Tuesday, October 6, 2015
6:00 p.m. Immediately following Committee of Adjustment
Lanark Highlands Municipal Office - 75 George Street, Lanark Ontario
Council Chambers

Members Present:
Chair, Deputy Mayor John Hall
Councillor Linda Hansen
Councillor Steve Roberts
Councillor Peter Rodger
Councillor Jeannie Kelso
Mayor Brian Stewart

Members Absent:
Councillor Bill King (with regrets)

Staff Present:
Matt Craig, Interim CAO/Clerk
Stacey Blair, Planning Administrator/Deputy Clerk
Robert Bunker, Treasurer
Cameron Moorehouse, Interim Fire Chief
Thomas McCarthy, Acting Roads Superintendent

1. CALL TO ORDER

   The meeting was called to order at 6:17 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

   None.
3. APPROVAL OF AGENDA

Motion #COW-2015-186
Moved by Councillor Hansen
Seconded by Councillor Roberts
THAT the agenda be approved as presented.
CARRIED

4. APPROVAL OF MINUTES

Motion #COW-2015-187
Moved by Councillor Kelso
Seconded by Councillor Rodger
THAT the minutes of the Committee of the Whole meeting held on September 22, be approved as circulated.
CARRIED

5. DELEGATIONS & PRESENTATIONS

i) Mississippi Valley Conservation Authority – Wetlands Policy Review

Matt Craig

STAFF ACTION – Staff to prepare a report to Council on the impacts to Lanark Highlands of the proposed wetland policy.

6. COMMUNICATIONS

None.

7. REPORTS

Building, Planning & Protective Services

i) Request for Purchase of Portion of Unopened Road Allowance (Arndt)

Stacey Blair, Deputy Clerk/Planning Administrator

Motion #COW-2015-188
Moved by Mayor Stewart
Seconded by Councillor Rodger
THAT the Clerk be directed to initiate the stop up and sell process with the Township’s solicitor and Ms. Arndt for a portion of the untraveled road allowance between Dalhousie Concessions 8 and 9.

CARRIED

ii) Report PD-2015-26 Amended Consent Applications B15/025-28 (Hirst)
   Stacey Blair, Deputy Clerk/Planning Administrator

Motion #COW-2015-189
Moved by Councillor Hansen
Seconded by Councillor Rodger

THAT Council recommends to the Land Division Committee of Lanark County that the following conditions be added to earlier submitted conditions for each of the following applications: B15/025, 026, 027 and 028:

1. That the applicant enter into an agreement, to be prepared by the Township’s solicitor, for the use of the unopened road allowance to hold harmless and indemnify the Township of any liability for the use of the unopened road allowance and that the agreement is registered on title for the proposed lot, all of which is at the applicant’s expense.

2. That the applicant enters into a development agreement, to be prepared by the Township’s solicitor, with the Township acknowledging that the municipality will not be responsible for the improvement, repair or maintenance of the unopened road allowance as a private road and that the agreement is registered on title for the proposed lot, all of which is at the applicant expense.

3. That the applicant ensures that the private road be constructed to the Township’s private road standard at no cost to the Township.

4. That sufficient lands be deeded to the Township of Lanark Highlands along the frontage of the lot to meet the Township’s road widening requirements, at no cost to the Township. Deeds are to be submitted to the municipality for review accompanied by a solicitor’s certificate indicating that the municipality’s title is free and clear of all encumbrances and that the municipality has a good and marketable title. The Township’s Superintendent of Public Works should be consulted prior to commencing a survey to determine the amount of road widening required.

CARRIED
iii) Report C-2015-10 Line Fences Act
   Stacey Blair, Deputy Clerk/Planning Administrator

Motion #COW-2015-190
Moved by Councillor Hansen
Seconded by Councillor Kelso
THAT Council pass the necessary by-law to appoint three (3) fence viewers and one (1) alternate for the purpose of responding to the Township’s pending fence viewing request;

AND FURTHERMORE THAT the appointment of these individuals will be brought forward to the Council meeting of October 6th;

AND FURTHERMORE THAT the Clerk be authorized to prepare the necessary by-law to opt out of the line fences act and any future fence viewing requests.

CARRIED

   Stacey Blair, Deputy Clerk/Planning Administrator

Motion #COW-2015-191
Moved by Councillor Kelso
Seconded by Councillor Hansen
THAT the Committee of the Whole receive report PD-28-2015, Request for Cost Sharing of Survey Fees, as information.

CARRIED

Public Works and Waste Management

i) Award of Tender - Bridge Steel Repairs
   Thomas McCarthy, Acting Superintendent of Public Works

Motion #COW-2015-192
Moved by Mayor Stewart
Seconded by Councillor Roberts
THAT Council award the Tender for steel repairs on the Sheridans Rapids and Galbraith bridges to Greyleith Construction;
AND FURTHERMORE THAT this matter be brought forward to the Council meeting of October 6th.

CARRIED

Corporate Services
i) Financial Reports and Projections
Robert Bunker, Treasurer

Motion #COW-2015-193
Moved by Councillor Kelso
Seconded by Mayor Stewart
THAT the financial budget report and projections be accepted as information.
CARRIED

STAFF ACTION – Fire Chief to bring forward report regarding volunteer honorariums.

ii) Update on Township Staffing (Verbal)
Matt Craig, Interim CAO/Clerk

Motion #COW-2015-194
Moved by Councillor Hansen
Seconded by Councillor Roberts
THAT the update on Township Staffing (verbal) be accepted as information.
CARRIED

Community Services

i) Lanark Village Streetscape Improvements
Matt Craig, Interim CAO/Clerk

Motion #COW-2015-195
Moved by Mayor Stewart
Seconded by Councillor Roberts
THAT Report # CA0-16-2015 - 2016 and 2017 Lanark Village Streetscape Improvement be received as information;

AND FURTHERMORE THAT the Committee award the 2016 and 2017 Request for Quotation to Green Acres Greenhouse for the sum of $15,370.00 plus taxes;

AND FURTHERMORE THAT this item will be funded in the 2016 and 2017 Township budget under line item Lanark Village Beautification.
CARRIED
8. INCAMERA ITEMS

9. NEW AND OTHER BUSINESS

10. DEFERRED ITEMS

11. ADJOURNMENT

On a motion of Councillor Hansen and seconded by Councillor Roberts, that the meeting be adjourned at 7:50 p.m.

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Stacey Blair, Planning Administrator/Deputy Clerk

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John Hall, Deputy Mayor, Committee Chair