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**COUNCIL AGENDA** (Revision #2)  
**Tuesday, February 13<sup>th</sup>, 2017**  
**Lanark Highlands Municipal Office – Council Chambers**  
**75 George Street, Lanark, Ontario**

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*Committee of the Whole – 6:00 p.m., immediately followed by Council*

**Page Chair, Mayor Brian Stewart**

- 1. CALL TO ORDER**
- 2. PLAYING OF “O CANADA”**
- 3. DISCLOSURE OF PECUNIARY INTEREST**
- 4. APPROVAL OF AGENDA**

***Suggested Motion by Councillor King:***

***“THAT the agenda be adopted as presented.”***

- 5. APPROVAL OF COUNCIL MINUTES**

***Suggested Motion by Councillor Kelso:***

***“THAT the regular Council minutes of January 24<sup>th</sup>, 2017, be approved as presented.”***

- 6. DELEGATIONS & PRESENTATIONS**
- 7. COMMUNICATIONS**
- 8. REPORTS**

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- i) **Committee of the Whole: January 24<sup>th</sup>, 2017**  
Chair, Deputy Mayor Hall

***Suggested Motion by Deputy Mayor Hall:***

***“THAT the first (1<sup>st</sup>) Report of the Committee of the Whole for 2017 be adopted as presented.”***

**9. MOTIONS**

**10. BY-LAWS**

**11. NEW/OTHER BUSINESS**

- i) **County of Lanark Updates (verbal)**  
Mayor Stewart and Deputy Mayor Hall

*A copy of the County’s Agendas and Minutes can be found on the County website at the following link: <http://www.county.lanark.on.ca/Page2100.aspx>*

***Suggested Motion by Councillor Hansen:***

***“THAT the County of Lanark Update(s) (verbal) be received for information.”***

**12. NOTICE OF MEETINGS**

Committee of the Whole          6:00 p.m.          Tuesday, March 7, 2017  
Council Meeting (immediately after COW)          Tuesday, March 7, 2017

Committee of the Whole          6:00 p.m.          Tuesday, March 21, 2017  
Council Meeting (immediately after COW)          Tuesday, March 21, 2017

**13. QUESTIONS/COMMENTS FROM THE PUBLIC**

**14. IN CAMERA**

**15. CONFIRM COUNCIL PROCEEDINGS**

**By-Law No. 2017-1419: Confirmation By-Law**

***Suggested Motion by Roberts:***

*“THAT By-Law No. 2017-1419, being a by-law to confirm the proceedings of the Council meeting held on February 13<sup>th</sup>, 2017, be read a first and second time.”*

**Suggested Motion by Hansen:**

*“THAT By-Law No. 2017-1419, being a by-law to confirm the proceedings of the Council meeting held on February 13<sup>th</sup>, 2017, be read a third time, passed and signed by the Mayor and Clerk.”*

**16. ADJOURNMENT**

Revisions:

- Date changes (Feb. 7 to Feb. 13) due to re-scheduling of meeting resulting from inclement weather.



## COUNCIL MINUTES

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Tuesday, January 24<sup>th</sup>, 2017  
Lanark Highlands Municipal Office - 75 George Street, Lanark, Ontario  
Council Chambers

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### 1. CALL TO ORDER

The meeting was called to order at 7:27 p.m.

**Members Present:** Mayor Brian Stewart  
Deputy Mayor John Hall  
Councillor Steve Roberts  
Councillor Peter Rodger  
Councillor Bill King  
Councillor Jeannie Kelso

**Regrets:** Councillor Linda Hansen  
CAO/Clerk Denis Goulet

**Staff Present:** Stacey Blair, Deputy Clerk/Planning Administrator  
Morgan Alcock, Fire Chief

### 2. PLAYING OF "O CANADA"

### 3. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

### 4. APPROVAL OF AGENDA

**RESOLUTION #C-2017-005**  
**Moved by Councillor King**  
**Seconded by Councillor Rodger**  
**THAT** the agenda be adopted as presented.

**ADOPTED**

### 5. APPROVAL OF COUNCIL MINUTES

**RESOLUTION #C-2017-006**

**Moved by Councillor Kelso**

**Seconded by Councillor Rodger**

**THAT** the regular Council minutes of December 13<sup>th</sup>, 2016, and the Special Council minutes of January 5<sup>th</sup>, 2017 be approved as amended.

- Addition of “with regrets” Councillor King

**ADOPTED**

**6. DELEGATIONS & PRESENTATIONS**

Mayor Stewart awarded plaques to the following recipients.

**i) Presentation of 2016 Achievement Awards**

- Community Spirit – Bob Mingie
- Volunteer Achievement – Larry Paquette
- Social Responsibility – Plan B Citizens Group
- Senior of the Year – Bob Reid

Fire Chief Alcock honoured the following recipients.

**ii) Presentation of Fire Department Service Awards**

- Jeremy Adam – 20 Years
- Lyle McDougall – 20 Years (unable to attend)
- Shawn Nadeau – 20 Years (unable to attend)
- Marvin Cordick – 25 Years
- Jonathan Baron – NFPA 1001 & 472 Certificates (unable to attend)
- David Georgeadis – NFPA 1001 & 472 Certificates

**7. COMMUNICATIONS**

None.

**8. REPORTS**

**i) Committee of the Whole: December 13<sup>th</sup>, 2016**

Chair, Deputy Mayor Hall

**RESOLUTION #C-2017-007**

**Moved by Deputy Mayor Hall**

**Seconded by Councillor Roberts**

**THAT** the twentieth (20<sup>th</sup>) Report of the Committee of the Whole for 2016 be adopted as presented.

**ADOPTED**

**9. MOTIONS**

**10. BY-LAWS**

i) **Animal Control Services Agreement 2017**

**RESOLUTION #C-2017-008**

**Moved by Councillor Roberts**

**Seconded by Deputy Mayor Hall**

**THAT** By-Law No. 2017-1414, being a by-law to authorize the Mayor and Clerk to enter into an agreement with Anita Stuart for Animal Control Services for the year 2017, be read a first and second time.

**ADOPTED**

**RESOLUTION #C-2017-009**

**Moved by Councillor Roberts**

**Seconded by Deputy Mayor Hall**

**THAT** By-Law No. 2017-1414, being a by-law to authorize the Mayor and Clerk to enter into an agreement with Anita Stuart for Animal Control Services for the year 2017, be read a third time, passed and signed by the Mayor and Clerk.

**ADOPTED**

ii) **Pound Services Agreement 2017**

**RESOLUTION #C-2017-010**

**Moved by Councillor Roberts**

**Seconded by Deputy Mayor Hall**

**THAT** By-Law No. 2017-1415, being a by-law to authorize the Mayor and Clerk to enter into an agreement with Anita Stuart for Pound Services for the year 2017, be read a first and second time.

**ADOPTED**

**RESOLUTION #C-2017-011**

**Moved by Councillor Roberts**

**Seconded by Deputy Mayor Hall**

**THAT** By-Law No. 2017-1415, being a by-law to authorize the Mayor and Clerk to enter into an agreement with Anita Stuart for Pound Services for the year 2017, be read a third time, passed and signed by the Mayor and Clerk.

**ADOPTED**

iii) **Appointment of a Treasurer**

**RESOLUTION #C-2017-012**

**Moved by Councillor Rodger**

**Seconded by Councillor Kelso**

**THAT** By-Law No. 2017-1416, being a by-law to appoint Estelle Moynes as Treasurer of the Township of Lanark Highlands, be read a first and second time.

**ADOPTED**

**RESOLUTION #C-2017-013**

**Moved by Councillor Rodger**

**Seconded by Councillor Kelso**

**THAT** By-Law No. 2017-1416, being a by-law to appoint Estelle Moynes as Treasurer of the Township of Lanark Highlands, be read a third time, passed and signed by the Mayor and Clerk.

**ADOPTED**

iv) **Ontario Community Infrastructure Fund (Formula-Based Component) Agreement**

**RESOLUTION #C-2017-014**

**Moved by Councillor King**

**Seconded by Councillor Rodger**

**THAT** by-law 2017-1417, being a by-law to authorize the Mayor and Clerk to enter into an agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister of Agriculture, Food and Rural Affairs regarding the Ontario Community Infrastructure Fund (Formula-Based Component) Agreement, be read a first and second time.

**ADOPTED**

**RESOLUTION #C-2017-015**

**Moved by Councillor King**

**Seconded by Councillor Rodger**

**THAT** by-law 2017-1417, being a by-law to authorize the Mayor and Clerk to enter into an agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister of Agriculture, Food and Rural Affairs regarding the Ontario Community Infrastructure Fund (Formula-Based Component) Agreement, be read a third time, passed and signed by the Mayor and Clerk.

**ADOPTED**

**11. NEW/OTHER BUSINESS**

- i) **County of Lanark Updates (verbal)**  
Mayor Stewart and Deputy Mayor Hall
- Nothing to report at this time.

**12. NOTICE OF MEETINGS**

Committee of the Whole	6:00 p.m.	Tuesday, February 7, 2017
Council Meeting	(immediately after COW)	Tuesday, February 7, 2017

Committee of the Whole	6:00 p.m.	Tuesday, March 7, 2017
Council Meeting	(immediately after COW)	Tuesday, March 7, 2017

**13. QUESTIONS/COMMENTS FROM THE PUBLIC**

**14. IN CAMERA**

**15. CONFIRM COUNCIL PROCEEDINGS**

**By-Law No. 2017-1418: Confirmation By-Law**

**RESOLUTION #C-2017-016**

**Moved by Councillor Kelso**

**Seconded by Councillor King**

**THAT** By-Law No. 2017-1418, being a by-law to confirm the proceedings of the Council meeting held on January 24<sup>th</sup>, 2017, be read a first and second time.

**ADOPTED**

**RESOLUTION #C-2017-017**

**Moved by Councillor Kelso**

**Seconded by Councillor King**

**THAT** By-Law No. 2017-1418, being a by-law to confirm the proceedings of the Council meeting held on January 24<sup>th</sup>, 2017, be read a third time, passed and signed by the Mayor and Clerk.

**ADOPTED**

**17. ADJOURNMENT**

On a motion by Councillor Roberts and seconded by Deputy Mayor Hall the meeting adjourned at 8:37 p.m.

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Brian Stewart, Mayor

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Stacey Blair, Deputy Clerk





## FIRST REPORT OF THE COMMITTEE OF THE WHOLE From the Meeting of January 24<sup>th</sup>, 2017

To the Members of Lanark Highlands Township Council,

We, the Members of your Committee of the Whole, beg leave to report Section "A" as information and Section "B" as follows:

### DELEGATIONS & PRESENTATIONS

- A**      1 Lanark Forest Rally & Lanark Rally Sprint  
Vince Landreville and Daryl Malone, Motorsport Club of Ottawa

### COMMUNICATIONS

- i) Wetland Policies Meeting - MVCA
- ii) Motion of Non-Support to MVCA's Regulation of Local Wetlands – Township of Drummond North Elmsley
- iii) Motion of Non-Support to MVCA's Regulation of Local Wetlands – Township of Beckwith, Planning Committee
- iv) Motion and Letter of Non-Support to MVCA's Regulation of Local Wetlands – Township of North Frontenac
- v) MVCA's Regulation of Local Wetlands – Randy Hillier, MPP
- vi) Response to Randy Hillier, MPP - MVCA
- vii) Board of Directors Update - MVCA
- viii) Chamber of Commerce Membership – Perth and District Chamber of Commerce
- ix) Request for Board Member – Perth and District Chamber of Commerce
- x) AMO's 2017-18 Strategic Objectives – AMO
- xi) Notification from member(s) of council attending Rural Ontario Municipal Association (ROMA) January 29-31: Councillor Kelso
- xii) Email from Sharon McDougall – Committee Calendar and Procedural By-law

#### **Motion #COW-2017-003**

**THAT** the communications dated January 24<sup>th</sup>, 2017, be received as information.

#### **Building, Planning & Protective Services**

**A 2 Monthly Building Department Report – December 2016**

**Motion #COW-2017-004**

**THAT** the monthly building report for December 2016 be received as information.

**A 4 Report #PD-01-2017 Consent Application – Severances (JAMES) PT. Lot 14, Concession 9, Lanark**

**B 4 Motion #COW-2017-005**

**THAT** Council recommends to the Land Division Committee of Lanark County that Applications B16/128 and B16/129 for consent be approved subject to the following conditions;

- i) The balance of any outstanding taxes, including penalties and interest, (and any local improvement charges, if applicable) shall be paid to the Township.
- ii) An acceptable reference plan or legal description of the severed lands and the deed be submitted to the Township.
- iii) That the applicant pays any outstanding fees to the Township prior to final approval.
- iv) That the applicant provide to the Township the \$200 cash in lieu of parkland dedication fee for each new lot created.
- v) The applicant shall obtain a Civic Address Number from the Township of Lanark Highlands for each new lot created. The applicant shall consult directly with the Township in this regard.
- vi) The applicant shall obtain an entrance location permit from the Township of Lanark Highlands for each new lot created.
- vii) That sufficient lands be deeded to the Township of Lanark Highlands along the frontages of the lots to be severed to meet the municipality's road widening requirements, at no cost to the Township. Deeds are to be submitted to the municipality for review accompanied by a solicitor's certificate indicating that the municipality's title is free and clear of all encumbrances and that the municipality has a good and marketable title. The Township Superintendent of Public Works should be consulted prior to commencing a survey to determine the amount of road widening required.

**A 5 Report #PD-02-2017 Consent Application – Severance (FORTUNE) PT. Lot 16, Concession 12, Lanark**

**B 5 Motion #COW-2017-006**

**THAT** Council recommends to the Land Division Committee of Lanark County

that Application B16/127 for consent be approved subject to the following conditions;

- i) The balance of any outstanding taxes, including penalties and interest, (and any local improvement charges, if applicable) shall be paid to the Township.
- ii) An acceptable reference plan or legal description of the severed lands and the deed be submitted to the Township.
- iii) That the applicant pays any outstanding fees to the Township prior to final approval.
- iv) That the applicant provide to the Township the \$200 cash in lieu of parkland fee.

**A 6 Proposed Local Wetland Policy Changes - MVCA**

**B 6 Motion #COW-2017-007**

**THAT** the Committee of the Whole receive report PD-03-2017, Impacts of Proposed Local Wetland Regulations as information;

**AND WHEREAS** the Township of Lanark Highlands has concerns regarding the proposed expansion of wetland policy by Mississippi Valley Conservation Authority;

**BE IT RESOLVED THAT** the Township of Lanark Highlands opposes the intended expansion of wetland policy at this time;

**AND THAT** this motion be forwarded to the Mississippi Valley Conservation Authority.

**A 7 Monthly Fire Report**

**Motion #COW-2017-008**

**THAT** Report #FS-01-2017, Monthly report for December 2016, is received by the Committee of the Whole for information.

**Community Services**

**A 8 Youth Centre – Trillium Grant (Verbal)**

**Motion #COW-2017-009**

**THAT** the verbal report regarding the Youth Centre's Trillium Grant be received as information.

**A 9 Lanark Highlands Frosty Fling Winter Carnival 2017 (verbal update)**

**Motion #COW-2017-010**

**THAT** the verbal report regarding the Frosty Fling be received as information.

*All of which is respectfully submitted,*

*Deputy Mayor John Hall*

Direction by the Mayor:  
Council may remove items in Section "B" to be voted on separately prior to introducing a motion to accept the report in its entirety.

Moved and Seconded by:

\_\_\_\_\_  
Moved By

\_\_\_\_\_  
Seconded By

Adopted this 13<sup>th</sup> day of February, 2017

\_\_\_\_\_  
Brian Stewart, Mayor

\_\_\_\_\_  
Stacey Blair, Deputy Clerk

**THE CORPORATION OF THE  
TOWNSHIP OF LANARK HIGHLANDS**

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**BY-LAW NO. 2017-1419**

**A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE  
CORPORATION OF THE TOWNSHIP OF LANARK HIGHLANDS  
MEETING HELD ON February 13<sup>th</sup>, 2017**

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**WHEREAS**, Section 5 of *the Municipal Act, 2001 S.O. 2001, c.25, as amended*, provides that the powers of a municipality shall be exercised by its council;

**AND WHEREAS**, Section 9 of *the Municipal Act, 2001 S.O. 2001, c.25, as amended*, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the Municipal Act or any other Act;

**AND WHEREAS**, Section 5(3), provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

**AND WHEREAS**, it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Lanark Highlands at its meeting be confirmed and adopted by By-Law;

**NOW THEREFORE BE IT RESOLVED THAT**, the Council of the Corporation of the Township of Lanark Highlands enacts as follows:

**1. GENERAL REGULATIONS**

**1.1 THAT** the actions of the Council of the Corporation of the Township of Lanark Highlands at its meeting held on the **13<sup>th</sup>, day of February, 2017** in respect of each recommendation contained in the reports of the Committees and each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Lanark Highlands at its meetings is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-Law.

**1.2 THAT** the Mayor and Proper Signing Official of the Corporation of the Township of Lanark Highlands are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Township of Lanark Highlands referred to in the preceding section hereof.

**THE CORPORATION OF THE TOWNSHIP OF LANARK HIGHLANDS  
BY-LAW NO. 2017-1419**

**1.3 THAT** the Mayor and/or Deputy Mayor and Clerk and/or Deputy Clerk are hereby authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Township of Lanark Highlands.

**2. ULTRA VIRES**

Should any sections of this by-law, be declared by a court competent jurisdiction to be ultra vires, the remaining sections shall nevertheless remain valid and binding.

**3. EFFECTIVE DATE**

**ENACTED AND PASSED** this 13<sup>th</sup>, day of February, 2017.

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**Brian Stewart, Mayor**

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**Stacey Blair, Deputy Clerk**