



The Corporation of  
**THE TOWNSHIP OF LANARK HIGHLANDS**

**SUPERINTENDENT OF PUBLIC WORKS**

Reporting directly to the Chief Administrative Officer/Clerk, the successful candidate will be responsible for the management of the human, material and financial resources of the Lanark Highlands Township Public Works Department, including 556 kilometres of roads, one waste site and five transfer stations, and building maintenance.

The Township of Lanark Highlands is a large predominantly rural community, with a population of 5,500, located in the County of Lanark. The municipal office is located in the Village of Lanark, situated 15 kilometres northwest of the Town of Perth and Provincial Highway No.7.

As an effective leader, the Superintendent of Public Works will possess a high degree of competence in public relations, computer literate, customer service, human resource management, budget preparation and forecasting, as well as comprehensive skills and experience in municipal government. Additionally have experience in administrative roles, a self-starter possessing excellent interpersonal and communication skills, and experienced and comfortable working in a rural service environment. A detailed job description is available upon request. The salary range is \$60,985 - \$78,936 based on a 40 hour work week. (2010 rates)

Qualified candidates are invited to submit a complete resume, detailing their relevant education, experience and other qualifications to the undersigned, marked: "Confidential, Application for Superintendent for Public Works" or by e-mail, to be received no later than 4:30 p.m. on Monday, February 27<sup>th</sup>, 2012: in confidence to:

Ross Trimble, CAO/Clerk  
Ref: Superintendent of Public Works  
Township of Lanark Highlands  
75 George Street, P.O. Box 340, Lanark, Ontario K0G 1K0  
613-259-2398 ext. 222      [rtrimble@lanarkhighlands.ca](mailto:rtrimble@lanarkhighlands.ca)

*We thank all applicants for their interest. Only those applications selected for further consideration will be contacted. Personal information collected from applications is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act, and will be used to determine qualifications for employment. Questions about the collection of information should be directed to the CAO/Clerk at the address indicated above. We are an equal opportunity employer.*