Tuesday, June 23rd, 2009
2:30 p.m.
Lanark Highlands Municipal Office - 75 George Street, Lanark, Ontario
Council Chambers

*2:30 p.m.  Committee of the Whole

Chair, Deputy Mayor Bruce Horlin

1. CALL TO ORDER

2. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

3. APPROVAL OF MINUTES

Suggested Motion:
“THAT, the minutes of the Committee of the Whole Committee meeting held on June 2nd, 2009 be approved as circulated.”

4. APPROVAL OF AGENDA

Suggested Motion:
“THAT, the agenda be adopted as presented.”

5. DELEGATIONS & PRESENTATIONS

Derek Love, Municipal Appointee and
George Braithwaite, Provincial Appointee.

Suggested Motion:
“THAT, the Lanark Highlands Police Services Board – 2008 Annual Report be received for information.”
6. COMMUNICATIONS

i) 09-06-03 Councillor Communication Package – cover sheet attached, page 22.


iii) Township of South Stormont: Request for Simultaneous Dispatch for Emergency Medical Service (EMS) and Fire Response – attached, page 33.

iv) City of Cornwall: Provincial Harmonized Sales Tax – attached, page 34.


Suggested Motion: “THAT, the communication items for the June 23rd, 2009 Committee of the Whole Committee meeting be received for information only.”

7. REPORTS


David Riis, Township Engineer.

Suggested Forthwith Motion: “WHEREAS, the Township has been advised that the Township Engineer is willing to continue, on an as-needed basis, in his current role as the Township’s sewer and water project manager;

NOW THEREFORE BE IT RESOLVED THAT, staff be directed to stand down from Council’s previous directive to seek applications to fill that position as of June 30, 2009.”
Report #PD-17-2009 Severance Application (Easton) – deferred from the June 2nd Committee of the Whole meeting in order that the Township and Applicant further discuss the access to the severed and retained parcels - attached, page 40.

PART LOTS 7, 8 AND 9, CONCESSION 2
FORMER TOWNSHIP OF LANARK
Janie Laidlaw, Planning Assistant and
Scott Cameron, Public Works Superintendent.

RESOLUTION #COW-2009-180
MOVED BY: Peter McLaren
SECONDED BY: Leonard Echlin

“THAT, the Council of the Township of Lanark Highlands recommend to the Land Division Committee of Lanark County that the Easton Severance Application be approved subject to the following conditions:

1. That the applicant submit to the Township of Lanark Highlands the 5% cash-in-lieu of parkland requirement.

2. The balance of any outstanding taxes, including penalties and interest, (and any local improvement charges, if applicable) shall be paid to the Township.

3. That the balance of any outstanding fees pertaining to this application be submitted to the Township of Lanark Highlands.

4. That the applicant provide the Township of Lanark Highlands with a Building Location Survey or Surveyor’s Certificate demonstrating that the lands severed (including the purchaser’s abutting property) and the lands retained are in compliance with all zoning provisions. The surveyor’s information shall include confirmation of adequate frontage for both the severed and retained parcels along the maintained road. Should compliance not be demonstrated the applicant will take any and all steps to bring the property into compliance.

5. That an acceptable reference plan or legal description of the severed lands and the deed conveying the severed lands shall be submitted to the Township of Lanark Highlands.

6. That entrance permits for both the severed and retained parcels be obtained.

7. That any required road widening be given to the Township of Lanark Highlands at no cost to the Township.

8. That the 2nd Concession A Lanark be improved to the satisfaction of the Township of Lanark Highlands’ Public Works Superintendent.
9. That the applicant undertake an application to stop up and close the old road/carriageway.”

PART LOT 3, CONCESSION 4
FORMER TOWNSHIP OF DALHOUSIE
Janie Laidlaw, Planning Assistant.

Suggested Forthwith Motion:
“THAT, the site plan for File #SP09/005 be amended to include additional plantings along the river as outlined in condition 6 of the site plan agreement;

THAT, Council adopt a by-law to enter into a site plan control agreement with David and Dorothy Bruce (File #SP09/005);

AND THAT, the necessary by-law be presented at the June 25th, 2009 meeting of Township Council.”

PART LOT 24, CONCESSION 7
FORMER TOWNSHIP OF DARLING
Janie Laidlaw, Planning Assistant.

Suggested Forthwith Motion:
“THAT, Council approve the site plan control agreement for Daniel Langlois (File #SP09/006);

AND THAT, the necessary by-law be presented at the June 25th, 2009 meeting of Township Council.”

PART LOT 25, CONCESSION 2
FORMER TOWNSHIP OF DALHOUSIE
Janie Laidlaw, Planning Assistant.

Suggested Forthwith Motion:
“THAT, the Council of the Township of Lanark Highlands recommend to the Land Division Committee of Lanark County that the Jackson Severance Application be approved subject to the following conditions:

1. That the applicant submit to the Township of Lanark Highlands the 5% cash-in-lieu of parkland requirement.

2. The balance of any outstanding taxes, including penalties and interest, (and any local improvement charges, if applicable) shall be paid to the Township of Lanark Highlands.
3. That the applicant provide the Township of Lanark Highlands with a Building Location Survey or Surveyor’s Certificate demonstrating that the lands severed (including the purchaser’s abutting property) and the lands retained are in compliance with all zoning provisions. The surveyor’s information shall include confirmation of adequate frontage for both the severed and retained parcels along the maintained road. Should compliance not be demonstrated the applicant will take any and all steps to bring the property into compliance.

4. That an acceptable reference plan or legal description of the severed lands and the deed or instrument (in triplicate) conveying the severed lands shall be submitted to the Planning Approvals Administrator at the County for review and consent endorsement within a period of one year after the Notice of Decisions is given under Section 53 (17) or (24) of the Planning Act and that a copy of same be submitted to the Township of Lanark Highlands."

Gord Kemp, Fire Chief.

Suggested Motion:
“THAT, Report #FIRE-07-2009 Five Year Special Fire Levy & Capital Fire Reserve be received for information.”

Gord Kemp, Fire Chief.

Suggested Forthwith Motion:
“THAT, the Council of the Township of Lanark Highlands support the resolutions regarding the need for Presumptive Legislation for Volunteer Firefighters as expressed in the resolutions of the Township of Otonabee-South Monaghan, the City of Ottawa and the Township of Centre Wellington;

AND THAT, this expression of support for the inclusion of volunteer firefighters be forwarded to Ontario Premier Dalton McGuinty, Minister of Labour the Honourable P. Fonseca, Minister of Community Safety and Correctional Services the Honourable R. Bartolucci, Local MPP Randy Hillier, the Leader of the Progressive Conservative Party of Ontario, the Leader of the New Democratic Party of Ontario, the Association of Municipalities of Ontario (AMO), the Fire Fighters Association of Ontario (FFAO), MPP Gary Dunlop, MPP Ted Arnott and the Ontario Association of Fire Chiefs (OAFC).”
Gord Kemp, Fire Chief.

Suggested Forthwith Motion:
“THAT, Mike Soper be added as a Volunteer Firefighter to the roster of the Lanark Village District;

THAT, Simon James be added as a Volunteer Firefighter and Ray Halpenny be deleted as a Volunteer Firefighter to the roster of the Middleville District;

THAT, James Hargraft be added as a Volunteer Firefighter to the roster of the White Lake District;

AND THAT, Stephanie Duncan be removed as a Junior Firefighter and added as a Volunteer Firefighter on the roster for the Tatlock District.”

Gord Kemp, Fire Chief.

Suggested Forthwith Motion:
“THAT, Council approve the Priority List and Action Plan as contained in Report #FIRE-10-2009, being a classification, ranking and action plan for implementing the recommendations set out in the Ontario Fire Marshal’s Administrative review report of the Lanark Highlands Fire Service dated December 11, 2008;

AND THAT, the Ontario Fire Marshal’s Administrative Review report be made available for public access.”

x) Report of the Lanark Highlands Public Library Board (verbal).
Councillor Tom Lalonde.

Suggested Motion:
“THAT, the Report of the Lanark Highlands Public Library Board (verbal) be received for information.”

Councillor Leonard Echlin.

Suggested Motion:
“THAT, the Report of the Lanark Museum Board (verbal) be received for information.”
xii) **Report of the Middleville Museum Board (verbal).**
Councillor Bob Sutcliffe.

*Suggested Motion:*
“**THAT, the Report of the Middleville Museum Board (verbal) be received for information.**”

xiii) **Report of the Lanark Highlands Youth Centre Inc. Board (verbal).**
Councillor Brian Stewart.

*Suggested Motion:*
“**THAT, the Report of the Lanark Highlands Youth Centre Inc. Board (verbal) be received for information.**”

xiv) **Report of the Lanark Highlands Business and Tourism Association Board (verbal).**
Councillor Peter McLaren.

*Suggested Motion:*
“**THAT, the Report of the Lanark Highlands Business and Tourism Association Board (verbal) be received for information.**”

xv) **Report of the Waste Sub-Committee.**
Councillor Tom Lalonde.

No Report.
Next Meeting: To be determined.

8. **IN-CAMERA ITEMS**

None.

9. **NEW/OTHER BUSINESS**

i) **Thank You Letter to White Lake Property Owner's Association for Spring Clean Up (verbal).**
Deputy Mayor Bruce Horlin.

ii) **OEMC Conference Registration** – *attached, page 108.*
Amanda Mabo, Clerk/Deputy CAO.

iii) **AMO Conference Delegations** – *attached, page 112.*
Tom Derreck, Chief Administrative Officer.

iv) **Township Emblem (verbal).**
Councillor Leonard Echlin.
10. DEFERRED ITEMS

*The following items will be discussed at the next and/or future meeting:

- 2008 Employee Service Awards (August).

11. ADJOURNMENT
DELEGATIONS & PRESENTATIONS
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### Overview

The Lanark Highlands Police Services Board’s “Protocol for Sharing Information” requires the Board to provide an annual report to Council by June 1st of the following year for information.
Business Plan

The Lanark Highlands Police Services Board is required under the Police Services Act to prepare a Business Plan, which outlines the Mission, Values and Objectives of the Board. The current plan is in place for the years 2007-2010. A copy of the Business Plan is available at the Municipal Office or can be viewed on the Township’s website.

Objectives

The primary objectives of the Lanark Highlands Police Services Board shall be:

1. To enhance accessibility and effectiveness of policing services in the Township of Lanark Highlands.
2. To provide an open, accessible forum with which to strengthen communications with the public on policing activities within the community.
3. To work towards addressing the issues identified and brought forward by members of the community, local government and Police Services as they pertain to Lanark Highlands.
4. To interact with representatives of other jurisdictions (i.e. Municipal, County, Provincial, and Federal) in identifying and solving broader level issues affecting policing in the Township of Lanark Highlands.
5. To continue to lobby the Provincial Government to ensure consistency throughout the Province concerning the proper use of ATV’s and ORV’s. And to work with partners, particularly the health profession and environmental groups to develop a comprehensive and coherent plan for ATV/ORV use.

Commitments

The Business Plan Commitments are:

**Commitment #1** – To increase police service visibility in Lanark Highlands; as a proactive deterrent to the commission of offences.

**Commitment #2** – To increase public awareness of youth programs and initiatives: as a proactive deterrent to incidents of mischief in Lanark Highlands.

**Commitment #3** – To increase the clearance rate of Business and Residential break and enters, within Lanark Highlands.

**Commitment #4** – To initiate “Preventative Measures” through education to prevent young children from drug use, especially in schools.
Protocols

The Ministry of Community Safety and Correctional Services has issued guidelines and provided training sessions to Section 10 Boards in Ontario with respect to the roles and responsibilities of the Boards under the Police Services Act and Regulations and has recommended that the Boards in conjunction with the OPP Detachment or Regional Headquarters define their relationships, responsibilities and expectations in formal written protocols. In areas where OPP detachments serve a number of Police Services Boards, the Ministry has recommended the development of standard protocols.

To date the Lanark Highlands Police Services Board has adopted a total of twelve protocols:

1. Protocol for Sharing Information
2. Receiving of Regular Reports on Disclosures and Decisions
3. Review of the Detachment Commander’s Administration of Complaints System
4. Monitoring the Performance of the Detachment Commander
5. Participation in the Selection of the Detachment Commander
6. Preparation of a Business Plan
7. Use and Deployment of Electronic Speed Sign
8. Notification of Major Incidents
9. Communications – Media and News Releases
10. Local Policies with Respect to Police Services
11. Records Retention
12. Notification of Marijuana Grow Operations

In addition, the Board developed an “Evaluation Form” to review the performance of the Detachment Commander. This form was successfully used during 2007, and will give the Board a benchmark, thus enabling them to more effectively review the Detachment Commander’s performance in the upcoming years. The 2008 review is still to be completed.
Consultation Activities

Lanark County Association of Police Services Boards

The Board continues to be involved with the Lanark County Association of Police Services Boards. This group is seen as an essential tool in both training and maximizing purchasing power. This group is not a legal binding group but a cooperative forum for discussion among Lanark County Police Services Boards on common issues. The Joint Board meets on a quarterly basis.

Ontario Association of Police Services Boards (OAPSB)

The Board is a member of the OAPSB. Through this membership the Board receives regular updates on legislation, practices and procedures. Training is also provided at an Annual Conference.

Ontario Association of Police Services Boards (OAPSB) – Zone 2

The Board is also a member of the OAPSB Zone 2. Through this membership the Board receives regular updates on legislation, practices, procedures and training.

Ontario Regulation 3/99, the Police Adequacy and Effectiveness Regulation requires ongoing training in order to provide Police Service Boards the structure and tools they need to ensure delivery of adequate and effective policing services. Attendance at these sessions is important in order to obtain new information and to interact with other Boards in Eastern Ontario.

Policing Contract

Police Service Visibility (Commitment #1)

The OPP has been encouraged to maintain its visibility in the Township through:

- attendance at Township sponsored and community sponsored events;
- attendance at Lake Property Owners’ Association Meetings;
- increased R.I.D.E. program, routine marine, snow machine, ATV and road patrols;
- community policing initiatives (ex. Neighbourhood Watch, Cottage Watch).

Neighbourhood Watch bulletins as provided by the Lanark County OPP Detachment Community Services Officer continue to be regularly updated to the Police Services Board webpage on the Township website and are also included in some Lake Property Owners’ Association communications.

In 2007, after a year’s absence, an agreement was completed with Township Council to reopen the Extended Service Office (ESO) located within the Municipal Office Building. A secure computer and phone line were also installed. This office has increased the police visibility within the Village of Lanark.

In 2008, the Auxiliary Unit provided in excess of 1,500 hours of service to the County of Lanark, including Lanark Highlands and coordinated two (2) “Lock It or Lose It” programs in the Village of Lanark. Marine Units conducted patrols on all major lakes including Dalhousie, Patterson, White and Clayton. The unit provided specific enforcement as well as education to Lake Groups.

The Community Services Officer met with both schools in Lanark – Maple Grove and Sacred Heart. She provided various programs to different grades within the schools. A school Ball Game & BBQ is planned for June 19th, 2009 between the Grade 8 students and members of the OPP and Police Services Board. The entire schools have been encouraged to come out and watch the games and join the players for a BBQ lunch. The OPP will have on display the Marine Unit, Canine Unit, Motorcycle Unit, Emergency Response Team and Crime Stoppers.

Public Awareness of Youth Programs and Initiatives (Commitment #2)

In 2008, mischief incidents were reduced by a small percentage of 2%. The area continues to be patrolled. Drug abuse is an issue with the youth. A Street Team has been established to meet community needs and several charges have been laid. The Lanark Highlands Youth Centre continues to provide a link in the community.

The Police Services area of the Township website has been revamped to include additional information for the public’s review. There continues to be a section on the Police Services Board which includes an overview of the Board and its members, what a Police Services Board is, Board meeting dates, the agendas and minutes of meetings, the Business Plan and Annual Report. There are also separate sections on 9-1-1, Crime Stoppers, False Alarms.
and Neighbourhood Watch. Key points of these areas are also contained in the 2009 issue of the Highland Voice in order to capture those residents that may not have access to the internet.

**Clearance Rate of Business and Residential Break & Enters (Commitment #3)**

In 2008, there were a total of 25 incidents reported. As of December 31\textsuperscript{st}, 2008, all 25 incidents had ongoing investigations. In 2007, there were a total of 20 incidents, all with ongoing investigations and in 2006 there were a total of 20 incidents with 1 cleared and 19 with ongoing investigations.

Crime Stoppers continues to be very active and have participated in the resolution of over $1,000,000.00 in crime related calls in 2008.

No new Neighbourhood Watch groups have been established but attempts are being made to establish a group in the Northern part of the Township.

A new Break and Enter Coordinator position has been established at the Lanark County Detachment. This member will work with the CRT and RACT to identify suspects and reduce break and enters.

**Preventative Measures (Commitment #4)**

Presentations have been provided at Maple Grove and Sacred Heart Schools. The Board is working on a process to host a presentation to area residents in the near future.

The Lanark County Detachment has implemented a two member Street Drug Team to combat drug use. Several charges have been laid in the County of Lanark, including two (2) warrants completed recently in Lanark Village.
Challenges

The greatest challenge facing the Board is educating the community on the importance and purpose of a Police Services Board.

The Board made a commitment in 2006 to conduct meetings out in the community. The purpose of these meetings was to give those living in the far outreaches of the Township a sense of inclusion by the Board’s presence. To date, two meetings have been held in White Lake and Board Member D. Love attended the Dalhousie Lake Cottage Association workshop.

Constable Paige Whiting continues to work with area groups to develop new “Neighbourhood Watch/Cottage Watch” areas, by providing assistance and educational materials.

Another challenge in 2008 was the absence of a Board Secretary for the first half of the year. In August 2008, Amanda Mabo, the Township’s Clerk/Deputy CAO was appointed as Secretary. Due to the lack of a Secretary and lack of a quorum, meetings did not occur until the later part of 2008. Since that time, bi-monthly meetings have been re-established.

Conclusion

On an ongoing basis and for the past 10 years the Lanark Highlands Police Services Board has focused on establishing an enforceable infrastructure through the development of protocols and reporting mechanisms that would foster greater transparency and accountability between the police, the police services board and the community. We remain committed to these primary goals alongside our Business Plan commitments. Our goal has been to provide the best community policing standards in our County.

All of which is respectfully submitted to Council by:

The Lanark Highlands Police Services Board:

Chair Bob Fletcher, Council Appointee
Derek Love, Municipal Appointee
George Braithwaite, Provincial Appointee

Dated: June 2nd, 2009
Statistical Information

This chart provides comparable statistics for the Township for the years 2005, 2006, 2007 and 2008 for each of the reporting criteria.

LANARK HIGHLANDS POLICE SERVICES BOARD

Statistical Information
Schedule "A"

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**2006 – 2008 OPP Costing Summary**

This chart provides comparable financial information for the provision of policing services for the years 2005, 2006, 2007 and 2008. This financial information also contains the estimated costs and the actual cost.

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Board Contact Information

The Corporation of the Township of Lanark Highlands
Police Services Board
Amanda Mabo, Secretary
75 George Street
Lanark, ON K0G 1K0

Telephone: 613-259-2398 ext. 231
1-800-239-4695

Fax: 613-259-2291

Email: clerk@lanarkhighlands.ca

Website: www.lanarkhighlands.ca

2. **Lanark County Media Release**: Major Bridge Projects Underway in Lanark County – *attached, page 4.*

3. **Lanark County Media Release**: Highlights from the Regular Lanark County Council meeting held Wednesday, May 27th – *attached, page 6.*

4. **Lanark County Media Release**: Lanark County Undertakes Numerous Road Construction Projects – *attached, page 7.*

5. **Lanark County Public Information Centre**: Rehabilitation of the Clydesville Bridge – *attached, page 8.*


7. **AMO Alert No. 09/024**: Approval of the Used Tires Program Plan – *attached, page 10.*

8. **AMO Alert No. 09/032**: Labour Mobility Changes Affect Ontario Municipalities – *attached, page 12.*


10. **AMO Alert No. 09/035**: AMO Signs Memorandum of Cooperation with Union of Municipalities in Quebec – *attached, page 15.*

11. **AMO Alert No. 09/037**: AMO Continues to Push for Successful Implementation of AODA – *attached, page 16.*


13. **AMO Alert No. 09/041**: AMO Comments on Long Term Care Homes Act Proposed Regulations – *attached, page 20.*


15. **AMO FYI No. 09/007**: Invitation – Proposed Enhancements to the Ontario Dam Safety Program – *attached, page 31.*
16. AMO FYI No. 09/008: Canadian Sport Tourism Alliance Offers Regional Sport Tourism Workshops – attached, page 32.


28. Canada Minister of Industry: Recreational Funding – attached, page 49.

June 4, 2009.

Mr. Bob Fletcher  
Mayor, The Corporation of the  
Township of Lanark Highlands  
75 George Street  
P.O. Box 340  
Lanark, Ontario K0G 1K0

Dear Mr. Fletcher:

Re: MCO’s Lanark Highlands Forest Rally, May 9, 2009

On behalf of the Motorsport Club of Ottawa (MCO), I would like to thank you and the Council for supporting the Lanark Highlands Forest Rally. We really appreciated your support, and that of the people of Lanark Highlands, in allowing us to close Lavant Mill Road to the public for our stage rally.

Our event was a great success, with competitors loving the road, the McDonalds Corners Agricultural Hall venue and excellent dinner, and indeed the whole event. With 24 teams signed up, we far exceeded our modest expectations.

When asked to help the Lanark Highlands Food Pantry, competitors and workers responded with $235.50 and 352 items of non-perishable food. Celine Massey, Vice-Chairman of the Lanark Highlands Food Pantry, confirmed these amounts.

Our event brought additional business to the Lanark Highlands, with competitors and workers staying overnight in Lanark, Perth and other local B&B’s and hotels, eating at local restaurants, etc. Every competitor and non-local worker got a comprehensive package of tourist information, for which we thank you.

.../2
The local media took an interest in our event, and I am attaching with this letter copies of stories by Gena Gibson (Lanark Era), Jessica Lovell (Perth Courier) and Brain Turner (printed under different headlines in various editions of the EMC).

The Lanark Highlands Forest Rally was a success, and people are already looking forward to LHFR 2010. It is our hope that, when your review is complete, you will be happy to welcome us back again next year.

My contact information is listed below, and I welcome a phone call or email if there is anything you wish to discuss.

Thank you to all members of the Council, and especially to yourself, for your support. Your leadership was particularly appreciated during the public meeting.

Sincerely,

Jean MacGillivray
Rally Director
Motorsport Club of Ottawa

(209 Purdy Road) R.R. #2
Lanark, Ontario K0G 1K0
613-256-0188
rosetta@maqma.ca
Good turnout at first local rally

BY JESSICA LOVELL
jessica.lovell@perthcourier.com

Wet weather made for a slippery stage road during the Lanark Highlands Forest Rally on Saturday.

Twenty-four cars entered the event, but only 16 made it through all five passes of the stage road.

Seven others, including Perth resident Jerry Dowell’s Mitsubishi Lancer, were forced to drop out due to mechanical problems. One of the cars rolled in the first pass, and went off the road in the second pass.

Of those who completed the event, the overall winner was a 2003 Subaru WRX driven by Nick Mathew, co-driven by Kelly Mathew, with a time of 37:33. Second went to driver Chris Martin and co-driver Phil Narin in a ’94 Subaru Impreza with a time of 38:10, and third place went to Martin Walter and Perd Trauttmansdorff in a ’91 Nissan 240SX with a time of 41:12.

Rally organizers said they were pleased by the event’s turnout.

“The fact that they have 25 cars in the first year is really good,” said Doug Woods, designer of the 1994 Rally of the Rideau Lakes.

There was a buzz surrounding the event that attracted competitors.

“There was a lot of discussion about it in the beginning because it’s a new event,” said co-driver James Drake, who came from Toronto to compete.

The rally was a relatively small regional event, but good practice for the drivers, many of whom will compete in Canadian national rally events throughout the coming year.

“This is sort of like Little League compared to the major leagues, but still good,” said Woods.

This 1978 Datsun 280Z, driven by Greg Healey, co-driven by Brian Johnson, only finished the first two passes of the road before alternator problems took it out of competition.

Jessica Lovell photo
Rally drivers braved muddy conditions on Lavant Mill Road on Saturday during the Lanark Highlands Forest Rally. In the rain, mechanics changed tires and checked engines under tarps at rally headquarters at the McDonalds Corners Agricultural Hall. There were no provisions for spectators at the event, but most drivers brought a small group of fans, such as these kids (above right) who came to cheer on Jeff and Emily Dowell. For more about the event, see page 13.

Photos by Jacon Lowell
I wanted to ride in a rally car. When I first heard about the Lanark Highlands Forest Rally, I thought I had a chance, as media, to at least get myself into the passenger seat. But I was disappointed.

The passenger seat, I learned, was not a passenger seat; it was where the co-driver sat. And the co-driver’s job was very important. As for the back seat in these vehicles, it did not exist.

Still, on rally day, I thought I’d try again. Maybe I could ride in one of the sweep cars, and be part of the rally that way instead. No again.

And not only would I not be allowed to travel the stage road, but spectators were not welcome on the sidelines. It was a safety thing.

So in hopes of at least getting a few photographs of the cars, I showed up at rally headquarters just before the event instead.

My adventure began.

I was introduced to Doug Woods, designer of the 1974 Rally of the Rideau Lakes. He had mapped out a spot where a few spectators would be able to get access to the stage road, but we would have to get there by taking the long way around.

The roads we would be taking were not on the map, so I would have to follow Woods. I should have been forewarned, but I wanted some photos, so I naively joined a convoy of six cars and headed out in search of the stage road. I soon began to regret that decision.

The drive was long with many turns, and I worried about being able to find my way back. I only had a quarter tank of gas, and there were definitely no gas stations out here.

On top of that, the winding “road” we were travelling through Crown lands, was narrow, and its gravel surface was dotted with many potholes.

I cringed every time I went over a bump. I could not only hear, but feel, the stones hitting the underside of my poor car.

Then it started to rain, which I knew would only make the potholes worse.

It seemed my escorts must have mistaken my 1994 Toyota Corolla for some sort of heavy off-road vehicle, a monster truck perhaps.

I wondered how much longer this could go on.

And then the convoy stopped just before the next turn.

Woods got out of his car to pass a message along to the others in the group.

“This road is not in as good of shape as the other ones we’ve been on, so just pick your way slowly around the rocks and sticks,” he said.

By “rocks and sticks” he meant boulders and logs.

Where previously we had been averaging about 40 to 50 kilometers per hour, we now edged along at no more than 30 km, swerving to avoid the major obstacles.

But now I was no longer cringing, I was smiling. This may not have been rally driving, but it was fun. And challenging, I only wished I had a co-driver to point out the hazards as I drove.

I resolved to enjoy the trip. After all, I’d come this far. As long as my car could handle it, I could handle it.

But the convoy halted again. Our road was lost under a river. Or rather, the road was washed out by the two beaver ponds flanking it.

My good mood faded instantly. I’d come through a hell of a drive, and I wasn’t even going to get to see the cars race.

But no, we were going through the river. My car hates the wet. Something to do with the spark plugs or distributor cap. I don’t know. I’m not a mechanic. If I were, maybe I wouldn’t have driven through the river.

But I paused only briefly, and seeing no way to turn around, I hit the accelerator. Making it safely across, my mood lifted again, so pleased was I by my adventure.

When we reached the stage road, I could only stay to watch the cars pass once.

My memory card filled fast and besides, I was worried the “river” would deepen with the rainfall.

I enjoyed being a spectator at the rally. I wasn’t even bothered when one of the cars threw a shower of mud and wet gravel on me. I don’t mind getting dirty, and it felt good to be that close to the action.

But the real action was in the driving. My return trip was wetter, and my car struggled to maintain traction on the loose gravel. At one point, I fishtailed so badly I thought I would go right off the road.

But I was laughing out loud, I don’t know how the rally drivers enjoyed their race, but mine was great.

And if I can avoid it, I’ll never do it again.
Stage set for Lanark Highlands Forest Rally

By Jessica Lovell
Perth Courier Weekender

Lavant Mill Road is a section of unpaved, winding, hilly roadway that many Lanark County residents may never have travelled. Most, if they do have occasion to drive this gravel road, will never travel at the speeds that will be seen there this spring.

On May 9, Lavant Mill Road will become the stage road for the Motorsport Club of Ottawa's first Lanark Highlands Forest Rally. On that day, 25 competitors from across the region will be in Lanark Highlands to race against the clock down this dirt road.

Many of the cars in this event are the types of cars seen every day on the highway, with some slight modifications.

Rally cars have interior features, such as rear passenger seats, removed. Then they are outfitted for safety with items such as special seatbelts and a roll cage.

Safety is a high priority, say the rally's organizers, and there are regulations in place to ensure safety is maintained, including the closure of the road to public traffic between 10 a.m. and 7 p.m. for the event.

But although planned with safety in mind, the road closure has some local residents concerned.

At a public meeting held at the South Lavant Community Centre last Saturday, a small crowd of just over 20 local residents, township officials and race organizers congregated in an effort to alleviate concerns about the event.

One resident, Vernon Bingley, was particularly vocal throughout the meeting, expressing concern about safety, about expense to the township and taxpayers, and about restricted access to the lake on an important weekend.

"Why would they have it on May 9, opening day of pickercrake season?" Bingley asked.

The rally's organizers apologized for the inconvenience, but it was Lanark Highlands Mayor Bob Fletcher who took responsibility for the conflict. Unfortunately, when the event was planned, he said, the township's calendar did not show fishing seasons.

Rally organizer Darryl Malone, promised to accommodate anglers as much as possible while still maintaining safety. "We will escort people in to get access to fishing," he said. Anglers would not be able to leave during the hours of the race, but, he said volunteers would have access to radio communications all along the road, and would be able to stop the race in the case of an emergency.

But Bingley also expressed concern about driver safety, referring to an experience he had several years ago in which his car went off the road.

Though the road hasn't been used as a stage road since 1974, it was used as a navigational rally road as recently as 2006, with some of the driving taking place at night and in the winter.

Malone assured residents that this year's rally would be far more controlled than in the past. Rules will be in place before, during and after the rally, he said, and competitors violating those rules could be fined and removed from the competition.

Local resident Stan Pokrywa spoke out in support of the rally's organization. "It's rather see more of this than what happens around our road right now," said Pokrywa.

He was referring to people illegally driving four-wheelers on the roads, taking advantage of a lack of police presence. "We have $100,000 in a road damage fund," said Malone.

"The money is there to ensure that any damage to the road is repaired after the event," he said.

The township has agreed to do its spring grading of the road prior to the event, and will grade the road a second time after the event at the expense of the motorsport club.

Fletcher is expecting the local community to benefit significantly. He encouraged residents to see the potential impact of the rally on commercial business in the area, and reminded them of the rally's charitable contribution as well.

"We're going to get more food into the food bank than the people who live here give in one week," he said.

All competitors and volunteers are being asked for donations, explained rally director Jean MacGillivray.

As a Lanark County resident, MacGillivray is enthusiastic about using the rally to promote the community, even creating a maple syrup award for the winning drivers.

She has been working on planning the rally since last September, and if the event is successful, she hopes it may be held here annually.

"It's fun for the sport and it's also good for the community," she says.
Weather does not deter motor enthusiasts

EMC Lifestyle - Rain showers, mud and wet roads didn’t dampen the spirits of the racers and crews of the Lanark Highlands Forest Rally held just outside McDonald’s Corners on Saturday, May 9.

The grounds around the McDonald’s Corners Agricultural Hall were filled with trailers and tents as each team set up a portable workshop to prepare and repair their high-octane charges.

The Motorsport Club of Ottawa (celebrating their 60th anniversary this year) was the organizing group for this sanctioned stage rally competition which pitted drivers and navigators (one each per car) against the clock, each other, and most importantly the fickle hand of Mother Nature as she threw them the challenges of all-out driving on deep forest unpaved roads, freshly watered thanks to some steady showers.

A pre-rally tour of the tracks just before race time revealed some interesting strategies in what many observers call the truest form of automotive sport.

First was the use of family ties to keep the rubber on the road and the metal together. More than one team in this field of twenty-three vehicles had siblings in the front seats. (Each vehicle is operated and piloted by a driver and navigator.)

The navigator’s job is much more than just providing ballast and balance to a finely tuned chassis. He or she is responsible for constantly monitoring the gauges and indicators, providing a second set of eyes (and thereby a more complete field of vision), and of course advising the driver of every nuance and twist on the track, keeping their vehicle in the game and out of the woods.

When instructions and decisions have to be made on a split-second basis at break-neck speed, it always seems to be the team’s advantage to use a pairing of rally racers who can anticipate each other’s strategies and even finish each others’ thoughts due to a history of close quarters combat (a mean familiar saturation) at the family front. And as all of the family team entrants testified, it’s far better to have a sibling partner rather than a husband and wife pairing.

Green wasn’t a colour just found in the surroundings of the Lanark Highlands Forest Rally; it was also a philosophy found in the navigational team pits who were the first rally competitors in Canada to power their vehicles with E85 fuel (a blend of ethanol and alcohol biofuel).

Each vehicle had some modifications that ranged from the simple installation of a safety roll cage and multiple harness point seat belts all the way up to purpose engineered and built suspension systems, engine and driveline tweaking, and free breathing (read: loud) exhaust systems.

The levels of modifications are regulated by the different classes of vehicle composition level. Most teams brought different types of tires to be prepared for the good or (in Saturday’s case) poor road conditions. At the end of the afternoon, nine vehicles failed to complete all five stages of the rally due to damage occurring when they left the road or mechanical problems.

Each stage is the same route and distance, but with the varying weather. It was like driving a different road each time according to Motorsport Club of Ottawa member and rally co-coordinator Daryl Malone. One vehicle suffered a major three roll over, but thanks to sturdy roll cages and strict safety equipment rules, there were no injuries save for some bruised ego.

Nick and Kelly Mathew (a brother and sister team) took the top spot in their open class 2005 Subaru WRX STI. Second place went to one of the ethanol fuel burning entries driven by Christ Martin and navigated by Phil Nault, a 1983 Subaru Impreza. Third place was earned by Martin Walter and his navigator Ferdinando Traunmüller in a 1991 Nissan 240SX.

Another winner for the day was the Lanark Highlands Food Bank; the recipient of a $150 cash collection and several hundred pounds of food brought by rally volunteers, drivers, pit crews, and the public.

The organizers have yet to sit down for a debriefing with all the volunteers, competing teams, and area resident stakeholders, but early reviews are indicating a resounding success and if the good folks of Lanark Highlands will have them back, they’ll be ready to take on the back roads again next year.
Forest rally will use Highlands road

By Gena Gibson
Era staff

Local residents can find out more about the Lanark Highlands Forest Rally and how it could affect them at a public meeting this Saturday morning at the South Lavant Community Centre.

The rally, hosted by the Motorsport Club of Ottawa, is planned for Saturday, May 9 on a section of Lavant Mill Road. Lanark Highlands council has approved the closing of an 11-kilometre stretch of that road from 9 a.m. to 6 p.m. that day.

The road will be closed from the junction at Airport Road to the junction at Closs's Road.

The public meeting will begin at 10 a.m. this Saturday, public works superintendent Scott Cameron said.

A stage rally is a motorsport event in which specially prepared vehicles compete one at a time to see who can drive down a challenging closed road in the shortest time possible.

On the club's website at www.mco.org/cms, organizers stress that the road is a winding gravel road that goes through beautiful Canadian Shield forest.

The website for the Lanark Highlands Forest Rally can be found at www.lhfr.ca. Organizers consider the event a first-class regional rally.

"Not since the 1974 World Championship Rally of the Rideau Lakes has this road been used for a stage rally," they point out. "The Motorsport Club of Ottawa is proud to be building on this tradition with our own Lanark Highlands Forest Rally, 35 years later!"

The road, Craig Hamm and Doug Woods write, is "so strange to the world of rallying," although its use has waxed and waned over the years.

"With so many roads being reclaimed to forests, housing or straightened by public works authorities, fortunately many roads, including the LHFR stage road, have managed to remain largely intact and offer the same challenge to modern rally teams as they did 40 years ago," they write.

In the 1960s until 1972, the Lavant Mill Road was used for road rallies, such as the Thousand Islands Rally, the National Championship Silver Lake Rally and the FIA International Canadian Winter Rally. In 1973, it was part of the International Rally of the Rideau Lakes, when it was observed for possible inclusion in the World Rally Championship.

The Rally of the Rideau Lakes became a championship event in 1974, and Lavant Mill Road was used for two stages in the rally.

The name of the stage was Arnold's Welding Shop, they write, because the only residence on the road had a garage that went by that name.

By the 1980s and 1990s, the road had fallen out of use as a rally site. With the resurgence in rallying in the area, the Ottawa club began using it as a navigational rally road in 200.

"As so many of the roads in Lanark Highlands are 'rally ready,' the Lanark Highlands navigation rally evolved from a daytime event to the only overnight gravel endurance event in Ontario," Woods and Hamm explain.

The rally drew top teams from Ontario, Quebec and the United States, with overnight winter rallies also using the road.

"The thrill of driving on the Lanark stage road once more became well known in rally circles," the article notes.

Because of its popularity, the Motorsport Club of Ottawa began organizing the Lanark Highlands Forest Rally. Entries are capped at 25, with rally headquarters in McDonald's Corners.

For information about the road closure, call Cameron at 613-259-2398, ext. 239 or e-mail scameron@lanarkhighlands.ca.

Eat to others

Eat a bowl of soup, take home food and know you helped fill some stomachs as well.

The eighth annual Empty Bowls campaign is on October 28 at Foodsmiths in Perth from 2 p.m. to 2 p.m. On Perth's Festival of the Food and Food, bowlers will be at the Riverbend Fine Arts Centre from 10 a.m. to 3 p.m.

Since it began, Empty Bowls has $85,000 in food and money raised by awareness of poverty and food insecurity in the area, especially on the food bank, the Perth Food Bank, the Y centre's dinner program for Thought about and the First Nations Literacy Camps.
Forest rally brings fast cars to Lanark Highlands

Spectators at the Lanark Highlands Forest Rally stayed safe from potential flying cars by keeping well off the road, preferably with trees as cover — although the trees provided little refuge from black flies and rain.

Whiteline Auto Body offered the only local rally car to the Forest Rally, with Jerry Dowell transforming this 2009 Mitsubishi Lancer into a performance rally car, with Jerry’s brother Jeffrey driving the car, his niece Emily the co-driver and another brother, Jason, performing the mechanical duties.

The cars kicked up plenty of dust as they sped down Lavant Mill Road on Saturday afternoon in the Lanark Highlands Forest Rally, the first such event in Lanark Highlands hosted by the Motorsport Club of Ottawa. The event drew cars, which had been modified for safety purposes, from all over the area to try out the challenging road near Elphinst.

The scenery was a blur as cars whizzed around corners and down straight stretches on Lavant Mill Road.

Source Protection Report

By Janet Stainton, Chair

The Source Protection Committee (SPC) continues to review preliminary draft technical studies that show us where local municipal drinking water comes from and what it should be protected. At our May meeting, the Committee reviewed preliminary draft surface water studies for Carleton Place, Perth and Smith’s Falls. These studies mapped the location of rivers or lakes where the municipality takes its drinking water from — an area called an Imminent Protection Area (IPA). The studies also showed how substances in the water is to contamination and what land use activities could pose a threat. The SPC decided to continue its deliberations at a June meeting and invite VOC technical staff to attend. Open houses will be held later this summer in Carleton Place, Perth and Smith’s Falls to share the draft reports with local residents and get their input. To read these preliminary draft studies visit www.mississaugawaters.ca and call Sommer at 1-800-267-3304 ext. 1147.

Last month the SPC reviewed groundwater studies for Car, Merrickville and Kemptville and approved the study findings as draft for public consultation. Open houses have been organized to share these results with the public and solicit their input.

June 6 — Kemptville, 2794 Carp Road, Call: 905-637-6615

June 8 — Carp Farmhouse, 2794 Carp Road, Call: 905-637-6615

June 10 — Merrickville Community Centre, 108 Road Street, Merrickville June dates to be announced — North Grenville Municipal Centre, 202 County Road 46, Kemptville

All open houses are 6pm to 9pm with a formal presentation by staff at 7pm. Light refreshments will be available and everyone is encouraged to attend.

The Committee will continue to review technical studies over the next few months. These findings will form an Assessment Report for the Mississippi and Rideau watersheds. The Assessment Report will contain scientific information about the watershed, local water quality and quantity and the identification of vulnerable source water areas and potential drinking water threats and issues. A draft report will be complete in early December. After two months of public consultation it will be submitted to the Province in April for approval. This science will tell us if source protection plan policies are needed to protect drinking water. The SPC will respond by developing a Source Protection Plan by August 2012.

Also at our May 7 meeting we heard a presentation from the Mississauga Valley Field Naturalists who talked about adapting to climate change in the Mississauga Valley watershed. They highlighted a new publication called ‘Adaptation 101’ from the Ontario Ministry of Natural Resources. The adaptation plan will be shared with local municipalities and others who are interested in the topic of climate change and how to adapt to it.

The Mississippi-Rideau Source Protection Region

Mississippi-Rideau Source Protection Region

3889 Rideau Valley Drive, Merrickville, ON K0G 1E5
905-456-3307, 1-800-267-3304 Ext. 1147
janet.stainton@mississaugawaters.ca
www.mississaugawaters.ca

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TOWNSHIP OF SOUTH STORMONT
4949 County Road No. 14
P. O. Box 340, Ingleside, ON K0C 1M0
Phone: (613) 537-2362, info@southstormont.ca

May 15, 2009

To: All municipalities in Ontario
Re: Request for simultaneous dispatch for Emergency Medical Service (EMS) and Fire Response

Council of the Township of South Stormont passed Resolution No. 94/2009 adopting a report (summarized below) requesting simultaneous dispatch for EMS and Fire Response. Your support and endorsement in this regard would be appreciated. Please send any resolution of support to the Ministry of Health and Long Term Care and your local MPP with a copy to the Township of South Stormont.

Summary of Recommendation:
That Council receive this Report, and instruct staff to forward a letter to our local MPP and lobby the Ministry of Health and Long Term Care to provide a simultaneous EMS and Fire Dispatch.

Summary of Issues:
To provide a simultaneous Fire and EMS Dispatch:
- That the patient has a better chance of survival,
- To reduce unnecessary cost to the taxpayer,
- To reduce the risk of an accident when responding to a false alarm, and
- To eliminate the frustration that firefighters experience when being dispatched several minutes after the call was received.

Background / History
In the mid-nineties the South Stormont fire service entered into an agreement with base hospital to provide First Response with Defibrillators. The concept of this delivery service was designed for rapid intervention by deploying firefighters as first responders. Fire departments are strategically positioned especially in the rural areas to deliver a rapid emergency response. Under the current system, many fire departments are either not being dispatched, or they are being dispatched significantly later than the EMS Ambulance.

In 2008, the South Stormont Fire Service responded to a total of sixty six (66) EMS calls. Thirty (30) of the calls were either cancelled or the ambulance was already on scene requiring no assistance from the Fire Service. This is a clear example of the situation that is currently occuring daily across the Province. Failure to call the community fire department simultaneously, despite existing agreements to do so, compromises the public and severely hampers the fire service’s ability to provide rapid and effective emergency response. While not only being a frustrating situation for both the public and the firefighters this could also have a significant impact on a patient’s outcome.

The Ontario Association of Fire Chiefs and the Ontario Professional Fire Fighters Association have drafted a “Discussion Paper” (Saving a life in 6.0 minutes or less by utilizing the efficiencies of the Ontario Fire Services) which explains the Winnipeg (Manitoba) Model where the emergency response system has Fire and EMS working closely together and reducing the response time in half. This is an excellent example of better utilization of community fire departments in emergency medical responses.

The Council of the Township of South Stormont appreciates your support in this regard.

Yours truly,
Betty de Haan, CMO
CAO/Clerk

33 of 112
May 8, 2009

To All Municipalities in Ontario

Subject: Provincial Harmonized Sales Tax

The Council of The Corporation of the City of Cornwall, at its regular meeting of Monday April 27, 2009, endorsed a Resolution appealing the Government of Ontario to exempt the fees paid for the rental of recreation facilities and registration fees for minor sports organizations from the recently announced Harmonized Sales Tax.

It is the position of Cornwall City Council that recreational activities for the youth of our communities, regardless of which activity they participate in, is paramount to helping communities minimize child obesity as well as creating a healthy and affordable lifestyle. In addition, the application of this tax to these activities and the accompanying added costs could result in making minor sports unaffordable for families.

The Resolution further requests support from The Association of Municipalities of Ontario on this most important issue.

We include a copy of this Resolution for Council’s consideration and endorsement and ask that you forward your support to the Premier of Ontario as well as AMO.

Respectfully,

Denise Labelle-Gélinas, C.M.O.
City Clerk

Resolution number: 2009-27.03
Moved by Councillor: Gin Grant
Seconded by Councillor: Kim Baird

Provincial Harmonized Sales Tax

WHEREAS the Provincial Government has recently announced the harmonization of the 5% GST and the 8% PST; and

WHEREAS, the Harmonized Sales Tax will negatively impact the registration costs for minor sports by an increase in facility rental fees and registration fees; and

WHEREAS these increased costs will prevent some youth from participating in sporting activities; and

THEREFORE BE IT RESOLVED, that we, City Council, send an appeal to the Provincial Government to exempt items related to the rental of recreation facilities and registration fees for minor sports to ensure that all youth are able to afford to participate; and

BE IT FURTHER RESOLVED that we, City Council, request to have AMO lobby the Provincial Government on our behalf; and that a copy of this Resolution be sent to all municipalities in Ontario requesting their support.

I, Denise Labelle-Gélinas, City Clerk of The Corporation of the City of Cornwall, do hereby certify that the above is a true copy of Resolution Number 2009-27.03 enacted by Council on the 27th day of April, 2009.

Denise Labelle-Gélinas, C.M.O.
City Clerk

DISCLAIMER
This material is provided under contract as a paid service by the originating organization and does not necessarily reflect the views or positions of the Association of Municipalities of Ontario (AMO), its subsidiary companies, officers, directors or agents.
May 26, 2009

Association of Municipalities of Ontario
200 University Avenue
Suite 801
Toronto, ON M5H 3C6

Subject: Notice of Motion
Harmonized Sales Tax
File: A-2200-001-09

The Council of the Corporation of the City of Pickering considered the above matter at a meeting held on May 18, 2009 and the following motion was adopted:

WHEREAS the economy in Canada and in the Province of Ontario is faced with an unstable climate and high unemployment rates; and

WHEREAS peoples savings and portfolios have been drastically affected by the world economic condition; and

WHEREAS the Provincial Government recently announced the harmonization of the 5% GST and the 8% PST; and

WHEREAS this harmonized sales tax will negatively impact all consumers, young and old, married or single, by implementing the proposed harmonized tax to almost all goods and services that were previously exempt from PST; and

WHEREAS the 8% PST will be added to items such as, but not limited to, gasoline, home heating fuel, water, hydro, used cars, real estate commissions, home renovations, personal services, chiropractor, massage therapy, consultants, lawyers fees, prescriptions, registration fees and memberships for recreational services used by seniors and children.
THEREFORE BE IT RESOLVED that we, The Council of the City of Pickering, appeal to the Province of Ontario to stop the implementation of the proposed Provincial Harmonized Sales Tax until more public consultation and input is received; and

BE IT FURTHER RESOLVED that we, The Council of the City of Pickering, request that AMO lobby the Province of Ontario on our behalf, and that a copy of this resolution be sent to all municipalities in Ontario requesting their support.

Should you require further information, please do not hesitate to contact the undersigned at 905.420.4660 extension 2153.

Yours truly

[Signature]

Debi A. Wilcox, CMO, CMM III
City Clerk
DW/lcr

Copy: All Ontario Municipalities
Chief Administrative Officer
(Acting) Chief Administrative Officer
MEMORANDUM

TO: Ontario Municipalities
    OPERA Members & Supporters

FROM: R.A. (Bob) Fowler
      OPERA Secretary

DATE: June 1, 2009

RE: Species Habitat Regulations Emerging from Endangered Species Act (ESA) 2007

Before and after its enactment on June 30, 2008, OPERA issued numerous ESA 2007 bulletins and editorials, and on March 7 of that year, we attended an MNR information session as well as a long conference call on March 27.

During both those events a number of participants expressed serious reservations about many aspects of ESA 2007. On both occasions, MNR officials advised habitat regulations for 9 species would be submitted for policy approval by June 30, 2009. In the interim, they pledged more public meetings, official response to suggestions received, broader notification, improved clarity and careful attention to stated concerns of affected landowners.

In August, 2008 a Species at Risk Public Advisory Council (SARPAC) was, in fact, appointed. Consisting of 14 members, several of whom were part of the environmental cartel that initiated the Act, this tribunal evidently has no municipal representation at all and only one member qualified by occupation to speak for private landowners, the folks whose lives and property are most affected by the ESA. In casino parlance, it’s called a stacked deck!

We are unaware of any further interim MNR action on the ESA file. But on May 15, 2009, almost a year after passage of the Act, an MNR e-mail announced habitat regulations for 9 species would be discussed at a May 25 meeting to which participants in last year’s debates were invited. Accordingly, OPERA joined MNR staff and about 60 guests in down-town Toronto where written Minutes of that meeting were promised in the week of May 31 and where some items of critical and abiding interest were unveiled. Some examples:

1. At present, actual maps of protected habitat are available for only 2 areas
2. Protected habitats can include all land/water within several miles of identified sites
3. No written definition of what “protection” means in each of 9 species classifications
4. MNR warning letters were mailed on or about May 15 to 8000 affected landowners
5. There will be no further public meetings anywhere in Ontario re: habitat regulations
6. Right of appeal or capital compensation for production and equity losses is not offered
7. Farm operations, power lines, municipal drains, etc. are subordinated to designated habitat
8. In some cases whole counties and townships are listed as designated habitat of named species
9. No mention of “strict liability” for convicted violators or $250,000 fines blended with jail time
10. MNR endangered species database invented 13 years ago relates to current MNR letter campaign

OPERA urges affected municipalities and landowners to submit, before June 15, appropriate Internet comment regarding Regulations released, on two weeks notice, ten months after relevant legislation was approved.

Google EBR Registry Number 010-6490; click “Environmental Registry”; click “Submit Comment” in bottom right panel; complete “Contact” data; type comment of any length in “Comment” box; follow sending instructions after inserting comment

"to protect, and entrench in law, landowner rights and responsibilities"

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THE CORPORATION OF THE
TOWNSHIP OF LANARK HIGHLANDS

COMMITTEE OF THE WHOLE
June 23, 2009

Report #PWWM-14-2009
of the Township Engineer

SEWER & WATER PROJECT UPDATE

STAFF RECOMMENDATION(S)

“THAT, now advised that the Township Engineer is willing to continue, on an as-needed basis, in his current role as the Township’s sewer and water project manager, staff be herewith directed to stand down from the Council’s previous directive to seek applications to fill that position as of June 30, 2009.”

Water and Sewer Design Update
CH2MILL has been authorized to complete the preliminary design and submit their draft report to the Township for review. This report is expected by June 23, 2009. At this time they will be submitting revised estimates for the construction costs for this project. They will also be providing an estimate of construction cost for servicing the village core only. They will also provide a statement of design costs incurred to this point.

It is intended that a decision regarding proceeding to detail design will not be made until after the meeting with our MP and MPP and the way ahead has been clarified.

Township Engineer
When I gave notice that my services would end at the end of June, 2009, I was anticipating that funding would have been approved for the municipal water and sewer system, and that a final decision regarding Northern Watertek’s sewage treatment plant would have been made following the public meeting. Since these have not happened, I want Council to know that I am willing to continue in the position as Township Engineer on an as required basis for the time being until hopefully a way ahead becomes clearer and if still required, NWC’s proposal has been presented to the public.

David Riis
Township Engineer

Tom Derreck
CAO
1.0 Review of Proposal and Application

An application has been received from the County of Lanark Land Division Committee for the creation of a new lot for residential purposes. The holding is located west of the Clyde River and has frontage on both County Road 511 and 2nd Concession A Lanark and is legally described as Part of Lots 7, 8 and 9, Concession 2, former Township of Lanark, now in the Township of Lanark Highlands, County of Lanark.

The applicant wishes to create a new lot from an existing vacant parcel of land enjoying frontage on both 2nd Concession A Lanark and County Road 511. The proposed retained parcel will have frontage of 300 metres on 2nd Concession A Lanark and an area of approximately 73 hectares (180 acres). The proposed severed lot will have 70 metres of frontage on the 2nd Concession A Lanark and area of approximately 38 hectares (93 acres). Surrounding land uses are rural and residential. The lots will be serviced via private wells and septic systems. The proposed lot configuration is attached as Appendix 1 for review.

Subject lands

The property is designated Rural on Schedule ‘A 4’ of the Township of Lanark Highlands Official Plan. The lands are zoned Rural.
1.1 PROVINCIAL POLICY

As part of the province's long term commitment to economic prosperity and social well being all planning applications must be consistent with the Provincial Policy Statement 2005 (PPS). As such a review of applicable policies must be undertaken and reviewed under the "consistent with" test.

The Provincial Policy directs that in rural areas limited residential development is permitted and that it should be appropriate to the infrastructure which is planned or available and in addition shall be compatible with the rural landscape.

1.1.1 Services

The proposed lots when developed will be serviced privately and confirmation is required that there exists sufficient treatment capacity for any hauled sewage (Section 1.6.4.1). The Lanark Leeds and Grenville Health Unit will require a permit for private services. Capacity exists for the hauled sewage outside of the Municipality. The applicant will need to obtain permits from the Lanark and Leeds Health Unit prior to any construction.

1.1.2 Transportation

Section 1.6.5 Transportation Systems and Section 1.6.8 Transportation and Infrastructure Corridors of the Provincial Policy Statement outline the priority that the province puts on the maintenance and efficiency of transportation systems and corridors. A portion of the proposed lots front onto a seasonally maintained roadway but the applicant will be required to undertake improvements to the roadway prior to approval as discussed below. Sufficient frontage is available for the proposed uses once the aforesaid improvements are completed.

1.2 OFFICIAL PLAN

The Easton lands are designated Rural on Schedule 'A 4' of the Township of Lanark Highlands Official Plan. Rural development concepts outlined within the Official Plan discuss a settlement pattern of very low density consisting of residences distributed along existing road networks. The intent of the Official Plan is to protect the rural setting and natural resources for their economic value. The Easton proposal respects that intent.

Any application for consent must be evaluated with the policy directives of Section 10.11.13, which provides direction when considering the division of lands within the Township. Proposals must be consistent with zoning, and enjoy sufficient frontage and depth to accommodate setbacks, snow removal as well as storage and parking within the proposed lot configuration. Abutting land uses must be evaluated for conflicts and natural heritage features. The proposed lot areas exceed minimum standards and all lots have frontage on a municipal road. Although they also enjoy frontage on the County Road it is desirable for traffic movements to locate as
many entrances as possible on roadways which are not designed to function as major arterial transitways.

The application demonstrates compliance with Official Plan directives.

1.3 ZONING

The lands are zoned Rural on Schedule ‘A 4’ of Zoning By-law 2003-451. The proposed residential use is a permitted use within this zone. The proposed severed and retained lots will meet the requirements of the rural zone.

The application can meet the requirements of the zoning by-law and other than building permit and health unit approval does not require any further approvals.

1.4 DISCUSSION

The applicant has previously (January 2009) been granted approval from this Committee for the creation of two lots on additional holdings in this area. Mr. Easton had previously also inquired of staff with regard to his additional abutting lands. Mr. Easton owns three separate parcels abutting the property subject of this application which have been naturally severed by constructed roadways or the Clyde River. Initially the applicant wished to develop all of his lands and create 11 lots by means of severance. It was recommended by staff that a plan of subdivision may be a more appropriate means to evaluate the overall impact of development in the area primarily due to transportation and road maintenance as well as the provision of long term potable water and septicage treatment. It was noted to the applicant in January that if he submits further applications for severance they may require some assurance that the aforementioned matters have been reviewed.

Staff has reviewed this request for lot creation and notes that the lots are of sufficient size and area to support private services. The Roads Superintendent has visited the site and requested that Road improvements be undertaken to bring the roadway up to municipal standards prior to final approval of this application. The applicant has been informed of this requirement.

The sketch submitted with the application illustrates an old carriageway/road transecting the severed parcel. A title search and research of existing Township documents has been undertaken to determine the status of this road and it appears that there has been no formal assumption of the road. It is recommended that although there seems to be no formal acceptance of this as a Township Road that an application for road closure be undertaken in order to consolidate land ownership within the proposed severed lot. The applicant is in support of this request.
PLANNING REPORT TOWNSHIP OF LANARK HIGHLANDS
SEVERANCE APPLICATION EASTON
PART LOTS 7, 8 AND 9, CONCESSION 2
FORMER TOWNSHIP OF LANARK

Review of Proposal and Application
May 2009

The application as submitted is consistent with the Provincial Policy Statement, complies with
directives of the Official Plan and meets the requirements of the zoning By-law. The proposal is
in keeping with existing surrounding land uses and an expected land use. As such the
application can be supported subject to the identified conditions.

1.5 RECOMMENDATION

That Council recommend to the Land Division Committee of Lanark County that the Easton
severance application be approved subject to the following conditions:

1. That the applicant submit to the Township the 5% cash-in-lieu of parkland requirement.

2. The balance of any outstanding taxes, including penalties and interest, (and any local
improvement charges, if applicable) shall be paid to the Town.

3. That the balance of any outstanding fees pertaining to this application be submitted to
the Township.

4. That the applicant provide the Town with a Building Location Survey or Surveyor’s
Certificate demonstrating that the lands severed (including the purchaser’s abutting
property) and the lands retained are in compliance with all zoning provisions. The
surveyor’s information shall include confirmation of adequate frontage for both the
severed and retained parcels along the maintained road. Should compliance not be
demonstrated the applicant will take any and all steps to bring the property into
compliance.

5. An acceptable reference plan or legal description of the severed lands and the deed
conveying the severed lands shall be submitted to the township.

6. That entrance permits for both the severed and retained parcels be obtained.

7. That any required road widening be given to the Township at no cost to the Township.

8. That the 2nd Concession A Lanark be improved to the satisfaction of the Township’s
Superintendent of Public Works.

9. That the applicant undertake an application to stop up and close the old
road/carriageway.
Bruce Site Plan

Iron Mine Road

Part Lot 3, Concession 4, former Township of Dalhousie, now in the Township of Lanark Highlands.

May 28, 2009
1.0 Introduction

An application has been received for Site Plan control to allow for the re-location of a mobile home on Iron Mine Road.

1.1 BACKGROUND

The property subject to this application has 46.71 metres (156 feet) on Iron Mine Road and is legally described as Part Lot 3, Concession 4, former Township of Dalhousie, now in the Township of Lanark Highlands.

The property is designated Rural, on Schedule 'A2' of the Township of Lanark Highlands Official Plan. The lands are zoned Rural, on Schedule 'A2' of Zoning By-law 2003-451. Surrounding lands are rural, waterfront recreational and residential.

The lands have been developed for a considerable amount of time. This application is required due to the replacement of an older and damaged mobile home and replacement of the structure was necessary. The residence was previously serviced with two holding tanks which have now replaced with one large tank. Permits for the servicing solution were obtained from the Health Unit, however permits and approvals were not obtained from the Township.

1.2 REGULATORY CONTROL REVIEW

1.2.1 Provincial Policy Statement

The Provincial Policy Statement provides for appropriate development while protecting resources of provincial interest, public health and safety and the quality of the natural environment. The statement passed under Section 3 of the Planning Act directs development review and approvals to be consistent with the outlined policy areas. It should be noted that the
statement is more than a set of individual policies. The development of strong, livable communities that enhance social well being and are economically and environmentally sound is a guiding principle throughout the document.

Section 41 of the Planning Act regulates site plan control. Planning Authorities may allocate areas of the municipality as site plan control. The Township has determined that all lands that abut waterways are subject to site plan control. This particular application must be reviewed to ensure water resources are protected, and that adequate servicing has been provided and will be able to support the proposed use. Development on the site re-locates the existing residential use further from the river and through site plan control there is the ability to re-vegetate the riparian zone to provide for additional habitat for wildlife.

The proposal can meet the consistent with test of the Provincial Policy Statement with the suggested improvements to the riparian zone.

1.3 OFFICIAL PLAN

The Bruce lands are designated Rural on Schedule 'A 2' of the Township of Lanark Highlands Official Plan. Rural development concepts outlined within the Official Plan discuss a settlement pattern of very low density consisting of residences distributed along the road networks. The intent of the Official Plan is to protect the rural setting and natural resources for their economic value.

Section 3.6.2, Rural Areas – Residential Uses, of the Official Plan allows for mobile homes on individual lots as a residential use. Section 10.11.10. Site Plan Control directs that any lands abutting a waterbody are subject to Site Plan Control. Policies of the Official Plan pertaining to these such lands direct that a 15 metre buffer be established adjacent to the waterbody to protect and preserve habitat and water quality with the exception of 9 metres for accessibility and built form. The lands subject to this application have four sheds constructed with this riparian area and there is an opportunity to enhance the waterfront by means of this application.

1.4 ZONING

The lands are zoned Rural on Schedule ‘A 2’ of Zoning By-law 2003-451. The lot cannot achieve the requirements of the zoning by-law with respect to area, frontage and setbacks but the existing use does enjoy legal non-conformity and the mobile home is a replacement for a long standing use. As such no further planning approvals are necessary.

1.5 CONCLUSION

The proposal is a permitted use of Zoning By-Law 2003-451, complies with Official Plan policies and is consistent with provincial interests. Mississippi Valley Conservation has commented that the use is long standing, the location of the mobile home has been moved further back from the river and that through site plan there is an opportunity to improve the riparian zone. Due to the aforesaid noted they are in support of the application.
1.6 RECOMMENDATION

That the Building, Planning, Protective Services Committee of the Township of Lanark Highlands recommend to the Council of the Township of Lanark Highlands to amend the submitted plan to illustrate additional plantings along the river and approve the attached site plan control agreement.
SITE PLAN CONTROL AGREEMENT

This Agreement made in duplicate this ________ day of ________________ 2009.

BETWEEN:

David and Dorothy Bruce
Hereinafter called the “Owner” of the first Part;

AND:

The Corporation of the Township of Lanark Highlands,
Hereinafter called the “Municipality” of the second Part.

WHEREAS the Owner has applied to the Municipality in accordance with the Site Plan Control provisions of Bylaw No. 2004-469, to permit the development of the lands described in Schedule “A” attached hereto;

AND WHEREAS the Owner has agreed with the Municipality to undertake, furnish and perform the works, material, matter and things required to be done, furnished and performed in the manner hereafter described in connection with the proposed use of the land and in conformity with the Zoning Bylaw;

NOW THEREFORE THIS AGREEMENT WITNESSETH THAT in consideration of other good and valuable consideration and the sum of two dollars ($2.00) of lawful money of Canada now paid by the Owner to the Municipality, the receipt of which is hereby acknowledged, the Parties hereby agree as follows:

1. Statutes, Bylaws, Licenses, Permits and Regulations

   The Owner undertakes and agrees that prior to the commencement of any development, redevelopment, site alteration, construction or other works, the Owner shall obtain all necessary permits and approvals required by the Government of Canada, the Province of Ontario or any agency hereof, the Municipality and any other affected agency. The Owner undertakes and agrees to comply with the requirements of all relevant municipal bylaws,
provincial and federal statutes and regulations, permits, approvals or licenses in addition to the terms of this agreement.

2. Schedules

The Owner hereby agrees that prior written approval by the Municipality and/or an amendment to a Schedule shall be required to any departure, change or modification from the Schedules.

The following list of schedules attached hereto are deemed to be and form part of this Agreement:

2.1 Schedule “A” – Legal Description of the Land to which this Agreement applies.

2.2 Schedule “B” – Site Plan.

The Owner agrees to construct the proposed development in conformity in all respects with the specifications and plans set out in the approved plan.

2.3 Schedule “C” - Financial requirements.

2.4 Schedule “D” – Special Conditions.

No buildings, site alteration or works shall be erected on the lands other than those erected in conformity with Schedule “D”.

3. Land to Which this Agreement Applies

This Agreement is deemed to apply to the lands described in Schedule “A”.

4. Registration of Agreement and Commencement of Work

The Owner covenants that he/she/they shall not commence any development or site alteration whatsoever until this Agreement is registered on title against the land at the expense of the Owner.

5. Completion Date

The owner agrees to complete the work required under this Agreement within one (1) year of the date of the issuance of the building permit. Notwithstanding, if exceptional circumstances prevent the owner from complying with the requirements, the Municipality may extend the completion date.
6. Financial Requirements

6.1 The Owner covenants and agrees to pay to the Municipality by cheque, the charges and levies set out and designated as “cash requirements” in Schedule “C” of this Agreement forthwith upon the execution of this Agreement unless otherwise specified and until the same are paid, they shall constitute a charge upon the land.

6.2 Before this Agreement is executed by the Municipality, the Owner shall deposit with the Municipality an irrevocable Letter of Credit or other financial security acceptable to the Municipality to meet the financial requirements of this Agreement and designated as "Estimated Cost of Site Works" in Schedule “C”.

6.3 The value of the Security Requirements shall be maintained for the duration of this Agreement including any renewal of the amount thereof.

6.4 The Owner acknowledges and agrees that failure to comply with any term or condition herein, may result in the Municipality taking such action as deemed appropriate to enforce compliance.

The Municipality may authorize the use of the whole or any part of the amount of the financial security to pay the cost of any work that is deemed necessary by the Municipality to rectify default by the Owner or its assigns, or to pay the cost of any matter for which the Owner is liable under the terms of this Agreement.

7. Default

In the event of a default or for reasons of public safety, the Municipality may, at the expense of the Owner, enter upon the lands and do all such matters and things as may be required. Such costs, including overhead, shall be deemed to be recoverable from the Owner by invoice and may be recovered in like manner as municipal taxes pursuant to the Municipal Act.

8. Facilities and Work to be Provided and Maintained

The Owner covenants and agrees to provide and maintain, at his/her/their sole expense each and every facility, work or other matter illustrated on the Schedules to the satisfaction of the Municipality and to engage qualified professionals, where required, to design and carry forth any of the work undertaken under this Agreement. This shall include the restoration of any faulty workmanship or materials under in the construction.

9. Certificate of Compliance

Upon the satisfactory completion of all matters and things to be provided and maintained by the Owner pursuant to this Agreement, the Owner shall be entitled to obtain a Certificate of Compliance from the Municipality confirming that all provisions of this Agreement have been complied with in full to the date of such Certificate.
10. Occupancy

The Owner covenants and agrees that there shall be no occupancy of any building or structure on the land until the requirements of this Agreement have been complied with and the Municipality has issued an Occupancy Certificate.

11. Notice to Parties

Any Notice by any party to this agreement to another shall be given in writing and mailed or delivered to the Party:

11.1 In the case of the Municipality:
To the Clerk of the Township of Lanark Highlands
75 George Street, P.O. Box 340
Lanark, ON K0G 1K0

11.2 In the case of the Owner(s):
David and Dorothy Bruce
847 Iron Mine Road RR 3
Lanark, ON    K0G 1K0

12. Severability

The terms of this agreement are severable, and the unenforceability of any part hereof shall not render the whole unenforceable. No forbearance or failure by the Municipality to strictly enforce any term or covenant herein shall prevent the Municipality from insisting upon strict compliance by the Owner subsequent to such forbearance or failure to strictly enforce its terms. The terms of this agreement may not be altered except by a subsequent agreement in writing between the parties.

13. Successors and Assigns

This Agreement shall ensure to the benefit of and be binding upon the respective heirs, personal representatives, successors and assigns of each of the parties hereto.

14. Force and Effect

This Agreement comes into force after it has been executed by all parties hereto and registered against the title to the lands described in Schedule “A”.

52 of 112
IN WITNESS WHEREOF the Parties have hereunto set their hands and seals, corporate parties over the hand(s) of their duly authorized signing officers in that regard.

WITNESS: ________________________________  OWNER: ________________________________

Signature  ________________________________  Signature  ________________________________

signature  ________________________________  Signature  ________________________________

THE CORPORATION OF THE TOWNSHIP OF LANARK HIGHLANDS

______________________________  ________________________________

(SEAL) Mayor

______________________________  ________________________________

Clerk
SCHEDULE “A”

Legal Description to which this Agreement Applies

DALHOUSIE TOWNSHIP CONC. 4 PT LOT 3
REFERENCE PLAN 27R-6813 PART 1
TOWNSHIP OF LANARK HIGHLANDS, COUNTY OF LANARK
SCHEDULE “B”

Site Plan

NOTE: Details of the site plan are shown on a plan which is available at the Municipal Office for public viewing.
SCHEDULE “C”

Financial Requirements

Cash Requirements

a) Administration Fees- Township $ 500.00
b) Legal Fees and Disbursement $ 225.00
   (Registration of agreement)
c) Engineering Fees $ N/A
d) Planning Fees (Deposit) $ 1,000.00

=================
Total Cash Requirements $ 1,725.00

Estimated Cost of Site Works

a) Site Preparation, alteration, grading, drainage
b) Site Servicing: sewage disposal system, well
c) Landscaping
d) Parking / Loading Areas, driveway, entrance
e) Fencing, signs, garbage disposal, lighting
f) Miscellaneous

=================
Total Estimate Cost of Works

Security Requirements

The Owner shall provide financial security (i.e. letter of credit) to the Municipality in the amount of 100% of the Estimated Cost of Works.

Total Security Requirement $___NIL_________
SCHEDULE “D”

Special Conditions

1. All utilities, mechanical and electrical equipment such as hot water tanks, furnaces, power boxes, outlets, etc. and duct work to be located a minimum of 0.6 metres above the seasonal high water mark of the Mississippi River.

2. Sediment control measures shall be implemented throughout the construction process (mainly the placement of a sediment barrier such as staked straw bales between exposed soil and the river). The sediment barrier shall remain in place until all disturbed areas have been stabilized and revegetated.

3. Excavation material shall be removed from the property.

4. Regular pick-up of construction debris is also encouraged to prevent construction debris from blowing into the river.

5. Natural drainage patterns on the site shall not be substantially altered such that additional run-off is directed into the river or onto adjacent properties. In order to achieve this, eaves troughing shall be installed and outleted away from the river to a leach pit or well vegetated area to allow for maximum infiltration.

6. With the exception of a maximum 9 metre wide clearing for water access, a vegetated buffer shall be established along the shoreline to a minimum depth of 3 metres with deeply rooted native vegetation, to mitigate the effects of erosion and surface runoff to the river.

7. Pursuant to Ontario Regulation 153/06 – “Development, Interference with Wetlands and Alterations to Shorelines and Watercourses” written permission is required from MVC prior to any alterations to the shoreline of the Mississippi River.

8. In accordance with MVC’s Level II fish habitat agreement with the Department of Fisheries and Oceans, MVC is responsible for evaluating proposed works as to their impact on fish habitat in the Mississippi River watershed. Any proposed works in or near the river shall be reviewed by MVC to ensure there will be no harmful alteration, disruption or destruction of fish habitat. Authorization under Section 35 of the Fisheries Act may be required for such work.
CONDITIONS RELATING TO ARCHAEOLOGY

9. If during the process of development archeological remains be uncovered, the developer or their agents should immediately notify the Archaeology Section of the Ontario Ministry of Culture.

10. In the event that human remains are encountered during construction, the developer should immediately contact both the Ministry of Culture and the Registrar or Deputy Registrar of the Cemeteries Regulation Unit of the Ministry of Consumer and Commercial Relations.
Langlois Site Plan

261 Lacourse Lane

Part Lot 24, Concession 7, former Township of Darling, now in the Township of Lanark Highlands.

June 11, 2009
1.0 Introduction

An application has been received for Site Plan control in order to construct an above ground pool on the subject lands. Site Plan Control is required by Section 4.34 Swimming Pools as the property is adjacent to a navigable waterway.

1.1 BACKGROUND

The subject lands have 67.2 metres frontage on Lacourse Road, and are legally described as Part Lot 24, Concession 7, former Township of Darling, now in the Township of Lanark Highlands. The property is designated Lakefront Development on Schedule ‘A 3’ of the Township of Lanark Highlands Official Plan. The lands are zoned Lakefront Development on Schedule ‘A 3’ of Zoning By-law 2003-451. Surrounding lands are rural and recreational in nature. A creek outletting to White Lake provides waterfrontage of 67.2 metres.

1.2 REGULATORY CONTROL REVIEW

1.2.1 Provincial Policy Statement

The Provincial Policy Statement provides for appropriate development while protecting resources of provincial interest, public health and safety and the quality of the natural environment. The statement passed under Section 3 of the Planning Act directs development review and approvals to be consistent with the outlined policy areas. It should be noted that the statement is more than a set of individual policies. The development of strong, livable communities that enhance social well being and are economically and environmentally sound is a guiding principle throughout the document. Section 41 of the Planning Act regulates site plan...
control. Planning Authorities may allocate areas of the municipality as site plan control. As the subject lands are adjacent to a navigable waterway, are designated Lakefront Development by the Official Plan and zoned Lakefront Development in the Township's Zoning By-law site plan control is required.

Section 2.2, Water of the Provincial Policy Statement directs planning authorities to protect, improve or restore the quality and quantity of water resources. This application is for the construction of an above ground salt water pool to be located more than 30 metres from the watercourse. As the proposed pool will not have chemical bacterial control any water leakage should not impact water quality as the salt will naturally dissipate.

In my professional opinion the application will not adversely impact water quality, is setback sufficient distance and can be considered consistent with provincial directives.

1.3 OFFICIAL PLAN

The Langlois lands are designated Lakefront Development on Schedule ‘A 3’ of the Township of Lanark Highlands Official Plan. Policies of the Lakefront designation require consideration in the review of the applicant’s proposal. The policies require the establishment of a natural buffer area of 15 metres which the applicant has illustrated on his sketch.

As the development proposed is minimal and located more than 30 metres from the watercourse the applicant was only requested to provide a sketch that illustrated the buildings, the proposed development and the 15 vegetated buffer. Staff has determined that no further detail was warranted as the proposal does not constitute significant construction or development and is sufficiently setback from the watercourse that impact to the watercourse is improbable.

1.4 ZONING

The lands are zoned Lakefront Development on Schedule ‘A 3’ of Zoning By-law 2003-451. The proposal can meet all setbacks and provisions of the zoning By-law.

1.5 CONCLUSION

The proposal is a permitted use of Zoning By-Law 2003-451, complies with Official Plan policies and is consistent with provincial interests. The site plan illustrates an acceptable construction site that more than respects the intent and polices of all regulatory documents in effect. The site plan agreement is only required as the lands abut the creek and section 4.34 of Zoning By-law 4003-451 states:

“the installation of any swimming pool on a lot adjacent to a navigable water body shall be subject to site plan control.”
1.6 RECOMMENDATION

That the Building, Planning, Protective Services Committee of the Township of Lanark Highlands recommend to the Council of the Township of Lanark Highlands to approve the attached site plan control agreement.
SITE PLAN CONTROL AGREEMENT

This Agreement made in duplicate this ________ day of ________________ 2009.

BETWEEN:

Daniel Langlois
Hereinafter called the “Owner” of the first Part;

AND:

The Corporation of the Township of Lanark Highlands,
Hereinafter called the “Municipality” of the second Part.

WHEREAS the Owner has applied to the Municipality in accordance with the Site Plan Control provisions of Bylaw No. 2004-469, to permit the development of the lands described in Schedule “A” attached hereto;

AND WHEREAS the Owner has agreed with the Municipality to undertake, furnish and perform the works, material, matter and things required to be done, furnished and performed in the manner hereafter described in connection with the proposed use of the land and in conformity with the Zoning Bylaw;

NOW THEREFORE THIS AGREEMENT WITNESSETH THAT in consideration of other good and valuable consideration and the sum of two dollars ($2.00) of lawful money of Canada now paid by the Owner to the Municipality, the receipt of which is hereby acknowledged, the Parties hereby agree as follows:

1. Statutes, Bylaws, Licenses, Permits and Regulations

The Owner undertakes and agrees that prior to the commencement of any development, redevelopment, site alteration, construction or other works, the Owner shall obtain all necessary permits and approvals required by the Government of Canada, the Province of Ontario or any agency hereof, the Municipality and any other affected agency. The Owner undertakes and agrees to comply with the requirements of all relevant municipal bylaws,
provincial and federal statutes and regulations, permits, approvals or licenses in addition to the terms of this agreement.

2. Schedules

The Owner hereby agrees that prior written approval by the Municipality and/or an amendment to a Schedule shall be required to any departure, change or modification from the Schedules.

The following list of schedules attached hereto are deemed to be and form part of this Agreement:

2.1 Schedule “A” – Legal Description of the Land to which this Agreement applies.

2.2 Schedule “B” – Site Plan.
   The Owner agrees to construct the proposed development in conformity in all respects with the specifications and plans set out in the approved plan.

2.3 Schedule “C” - Financial requirements.

2.4 Schedule “D” – Special Conditions.
   No buildings, site alteration or works shall be erected on the lands other than those erected in conformity with Schedule “D”.

3. Land to Which this Agreement Applies

This Agreement is deemed to apply to the lands described in Schedule “A”.

4. Registration of Agreement and Commencement of Work

The Owner covenants that he/she/they shall not commence any development or site alteration whatsoever until this Agreement is registered on title against the land at the expense of the Owner.

5. Completion Date

The owner agrees to complete the work required under this Agreement within one (1) year of the date of the issuance of the building permit. Notwithstanding, if exceptional circumstances prevent the owner from complying with the requirements, the Municipality may extend the completion date.
6. **Financial Requirements**

6.1 The Owner covenants and agrees to pay to the Municipality by cheque, the charges and levies set out and designated as “cash requirements” in Schedule “C” of this Agreement forthwith upon the execution of this Agreement unless otherwise specified and until the same are paid, they shall constitute a charge upon the land.

6.2 Before this Agreement is executed by the Municipality, the Owner shall deposit with the Municipality an irrevocable Letter of Credit or other financial security acceptable to the Municipality to meet the financial requirements of this Agreement and designated as “Estimated Cost of Site Works” in Schedule “C”.

6.3 The value of the Security Requirements shall be maintained for the duration of this Agreement including any renewal of the amount thereof.

6.4 The Owner acknowledges and agrees that failure to comply with any term or condition herein, may result in the Municipality taking such action as deemed appropriate to enforce compliance. The Municipality may authorize the use of the whole or any part of the amount of the financial security to pay the cost of any work that is deemed necessary by the Municipality to rectify default by the Owner or its assigns, or to pay the cost of any matter for which the Owner is liable under the terms of this Agreement.

7. **Default**

In the event of a default or for reasons of public safety, the Municipality may, at the expense of the Owner, enter upon the lands and do all such matters and things as may be required. Such costs, including overhead, shall be deemed to be recoverable from the Owner by invoice and may be recovered in like manner as municipal taxes pursuant to the Municipal Act.

8. **Facilities and Work to be Provided and Maintained**

The Owner covenants and agrees to provide and maintain, at his/her/their sole expense each and every facility, work or other matter illustrated on the Schedules to the satisfaction of the Municipality and to engage qualified professionals, where required, to design and carry forth any of the work undertaken under this Agreement. This shall include the restoration of any faulty workmanship or materials under in the construction.
9. **Certificate of Compliance**

Upon the satisfactory completion of all matters and things to be provided and maintained by the Owner pursuant to this Agreement, the Owner shall be entitled to obtain a Certificate of Compliance from the Municipality confirming that all provisions of this Agreement have been complied with in full to the date of such Certificate.

10. **Occupancy**

The Owner covenants and agrees that there shall be no occupancy of any building or structure on the land until the requirements of this Agreement have been complied with and the Municipality has issued an Occupancy Certificate.

11. **Notice to Parties**

Any Notice by any party to this agreement to another shall be given in writing and mailed or delivered to the Party:

11.1 In the case of the Municipality:  
To the Clerk of the Township of Lanark Highlands  
75 George Street, P.O. Box 340  
Lanark, ON K0G 1K0

11.2 In the case of the Owner(s):  
Daniel Langlois  
261 Lacourse Lane, R.R. # 2  
White Lake, ON K0A 3L0

12. **Severability**

The terms of this agreement are severable, and the unenforceability of any part hereof shall not render the whole unenforceable. No forbearance or failure by the Municipality to strictly enforce any term or covenant herein shall prevent the Municipality from insisting upon strict compliance by the Owner subsequent to such forbearance or failure to strictly enforce its terms. The terms of this agreement may not be altered except by a subsequent agreement in writing between the parties.

13. **Successors and Assigns**

This Agreement shall enure to the benefit of and be binding upon the respective heirs, personal representatives, successors and assigns of each of the parties hereto.

14. **Force and Effect**

This Agreement comes into force after it has been executed by all parties hereto and registered against the title to the lands described in Schedule “A”.

66 of 112
IN WITNESS WHEREOF the Parties have hereunto set their hands and seals, corporate parties over the hand(s) of their duly authorized signing officers in that regard.

WITNESS:  
____________________________________  
Signature  
____________________________________  
Signature

OWNER:  
____________________________________  
Signature  
____________________________________  
Signature

THE CORPORATION OF THE  
TOWNSHIP OF LANARK HIGHLANDS  
_______________________________  
(SIGNATURE)  
(SEAL)  
_______________________________  
Mayor  
_______________________________  
Clerk
SCHEDULE “A”

Legal Description to which this Agreement applies

DARLING TOWNSHIP CONC. 7 PT LOT 24 PLAN 49 LOT 13
TOWNSHIP OF LANARK HIGHLANDS, COUNTY OF LANARK
SCHEDULE “B”

Site Plan

NOTE: Details of the site plan are shown on a plan which is available at the Municipal Office for public viewing.
## SCHEDULE “C”

### Financial Requirements

#### Cash Requirements

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>a) Administration Fees- Township</td>
<td>$500.00</td>
</tr>
<tr>
<td>b) Legal Fees and Disbursement (Registration of agreement)</td>
<td>$225.00</td>
</tr>
<tr>
<td>c) Engineering Fees</td>
<td>$N/A</td>
</tr>
<tr>
<td>d) Planning Fees (Deposit)</td>
<td>$1,000.00</td>
</tr>
</tbody>
</table>

**Total Cash Requirements**  
$1,725.00

#### Estimated Cost of Site Works

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>g) Site Preparation, alteration, grading, drainage</td>
<td>$__________</td>
</tr>
<tr>
<td>h) Site Servicing: sewage disposal system, well</td>
<td>$__________</td>
</tr>
<tr>
<td>i) Landscaping</td>
<td>$__________</td>
</tr>
<tr>
<td>j) Parking / Loading Areas, driveway, entrance</td>
<td>$__________</td>
</tr>
<tr>
<td>k) Fencing, signs, garbage disposal, lighting</td>
<td>$__________</td>
</tr>
<tr>
<td>l) Miscellaneous</td>
<td>$__________</td>
</tr>
</tbody>
</table>

**Total Estimate Cost of Works**  
$NIL

#### Security Requirements

The Owner shall provide financial security (i.e. letter of credit) to the Municipality in the amount of 100% of the Estimated Cost of Works.

**Total Security Requirement**  
$NIL
SCHEDULE “D”

Special Conditions

1. Excavation material if any shall be removed from the property.

2. With the exception of a maximum 9 metre wide clearing for water access, the existing vegetated buffer shall remain as illustrated on the plan along the shoreline.
1.0 Review of Proposal and Application

An application has been received from the County of Lanark Land Division Committee for the creation of a new lot. The holding is located on 2nd Concession Dalhousie, and is legally described as Part Lot 25, Concession 2, former Township of Dalhousie, now in the Township of Lanark Highlands.

The applicant wishes to create a lot with approximately 182 metres of frontage and an area of 11 ha (29.6 acres). The remnant parcel will enjoy approximately 88 metres of road frontage and an area of 24.1 ha (59.7 acres). The lands are at present vacant. The applicant wishes to create an additional building or residential lot although no specific development proposal is being considered by the applicant at this time.

The property is designated Rural, on Schedule ‘A 2’ of the Township of Lanark Highlands Official Plan. The lands are zoned Rural, on Schedule ‘A 2’ of Zoning By-law 2003-451. Surrounding lands are rural and residential in nature.

1.1 PROVINCIAL POLICY

As part of the province’s long term commitment to economic prosperity and social well being all planning applications must be consistent with the Provincial Policy Statement 2005 (PPS). As such a review of applicable policies must be undertaken and reviewed under the “consistent with” test.
Review of Proposal and Application
June 2009

The Provincial Policy directs that in rural areas limited residential development is permitted and that it should be appropriate to the infrastructure which is planned or available and in addition shall be compatible with the rural landscape.

The proposed lot when developed will be serviced privately and confirmation is required that there exists sufficient treatment capacity for any hauled sewage (Section 1.6.4.1). The Lanark Leeds and Grenville Health Unit will require a permit for private services. Capacity exists for the hauled sewage outside of the Municipality.

The application as submitted can meet the consistent with test of the Provincial Policy Statement.

1.2 OFFICIAL PLAN

The Jackson lands are designated Rural on Schedule ‘A 2’ of the Township of Lanark Highlands Official Plan. Rural development concepts outlined within the Official Plan discuss a settlement pattern of very low density consisting of residences distributed along the road networks. The intent of the Official Plan is to protect the rural setting and natural resources for their economic value.

Any application for consent must be evaluated with the policy directives of Section 10.11.13, which provides direction when considering the division of lands within the Township. Proposals must be consistent with zoning, and enjoy sufficient frontage and depth to accommodate setbacks, snow removal as well as storage and parking within the proposed lot configuration. Abutting land uses must be evaluated for conflicts and natural heritage features.

Both the proposed severed and retained lots are of sufficient size to accommodate the proposed use and supporting services. There are no natural heritage features in the vicinity and no potential for land use conflicts will result if this application moves forward.

1.3 ZONING

The lands are zoned Rural on Schedule ‘A 2’ of Zoning By-law 2003-451. The proposed severed and retained lots as illustrated on the accompanying sketch will meet the requirements of the rural zone with respect to frontage and area. This will be confirmed by means of a legal survey which will be a condition of severance approval. Any new development proposed will be subject to yard setback requirements at such time as a building permit is submitted. Given the areas of both the severed and retained lots there should not be any setback issues when submitted as the lands are of sufficient area to accommodate development.

1.4 DISCUSSION

The application as submitted is consistent with the PPS and complies with policies respecting severance review in the Official Plan of the Township of Lanark Highlands.
The proposal is for a building lot on lands designated and zoned rural by the regulatory documents of the Township. It is an appropriate land use and represents good planning.

1.5 RECOMMENDATION

That Council recommend to the Land Division Committee of Lanark County that the Jackson severance application be approved subject to the following conditions:

1. That the applicant submit to the Township the 5% cash-in-lieu of parkland requirement.

2. The balance of any outstanding taxes, including penalties and interest, (and any local improvement charges, if applicable) shall be paid to the Town.

3. That the applicant provide the Town with a Building Location Survey or Surveyor’s Certificate demonstrating that the lands severed (including the purchaser’s abutting property) and the lands retained are in compliance with all zoning provisions. The surveyor’s information shall include confirmation of adequate frontage for both the severed and retained parcels along the maintained road. Should compliance not be demonstrated the applicant will take any and all steps to bring the property into compliance.

4. An acceptable reference plan or legal description of the severed lands and the deed or instrument (in triplicate) conveying the severed lands shall be submitted to the Planning Approvals Administrator at the County for review and consent endorsement within a period of one year after the Notice of Decisions is given under Section 53 (17) or (24) of the Planning Act and that a copy of same be submitted to the township.
THE CORPORATION OF THE
TOWNSHIP OF LANARK HIGHLANDS

COMMITTEE OF THE WHOLE
June 23, 2009

Report #Fire-07-2009
of the Fire Chief

5 YEAR SPECIAL LEVY & FIRE CAPITAL RESERVE

STAFF RECOMMENDATION(S)

“THAT, Council receive the report on the 5 Year Special Fire Levy and status of the Fire Capital Reserve for information purposes.”

BACKGROUND

During the 2009 Budget deliberations Council requested that they be provided with a copy of the 5 Year Special Levy for the purchase of replacement fire trucks, a schedule of when vehicles will be replaced and a summary of the Fire Capital Reserve projected status.

DISCUSSION

The treasurer has provided a copy of the calculation and disbursements of the 5 Year Special Levy which will be further explained during the presentation of the report. The attached listing of the vehicles and their projected replacement year with the estimated cost at the time of replacement has been factored into the spreadsheet of the Fire Capital Reserve which is also attached as part of the report. As can be seen from the spreadsheet the balance in the Fire Capital Reserve is positive until 2025 as long as the contribution to the reserve is reinstated in 2010. An increase in the contribution by $10,000 in 2010 or 2011 would basically eliminate the deficit until 2032. It must be remembered that the projections are based on several assumptions and long range forecasts of what will actually happen in the future.

OPTIONS CONSIDERED

N/A

FINANCIAL IMPLICATIONS

N/A
CONCLUSIONS

The conclusion from the review of the 5 year Special Levy and the projections for the Fire Capital Reserve are that the Special Levy was very successful in the funding of the required replacement of emergency fire vehicles and that the Fire Capital Reserve is still very viable although the contributions to the reserve were not made in 2008 and 2009.

ATTACHMENTS

i) Calculations for the 5 Year Special Levy  
ii) Listing of Fire Department vehicles  
iii) Projections for the Fire Capital Reserve

Prepared and Submitted By:    Approved for Submission By:

Gord Kemp       Tom Derreck,  
Fire Chief       Chief Administrative Officer
# THE FIRETRUCK REPLACEMENT PLAN 5 YEARS LATER

**TOWNSHIP OF LANARK HIGHLANDS**  
Fire Vehicle Financing

<table>
<thead>
<tr>
<th>Year</th>
<th>Principal ($ 578,000)</th>
<th>Interest ($ 578,000)</th>
<th>Principal ($ 340,000)</th>
<th>Interest ($ 340,000)</th>
<th>Principal ($ 170,000)</th>
<th>Interest ($ 170,000)</th>
<th>Total Debt Repayments</th>
</tr>
</thead>
<tbody>
<tr>
<td>2004</td>
<td>$9,643.51</td>
<td>$2,238.76</td>
<td>$19,456.06</td>
<td>$3,913.88</td>
<td>$36,590.83</td>
<td>$4,270.13</td>
<td>$116,780.06</td>
</tr>
<tr>
<td>2005</td>
<td>$118,078.66</td>
<td>$124,316.39</td>
<td>$80,143.46</td>
<td>$13,336.30</td>
<td>$70,047.36</td>
<td>$6,672.00</td>
<td>$127,950.00</td>
</tr>
<tr>
<td>2006</td>
<td>$124,316.39</td>
<td>$130,311.04</td>
<td>$83,914.46</td>
<td>$9,564.90</td>
<td>$63,361.81</td>
<td>$5,000.00</td>
<td>$141,310.00</td>
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<tr>
<td>2007</td>
<td>$130,311.04</td>
<td>$128,088.15</td>
<td>$88,015.44</td>
<td>$5,464.32</td>
<td>$68,397.70</td>
<td>$1,338.87</td>
<td>$149,818.00</td>
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<tr>
<td>2008</td>
<td>$128,088.15</td>
<td>$6,191.15</td>
<td>$68,397.70</td>
<td>$33,618.27</td>
<td>$64,120.15</td>
<td></td>
<td>$161,730.00</td>
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<tr>
<td>2009</td>
<td>$128,088.15</td>
<td>$58,731.54</td>
<td>$64,120.15</td>
<td></td>
<td>$61,606.66</td>
<td></td>
<td>$186,855.00</td>
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<tr>
<td>2010</td>
<td>$128,088.15</td>
<td>$58,731.54</td>
<td>$61,606.66</td>
<td></td>
<td>$61,606.66</td>
<td></td>
<td>$186,855.00</td>
</tr>
</tbody>
</table>

**Total Debt Repayments**  
$118,832.26  $165,989.06  $236,078.88  $276,939.44  $312,798.24  $197,514.51  $1,201,183.39

**Income:**  
- **Long Term Debt**: $578,000.00  $340,000.00  $170,000.00  $1,088,000.00
- **Levy**: $253,116.04  $250,802.23  $251,993.26  $1,268,909.31

**Total Debt Repayments**  
$118,832.26  $165,989.06  $236,078.88  $276,939.84  $312,798.24  $197,514.51  $1,201,183.79

**Purchase of Vehicles**  
$299,015.00  $403,371.06  $434,319.90  $84,947.24  $146,047.94  $52,798.24  $1,221,653.20

77 of 112
<table>
<thead>
<tr>
<th>Station</th>
<th>No.</th>
<th>Equip.</th>
<th>Year</th>
<th>Proposed Year</th>
<th>COST</th>
<th>000</th>
</tr>
</thead>
<tbody>
<tr>
<td>#1 Lanark Village</td>
<td>#24</td>
<td>Tanker (2007) 200/2500 gal.</td>
<td>2036</td>
<td></td>
<td>$300</td>
<td></td>
</tr>
<tr>
<td></td>
<td>#70</td>
<td>Pumper (1977) 625/600gal RESERVED</td>
<td>NA</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>#11</td>
<td>Van (1992) Equipment</td>
<td>2017</td>
<td></td>
<td>$150</td>
<td></td>
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<tr>
<td></td>
<td>#59</td>
<td>Pumper (2005) 840/600gal</td>
<td>2031</td>
<td></td>
<td>$300</td>
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<tr>
<td>#2 Middleville</td>
<td>#60</td>
<td>Pumper/tanker (2005) 840/1500gal</td>
<td>2032</td>
<td></td>
<td>$300</td>
<td></td>
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<tr>
<td></td>
<td>#104</td>
<td>Van (1982) Equipment</td>
<td>2009</td>
<td></td>
<td>$40</td>
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<tr>
<td></td>
<td>#25</td>
<td>Tanker (1978) 1500gal</td>
<td>NA</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>#64</td>
<td>Mini/Bush (1999) 500/200gal</td>
<td>2026</td>
<td></td>
<td>$175</td>
<td></td>
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<tr>
<td>#3 McDonalds Corners</td>
<td>#26</td>
<td>Tanker (2006) 1600gal</td>
<td>2034</td>
<td></td>
<td>$250</td>
<td></td>
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<tr>
<td></td>
<td>#12</td>
<td>Van (1993) Equipment</td>
<td>2018</td>
<td></td>
<td>$150</td>
<td></td>
</tr>
<tr>
<td></td>
<td>#61</td>
<td>Pumper (1999) 840/1060gal</td>
<td>2024</td>
<td></td>
<td>$300</td>
<td></td>
</tr>
<tr>
<td>#4 Robertson Lake</td>
<td>#80</td>
<td>Bush Truck (1992) 200/260 gal</td>
<td>2017</td>
<td></td>
<td>$175</td>
<td></td>
</tr>
<tr>
<td>#5 Joe's Lake</td>
<td>#32</td>
<td>Tanker (1988) 1500gal</td>
<td>2013</td>
<td></td>
<td>$200</td>
<td></td>
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<tr>
<td>#6 Watsons Corners</td>
<td>#62</td>
<td>Pumper/Tanker (1988) 840/1250gal</td>
<td>2014</td>
<td></td>
<td>$250</td>
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<tr>
<td>#7 Tatlock</td>
<td>#76</td>
<td>Rapid Response Pumper (2002) 625/300gal</td>
<td>2027</td>
<td></td>
<td>$200</td>
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<tr>
<td></td>
<td>#34</td>
<td>Tanker (1999) 1600 gal.</td>
<td>2025</td>
<td></td>
<td>$200</td>
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<tr>
<td></td>
<td>#110</td>
<td>Van (1997) Equipment</td>
<td>2021</td>
<td></td>
<td>$150</td>
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</tr>
<tr>
<td>#8 White Lake</td>
<td>#36</td>
<td>Tanker (2006) 350/1200g</td>
<td>2035</td>
<td></td>
<td>$250</td>
<td></td>
</tr>
<tr>
<td></td>
<td>#77</td>
<td>Rapid Response Pumper (2005) 625/300gal</td>
<td>2030</td>
<td></td>
<td>$200</td>
<td></td>
</tr>
<tr>
<td></td>
<td>#106</td>
<td>Marine Unit (2003)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Snowmobile (2005)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

No. of Vehicles: 21

3,590
# Fire Capital Reserve

<table>
<thead>
<tr>
<th></th>
<th>2006</th>
<th>2007</th>
<th>2008</th>
<th>2009</th>
<th>2010</th>
<th>2011</th>
<th>2012</th>
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</thead>
<tbody>
<tr>
<td>Opening Balance</td>
<td>176,993</td>
<td>244,993</td>
<td>251,242</td>
<td>239,851</td>
<td>166,851</td>
<td>155,352</td>
<td>216,902</td>
</tr>
<tr>
<td>Cont. to Reserve</td>
<td>77,250</td>
<td>78,486</td>
<td>0</td>
<td>0</td>
<td>84,439</td>
<td>86,550</td>
<td>88,714</td>
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<tr>
<td>Equip Purchase</td>
<td>(9,250)</td>
<td>(11,455)</td>
<td>(11,391)</td>
<td>(33,000)</td>
<td>(20,000)</td>
<td>(25,000)</td>
<td>(15,000)</td>
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<tr>
<td>Vehicle Purchases</td>
<td>(57,782)</td>
<td></td>
<td></td>
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<tr>
<td>Incr. Tanker Cost</td>
<td>(9,000)</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Closing Balance</td>
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<td>166,851</td>
<td>155,352</td>
<td>216,902</td>
<td>290,616</td>
</tr>
</tbody>
</table>

**June 15, 2009**

**Assumptions:**
- Increase contribution by CPI or 2.5% each year,
- Purchase of 3 Pumperers Jan 2005 with Special Levy
- Purchase of 2 Tankers 2006 Jan with Special Levy
- Purchase of 1 Tanker 2007 Jan with Special Levy

* Actual year end total

** 2010, Difference between approved costs and budget for trucks during 5 year Special Levy
## FIRE CAPITAL RESERVE

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Cont. to Reserve</td>
<td>90,932</td>
<td>93,205</td>
<td>95,535</td>
<td>97,923</td>
<td>100,371</td>
<td>102,881</td>
<td>105,453</td>
<td>108,089</td>
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JUNE 15, 2009
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JUNE 15, 2009
THE CORPORATION OF THE TOWNSHIP OF LANARK HIGHLANDS

COMMITTEE OF THE WHOLE
June 23, 2009

Report #FIRE-08-2009
of the Fire Chief

SUPPORT FOR PRESUMPTIVE LEGISLATION FOR VOLUNTEER FIREFIGHTERS

STAFF RECOMMENDATION(S)

“THAT, the Council of the Township of Lanark Highlands support the resolutions regarding the need for Presumptive Legislation for Volunteer Firefighters as expressed in the resolutions of the Township of Otonabee-South Monaghan and the City of Ottawa.

“THAT, this expression of support for the inclusion of volunteer firefighters be forwarded to Ontario Premier Dalton McGuinty, Minister of Labour the Honourable P. Fonseca, Minister of Community Safety and Correctional Services the Honourable R. Bartolucci, Local MPP Randy Hillier, the Leader of the Progressive Conservative Party of Ontario, the Leader of the New Democratic Party of Ontario, the Association of Municipalities of Ontario (AMO), the Fire Fighters Association of Ontario (FFAO), MPP Gary Dunlop, MPP Ted Arnott and the Ontario Association of Fire Chiefs (OAFC).”

BACKGROUND

On May 3, 2007, the Ontario Provincial Government passed Bill 221, the Workplace Safety and Insurance Amendment Act 2007 (Presumptions for Firefighters). The Bill recognizes workplace safety and insurance entitlement for full-time (career) firefighters who have incurred certain work-related occupational diseases. The diseases recognized include job-related cancers and heart injury after responding to call.

At that time the government indicated that the same coverage would be extended to Volunteer and Part Time Firefighters. The issue has some complications but despite numerous meetings with the government over the past two years, coverage has not been yet been extended to Volunteer and Part Time firefighters.

DISCUSSION

As a municipality which counts on some 100 volunteer firefighters to protect its citizens and businesses it would only seem reasonable for these men and women to be also provided the same protection as career firefighters when it comes to job-related diseases. The same scientific proven data which was used to substantiate the original legislation pertains to the fires and emergencies that Lanark Highland volunteers respond to also.
OPTIONS CONSIDERED

N/A

FINANCIAL IMPLICATIONS

N/A

CONCLUSIONS

Volunteer firefighters were told by the Ontario government that they would be included in the presumptive legislation that provided for WSIB protection for career firefighters at the time of its passing. This protection has not been provided although all concerned parties agree that volunteer firefighters should have the protection. The municipalities and organizations which utilize or represent volunteer firefighters believe the government should proceed with providing the protection.

ATTACHMENTS

i) Resolution of the Township of Otonabee-South Monaghan  
ii) Resolution of the City of Ottawa  
iii) Resolution of the Township of Centre Wellington  
iv) Ontario Municipal Human Resources Association (OMHRA)

Prepared and Submitted By:    Approved for Submission By:

Gord Kemp       Tom Derreck,  
Fire Chief       Chief Administrative Officer
Resolution: Demand for Action
Volunteer Firefighters Inclusion in Presumptive Legislation Regulation

Whereas: The Ontario Provincial Government on May 3, 2007 with "all party support" passed Bill 221 the Workplace Safety and Insurance Amendment Act (Presumptions for Firefighters). This legislation was passed in record time (one day) recognizing the urgent need to assist firefighters, who develop job-related cancer or sustain a heart injury, when they file a claim with the Workplace Safety and Insurance Board (WSIB).

And Whereas: Presented with scientific proven data the Government of Ontario implemented Regulations to immediately cover "Full Time" firefighters.

And Whereas: The Act clearly identifies the intent and allows for the inclusion in the Regulations for "Volunteer and Part Time" Firefighters.

And Whereas: The Liberal Government in the past two years made promise through three Ministers of Labour, the Minister of Community Safety and Correctional Services, Assistant Deputy Ministers and other levels of Government, yet has failed to deliver the inclusion Regulations for Presumptive Legislation for Volunteer and Part-Time Firefighters.

And Whereas: In today’s fire service of Composite Departments and Province wide emergency deployment of Mutual Aid, Full-time, Volunteer and Part-Time firefighters work side by side every day. Volunteer and Part-Time Firefighters are the backbone to the Ontario Fire Service. These brave men and women give their time and service to protect our homes, properties and families and deserve better.

And Whereas: Cancer and Heart Attack does not discriminate between Full Time, Volunteer, and Part Time firefighters.

And Whereas: There is no explanation other than the Government is clearly discriminating against Volunteer and Part-Time firefighters.

Therefore be it resolved: The Township of Otonabee-South Monaghan strongly urges that the Provincial Government take immediate action to
implement Presumptive Legislative Regulations to include Volunteer and Part-Time Firefighters.

And further be it resolved; The Township of Otonabee-South Monaghan requests the support of all other Municipalities in the Province of Ontario in this resolution.

And further be it resolved, That this and all supporting resolutions be forwarded / copied to Ontario Premier Dalton McGuinty, Minister of Labour the Honourable P. Fonseca, Minister of Community Safety and Correctional Services the Honourable R. Bartolucci, Local MPP Jeff Leal, the Leader of the Progressive Conservative Party of Ontario, the Leader of the New Democratic Party of Ontario, all Ontario Municipalities, the Association of Municipalities of Ontario (AMO), The Fire Fighters Association of Ontario (FFAO), The Ontario Association of Fire Chiefs (OAFC).

This Resolution is passed by Municipal Council on March 16, 2009 at the Township of Otonabee South Monaghan #20 Third Street Keene, Ontario, K0L 2G0.

Moved by: Councillor Dennis Hannah
Seconded by: Councillor Steve St. Jean
Carried: March 19, 2009
Clerk: Heather Scott
Head of Council: Deputy Reeve Paul Heath
OTTAWA CITY COUNCIL
26 and 28 November 2008
ANDREW S. HAYDON HALL
10:00 a.m.
MINUTES 48

The Council of the City of Ottawa met at Andrew S. Haydon Hall, 110 Laurier Avenue West, Ottawa, on 26 and 28 November 2008 at 10:00 a.m.

MOTION NO. 48/40
Moved by Councillor E. El-Chantiry
Seconded by Councillor J. Harder
WHEREAS in May 2007, Bill 221, being the Workplace Safety and Insurance Amendment Act (Presumptions for Firefighters), 2007, has passed into legislation and recognizes workplace safety and insurance entitlement for full-time (career) firefighters who have incurred certain work-related occupational diseases; and

WHEREAS in April 2007 the Community and Protective Services Committee and Council approved Councillor McRae’s motion of support for this legislation prior to its adoption in the Ontario Legislature; and

WHEREAS it was presumed at that time that such legislation would also apply to volunteer firefighters who face the same exposures as their full-time (career) peers; and

WHEREAS it appears that the extension of this legislation to cover volunteer firefighters is now uncertain; and
WHEREAS the vital service that Ottawa’s volunteer firefighters provide in protecting the lives and properties of rural citizens must be recognized by treating them and their families fairly and with the same respect and rights as their full-time (career) peers;

THEREFORE BE IT RESOLVED THAT Ottawa City Council call on the Ontario Provincial Government to move as quickly as possible to ensure that Bill 221 protection be extended to include the same level of coverage for volunteer firefighters in the Nation’s Capital and throughout the Province of Ontario.

CARRIED
May 5, 2009

Ontario Municipalities

Re: Township of Centre Wellington Resolution

Bill 221, Workplace Safety and Insurance Amendment Act 2007 (Presumptions for Firefighters)

At their meeting held April 27, 2009, the Council of the Township of Centre Wellington passed the following resolution:

WHEREAS the Ontario Provincial Government on May 3, 2007 with “all party support” passed Bill 221 the Workplace Safety and Insurance Amendment Act (Presumptions for Firefighters). This legislation was passed in record time (one day) recognizing the urgent need to assist firefighters, who develop job-related cancer or sustain a heart injury, when they file a claim with the Workplace Safety and Insurance Board (WSIB);

AND WHEREAS presented with scientific proven data, the Government of Ontario implemented regulations to immediately cover “full-time” firefighters;

AND WHEREAS the Act clearly identifies the intent and allows for the inclusion in the regulations for “Volunteer and Part-time” firefighters;

AND WHEREAS the present Provincial Government in the past two years made promises through three Ministers of Labour, the Minister of Community Safety and Correctional Services, Assistant Deputy Ministers and other levels of government, yet has failed to deliver the inclusion regulations for presumptive legislation for volunteer and part-time firefighters;

AND WHEREAS in today’s fire service of Composite/Part-time/Volunteer Departments and Province wide emergency deployment of Mutual Aid, Full-time, Volunteer and Part-time firefighters work side by side every day. Volunteer and Part-time Firefighters are the backbone to the Ontario Fire Service. These brave men and women give their time and service to protect our homes, properties and families and deserve better;

AND WHEREAS cancer and heart attack do not discriminate between full-time, volunteer and part-time firefighters;

AND WHEREAS there is no explanation other than the government is clearly discriminating against volunteer and part-time firefighters;
THEREFORE BE IT RESOLVED THAT the Council of the Township of Centre Wellington requests the Provincial Government to amend Bill 221, an Act to Amend the Workplace Safety and Insurance Act, 1997 with respect to firefighters and certain related occupancies to “include” volunteer firefighters and part-time firefighters;

AND FURTHER THAT the Township of Centre Wellington requests the support of other municipalities within the Province of Ontario;

AND FURTHER THAT this and all supporting resolutions be forwarded/copied to Premier Dalton McGuinty, the Minister of Labour, the Honourable P. Fonseca, the Minister of Community Safety and Correctional Services, the Honourable R. Bartolucci, Local MPP Ted Arnott, Ontario Progressive Conservative Party Leader Bob Runciman, Ontario New Democratic Party Leader Andrea Horwath, Ontario Municipalities, the Association of Municipalities (AMO), the Firefighters Association of Ontario (FFAO) and the Ontario Association of Fire Chiefs (OACF).

The Township of Centre Wellington is seeking support with respect to the inclusion of Volunteer and Part-Time Firefighters in the presumptive legislative regulations.

Yours truly,

Keri O’Kane, CAO
Deputy Clerk

cc Fire Chief Brad Patton, Township of Centre Wellington

DISCLAIMER
This material is provided under contract as a paid service by the originating organization and does not necessarily reflect the view or positions of the Association of Municipalities of Ontario (AMO), its subsidiary companies, officers, directors or agents.
OMHRA has had more questions on this subject. The following will expand on our previous Alert 29/09.

The position of OMHRA on the topic of presumptive legislation has not changed with respect to fulltime firefighters or volunteer firefighters.

OMHRA agrees with the intent of the legislation, but is greatly concerned that the details that emerged in the final legislation for fulltime firefighters were unexpected: the costs are to be paid solely by the municipalities - putting millions of dollars directly on the property tax base. OMHRA also believes that assessing exposures and causes is even more complex in the volunteer area.

OMHRA issues the same recommendations to Councils with respect to volunteer firefighters as it did to fulltime firefighters: they should receive and file requests for endorsement that may come forward and not endorse any position until all of the details are available. This includes who is to be covered; when they are covered; what the costs will be; and, who will be paying - the municipalities or the Province. The Municipal Consultation Group Position Paper and AMO take the same stance.

The position has not been about volunteers, it is about the expense levied at the municipal sector by the Provincial Government. Municipalities can ill-afford the current WSIB costs brought about by this legislation for fulltime firefighters; many have not yet realize that impact on their tax base.

Councils should also direct delegations to approach the Province for more answers and facts prior to seeking local endorsement. Councils should not be put in the position of endorsing any proposal without being aware of the facts.

Contact Information:

Christine A. Ball
CMIII, HR Professional
Executive Officer
OMHRA
Suite 307
1235 Fairview Street
Burlington, ON L7S 2K9

Phone: 905-525-4000
Fax: 905-525-9833
email: admin@omhra.ca
THE CORPORATION OF THE
TOWNSHIP OF LANARK HIGHLANDS

COMMITTEE OF THE WHOLE
June 23, 2009

Report #Fire-09-2009
of the Fire Chief

ADDITIONS & DELETIONS TO LANARK HIGHLANDS FIRE SERVICE

STAFF RECOMMENDATION(S)

“1. THAT, Mike Soper be added to the roster of the Lanark Village District, Simon James be added and Ray Halpenny be deleted to the roster of the Middleville District.”

“2. THAT, Stephanie Duncan be removed as a Junior Firefighter and added as a volunteer Firefighter on the roster for the Tatlock District.”

BACKGROUND
The firefighters being added to the rosters of the various districts are to fill vacancies which have been created by resignations or retirements. The availability during daytime hours is also a consideration when recruiting volunteer firefighters. The vast majority of resignations are due to former firefighters moving out of the District and not being able to respond in an acceptable time frame or commit the time necessary for training.

OPTIONS CONSIDERED
1. The alternative of not filling the vacancies is not viable as it will affect the delivery of emergency services.

2. Maintaining the current number of firefighters.

FINANCIAL IMPLICATIONS
The cost of the honorariums for the firefighters is included in the operating budget.

CONCLUSIONS
The recruitment of volunteer firefighters is an ongoing process.

Prepared and Submitted By:    Approved for Submission By:

Gord Kemp       Tom Derreck,
Fire Chief       Chief Administrative Officer

91 of 112
STAFF RECOMMENDATION

“THAT, the Council approve “Schedule A” appended to and forming a part of this report, the said schedule being a classification, ranking and action plan for implementing the recommendations set out in the Ontario Fire Marshal’s Administrative review report of the Lanark Highlands Fire Service dated December 11, 2008;

AND THAT, the said Ontario Fire Marshal’s Administrative Review report be made available for public access.”

BACKGROUND

The OFM Administrative Review was tabled with Council in early 2009. Council requested a report outlining a priority listing of the recommendations and an action plan for the implementation of the recommendations. There were a total of 53 recommendations in the report with some duplications and overlap as a result of the format of the report.

DISCUSSION

The recommendations have been classified according to the estimated length of time that will be needed to put them into place. The classifications are:

- Quick Fix: 6 - 8 months, Nov 2009
- Medium Term: 1 year, June 2010
- Long Term: 2 years, June 2011
- Beyond: when initiated or because of another decision

Within each such classification, recommendations are ranked by priority.

Recommendations will be worked on simultaneously and/or by different work groups and are therefore not listed in the order that they may be completed.
Work is in progress on a number of the recommendations. The sample documents and regulatory references offered by the OFM advisor have been obtained and are being reviewed for use or adaptation by the Township.

**OPTIONS CONSIDERED**

Council previously directed that the OFM report recommendations be implemented.

**FINANCIAL IMPLICATIONS**

Many recommendations will have no financial implications and will be implemented through present budget allocations.

The 2009 budget estimate included funding to address five of the recommendations;
- $5,000 for administrative assistance
- $3,000 for signs for fire halls
- $2,500 for incident command training
- $2,500 for fire cause and determination training (not approved)
- $6,000 for internet connections & computers for 4 stations (not approved)

Recommendations identified as requiring additional funding beyond 2009 will be addressed in future budget estimates.

**CONCLUSIONS**

The appended classification/ranking of the OFM recommendations and proposed action plan has been assembled pursuant to Council’s direction.

**ATTACHMENTS**

(i) The priority listing and action plans of the recommendations from the OFM Administrative Review.

Prepared and Submitted By: Gord Kemp
Fire Chief

Approved for Submission By: Tom Derreck,
Chief Administrative Officer
QUICK FIX

ORGANIZATION

1. All fire stations, apparatus and uniform items should identify Lanark Highlands Fire Department to encourage a mindset of one team.

Shoulder flashes for dress uniforms, suggested the patch on the sleeve be LH but a bar underneath recognize the district, there are not uniforms in all districts, firefighter uniforms were not purchased by the Township they were purchased by the firefighters, Township only supplies District and Deputies uniforms - bars will be added to identify the districts at those districts that wish to add the bar to the uniforms & shirts... Signs for the stations are included in the 2009 budget.

3. Priority should be given to focus on enhancing the fire prevention and public educational programs in Robinson’s Lake and Joe’s Lake due to low staffing and delayed response capabilities.

Low staffing in this area, circulate prevention and education information, post notices in community halls, establish an internet bulletin (ex. White Lake)

6. Establish a set of fire department rules and regulations to be issued to all fire department members and be included in a recruit package. **Samples available**

8. Establish a set of standardized fire department reports for the tracking of response operations, preventative maintenance, training, fire prevention, public education and code enforcement. Many of these documents should be stored in a secure file cabinet accessible to senior officers and administrative support personnel only. **Samples available**

Have some standard reports will develop rest of reports.
9. An administrative support person should attend all officer meetings and keep detailed minutes to be circulated to those in attendance and posted in each fire station or on an internal fire department web site. (sample formats are available)

2009 budget proposal

10. Establish a formal budget process with documented input from each District. Quarterly or monthly update reports should be provided to each District Chief from the municipal office.

Presently Districts Chief are requested to submit proposed budget for District, they are reviewed with other budgets by Chief and then by senior management and included in departmental budget to Council. District Chiefs manage their own District budget and receive monthly updates on actuals from treasurer.

**BY-LAWS & AGREEMENTS**

12. Item number 2/ of the by-law to appoint the Fire Chief indicates "as set out by the Fire Marshal's Office and". This statement should be deleted. It is the municipality that sets out the duties and responsibilities for the Fire Chief; the Office of the Fire Marshal provides guidelines to assist the municipality.

Be presented to council in May.

13. The by-law to appoint the District Fire Chiefs and District Deputy Chiefs was done as for a group of officers, some of which do not hold those positions any longer. These positions should be appointed by individual by-law for ease of updates.

Being presently done for new appointments and others will be presented to council in June.
14. Review and revise the automatic aid by-laws with McNab/Braeside, Tay Valley, and Drummond/North Elmsley. Review has been completed with Tay Valley and Drummond/North Elmsley and are there are no changes be recommended to Councils.

**FIRE INVESTIGATIONS**

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20. All District Fire Chiefs and the District Deputy Chiefs or their designates be trained to the basic level of fire cause determination. At least two from each district would ensure that someone would be available at all times.

A request was put at last County Chiefs meeting to the Ontario Fire College to receive some advanced training. A basic course could develop a powerpoint presentation to be provided to staff to at least know basics. White Lake will share with other districts, quick fix for basic. The request for course will be longer term.

**COMMUNICATIONS**

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21. Consideration should be given by Council to providing cell phones or black berry devices to the Fire Chief and District Fire Chief's to ensure sound communications methods. Laptop computers are no longer a luxury but are valuable tools of the fire service and can be utilized for administration, training, fire prevention and public education. Consideration should be given to provide one for each district.

subject to 2009 budget approval for computers, internet - black berrie and cell ohonews not an option till get service in this area

22. The Fire Chief should ensure the task of correlating the monthly dispatch listings with the SIR submissions to the OFM to make certain all responses are reported. Currently being done

Quick Fix complete
AUTOMATIC AID

39. The Fire Chief in consultation with the District Chief in White Lake should review and revise the automatic aid agreement and request Council to pass a by-law authorizing the revised agreement.

a) meeting with MacNab Braeside to review present agreement. b) include, establishing an Agreement with Greater Madawaska. Quick Fix

40. The Fire Chief in consultation with the District Chief in Lanark Village should review and revise the automatic aid agreement and request Council to pass a by-law authorizing the revised agreement.

Meeting with Chief of BBDE and both parties agreed there were no changes required so there will be no recommendations to Councils for changes. Quick Fix Complete

47. Develop an operational guideline that ensures that MTO inspections are completed and documents are available for inspection in a secure location. Samples available Operational guideline will be developed. Quick Fix

48. Include the Section 21 Guidance Notes and the applicable NFPA standards in the O&G’s related to maintenance and departmental training.

Will be included when developing Ops. Quick Fix

49. Include the Section 21 Guidance Notes and the applicable NFPA standards in the O&G’s related to maintenance and departmental training.

Same as above #48. Quick Fix
50. Develop a policy that ensures all records are retained, managed and secured. The appropriate forms should also be provided to all districts to ensure the format is consistent so the data can be analyzed. **Samples available**
Township's policy is outdated, Clerk to update in 2010/2011, Fire Dept. to update at that time, in meantime use current Corporate Policy

51. Provide training to all department members in effective note taking.
requirement for all firefighters White Lake will provide presentation from OFM which will be presented to all firefighters.

**WATER SUPPLIES**

52. Develop an operational guideline on water supplies and review the map on an annual basis.
Operational guideline will be developed.

53. It may be prudent to consider installing a few more dry hydrant sites for water access throughout the municipality to ensure year round availability of abundant water supply.
installing where needed Next proposed hydrant will be included with reconstruction of Joes Lake bridge.
MEDIUM TERM

5. The Fire Chief requires an administrative support person that could also be involved in fire prevention and public education. The District Chiefs be permitted to hire a part-time/volunteer support person to assist them with the administrative tasks. This would lift the burden of establishing an appropriate file management system that is consistent with the departmental policy on record keeping.

Chief - looking at clerical assistance in 2009 budget. District Chief - already have ability in policies to appoint someone from their own districts

FIRE INVESTIGATIONS

20. All District Fire Chiefs and the District Deputy Chiefs or their designates be trained to the basic level of fire cause determination. At least two from each district would ensure that someone would be available at all times.

A request was put in at last County Chiefs meeting to the Ontario Fire College to receive some advanced training. A basic course could develop a powerpoint presentation to be provided to staff to at least know basics. White Lake will share with other districts, Quick fix for basic. The request for course will be longer term.

COMMUNICATIONS

21. Consideration should be given by Council to providing cell phones or black berry devices to the Fire Chief and District Fire Chief's to ensure sound communications methods. Laptop computers are no longer a luxury but are valuable tools of the fire service and can be utilized for administration, training, fire prevention and public education. Consideration should be given to provide one for each district.

Subject to 2009 budget approval for computers, internet - black berries and cell phones not an option till get service in this area
**EMERGENCY OPERATIONS**

23. Develop a listing of definitive core services that describes the levels in clear detail and included in the revised establishing and regulating by-law approved by Council. *Sample available*

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24. Develop a plan to implement automatic dispatch of multiple stations during day-time hours [i.e. 06:00 – 18:00]. This should not happen by chance but be a documented plan that is provided for Smith’s Falls Fire Dispatch. *Reference Public Fire Safety Guideline PFSG 04-08A-03 for more information.*

place on hold until Dispatch goes to Simulcast which has been approved by County for September 2009.

25. Ensure that a supervisor with the rank of Captain or higher is available to respond to all incidents. This could also be part of the automatic dispatch policy if necessary.

Does not appear to be an issue with the majority of calls. If implemented, suggested that a "stand-by rate" be established for each area

28. The Fire Chief should ensure that each member is trained in incident command and the new Ontario Incident Management System.

Funding for training included in 2009 budget.

29. The Fire Chief should ensure that accountability systems and training are in place in each of the districts. The Fire Chief in consultation with the District Chief’s should develop and operational guideline and training for the accountability system.

Training will be part of IC training and operating guideline will be developed with training.
31. Develop a policy and operational guideline with respect to the documentation of training and file retention. Once each district is computerized it might be more effective to log into a central server to input training records so they are secure and backed up on a regular basis. A paper method of documentation will be developed and file retention implemented

35. Develop an operational guideline and training program for an incident command and incident management system.
As part of the training identified in #28

36. Develop an operational guideline and training program for a personnel accountability system.
As part of training identified in #28.
LONG TERM

ADMINISTRATION

4. Develop a departmental recruiting and retention program geared toward attracting responders that are available in the daytime hours. (i.e. homemakers, real estate and insurance sales people, home based business owners etc.) Think outside the box of using suppression and rescue crews to do all aspects of the fire department. Reference Public Fire Safety Guideline PFSG 04-84-13 for more information. usually post once a year, recruit on an ongoing basis

7. Develop a set of fire department policies to address the issues of human resource needs, purchasing, administration & record keeping, fire prevention, public education and code enforcement. Many of these should be reviewed and approved by the CAO and some like fire prevention, public education and code enforcement should be reviewed and approved by Council. Samples available

FIRE PREVENTION

15. Develop a fire prevention policy/program and submit it to Council for approval. Samples available

16. Undertake a comprehensive fire prevention review to ensure all areas of fire prevention in the municipality are addressed based on the local needs and circumstances in each district. The fire prevention effectiveness sub-model PFSG 04-39-12 of the comprehensive fire safety effectiveness model PFSG 01-02-01 should be used as a guideline.
<table>
<thead>
<tr>
<th>PUBLIC INFORMATION</th>
<th>Priorities</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>17. Develop a fire prevention policy/program and submit it to Council for approval. <em>Samples available</em></td>
<td>Long Term</td>
<td>5</td>
</tr>
</tbody>
</table>

| 18. Assemble a fire prevention team and have them develop appropriate public education information for the fire department web site. *Information can be obtained by checking other department web sites* | Long Term | 5 |

<table>
<thead>
<tr>
<th>PUBLIC EDUCATION</th>
<th>Priorities</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>19. The Council approved fire prevention policy should include public education and an operational guideline should be prepared to ensure all members of the fire department understand the importance of this aspect of the fire service.</td>
<td>Long Term</td>
<td>5</td>
</tr>
</tbody>
</table>

| 26. Develop a complete set of operational guidelines for the fire department. These OG’s should be in a standardized format and available to all members of the department in printed copy or through an internal fire department web site. *Samples available* | Long Term | 3 |
30. Develop a comprehensive training program and schedule. The trainer/facilitators throughout the fire department should network and share resources including copies of the firefighter curriculum and teaching aids. Long Term

32. Incorporate multiple facets of training into the comprehensive program: firefighter curriculum for entry level, drills to maintain firefighter skill levels, specialized training for other issues not covered by the firefighter curriculum and officer level training. Long Term 4

33. All firefighters throughout Lanark Highlands should be able to look at the departmental master schedule and attend training at any station to pick up the various sessions missed due to work, vacation or travel. This is why it is so important to have a comprehensive training program and schedule. Long Term 4

34. Each spring and fall as necessary a recruit-training program should be held at a central location in the township to allow for all new recruits to be quickly brought up to a minimum standard. Long Trm 4
### APPARATUS/VEHICLES

<table>
<thead>
<tr>
<th>Priorities</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Long Term</td>
<td></td>
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</tbody>
</table>

37. When the apparatus is no longer serviceable municipality should conduct a detailed analysis of the requirement for apparatus and stations in those locations. At the present time there appears to be inadequate staffing at those locations and primary response is with staffing and resources from other stations in that district.

### PRE-EMERGENCY PLANNING

<table>
<thead>
<tr>
<th>Priorities</th>
<th>Status</th>
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</thead>
<tbody>
<tr>
<td>Long Term</td>
<td></td>
</tr>
</tbody>
</table>

44. Integrate pre-emergency planning into the fire prevention policy to ensure that major exposures in the municipality are addressed.

Goup with # 16

45. Work toward developing a comprehensive human resource package including all of issues identified above. Long Term

include all corporate HR policies, CAO has asked that the HR Clerk provide the Fire Chief with all of the Township's policies, the CAO has also contacted the Fire Marshall's Office for sample policies
### BEYOND 2010

#### ADMINISTRATION

2. Consideration should be given to build an appropriate administrative office for the McDonald's Corners District Fire Chief when the station is expanded to accommodate the apparatus and equipment. Will be considered when station is expanded.

#### FINANCIAL MANAGEMENT & BUDGETING

38. Develop a formal budget process. Need long term planning, large ticket items must be organized centrally, PSAB requirements

#### BUILDINGS & FACILITIES

41. The District Chief in Lanark Village indicates that the 1977 Pumper will not be replaced when it is no longer serviceable. This will allow all the apparatus to be adequately positioned. Presently 1977 Pumper is being used as a reserve pumper for all Districts and will be replace by next replaced front line pumper if feasible. There is no gain in door opening if number of trucks reduced.

42. Consideration should be given to construct a training room and office on the Middleville station to allow for appropriate training and administration of that district. Will be considered in long range budget considerations.

43. Consideration should be given to construct an additional bay on the McDonald's Corner station. An appropriate office should also be part of the construction. An alarm system should be installed to monitor the heat in the remote fire stations or daily hall checks should be done during the cold weather months. Will be considered in long range budget considerations.
NEW/OTHER BUSINESS
OEMC Conference Registration

Registering for the OEMC Conference involves making some choices regarding what Conference Package you wish to choose, and whether or not you plan on bringing a companion. This page outlines the choices you have, and the Online Registration Form will allow you to register online.

Save $$$ by registering early, prior to August 15th. All registrations will increase by $30.00 if paid after August 15th. Review your choices and register on line.

Registration Choices

<table>
<thead>
<tr>
<th>Registration Choices</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Full Registration</strong></td>
<td>- $359 (+ 17.95 GST) Includes: all business sessions, two breakfasts, two lunches, evening reception (food &amp; beverage). &amp; Taste of the Town</td>
</tr>
<tr>
<td><strong>Wednesday Only</strong></td>
<td>- $229 (+ 11.45 GST) Includes: Wednesday business sessions, one lunch &amp; evening reception (food &amp; beverage).</td>
</tr>
<tr>
<td><strong>Thursday Only</strong></td>
<td>- $269 (+ 13.45 GST) Includes: Thursday business sessions, one breakfast &amp; one lunch. (Excludes Taste of the Town)</td>
</tr>
<tr>
<td><strong>Friday Only</strong></td>
<td>- $119 (+ 5.95 GST) Includes: Friday business sessions &amp; one breakfast.</td>
</tr>
<tr>
<td><strong>Mobile Workshops/Tours</strong></td>
<td>- $30 (+ 1.50 GST) per tour.</td>
</tr>
<tr>
<td><strong>Companion Package 1</strong></td>
<td>- $120 (+ 6.00 GST) Includes: All Meals+Mobile Tour+Taste of the Town Note: Companion Packages do not include business sessions.</td>
</tr>
<tr>
<td><strong>Companion Package 2</strong></td>
<td>- $104 (+ 5.20 GST) Includes: All Meals+Taste of the Town Note: Companion Packages do not include business sessions.</td>
</tr>
</tbody>
</table>

If you are ready to register, simply click on the following link and fill out the online form!

- [Click here to Register Online!](#)
# Sustainability - A Key to the Future

## Snapshot & Agenda

**Day One**  
**Wednesday, September 16, 2009**

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
</table>
| 8:30 am | Conference Registration  
Ambassador Ballrooms  
8:30 am to 7:00 pm |
| 9:00 am | Exhibits in Ambassador Ballrooms  
9:00 am to 1:30 pm  
6:00 pm to 8:30 pm  
Exhibits in the Atrium  
9:00 am to 4:30 pm |
| 10:00 | Ontario East/West Rooms  
Opening Ceremonies - Economic Developer of the Year Award Presentation  
Keynote Speaker  
**Bob Koehler**  
"Sustainability - Creating and Sustaining Your Best Future" |
| 11:30 | Mobile Workshop  
Emergencies - A Growing Trend  
Buses depart hotel front entrance at 11:45 am  
(Lunch included in tour) |
| 11:30 | Walk around lunch & Exhibits in Ambassador Ballrooms |
| 1:00 pm | Lisbon  
Unlocking the Rideau – A Collaborative Strategy for the World Heritage Site Corridor  
Regal  
L’impact sur les municipalités de la Loi sur les personnes handicapées de l’Ontario  
Mobile Workshop Continues  
Emergencies - A Growing Trend  
Ontario East  
How Knowledge Resources Can Help Address Community Development Issues  
Ontario West  
Sustainable Peterborough – A Case Study |
| 2:30 | Refreshments served in the Atrium |
| 3:00 | Lisbon  
Sustainable Housing  
Regal  
Green Energy Act  
Mobile Workshop Continues  
Emergencies - A Growing Trend  
Ontario East  
Tourism - A Key Pillar In Economic Sustainability  
Ontario West  
Doing an Economic Reset for your Municipality |
| 6:00 | Opening Reception and Exhibits  
Ambassador Ballrooms |

109 of 112
### Day Two
**Thursday, September 17, 2009**

<table>
<thead>
<tr>
<th>Time</th>
<th>Location</th>
<th>Topic</th>
</tr>
</thead>
<tbody>
<tr>
<td>7:00</td>
<td>Ambassador Ballrooms</td>
<td>Breakfast served until 8:20 am</td>
</tr>
<tr>
<td>8:30</td>
<td>Lisbon</td>
<td>Understanding the Legislation on Business Improvement Areas</td>
</tr>
<tr>
<td></td>
<td>Regal</td>
<td>Creating a Culture of Security: Facing your Risk</td>
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<tr>
<td></td>
<td>Toronto</td>
<td>Renewable Energy Technology: Everything you want to know about Biogas</td>
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<tr>
<td></td>
<td>Ontario East</td>
<td>Economies in Transition: Leveraging Cultural Assets for Prosperity</td>
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<tr>
<td></td>
<td>Ontario West</td>
<td>The NEW Big “R”</td>
</tr>
<tr>
<td>9:30</td>
<td><strong>Companions Program</strong></td>
<td>Bus boards at hotel front entrance and departs hotel at 9:45 am (Program includes lunch)</td>
</tr>
<tr>
<td>10:00</td>
<td>Refreshments served in the Atrium</td>
<td></td>
</tr>
<tr>
<td>10:30</td>
<td>Lisbon</td>
<td>Climate Change and Ontario: Some Emerging Axioms</td>
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<tr>
<td></td>
<td>Regal</td>
<td>Capital Project here we go……is it good value?</td>
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<tr>
<td></td>
<td>Toronto</td>
<td>Land Use Planning in Ontario: It Isn’t Easy Being Green</td>
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<tr>
<td></td>
<td>Ontario East</td>
<td>The Community Immigrant Retention in Rural Ontario (CIRRO) Program</td>
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<tr>
<td></td>
<td>Ontario West</td>
<td>Eastern Ontario Development Program Success Stories - The First 5 Years</td>
</tr>
<tr>
<td>12:00</td>
<td><strong>Mobile Workshop</strong></td>
<td>Windmills on Wolfe Island – &quot;the Sequel&quot;</td>
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<tr>
<td></td>
<td></td>
<td>Buses depart hotel front entrance at 12:15 pm (Lunch included in tour)</td>
</tr>
<tr>
<td>12:00</td>
<td>Walk around lunch &amp; Exhibits</td>
<td>Ambassador Ballrooms</td>
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<tr>
<td>1:30</td>
<td>Lisbon</td>
<td>Municipal Mantras, Myths, and Musings</td>
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<tr>
<td></td>
<td>Regal</td>
<td>Sustainability and Economic Development: an Aboriginal perspective</td>
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<tr>
<td></td>
<td>Toronto</td>
<td>Renewable Energy at the Grass Roots</td>
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<tr>
<td></td>
<td>Ontario East</td>
<td>Strategies in Main Street Development</td>
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<tr>
<td></td>
<td>Mobile Workshop</td>
<td>Windmills on Wolfe Island - &quot;the Sequel&quot;</td>
</tr>
<tr>
<td>3:00</td>
<td>Refreshments served in the Atrium</td>
<td></td>
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<tr>
<td>3:30</td>
<td>Lisbon</td>
<td>The Eastern Ontario Development Fund (EODF) $80 million over 4 years - What do you need to know?</td>
</tr>
<tr>
<td></td>
<td>Regal</td>
<td>PSAB 3150 Is here!</td>
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<tr>
<td></td>
<td>Toronto</td>
<td>Lake Management Planning</td>
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<tr>
<td></td>
<td>Ontario East</td>
<td>Premier’s Awards for Agri-Food Innovation</td>
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<tr>
<td></td>
<td>Mobile Workshop</td>
<td>Continues Windmills on Wolfe Island - &quot;the Sequel&quot;</td>
</tr>
<tr>
<td>5:00</td>
<td><strong>Taste of the Town</strong></td>
<td>Complimentary shuttle service runs every 30 minutes until 11:30 pm</td>
</tr>
<tr>
<td>Time</td>
<td>Location</td>
<td>Event</td>
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<tr>
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</tr>
<tr>
<td>7:00 am</td>
<td>Breakfast served until 8:20 am Ambassador Ballrooms</td>
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<tr>
<td>8:30</td>
<td>Ambassador East</td>
<td>Labour and Employment Law in a Recession Economy</td>
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<td></td>
<td>Enabling Renewable Energy</td>
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<tr>
<td></td>
<td></td>
<td>Climate Change And How It Affects The Public Sector</td>
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<tr>
<td></td>
<td>Toronto</td>
<td>ONTARIO EAST ECONOMIC DEVELOPMENT COMMISSION INVITATION TO ATTEND</td>
</tr>
<tr>
<td></td>
<td>Ontario East</td>
<td>Integrated Community Sustainability Plans (ICSP)</td>
</tr>
<tr>
<td>10:00</td>
<td>Refreshments served, Ambassador West/Central</td>
<td></td>
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<tr>
<td>10:15</td>
<td>Ambassador West/Central - Plenary Session</td>
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<td></td>
<td>Closing Speaker - Ted Mouradian</td>
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<tr>
<td></td>
<td>Creating Sustainability in the Workplace</td>
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<tr>
<td>11:00</td>
<td>Ambassador West/Central</td>
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<tr>
<td></td>
<td>&quot;Long Standing Service Recognition&quot;</td>
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<td></td>
<td>Awards Presentation</td>
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<td></td>
<td>The Honourable Jim Watson, Minister</td>
<td></td>
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<tr>
<td></td>
<td>Ministry of Municipal Affairs and Housing</td>
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<tr>
<td>11:30</td>
<td>Ambassador West/Central</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Followed by Closing Remarks</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Hotel check-out</td>
<td></td>
</tr>
</tbody>
</table>
NOTICE TO AMO 2009
CONFERENCE DELEGATES

THE DELEGATION REQUEST FORM HAS BEEN POSTED ON LINE AT http://www.mah.gov.on.ca/ or www.amo.on.ca

The Ontario ministers' meetings with municipal delegates will be held on Monday, August 17 and Tuesday, August 18, 2009 at the Westin Hotel Ottawa and Fairmont Chateau Laurier Hotel in Ottawa.

If your municipality wishes to meet with a minister or parliamentary assistant, we encourage you to submit your delegation request form as soon as possible, due to summer vacation scheduling, statutory holidays, etc., to avoid missing the July 22nd submission deadline.

We ask that you complete an online request form or fax your request to the-contact below. If you are requesting a meeting with more than one minister, please complete ONE FORM PER REQUEST.

Municipalities will be contacted by the respective ministries about their requests and, if applicable, the meeting time and location, approximately one week before the conference.

Thank you.

Contact:
Shireen Mohammed
Ministry of Municipal Affairs and Housing
Telephone: 416-585-6280
Fax: 416-585-7292
Shireen.Mohammed@ontario.ca