

THE CORPORATION OF THE  
TOWNSHIP OF LANARK HIGHLANDS

---

BY-LAW NO. 2013-1247

BEING A BYLAW TO AUTHORIZE A MAINTENANCE AND  
OPERATION AGREEMENT FOR THE LANARK HIGHLANDS  
LIBRARY BOARD

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**WHEREAS** the *Municipal Act R.S.O. 1990 Chapter M.45 Section 207 para 58* authorizes the councils of municipalities to enter into an agreement for carrying out any of the purposes of section 58, which includes the acquiring, erecting, altering, maintaining, operating or managing of community recreation centres and for appointing a board of management to act on their behalf;

**AND WHEREAS** it has been deemed expedient to revise and amend the Maintenance and Operation Agreement for the keeping in repair and managing of the Lanark Highlands Library;

**NOW THEREFORE** the Council of the Corporation of the Township of Lanark Highlands ENACTS AS FOLLOWS:

1. **THAT** an agreement be entered into between the Township of Lanark Highlands and the Lanark Highlands Library Board with respect to a 'Property Use and Management Agreement', attached as schedule "A".
2. **THAT** Schedule "A" attached hereto forms part of this bylaw.
3. **ULTRA VIRES**

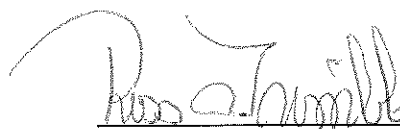
Should any sections of this by-law, be declared by a court competent jurisdiction to be ultra vires, the remaining sections shall nevertheless remain valid and binding.

4. **EFFECTIVE DATE**

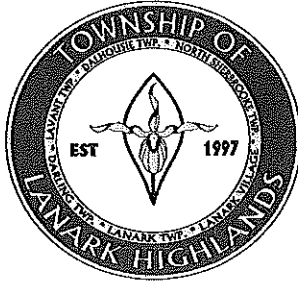
ENACTED AND PASSED this 22<sup>nd</sup>, day of October, 2013.



\_\_\_\_\_  
Mayor, Peter McLaren



\_\_\_\_\_  
Clerk, Ross Trimble



## LIBRARY MAINTENANCE AND OPERATION AGREEMENT

Dated this \_\_\_ day of \_\_\_\_\_, 20\_\_

Between:

The Township of Lanark Highlands, "The Township"

And:

The Lanark Highlands Library Board, "The Board"

### PURPOSE

To establish the responsibilities and financial obligations of both the Township of Lanark Highlands and the Lanark Highlands Library Board in relation to the use of space by the Library Board in the Lanark Highlands Municipal Building located at 75 George Street in the Village of Lanark.

The second floor of the Municipal Building has been allocated for the exclusive use of the Library. In addition, Library patrons receive benefit from the municipal parking lot, entrance foyers and the elevator. The library also makes use of a small storage space in the basement.

## **RESPONSIBILITIES AND OBLIGATIONS:**

The Board shall be responsible for the following costs associated with the Library (second floor of the Municipal building);

- a) Cleaning of all interior floors and walls.
- b) Cleaning of all second floor windows; interior only
- c) Removal and disposal of refuse and recyclables
- d) Supply and replacement of all light bulbs
- e) Telephone installation and ongoing charges (for phones and computers)
- f) Washroom supplies
- g) Entrance walks - snow removal and de-icing on weekend

In addition, the Library Board shall be responsible for costs associated with interior painting, replacement of floor covering, furniture, window coverings, shelving and any other specialized equipment associated with operation of the library.

The Township shall be responsible for the following costs associated with the Library:

- a) The elevator (inspection, licensing and associated maintenance)
- b) The parking lot and entrance areas (including snow removal/de-icing during normal municipal office hours)
- c) Utility costs (heat, air conditioning, electricity and water)
- d) The security and alarm system
- e) Exterior signs
- f) All exterior window surfaces
- g) Insurance coverage (liability, property and contents)

1 - Liability coverage to extend to and include Board members, staff and volunteers acting on behalf of the library

h) Internet Services

i) Bottled water - until such time as potable tap water is available and provided at the municipal building

In addition, the Township of Lanark Highlands shall be responsible to maintain the physical integrity of the building, including walls, windows, roofing, insulation and related structural items. The municipality shall also maintain all electrical, plumbing, ventilation and heating fixtures and systems in good repair.

Any long term capital expense associated with a building addition or other significant acquisitions shall be reflected in the long term capital plans of the municipality.

#### TERMS OF AGREEMENT


This agreement shall continue in force from year to year and shall renew automatically unless either party should wish to re-negotiate any of the terms and conditions set out herein. A request to re-negotiate any of the said terms or conditions of the agreement shall be given in writing. Agreed changes shall take effect on the anniversary date of the agreement or at such other time as the parties hereto may agree.

  
\_\_\_\_\_

Chair,  
Lanark Highland Library Board

12 Nov. 2013


Date

  
\_\_\_\_\_

Mayor  
Township of Lanark Highlands

Oct. 24/13

Date

  
\_\_\_\_\_

Clerk  
Township of Lanark Highlands

Nov 12 / 13

Date

