



Tuesday, May 18th, 2010

2:30 p.m.

Lanark Highlands Municipal Office - 75 George Street, Lanark, Ontario

Council Chambers

**2:30 p.m. Committee of the Whole*

**7:00 p.m. Council*

Chair, Deputy Mayor Bruce Horlin

1. CALL TO ORDER

2. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

3. APPROVAL OF MINUTES

Suggested Motion:

***“THAT**, the minutes of the Committee of the Whole Committee meeting held on May 4th, 2010 be approved as circulated.”*

4. APPROVAL OF AGENDA

Suggested Motion:

***“THAT**, the agenda be adopted as presented.”*

5. DELEGATIONS & PRESENTATIONS

- i) **Accessibility.**
Shawn Humphrey, Resident.

6. COMMUNICATIONS

- i) **10-05-20 Councillor Communication Package – cover sheet attached, page 6.**
- ii) **Tay Valley Township:** Local Planning Approval on Renewable Energy Products – *attached, page 7.*

Suggested Motion:

***“THAT**, the communication items for the May 18th, 2010 Committee of the Whole Committee meeting be received for information only.”*

7. REPORTS

- i) **Report #PD-11-2010 Site Plan Control – Mantha – attached, page 10.**
Janie Laidlaw, Planning Assistant.
- ii) **Report #PD-12-2010 Development Agreement (Larocque) – attached, page 12.**
PART LOT 16, CONCESSION 2
FORMER TOWNSHIP OF DALHOUSIE
Janie Laidlaw, Planning Assistant.

Suggested Forthwith Motion:

“THAT, Council adopt a By-law to enter into a Development Agreement with Keith and Carrie Larocque (Part Lot 16, Concession 2, Geographic Township of Dalhousie);

AND THAT, the necessary by-law be presented at the May 18th, 2010 meeting of Township Council.”

- iii) **Report #PD-13-2010 Site Plan Agreement (Haycock) – attached, page 17.**
PART LOT 4, CONCESSION 5
FORMER TOWNSHIP OF DALHOUSIE
651 RIVER DRIVE
Janie Laidlaw, Planning Assistant.

Suggested Forthwith Motion:

“THAT, Council adopt a By-Law to enter into a Site Plan Agreement with Richard and Pauline Haycock- File #SP09/009 (Part Lot 4, Concession 5, Geographic Township of Dalhousie);

AND THAT, the necessary by-law be presented at the May 18th, 2010 meeting of Township Council.”

- iv) **Proposal Received from The Mississippi Rideau Valley Septic System Office & The Ontario Rural Wastewater Center – Onsite Servicing Study for Lanark Village – attached, page 23.**
Tom Derreck, Chief Administrative Officer.
- v) **Continue Council Review of Draft Budget – previously distributed to Council Members and is available on the Township website.**
 - a) **CONFIDENTIAL: Employee Requests.**
Non-Management Employee Advisory Group (NEAG).

Suggested Motion:

“THAT, the Committee move “in camera” at ___ p.m. to address a matter pertaining to labour relations or employee negotiations;

AND THAT, T. Derreck, Chief Administrative Officer; A. Mabo, Clerk/Deputy CAO; R. Bunker, Treasurer; S. Cameron, Public Works Superintendent and S. Potter, HR Consultant remain in the room.”

Suggested Motion:

“THAT, the Committee return to regular session at ____ p.m.”

- Chair’s Rise & Report
- b) **Transportation Services**
- c) **Environmental Services**
- d) **New Initiatives**
- e) **Addition to New Initiatives List - Drug Strategy Committee – attached, page 26.**
- f) **Grant Requests**
- vi) **Report #PWWM-14-2010 Galbraith Road Tender Award – attached, page 28.**
Scott Cameron, Public Works Superintendent.

Suggested Forthwith Motion:

“THAT, the Galbraith Road Reconstruction contract be awarded to Crains’ Construction Limited as detailed within their Form of Tender dated April 30th, 2010 for the total bid amount of \$1,088,132.00;

AND THAT, the Mayor and Clerk be authorized to sign Contract 2010-01 with Crains’ Construction Ltd. for the Re-construction of Galbraith Road.”

8. IN-CAMERA ITEMS

None.

9. NEW/OTHER BUSINESS

None.

10. DEFERRED ITEMS

**The following items will be discussed at the next and/or future meeting:*

- **Working Session: Procedural By-Law Draft #1– distributed separately to Committee Members. (August 10th Meeting)**
Amanda Mabo, Clerk/Deputy CAO.

11. ADJOURNMENT

COMMUNICATIONS

COUNCILLOR COMMUNICATION PACKAGE

May 13th, 2010

1. **Lanark County Media Release:** Highlights from County Council Meeting Wednesday, April 28, 2010 – *attached, page 2.*
2. **AMO Communication:** Watch File, April 22, 2010 – *attached, page 3.*
3. **AMO Communication:** Watch File, April 29, 2010 – *attached, page 5.*
4. **AMO Communication:** Watch File, May 6, 2010 – *attached, page 7.*
5. **AMO Breaking News:** Government Withdraws OHIP Costs Transfer Proposal – *attached, page 9.*
6. **OGRA: Heads Up Alert:** OGRA to Manage \$750,000 Fund for Municipalities – *attached, page 10.*
7. **OGRA: Heads Up Alert:** Thank You to OGRA's Volunteers – *attached, page 13.*
8. **OGRA: Heads Up Alert:** Message to OGRA Members – *attached, page 15.*
9. **FCM:** Advisory to Members: Wastewater Regulations – *attached, page 16.*
10. **Ontario East Economic Development:** Hastings County Announces First iPhone Application – *attached, page 18.*
11. **Mississippi-Rideau Source Protection Region Media Release:** \$418,000 Under Clean Water Act for Local Land Stewardship in the Mississippi-Rideau – *attached, page 20.*
12. **MPAC:** Tentative Settlement with Ontario Public Service Employees Union (OPSEU) – *attached, page 21.*



Tay Valley Township

May 14, 2010

The Honourable Dalton McGuinty, MPP
Premier of Ontario
Legislative Building – Queen's Park
Toronto, ON M7A 1A1

RE: Local Planning Approval Authority on Renewable Energy Projects

Dear Premier:

Tay Valley Township respectfully requests that your government review the Green Energy Act to ensure local municipalities have a say with respect to renewable energy projects.

In this regard, please be advised that the Council of Tay Valley Township passed the following motion at its meeting of May 11, 2010:

Whereas the Province of Ontario withdrew through the Green Energy Act municipal planning approval authority given under the Planning Act for wind and other renewable energy projects; and

Whereas while local government can still regulate tree cutting, heritage preservation and watershed matters, other issues, typically regulated through Zoning and Site Plan Control can no longer be regulated by lower tier municipalities; and

Whereas municipalities have generally proven to be a responsible level of government worthy of independence from dictatorial legislation, as proven with the level of trust and confidence in the enactment of more flexible legislation such as the Municipal Act, 2001 and Bill 130; and

Whereas municipalities benefit from local interest and knowledge, which are essential to the planning approval process; and

Whereas the Green Energy Act does not address minimum set backs and buffers required for solar projects, where municipal Official Plans, Zoning By-laws and Site Plan Control could regulate these types of matters; and

Whereas faced with increasing electricity and gas prices, and with a growing interest and commitment to environmental sustainability, residents and municipalities have shown a greater openness to renewable energy projects; and

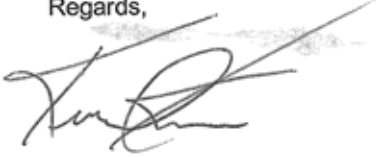
Whereas removing all local planning approval authority on such projects could be viewed as heavy handed and short-sighted;

Therefore be it resolved that the Council of Tay Valley Township call on the Government of Ontario to review the Green Energy Act to ensure local planning approval authority on renewable energy projects is restored or at least augmented to deal with such matters of local and neighbourhood interest, including, but not limited to, appropriate buffers and community impact.

Tay Valley Township
217 Harper Road, R.R. # 4, Perth, Ontario K7H 3C6
www.tayvalleytwp.ca
Fax: (613)-264-8516 Phone: (613)-267-5353
(613) 1-800-810-0161

Please do not hesitate to contact the Township should you or Ministry officials require additional information.

Regards,



Keith Kerr
Reeve

- c.c. Honourable James J. Bradley, MPP, Minister of Municipal Affairs and Housing
- Honourable Brad Duid, MPP, Minister of Energy and Infrastructure
- Tim Hudak, MPP, Leader of the Official Opposition
- Andrea Horwath, MPP, Leader of the New Democratic Party
- John Yakabuski, MPP, Progressive Conservative Energy Critic
- Randy Hillier, MPP, Lanark-Frontenac-Lennox and Addington
- Kathy Coulthart-Dewey, Chief Administrative Officer, Tay Valley Township
- Noelle Reeve, Planner, Tay Valley Township
- Rob Tremblay, Clerk, Tay Valley Township

REPORTS

**THE CORPORATION OF THE
TOWNSHIP OF LANARK HIGHLANDS**

COMMITTEE OF THE WHOLE

May 18th, 2010

Report #PD-11-2010
of the Planning Department

SITE PLAN CONTROL - MANTHA

STAFF RECOMMENDATION(S)

For consideration and direction by the Council.

BACKGROUND

In October 2009 Mrs. Mantha applied for a building permit to remove a porch roof and construct an upper deck with a stairway. The proposed deck is 20.5 feet by 8 feet, with a stairway at the front of the house for a total of 164 sq. ft. The Chief Building Official sent a letter to advise the applicant that in order to proceed with the procurement of a building permit, Site Plan Control was required.

DISCUSSION

The existing dwelling is approximately 16 feet to the Mississippi River as the proposed deck does not further encroach on the setback to the water; there is no requirement for additional planning approvals. But By-Law No. 2004-469, being a by-law to establish site plan control, states that any development within 30 metres (98.4feet) of a lake, water body or natural heritage feature requires site plan control.

The applicant is not requesting to be exempt from the Site Plan Control process, but is asking to be exempt from the cost of the Site Plan Control.

OPTIONS CONSIDERED

- i) Require Mrs. Mantha to pay the fees required for a Site Plan Control Agreement as per the Tariff of Fees for Planning Matters.
- ii) Waive all or some of the fees required for a Site Plan Control Agreement.

FINANCIAL IMPLICATIONS

The initial fees collected under Site Plan Control in accordance with the Tariff of Fees for Planning Matters is \$1725.

- \$ 500 – fee to the Township (includes \$290 MVC fee)
- \$ 225 - registration of the agreement
- \$1,000 – deposit for planner review

The fee associated with Mississippi Valley Conservation’s review and comment on the application is \$290 and is paid out of the \$500 fee. The Township’s Planners fee for review and written report to Council is paid out of the \$1,000 deposit with the balance being refunded to the applicant.

CONCLUSIONS

The fees levied were appropriately applied in accordance with the Council’s applicable policies. A waiver of all or any part of them will consequently require the Council’s consideration and direction.

ATTACHMENTS

None.

Prepared and Submitted By:

Approved for Submission By:



**Janie Laidlaw,
Planning Assistant**

**Amanda Mabo,
Clerk/Deputy CAO**



**Tom Derreck,
Chief Administrative Officer**

**THE CORPORATION OF THE
TOWNSHIP OF LANARK HIGHLANDS**

COMMITTEE OF THE WHOLE

May 18th, 2010

Report #PD-12-2010
of the Planning Department

**DEVELOPMENT AGREEMENT
(Larocque)**

(PART LOT 16, CONCESSION 2, FORMER TOWNSHIP OF DALHOUSIE)

STAFF RECOMMENDATION(S)

“**THAT**, Council adopt a By-law to enter into a development agreement with Keith and Carrie Larocque (Part Lot 16, Concession 2, Geographic Township of Dalhousie);

AND THAT the said By-law be presented to Council on May 18th, 2010.”

BACKGROUND

A consent application (B10/012) was submitted to the County of Lanark Land Division Committee for the purpose of creating a new lot more particularly described as Part Lot 16, Concession 2, Geographic Township of Dalhousie.

The Land Division Committee granted provisional consent on April 12th, 2010 subject to the fulfillment of various conditions

Conditions No. 8 states that the applicant enter into a development agreement with the Township of Lanark Highlands, the wording of which shall be satisfactory to the Township and shall address the concerns of the Conservation Authority as outlined in their report of June 11, 2008.

Condition No. 9 states that the applicant enter into a development agreement with the Township of Lanark Highlands, the wording of which shall be acceptable to the Township and shall address appropriate mitigative measures to protect and recognize the abandoned cemetery.

DISCUSSION

The applicant is in the process of meeting all other conditions; therefore entering into a development agreement would allow the applicant to complete the above noted consent.

OPTIONS CONSIDERED

- 1. Do nothing.

This option would prevent finalization of the consent application and, without purpose, prevent the development from being completed.

- 2. Adopt a By-law to enter into a Development Agreement.

This option would meet the Land Division Committee’s provisional consent conditions and permit the severance and subsequent land development to proceed.

FINANCIAL IMPLICATIONS

None, all costs incurred by the Township in connection with the preparation, execution and registration of this agreement will be paid by the Developer.

CONCLUSIONS

Option # 2 is recommended for the reasons stated in the report.

ATTACHMENTS

- i) Proposed Development Agreement.

Prepared and Submitted By:



**Janie Laidlaw,
Planning Assistant**

Approved for Submission By:



**Amanda Mabo,
Clerk/Deputy CAO**



**Tom Derreck,
Chief Administrative Officer**

DEVELOPMENT AGREEMENT

THIS AGREEMENT made in duplicate this _____ day of _____, 2010

BETWEEN: **Keith and Carrie Larocque,**
 Hereinafter called the "Developer" **OF THE FIRST PART**

AND: **The Corporation of the Township of Lanark Highlands,**
 Hereinafter called the "Township" **OF THE SECOND PART**

WHEREAS, The Developer is the owner of lands described in Schedule "A", attached hereto, which is hereinafter referred to as the subject lands;

AND WHEREAS, Consent Application B10/012 was submitted to the Land Division Committee for the County of Lanark for the purpose of severing a parcel of land more particularly described in Schedule "A" attached hereto;

AND WHEREAS provisional consent was granted by the Land Division Committee in its Decision dated April 12th, 2010, subject to the fulfillment of various conditions;

AND WHEREAS, the Developer is desirous of fulfilling the aforementioned conditions by entering into an Agreement with the Township for registration on title to the subject lands and premises;

AND WHEREAS, Section 53(12) and 51(26) of the *Planning Act, R.S.O. 1990, Chapter P.13*, as amended, provides that every municipality may enter into agreements imposed as a condition to the approval of an application for consent and the agreements may be registered against the land to which it applies and the municipality is entitled to enforce the provisions of it against the owner and, subject to the *Registry Act* and the *Land Titles Act*, any and all subsequent owners of the land;

NOW THEREFORE THIS AGREEMENT WITNESSETH, that in condition of the sum of TWO (\$2.00) DOLLARS paid by the Developer to the Township, the receipt of which is hereby acknowledged and in consideration of the mutual covenants hereinafter expressed, the parties hereto agree as follows:

1/ THAT the Developer agrees:

THAT, a minimum 30 metre setback from the tributary shall be maintained for future structures and a septic system.

THAT the existing shoreline vegetative buffer shall be retained to a minimum depth of 15 metres, along the tributary.

THAT natural drainage patterns on the site shall be not be substantially altered, such that additional run-off is directed into the tributary or onto adjacent properties.

SCHEDULE "A"

Development Agreement
(Keith and Carrie Larocque B10/012)

Description of Lands

Legal Description to be Inserted



**Planning Report
Zoning Amendment
Site Plan Control**

Part Lot 4, Concession 5
Former Township of Dalhousie

Now in the Township of Lanark
Highlands

651 River Drive

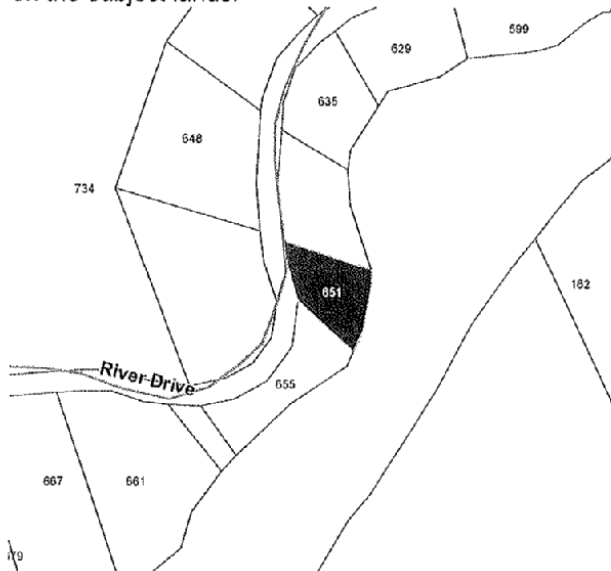
January 13, 2010

1.0 Introduction

Mr. Haycock has applied to the Township of Lanark Highlands to remove the holding symbol on the lands legally described as the Part of Lot 4, Concession 5, former Township of Dalhousie, now in the Township of Lanark Highlands. The property has frontage on River Drive.

1.1 BACKGROUND

The applicant wishes to remove the existing mobile home and construct a permanent dwelling on the subject lands.



The property is designated Lakefront Development on Schedule 'A2' of the Township of Lanark Highlands Official Plan and zoned Lakefront Development, 'LD' on Schedule 'A2' of the Township's Zoning By-law. The application has been submitted to amend the zoning on the subject lands to allow for re-development on the site. The subject lands cannot meet the provisions or requirements of Zoning By-law 2003-451.

The property has 33.52 metres (109.9 feet) of waterfrontage on the Mississippi River, road frontage of 31.31 metres (102.7 feet), a depth of 36.37 metres (119 feet) and an area of approximately 0.17 acres. Access to the subject lands is from River Drive a private road.

Currently constructed on the lands is a mobile home, an attached sunroom and an accessory shed. The applicant is proposing to remove the mobile home and construct a 1 ½ storey

Stantec
PLANNING REPORT
ZONING AMENDMENT
SITE PLAN CONTROL

dwelling with a deck and an accessory shed. The proposal will result in an increased setback to the Mississippi River. The use is presently serviced via a holding tank. Proposed servicing consists of a drilled well and either a composting toilet or an Ecoflow sewage disposal system. The Health Unit will require permits when a servicing solution is confirmed.

The applicant has consulted with the Health Unit and the Ministry of the Environment in order to accommodate a sewage treatment system on lands on the other side of the right of way. The purpose of this application is to allow for the sewage treatment system to be located on the opposite side of the road. Due to the proposed location of the sewage treatment solution the Ministry of the Environment is required to review and issue a Certificate of Approval. The Ministry has issued the approval and the conditions of approval are incorporated into the site plan control agreement. Agreement enclosed.

1.2 PROVINCIAL POLICY

As part of the province's long term commitment to economic prosperity and social well being all planning applications must be consistent with the Provincial Policy Statement 2005 (PPS). As such a review of applicable policies must be undertaken and evaluated under the "consistent with" test. The province's vision for long-term prosperity and social well-being of Ontarians depends on maintaining strong, communities, a clean and healthy environment and a strong economy. Growth is directed to existing settlement areas and away from significant or sensitive resources and areas which may pose a risk to public health and safety.

The lands subject to this application enjoy waterfrontage on the Mississippi River in the rural area of the Township outside of any designated settlement areas. Limited residential development is an expected land use especially in resource areas for the purpose of recreation as is the case pertaining to the subject lands. Recreational, tourism and economic opportunities are promoted and supported through the policies of the Provincial Policy Statement.

Section 1.0, Building Strong Communities promotes development patterns that support strong, healthy communities that protect the environment and public health. This is sustained by:

- Avoiding development which may cause environmental or public health and safety concerns; and
- Promoting cost efficient development that will not result in the need for expansions to municipal infrastructure; and
- Supporting re-development.

A hierarchy of sewage solutions has been identified with the policy document. The applicant is proposing to service his needs privately. This is an acceptable solution and expected within areas where there are no available municipal services. Adequate sewage treatment capacity is required for hauled sewage. Contractors undertake this task for the Township.

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PLANNING REPORT
ZONING AMENDMENT
SITE PLAN CONTROL

Planning authorities are required to protect water resources from both a quality and quantity perspective as directed in the PPS. This proposal for amendment will result in an increased setback to the watercourse. In addition, the applicant will be required to undertake a Site Plan Control agreement with the Township in order to address matters of storm runoff, erosion and the establishment or improvement of the ribbon of life – identified as those lands within 15 metres of any watercourse or waterbody.

Section 2.6 of the Statement directs planning authorities to protect and conserve cultural resources. The subject lands have been used for the existing use for a considerable time. Due to the disturbance from ongoing and historical recreational use it is doubtful that any resource remains.

A portion of the lands has been identified as being within the flood limits of the Mississippi River. Mississippi Valley Conservation (MVC) has provided comments on the file and has no objection with certain conditions for matters of compensation. Additional discussion on MVC comments can be found further on in this report. The requested MVC conditions have been included in the Site Plan Control Agreement.

1.3 OFFICIAL PLAN

The Official Plan designates the lands as Lakefront Development. Policies and general principles of the Official Plan must be reviewed prior to a decision on the proposed zoning amendment. Generally applications require compliance to the policies entrenched within the Official Plan. Guiding principles of the Official Plan direct development to: "preserve and enhance unique natural features and environmentally significant resources and to promote environmentally sensitive and responsible practices and development. This includes conservation and management of water resources.

Policies of Section 2.7 of the Official Plan outline the Township's Environmental Principles which direct that no net decrease will occur by means of development approvals to water quality or quantity and that any potential adverse impacts will be mitigated. The plan recognizes that waterbodies are scattered throughout the Township and should be protected from development that might deteriorate their water quality.

The plan allows for amendment to the zoning as long as the general principles of protection of water resources are achieved. In this specific case the zoning amendment is required as the lot cannot meet the performance standards with respect to area and setbacks outlined in the Township's Zoning By-law 2003-451. The lot is currently developed and the re-development proposal will result in an increased setback from the water and provide for the opportunity through site plan control to improve the riparian area.

It is my professional opinion the proposal meets the general intent of the policies of the Official Plan.

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PLANNING REPORT
ZONING AMENDMENT
SITE PLAN CONTROL

1.4 ZONING BY-LAW

The lands are zoned Lakefront Development. Performance standards of the Lakefront Development Zone include:

Main Dwelling

- Lot area 1 ha
- Lot Frontage 50 metres
- Lot Depth 80 meters
- Front Yard Shoreline 30 metres
- Rear Yard 10 metres
- Interior Side Yard 7 metres
- Lot Coverage 10 %

Accessory Building

- Front Yard Road 17 metres
- Rear Yard 3 metres

The zoning amendment required to move forward with this application will be a site specific zone of the Lakefront Development Zone - Lakefront Development exception 36, LD-36. The bylaw will provide for the following relief:

Main Dwelling

Lot area	.06 ha (17 acres)
Lot Frontage	33.52 metres (109 feet)
Lot Depth	36.37 metres (119 feet)
Front Yard	16.93 metres (55.54)
Interior Side Yard	1.10 metres (3.6 feet)
Lot Coverage	15.5%

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PLANNING REPORT
ZONING AMENDMENT
SITE PLAN CONTROL

Accessory Building

Front Yard from Road

Interior Side Yard

1.5 CONCLUSION

The proposed zoning amendment was supported subject to Health Unit approval. The application for zoning amendment placed a holding symbol on the lands subject to permitting for the sewage treatment system and site plan.

The applicant has been able to address Township concerns and has undertaken a Site Plan Control Agreement with the Township to address these concerns. As such the conditions for the removal of the holding have been achieved.

1.6 RECOMMENDATION

That Council remove the holding symbol on the lands and that Council approve the Site Plan SP09/009.



Jane Almond AICP MCIP RPP
Senior Planner
Stantec Consulting Ltd.
1505 Laperriere Avenue
Ottawa, Ontario
K7C 1T2

613 724 4377
613 722 4080 (f)

Proposal Received From
The Mississippi Rideau Valley Septic System Office
&
The Ontario Rural Wastewater Center
Onsite Servicing Study for Lanark Village
(Fully Funded)

Purpose:

- To assess the current servicing for both wastewater and water in Lanark Village.
- To determine which properties can be serviced with an onsite wastewater system that meets the Ontario Building Code in the event that it needs to be replaced and identify which properties cannot meet the code.
- To predetermine the type of system and space requirement for a new onsite wastewater system that meets the required setbacks from any drilled well.
- To identify drilled well locations and conditions of well head. To use GIS as a tool for reporting the above mentioned scope of work.

Scope:

The study should encompass all privately serviced and un-serviced lots within the municipal boundary of Lanark Village.

Both privately owned lots and lots owned by the municipality or other levels of government would be assessed.

Stakeholders:

1. Ontario Rural Wastewater Centre
2. Lanark Village
3. Mississippi-Rideau Septic System Office
4. Leeds Grenville & Lanark Health Unit
5. Ontario Onsite Wastewater Association

Procedure:

1. Provide public notice that an Onsite Wastewater study will be taking place to assess the needs of each individual property within the village.
2. Request that owners be present at that time and stress that ***this is not a study for enforcement purposes*** but a study to identify the needs of the village residents.
3. Schedule site visits so that homeowners are present on-site as much as possible because they can provide a lot of valuable information on the system components, functional level and other site specific concerns (drainage, lot lines, well location, etc.)
4. Tabulate results and produce GIS based maps showing the on-site wastewater situation in the village currently, and show the future potential for onsite wastewater servicing.
5. Present results to Township of Lanark Highlands to further aid in the wastewater decision making process.

Deliverables:

1. Individualized report on each property assessing future potential for an onsite wastewater system and current on-site wastewater situation.
2. Overall report showing the village's on-site wastewater situation including maps identifying areas of specific concern and maps identifying which properties have the potential to be serviced by an onsite wastewater systems that meets the Ontario Building Code.
3. All well's will be identified with a report on the casing height above finished grade and the condition and type of well cap or sanitary seal.
4. Water samples will be taken from all wells and delivered to the Health Unit for analysis.
5. All sewage holding tanks will be identified for size and location.
6. Presentation to Council.

Advantages to the Township & Lanark Village:

1. The MRSSO & ORWC is not a consultant. ***The study would be performed by a fully funded engineering student at no cost to the Township.***

2. Conservation Authority staff already includes expertise such as, hydro-geologists engineers and engineering technicians when difficult sites are encountered.
3. MRSSO & ORWC staff are very experienced in the field of decentralized/on-site wastewater as opposed to engineering staff with little or no knowledge of rural infrastructure.
4. Good working relationships already in place with local health unit and municipal staff.
5. Accountable to the public and the municipality. The MRSSO and ORWC have a vested interest in maintaining a positive open relationship with the community for years to come.
6. Objectivity. The MRSSO and the ORWC are solely interested in the protection of the watershed and the health and safety of village residents.

Conclusions:

Knowing the extent of the problem is the first step in identifying an appropriate solution.

The Mississippi Rideau Septic System Office and the Ontario Rural Wastewater Centre would like to assist the village with their current site-servicing requirements.

Property owners need to know if their property can be serviced by an onsite wastewater treatment system that meets the Ontario Building Code.

In the event that federal and/or provincial sewer and water funding will not be voluntarily forthcoming, this study will determine whether or not an on-sight remedial solution would be a viable option for all or any part of the village.



April 29, 2009

Mayor and Members of Council
Township of Lanark Highlands
75 George Street
Lanark ON
K0G 1K0

Dear Mr. Mayor and Members,

Re: Municipal Drug Strategy Committee Requests

At its first meeting conducted on Sunday, April 25th, the members authorized me as the elected Chair to advance the following recommendations for the earliest possible consideration by the Council.

The Committee enters upon its responsibilities with keenness and dedication and would accordingly appreciate the Council's approval of these recommendations so as to provide us with the means to move forward with good effect.

1. Recommended Amendments To Terms Of Reference

The Committee's recommends that its Terms of Reference be amended by adding the following provisions;

OPERATING PRINCIPLES (New)

The basic requirements to put the Committee's values into practice shall be;

- a. Diversity, equality and representation in membership
- b. Accountability in relationships with Stakeholders, the Township of Lanark Highlands, the County of Lanark, and among the Committee's members.
- c. Alignment as much as possible with the County of Lanark Drug Strategy Network.
- d. Action-oriented work plans that produce success and demonstrable progress.
- e. Open and respectful communication
- f. Planning and acting from a system perspective and shared leadership.

g. Building on strengths and assets.

COMMITTEE STRUCTURE (Amendment to Voting Members, 2nd line)

Delete the numeral “2” and replace it with “4” so that the line will now read, “4 Representatives from the Membership List.”

COMMITTEE STRUCTURE (Amendment to “Staff Resources (Non-Voting Members)”)

To the words, “Clerk/Deputy CAO” add the words, “or a designate who is trained and duly authorized by the Clerk/Deputy CAO.”

MEETINGS (Amendment to 1st paragraph, 1st line)

Delete the word “maximum” and replace it with the word, “minimum” so that the sentence will now read, “There will be a minimum of 6 meetings a year at the call of the Chair.

MEETINGS (Amendment to 3rd paragraph)

Delete the words, “up to 4” and “a year” so that the sentence will now read, “Committee members may also attend meetings of the Joint Municipal Drug Strategy Network.”

STAFF AND SUPPORT SERVICES (Amendment to 1st line)

After the words, “Clerk/Deputy CAO” add the words, “or a designate who is trained and duly authorized by the Clerk/Deputy CAO” so that the sentence will now read, “The Committee will require the Clerk/Deputy CAO, or a designate who is trained and duly authorized by the Clerk/Deputy CAO, to provide assistance in preparation of agendas and minutes, as well as other assistance as required.

BUDGET (New Paragraph)

Annually, on or before January 31, the Committee shall submit a proposed work plan and budget for the year to the Township Council for its consideration.

2. 2010 Budget Request

The Committee requests the Council to approve the following budget allotment for the current year;

Education Program Development	\$ 1,500
Service & Program Gap Analysis	\$ 500
Communication Policy & Plan	\$ 200
TOTAL	\$ 2,200

3. Proposed Committee Work Plan

The members submit and request approval of the proposed (appended) 2010 work plan.

4. Membership Complement

Due to the Committee’s anticipated workload, it’s recommended that its membership be increased from three (3) to five (5), and that - if they are willing and available - the additional members be the other two persons who offered to serve on the Committee when the initial recruitment of members was undertaken and concluded by the Council.

Your approval of these recommendations would assist your Committee toward accomplishing its assigned tasks in concert with its Joint Municipal Drug Strategy Network partners and colleagues.

Respectfully submitted,

Councillor Brian Stewart, Chair

**THE CORPORATION OF THE
TOWNSHIP OF LANARK HIGHLANDS**

COMMITTEE OF THE WHOLE

May 18, 2010

Report #PWWM-14-2010
of the Public Works Superintendent

GALBRAITH ROAD TENDER AWARD

STAFF RECOMMENDATION

THAT, Council for the Township of Lanark Highlands award the Galbraith Road Reconstruction contract to Crains' Construction Limited as detailed within their Form of Tender dated April 30th, 2010 for the total bid amount of \$1,088,132.00 and;

THAT, Council gives the Mayor and Clerk the authority to sign Contract 2010-01 with Crains' Construction Ltd. For the Re-construction of Galbraith Road.

BACKGROUND

The Galbraith Road Reconstruction project was identified within the Township's "Hard Surfacing Program" in the year 2000. Various studies and cost estimates have been prepared since then to determine the priority and funding options available to re-construct and hard surface this section of roadway.

DISCUSSION

Within the 2009 Budget process, the Galbraith Road Re-Construction Project received funding to complete the Engineering Design and have Contract Documents prepared for tender in anticipation of external funding from the Provincial and Federal Governments.

Shortly after approval of the Township's 2009 Budget, an announcement was made that funding was available through the **Infrastructure Stimulus Fund (ISF)** for projects such as the Reconstruction of Galbraith Road. The Township applied and was successful in securing 2/3rds funding of the **\$1,505,670** project by entering into an Agreement with the Minister of Energy and Infrastructure to complete the project by March 2011. The estimated funding amount includes both Construction, Engineering and Utility relocation costs.

The Township publicly advertised the Tender Call for the Galbraith Road Re-construction and received five bids which were opened on Friday April 30, 2010. Crains' Construction Limited was the low bidder with a total price of \$1,088,132.00.

OPTIONS CONSIDERED

1	Crains' Construction	\$1,088,132.00
2	Cavanagh Construction	\$1,142,897.00
3	Cruickshank Construction	\$1,308,585.40
4	Greenwood Paving	\$1,393,768.80
5	Duncor Enterprises	\$1,509,801.35

Option #1 – That Council accepts the low bid price of \$1,088,132.00 from Crains' Construction Ltd. and enters into the Galbraith Road Reconstruction Contract No. 2010-01 with them.

Option #2 – That Council accepts a higher bid from one of the other contractors and not accept the low bid from Crains Construction as recommended by staff, for reasons to be discussed either in-camera or out-of-camera during the May 18th Public Works Committee meeting.

Option #3 – Do nothing.

FINANCIAL IMPLICATIONS

Staff feels that the unit prices within Crains' bid are good in today's market and that 2/3rds of the costs are being funded from external sources.

Council is aware that the majority of the Township's 1/3 contribution towards this project will be borrowed at a later date once the final costs are verified.

Prepared and Submitted By:

Approved for Submission By:

**Scott Cameron,
Superintendent of Public Works**

**Tom Derreck,
Chief Administrative Officer**