



Tuesday, December 14th, 2010

2:30 p.m.

**Lanark Highlands Municipal Office - 75 George Street, Lanark, Ontario
Council Chambers**

**2:30 p.m. Committee of the Whole*

Chair, Deputy Mayor Brian Stewart

- 1. CALL TO ORDER**
- 2. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF**
- 3. APPROVAL OF AGENDA**

Suggested Motion:

"THAT, the agenda be adopted as presented."

- 4. APPROVAL OF MINUTES**

Suggested Motion:

"THAT, the minutes of the Committee of the Whole Committee meeting held on December 9th, 2010 be approved as circulated."

- 5. DELEGATIONS & PRESENTATIONS**

- i) **Council Orientation.**
 - a) **Auditor** (2:30 p.m.).
Howard Allan, Chartered Account Allan & Partners Inc.
 - b) **Insurance Company** (3:00 p.m.).
Carolyn Corkery, Halpenny Insurance Brokers Inc.
 - c) **Legal Counsel** (3:30 p.m.).
Dave Heeley, Barker Wilson.
 - d) **Human Resources Consultant & Legal Counsel** (4:00 p.m.).
Steve Potter, Stecardan Associates.
Alan Whyte, Cunningham, Swan, Carty, Little & Bonham LLP.

6. COMMUNICATIONS

None.

7. REPORTS

None.

8. IN-CAMERA ITEMS

- i) **CONFIDENTIAL: Identifiable Individual: Administrative Operations.**
Steve Potter, HR Consultant.

Suggested Motion:

“THAT, the Committee move “in camera” at ___ p.m. to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees regarding administrative operations of the Township.”

Suggested Motion:

“THAT, the Committee return to regular session at ___ p.m.”

- *Chair’s Rise & Report*

9. NEW/OTHER BUSINESS

None.

10. DEFERRED ITEMS

**The following items will be discussed at the next and/or future meeting:*

Community Services

- ***Transfer of Art of Being Green***
(requested August 2010, deferred to October 12th, 2010)
Tom Derreck, Chief Administrative Officer.
- ***Snowmobile Trail in Lanark Village – Final Proposal***
(requested December 2008)
Councillor Peter McLaren.
- ***Report #CS-XX-2009 Halloween Festival in Lanark Village.***
(requested August 2009, deferred to August 2010)
Megan Sergeant, Community Services Assistant

- **Report CS-XX-2010 Supply of Hanging Baskets and Flowers Policy**
Megan Sergeant, Community Services Assistant
- **Report #CS-XX-2010 Option for Grass Cutting and Maintenance at all Township Owned Properties.**
(requested May 2010)
Megan Sergeant, Community Services Assistant
- **Report #CS-XX-2010 Youth Centre use of Municipal Tennis Courts for Basketball.** *(requested June 2010)*
Megan Sergeant, Community Services Assistant
- **Report #CS-XX-2010 Basketball Net at Youth Centre/Arena.**
(requested June 2010)
Megan Sergeant, Community Services Assistant

Corporate Services

- **Report #FIN-XX-2010 License Fee Disbursement under the Aggregate Resources Act for the Township.**
Robert Bunker, Treasurer.

Building, Planning & Protective Services

- **Report #FIRE-10-2009 OFM Administrative Review – Priority Listing & Action Plan.**
Gord Kemp, Fire Chief.
- **Report #FIRE-XX-2009 Hazardous Goods Regulations.**
Gord Kemp, Fire Chief.
- **Report #FIRE-XX-2009 Recognition of Volunteer Firefighter Policy.**
Gord Kemp, Fire Chief.
- **Report #CAO-XX-2011 Property Standards By-Law** *(deferred to the new Council).*
Chief Administrative Officer.
- **Site Plan Control By-Law** *(requested June 2010, deferred to October 12th, 2010)*
Jane Almond, Planning Consultant.

Public Works & Waste Management Committee

- **Wabalac Road – Year Round Maintenance Agreement** (requested August 2010)
Scott Cameron, Public Works Superintendent.
- **Report #PWWM-XX-2010 Policy for future development on non-maintained township roads, including maintenance responsibilities** (requested April 2010).
- **ATV's: Request to Allow on Township Roads** (requested December 2008)
- **Set Price of Construction Waste** (Deferred until Staff can obtain pricing and the necessary information on installing weigh scales)
- **Delegation of Enforcement of Winter Parking Restrictions** (requested December 2008)
- **Report #PWWM-19-2010 McKinnon Pit Agreement – Revised Condition**
(deferred to the New Council, October 2010)

11. ADJOURNMENT