



Tuesday, May 4th, 2010

2:30 p.m.

**Lanark Highlands Municipal Office - 75 George Street, Lanark, Ontario
Council Chambers**

**2:30 p.m. Committee of the Whole - Budget*

**7:00 p.m. Public Meeting: Zoning By-Law Amendments
(File #ZA10-02)*

**Following Council*

**Following "Special" Corporate Services – Budget (Public Delegations)*

Chair, Deputy Mayor Bruce Horlin

1. CALL TO ORDER

2. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

3. APPROVAL OF MINUTES

Suggested Motion:

***"THAT**, the minutes of the Committee of the Whole Committee meeting held on April 20th, 2010 be approved as circulated."*

4. APPROVAL OF AGENDA

Suggested Motion:

***"THAT**, the agenda be adopted as presented."*

5. DELEGATIONS & PRESENTATIONS

None.

6. COMMUNICATIONS

- i) **10-04-19 Councillor Communication Package – cover sheet attached, page 4.**

Suggested Motion:

***"THAT**, the communication items for the May 4th, 2010 Committee of the Whole Committee meeting be received for information only."*

7. REPORTS

- i) **Set Date for Procedural By-Law Working Session.**
Amanda Mabo, Clerk/Deputy CAO.

Suggested Motion:

“WHEREAS, Council has requested that a separate meeting be scheduled to review the draft procedural by-law;

AND WHEREAS, Council has also requested that legal counsel be available to attend that review;

AND WHEREAS, Fred Dean, Municipal Solicitor is available to conduct the draft procedural by-law review with Council on Tuesday, June 15th in the afternoon (preferred) or on Monday, June 14th in the evening (alternate);

NOW THEREFORE BE IT RESOLVED THAT, a “Special” Committee of the Whole meeting be scheduled for _____ at _____ p.m. to review the draft procedural by-law with Fred Dean Municipal Solicitor.”

- ii) **Council Review of Draft Budget (in order presented)** – previously distributed to Council Members and is available on the Township website.
- a) **Addition to New Initiatives List - Drug Strategy Committee – attached, page 7.**

8. IN-CAMERA ITEMS

None.

9. NEW/OTHER BUSINESS

None.

10. DEFERRED ITEMS

**The following items will be discussed at the next and/or future meeting:*

- **Working Session: Procedural By-Law Draft #1**– distributed separately to Committee Members.
Amanda Mabo, Clerk/Deputy CAO.

11. ADJOURNMENT

COMMUNICATIONS

COUNCILLOR COMMUNICATION PACKAGE

April 19th, 2010

1. **Ontario Association of Fire Chiefs:** Municipal Politicians Seminar: Firefighting 101– *attached, page 3.*
2. **AMO: Policy Update:** Bills Introduced Since March 31 – *attached, page 4.*
3. **Art of Being Green:** Important Notice from Art of Being Green – *attached, page 5.*
4. **Lanark County Media Release:** Highlights from County Council Meeting Wednesday, March 24, 2010 – *attached, page 7.*
5. **Federation of Canadian Municipalities:** Nomination information for the Board of Directors of the Federation of Canadian Municipalities – *attached, page 8.*
6. **Ontario Public Service Employees Union:** Service Quality Issues at the Municipal Property Assessment Corporation – *attached, page 12.*
7. **Revised Minimum Maintenance Standards:** Frequently Asked Questions: Winter Patrolling – *attached, page 16.*
8. **AMO Communication:** AMO Breaking News - 2010 Provincial Budget – *attached, page 18.*
9. **AMO Communication:** AMO Breaking News re Labour Policy Update – *attached, page 20.*
10. **AMO:** AMO Annual Conference Early Bird Registration – *attached, page 23.*
11. **AMO:** AMO Report to Members on March 2010 Board Meeting – *attached, page 25.*
12. **Lanark Health and Community Services:** Letter regarding withdrawal of funding for Aging at Home (AAH) – *attached, page 27.*
13. **AMCTO:** Meeting the Requirements of Bill 168: Violence and Harassment in the Workplace – *attached, page 29.*
14. **Ministry of Community and Social Services:** New Funding Available for EnAbling Change Partnership Program 2010/2011– *attached, page 31.*
15. **Association of Ontario Road Supervisors:** AORS/OGRA Partnerships – *attached, page 34.*

16. **AMCTO Express:** AMCTO's Advice to Members on Ontario's 2010 Budget – *attached, page 35.*
17. **Big Brothers Big Sisters of Lanark County:** BIG Spring Newsletter 2010 – *attached, page 37.*
18. **MPAC:** Negotiations with the Ontario Public Service Employees Union (OPSEU) – *attached, page 40.*
19. **AMO Communication:** AMO Breaking News - Joint and Several Liability Paper – *attached, page 42.*

REPORTS



April 29, 2009

Mayor and Members of Council
Township of Lanark Highlands
75 George Street
Lanark ON
K0G 1K0

Dear Mr. Mayor and Members,

Re: Municipal Drug Strategy Committee Requests

At its first meeting conducted on Sunday, April 25th, the members authorized me as the elected Chair to advance the following recommendations for the earliest possible consideration by the Council.

The Committee enters upon its responsibilities with keenness and dedication and would accordingly appreciate the Council's approval of these recommendations so as to provide us with the means to move forward with good effect.

1. Recommended Amendments To Terms Of Reference

The Committee's recommends that its Terms of Reference be amended by adding the following provisions;

OPERATING PRINCIPLES (New)

The basic requirements to put the Committee's values into practice shall be;

- a. Diversity, equality and representation in membership
- b. Accountability in relationships with Stakeholders, the Township of Lanark Highlands, the County of Lanark, and among the Committee's members.
- c. Alignment as much as possible with the County of Lanark Drug Strategy Network.

- d. Action-oriented work plans that produce success and demonstrable progress.
- e. Open and respectful communication
- f. Planning and acting from a system perspective and shared leadership.
- g. Building on strengths and assets.

COMMITTEE STRUCTURE (Amendment to Voting Members, 2nd line)

Delete the numeral “2” and replace it with “4” so that the line will now read, “4 Representatives from the Membership List.”

COMMITTEE STRUCTURE (Amendment to “Staff Resources (Non-Voting Members)”)

To the words, “Clerk/Deputy CAO” add the words, “or a designate who is trained and duly authorized by the Clerk/Deputy CAO.”

MEETINGS (Amendment to 1st paragraph, 1st line)

Delete the word “maximum” and replace it with the word, “minimum” so that the sentence will now read, “There will be a minimum of 6 meetings a year at the call of the Chair.

MEETINGS (Amendment to 3rd paragraph)

Delete the words, “up to 4” and “a year” so that the sentence will now read, “Committee members may also attend meetings of the Joint Municipal Drug Strategy Network.”

STAFF AND SUPPORT SERVICES (Amendment to 1st line)

After the words, “Clerk/Deputy CAO” add the words, “or a designate who is trained and duly authorized by the Clerk/Deputy CAO” so that the sentence will now read, “The Committee will require the Clerk/Deputy CAO, or a designate who is trained and duly authorized by the Clerk/Deputy CAO, to provide assistance in preparation of agendas and minutes, as well as other assistance as required.

BUDGET (New Paragraph)

Annually, on or before January 31, the Committee shall submit a proposed work plan and budget for the year to the Township Council for its consideration.

2. 2010 Budget Request

The Committee requests the Council to approve the following budget allotment for the current year;

Education Program Development	\$ 1,500
Service & Program Gap Analysis	\$ 500
Communication Policy & Plan	\$ 200

TOTAL	\$ 2,200

3. Proposed Committee Work Plan

The members submit and request approval of the proposed (appended) 2010 work plan.

4. Membership Complement

Due to the Committee’s anticipated workload, it’s recommended that its membership be increased from three (3) to five (5), and that - if they are willing and available - the additional members be the other two persons who offered to serve on the Committee when the initial recruitment of members was undertaken and concluded by the Council.

Your approval of these recommendations would assist your Committee toward accomplishing its assigned tasks in concert with its Joint Municipal Drug Strategy Network partners and colleagues.

Respectfully submitted,

Councillor Brian Stewart, Chair