Public Works Superintendent  
(arrived at 4:35 p.m. and left at 4:45 p.m.)

**Members & Staff Absent:** None.

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### **1. CALL TO ORDER**

The meeting was called to order at 2:30 p.m.  
A quorum was present.

### **2. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF**

None at this time.

**3. APPROVAL OF MINUTES**

**RESOLUTION #COW-2009-241**

**MOVED BY:** Tom Lalonde

**SECONDED BY:** Leonard Echlin

“**THAT**, the minutes of the Committee of the Whole Committee meeting held on August 11<sup>th</sup>, 2009 be approved as circulated;

**AND THAT**, the minutes of the “Special” Committee of the Whole Committee meetings held on August 13<sup>th</sup>, 2009 and August 20<sup>th</sup>, 2009 be approved as circulated.”

**ADOPTED**

Councillor P. McLaren arrived at 2:31 p.m.

**4. APPROVAL OF AGENDA**

- i) Addition under New/Other Business: Delegation of Clerk’s Duties.

**RESOLUTION #COW-2009-242**

**MOVED BY:** Tom Lalonde

**SECONDED BY:** Leonard Echlin

“**THAT**, the agenda be adopted as amended.”

**ADOPTED**

**5. DELEGATIONS & PRESENTATIONS**

- i) **2009 Senior of the Year Award (verbal).**  
Mayor Bob Fletcher.

Mayor B. Fletcher presented the 2009 Senior of the Year Award to the late Art Knowles for his contributions throughout the community. Mr. Knowles’ wife Evelyn accepted the award on his behalf.

**6. COMMUNICATIONS**

- i) **09-09-02 Councillor Communication Package.**

**RESOLUTION #COW-2009-243**

**MOVED BY:** Leonard Echlin

**SECONDED BY:** Bob Sutcliffe

“**THAT**, the communication items for the September 8<sup>th</sup>, 2009 Committee of the Whole Committee meeting be received for information only.”

**ADOPTED**

## 7. REPORTS

- i) **Report #PWWM-18-2009 Sewer & Water Project Update (Revised).**  
Tom Derreck, Chief Administrative Officer.

### **RESOLUTION #COW-2009-244**

**MOVED BY:** Tom Lalonde

**SECONDED BY:** Leonard Echlin

**“THAT,** Council accept the Preliminary Design Report and direct that the Review Comments attached be forwarded to Ch2mhill;

**THAT,** Council direct that the cost for the total W&S Project including the waste water treatment plant and construction administration be capped at \$28.5 million;

**THAT,** Council direct staff to authorize Ch2mhill to proceed with Detailed Design to design their part of the system such that the construction cost (including all contingencies and mark-ups) for their part of the system is not more than \$21 million, and to provide Ch2mhill with the prioritized list of ‘parcels’ to be removed from the project if necessary to meet the their budget cap;

**THAT,** Council authorize a public meeting to be held to present the Preliminary Design and to present the ESR Addendum relating to the Waste Water Treatment Plant;

**AND THAT,** Council direct staff to update the Township’s last BCF application to reflect the new costs and the increased control over these costs and send it under covering letter to the Minister of Energy and Infrastructure with copies to the Minister of Health, Scott Reid, MP and Randy Hillier, MPP.”

**ADOPTED FORTHWITH**

### **RESOLUTION #COW-2009-245**

**MOVED BY:** Peter McLaren

**SECONDED BY:** Bob Sutcliffe

**“THAT,** the Township proceed with the well head pump study for the existing four wells.”

**ADOPTED FORTHWITH**

The study is estimated to cost between \$30,000 and \$40,000.

The Committee recessed at 3:32 p.m.

R. Bunker, Treasurer left at 3:32 p.m.

The Committee returned to regular session at 3:48 p.m.

## 8. IN-CAMERA ITEMS

- i) **CONFIDENTIAL: Administrative Operations (verbal).**  
Tom Derreck, Chief Administrative Officer.

### **RESOLUTION #COW-2009-246**

**MOVED BY:** Peter McLaren  
**SECONDED BY:** Bob Fletcher

“**THAT**, the Committee move “in camera” at 3:48 p.m. to address a matter pertaining to labour relations or employee negotiations;

**AND THAT**, T. Derreck, Chief Administrative Officer remain in the room.”

**ADOPTED**

### **RESOLUTION #COW-2009-247**

**MOVED BY:** Peter McLaren  
**SECONDED BY:** Tom Lalonde

“**THAT**, the Committee return to regular session at 4:33 p.m.”

**ADOPTED**

### **RESOLUTION #COW-2009-248**

**MOVED BY:** Peter McLaren  
**SECONDED BY:** Tom Lalonde

“**THAT**, the **CONFIDENTIAL: Administrative Operations (verbal)** report given by the Chief Administrative Officer be received for information with the understanding that a further report will be forthcoming in October.”

**ADOPTED**

## 5. DELEGATIONS & PRESENTATIONS

- ii) **Request for Sidewalks on Robertson Drive (verbal).**  
Tammy Rintoul, Resident.

S. Cameron, Public Works Superintendent arrived at 4:35 p.m.

T. Rintoul addressed the Committee. She has lived on Robertson Drive for 30 years and sidewalks were not an issue when there was no traffic on the street. She noted that there is more traffic now with Timbr Mart, the Health Centre, the waste site and the new Ambulance Bay.

T. Rintoul requested that sidewalks be installed but until that occurs that a speed check be conducted, a traffic count undertaken and speed limit signs installed.

The Public Works Superintendent informed the Committee that speed signs and “watch for pedestrians, no sidewalk” signs have been ordered and will be installed next week.

The Mayor, through the Police Services Board will request the OPP to place the electronic speed sign in the area. This sign provides print outs of the recorded speeds.

**RESOLUTION #COW-2009-249**

**MOVED BY:** Bob Sutcliffe

**SECONDED BY:** Bob Fletcher

“**THAT**, signage be installed on Robertson Drive indicating a 50 km/hour zone and additional signs saying “watch for pedestrians, no sidewalks” also be installed.”

**ADOPTED**

There are also issues of drainage at Timbr Mart and the widening of the road. Engineering for the road is currently being undertaken as part of the sewer and water project. The road will be reconstructed for sewer and water and all of the issues will be addressed at that time.

**RESOLUTION #COW-2009-250**

**MOVED BY:** Brian Stewart

**SECONDED BY:** Tom Lalonde

“**THAT**, the Public Works Superintendent provide a report at the October 6<sup>th</sup>, 2009 Committee of the Whole meeting with recommendations for an interim solution for Robertson Drive for pedestrians until sidewalks are installed as part of the reconstruction of the road for the sewer & water project.”

**ADOPTED**

S. Cameron, Public Works Superintendent left at 4:45 p.m.

**9. NEW/OTHER BUSINESS**

- i) **Discussion: “A Challenge of Olympic Proportions”**– *attached, page 9.*  
Mayor Bob Fletcher.

**RESOLUTION #COW-2009-251**

**MOVED BY:** Leonard Echlin

**SECONDED BY:** Bob Fletcher

“**THAT**, the Township of Lanark Highlands contribute \$800, made payable to the Township of Drummond/North Elmsley, for the “Own the Podium 2010 Municipalities’ Challenge”.”

**ADOPTED FORTHWITH**

**RESOLUTION #COW-2009-252**

**MOVED BY:** Bob Sutcliffe

**SECONDED BY:** Bob Fletcher

“**THAT**, each Councillor ask their respective Community Centres to raise funds for the “Own the Podium 2010 Municipalities” Challenge” to recoup the \$800 paid by the Township of Lanark Highlands.”

**ADOPTED FORTHWITH**

- ii) **Delegation of Clerk’s Duties.**  
Amanda Mabo, Clerk/Deputy CAO.

**RESOLUTION #COW-2009-253**

**MOVED BY:** Tom Lalonde

**SECONDED BY:** Leonard Echlin

“**WHEREAS**, the *Municipal Act, 2001, S.O. 2001, Chapter 25, Section 228 (4)* provides that the Clerk may delegate in writing to any person, other than a Member of Council, any of the Clerk’s powers and duties under this and any other Act;

**AND WHEREAS**, the Clerk may continue to exercise the delegated powers and duties, despite the delegation;

**NOW THEREFORE BE IT RESOLVED THAT**, Steve Potter, HR Consultant be delegated the Clerk’s powers and duties as set out in Section 228 (1)(a), (b) and (c) of the said *Municipal Act* for “in camera” sessions relating to Human Resource matters regarding the Chief Administrative Officer;

**AND THAT**, such delegation to take effect upon reading and signing of the Declaration of Delegated Duties.”

**ADOPTED FORTHWITH**

**10. DEFERRED ITEMS**

*\*The following items will be discussed at the next and/or future meeting:*

- **Delegation: Lanark County and the Town of Smiths Falls Municipal Drug Strategy Committee.** (September 22<sup>nd</sup> Meeting)
- **Council Preview of Sewer & Water Public Meeting Presentation.** (October 6<sup>th</sup>)

**11. ADJOURNMENT**

The Committee adjourned at 4:55 p.m. on motion by Councillors L. Echlin and T. Lalonde.

A handwritten signature in cursive script that reads "Amanda Mabo".

**Amanda Mabo,  
Clerk/Deputy-CAO**

# **NEW/OTHER BUSINESS**

# LANARK COUNTY

Friday September 4<sup>th</sup>, 2009

Dear Municipal Colleagues

Re: "Own the Podium 2010 Municipalities' Challenge"

The **"Own the Podium 2010 Municipalities' Challenge"** is an on-line fundraising initiative designed to engage communities across the Country to help provide critical funding support for Own the Podium 2010.

Own the Podium 2010 is designed to raise the much needed 5 million dollars that will be matched by the Federal Government.

Municipalities across our great country now have the opportunity to work together to get behind our athletes through Own the Podium 2010 Municipalities Challenge.

As reported by County Councillor Aubrey Churchill last Wednesday evening; leading the pack in our community is the Township of Drummond/North Elmsley with the Town of Perth and Tay Valley Township partnering, all of which have initiated a municipal challenge. They are inviting the other municipalities in Lanark County to join them to make this truly a Lanark County Municipal experience.

Drummond/North Elmsley is administering the overhead costs and coordinating the activities including advertising etc. The kick-off cost associated is to be covered by a contribution from each participating municipality in the amount of \$800 made payable to the Township of Drummond/North Elmsley (unexpended funds are refundable).

Every donation in our own municipalities will be entered automatically into a draw to win a "Post" Olympic trip to Vancouver (Flights and 3 night's hotel accommodation for two).

Should your municipalities choose to join the challenge please contact the Township of Drummond/North Elmsley directly by Wednesday September 9<sup>th</sup>, 2009.

For further information regarding municipal challenges please go to [www.olympicfoundation.ca](http://www.olympicfoundation.ca).

Regards,



Paul Dulmage  
Warden