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**COUNCIL AGENDA**  
**Tuesday, March 7<sup>th</sup>, 2017**  
**Lanark Highlands Municipal Office – Council Chambers**  
**75 George Street, Lanark, Ontario**

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*Committee of the Whole – 6:00 p.m., immediately followed by Council*

***Chair, Mayor Brian Stewart***

- 1. CALL TO ORDER**
- 2. PLAYING OF “O CANADA”**
- 3. DISCLOSURE OF PECUNIARY INTEREST**
- 4. APPROVAL OF AGENDA**

***Suggested Motion by Councillor King:***

***“THAT the agenda be adopted as presented.”***

- 5. APPROVAL OF COUNCIL MINUTES**

***Suggested Motion by Councillor Kelso:***

***“THAT the regular Council minutes of March 7<sup>th</sup>, 2017, be approved as presented.”***

- 6. DELEGATIONS & PRESENTATIONS**
- 7. COMMUNICATIONS**
- 8. REPORTS**

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- i) **Committee of the Whole: February 13<sup>th</sup>, 2017**  
Chair, Deputy Mayor Hall

**Suggested Motion by Deputy Mayor Hall:**

*“THAT the second (2<sup>nd</sup>) Report of the Committee of the Whole for 2017 be adopted as presented.”*

**9. MOTIONS**

**10. BY-LAWS**

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- i) **By-law 2017-1420 - CEMC Appointment**

**Suggested Motion by Councillor Hansen:**

*“THAT By-Law No. 2017-1420, being a by-law to appoint a Community Emergency Management Coordinator and two Alternates, be read a first and second time.”*

**Suggested Motion by Councillor Hansen:**

*“THAT By-Law No. 2017-1420, being a by-law to appoint a Community Emergency Management Coordinator and two Alternates, be read a third time, passed and signed by the Mayor and Clerk.”*

**11. NEW/OTHER BUSINESS**

- i) **County of Lanark Updates (verbal)**  
Mayor Stewart and Deputy Mayor Hall

*A copy of the County’s Agendas and Minutes can be found on the County website at the following link: <http://www.county.lanark.on.ca/Page2100.aspx>*

**Suggested Motion by Councillor Roberts:**

*“THAT the County of Lanark Update(s) (verbal) be received for information.”*

**12. NOTICE OF MEETINGS**

Committee of the Whole      6:00 p.m.      Tuesday, March 21, 2017  
Council Meeting (immediately after COW)      Tuesday, March 21, 2017

Committee of the Whole      6:00 p.m.      Tuesday, April 11, 2017  
Council Meeting (immediately after COW)      Tuesday, April 11, 2017

**13.    QUESTIONS/COMMENTS FROM THE PUBLIC**

**14.    IN CAMERA**

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**15.    CONFIRM COUNCIL PROCEEDINGS**

**By-Law No. 2017-1421: Confirmation By-Law**

***Suggested Motion by Councillor Rodger:***

***“THAT By-Law No. 2017-1421, being a by-law to confirm the proceedings of the Council meeting held on March 7<sup>th</sup>, 2017, be read a first and second time.”***

***Suggested Motion by Councillor Rodger:***

***“THAT By-Law No. 2017-1421, being a by-law to confirm the proceedings of the Council meeting held on March 7<sup>th</sup>, 2017, be read a third time, passed and signed by the Mayor and Clerk.”***

**16.    ADJOURNMENT**



## COUNCIL MINUTES

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Tuesday, February 13<sup>th</sup>, 2017  
Lanark Highlands Municipal Office - 75 George Street, Lanark, Ontario  
Council Chambers

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### 1. CALL TO ORDER

The meeting was called to order at 8:13 p.m.

**Members Present:** Deputy Mayor John Hall  
Councillor Linda Hansen  
Councillor Steve Roberts  
Councillor Peter Rodger  
Councillor Jeannie Kelso

**Regrets:** Mayor Brian Stewart  
Councillor Bill King

**Staff Present:** CAO/Clerk Denis Goulet  
Stacey Blair, Deputy Clerk/Planning Administrator

### 2. PLAYING OF "O CANADA"

### 3. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

### 4. APPROVAL OF AGENDA

**RESOLUTION #C-2017-018**  
**Moved by Councillor Rodger**  
**Seconded by Councillor Kelso**  
**THAT the agenda be adopted as presented.**

**ADOPTED**

### 5. APPROVAL OF COUNCIL MINUTES RESOLUTION #C-2017-019

**Moved by Councillor Kelso**  
**Seconded by Councillor Rodger**

**THAT** the regular Council minutes of January 24<sup>th</sup>, 2017 be approved as presented.

**ADOPTED**

**6. DELEGATIONS & PRESENTATIONS**

None.

**7. COMMUNICATIONS**

None.

**8. REPORTS**

- i) **Committee of the Whole: January 24<sup>th</sup>, 2017**  
Chair, Deputy Mayor Hall

**RESOLUTION #C-2017-020**

**Moved by Deputy Mayor Hall**

**Seconded by Councillor Roberts**

**THAT** the first (1<sup>st</sup>) Report of the Committee of the Whole for 2017 be adopted as presented.

**ADOPTED**

**9. MOTIONS**

None.

**10. BY-LAWS**

None.

**11. NEW/OTHER BUSINESS**

- i) **County of Lanark Updates (verbal)**  
Mayor Stewart and Deputy Mayor Hall

**RESOLUTION #C-2017-021**

**Moved by Councillor Hansen**

**Seconded by Councillor Roberts**

**THAT** the Lanark County Updates be accepted as information.

**ADOPTED**

**12. NOTICE OF MEETINGS**

Committee of the Whole

6:00 p.m.

Tuesday, March 7, 2017

Council Meeting (immediately after COW) Tuesday, March 7, 2017

Committee of the Whole 6:00 p.m. Tuesday, March 21, 2017

Council Meeting (immediately after COW) Tuesday, March 21, 2017

**13. QUESTIONS/COMMENTS FROM THE PUBLIC**

None.

**14. IN CAMERA**

None.

**15. CONFIRM COUNCIL PROCEEDINGS**

**By-Law No. 2017-1419: Confirmation By-Law**

**RESOLUTION #C-2017-022**

**Moved by Councillor Roberts**

**Seconded by Councillor Hansen**

**THAT** By-Law No. 2017-1419, being a by-law to confirm the proceedings of the Council meeting held on February 13<sup>th</sup>, 2017, be read a first and second time.

**ADOPTED**

**RESOLUTION #C-2017-023**

**Moved by Councillor Roberts**

**Seconded by Councillor Hansen**

**THAT** By-Law No. 2017-1419, being a by-law to confirm the proceedings of the Council meeting held on February 13<sup>th</sup>, 2017, be read a third time, passed and signed by the Mayor and Clerk.

**ADOPTED**

**17. ADJOURNMENT**

On a motion by Councillor Kelso and seconded by Councillor Hansen the meeting adjourned at 8:26 p.m.

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Brian Stewart, Mayor

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Stacey Blair, Deputy Clerk



## SECOND REPORT OF THE COMMITTEE OF THE WHOLE From the Meeting of February 13<sup>th</sup>, 2017

To the Members of Lanark Highlands Township Council,

We, the Members of your Committee of the Whole, beg leave to report Section "A" as information and Section "B" as follows:

### DELEGATIONS & PRESENTATIONS

None.

### COMMUNICATIONS

- A 1 Response to North Frontenac Re: Wetland Policies – MVCA
- A 2 Notice of Official Plan Amendment Meeting – County of Lanark
- A 3 E-mail from Kirk Cannon re: Ice and Water Rescue Equipment

#### **Motion #COW-2017-015**

**THAT** the communications dated February 13<sup>th</sup>, 2017, be received as information.

### REPORTS

#### **Building, Planning & Protective Services**

- A 4 **Consent Applications B16/130, B16/131 and B16/132 (Closs Estate)**

- B 4 **Motion #COW-2017-016**

**THAT** Council recommends to the Land Division Committee of Lanark County that Applications B16/130 and B16/131 for consent be approved subject to the following conditions (1-6);

**AND THAT** Application B16/132 for consent be approved subject to the following conditions (1-3);

1. The balance of any outstanding taxes, including penalties and interest, (and any local improvement charges, if applicable) shall be paid to the Township.
2. An acceptable reference plan or legal description of the severed lands and the deed be submitted to the Township.
3. That the applicant pays any outstanding fees to the Township prior to final approval.

4. That the applicant provide to the Township the \$200 cash in lieu of parkland dedication fee for each new lot created.
5. The applicant shall obtain a Civic Address Number from the Township of Lanark Highlands for each new lot created. The applicant shall consult directly with the Township in this regard.
6. The applicant shall obtain an entrance location permit from the County of Lanark for each new lot created (where required).

**A 5 Consent Application B16/133 (Closs Estate)**

**B 5 Motion #COW-2017-017**

**THAT** Council recommends to the Land Division Committee of Lanark County that Application B16/133 be approved subject to the following conditions:

1. The balance of any outstanding taxes, including penalties and interest, (and any local improvement charges, if applicable) shall be paid to the Township.
2. An acceptable reference plan or legal description of the severed lands and the deed be submitted to the Township.
3. That the applicant pays any outstanding fees to the Township prior to final approval.

**A 6 Ice and Water Rescue Equipment**

**B 6 Motion #COW-2017-018**

**THAT** Report #FS-02-2017 is received by the Committee of the Whole for information;

**AND FURTHERMORE THAT** Council declare the Ice and Water Rescue Equipment surplus and approve the sale of said equipment.

**A 7 Annual Fire Services Report**

**Motion #COW-2017-019**

**THAT** the 2016 Annual Fire Services Report is received by the Committee of the Whole as information.

**A 8 Emergency Management Appointments By-law**

**B 8 Motion #COW-2017-020**

**THAT** the Corporation of the Township of Lanark Highlands appoint by by-law a Community Emergency Management Coordinator and up to two alternate Community Emergency Management Coordinators.



**Public Works and Waste Management**

**A 9 Public Works Monthly Report**

**Motion #COW-2017-022**

**THAT** Report #PW-01-2017, Monthly Public Works Report, is received as information.

**Corporate Services**

**A 10 Signing Authority**

**B 10 Motion #COW-2017-023**

**THAT** all cheques of the Corporation of the Township of Lanark Highlands drawn on its General, Reserve Fund, Reserve Village Fund of Lanark, Recreation and Ontario Home Renewal Program accounts be signed on its behalf by the following:

- Brian Stewart, Mayor; OR
- John Hall, Deputy Mayor; OR
- Bill King, Councillor; OR

AND

- Denis Goulet, Chief Administrative Officer/Clerk; OR
- Estelle Moynes, Treasurer; OR
- Stacey Blair, Deputy Clerk/Planning Administrator

**AND FURTHERMORE THAT** the officers mentioned above are authorized for and on behalf of the Corporation:

- a) to negotiate with, deposit with, or transfer to the BANK OF MONTREAL (“the Bank”) (but for credit of the Corporation account only) all or any Bills of Exchange, Promissory Notes, Cheques and Orders for the payment of money and other negotiable paper, and for the said purpose to endorse the same of any of them on behalf of the Corporation (by rubber stamp and otherwise);
- b) to arrange, settle, balance and certify all books and accounts between the Corporation and the Bank; and to receive all paid cheques and vouchers, unpaid and unaccepted bills of exchange and other negotiable instruments;
- c) to obtain delivery from the Bank of all or any stocks, bonds and other securities held by the said Bank in safekeeping or otherwise for the account of the Corporation and to give valid and binding receipts therefore;

**AND FURTHERMORE THAT** this resolution be communicated to the Bank and remain in force until written notice to the contrary shall have been given to the Manager at the Branch of the Bank at which the account of the Corporation is kept and receipt of such notice duly acknowledged in writing.

*All of which is respectfully submitted,*

*Deputy Mayor John Hall*

Direction by the Mayor:  
Council may remove items in Section "B" to be voted on separately prior to introducing a motion to accept the report in its entirety.

\_\_\_\_\_  
Moved By

\_\_\_\_\_  
Seconded By

Adopted this 7<sup>th</sup> day of March, 2017

\_\_\_\_\_  
Brian Stewart, Mayor

\_\_\_\_\_  
Stacey Blair, Deputy Clerk

**THE CORPORATION OF THE  
TOWNSHIP OF LANARK HIGHLANDS**

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**BY-LAW NO. 2017-1420**

**BEING A BY-LAW TO APPOINT A  
COMMUNITY EMERGENCY MANAGEMENT COORDINATOR**

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**WHEREAS** Section 2.1(1) of the Emergency Management and Civil Protection Act, as amended, provides that every municipality shall develop and implement an Emergency Management Program and the Council of the municipality shall adopt the Emergency Management Program by by-law;

**AND WHEREAS** a requirement of the Emergency Management Program is to designate a Community Emergency Management Coordinator for the municipality and that the Province be notified of said appointment;

**AND WHEREAS** the Township of Lanark Highlands deems it expedient to appoint a Community Emergency Management Coordinator (CEMC) and up to two alternates.

**NOW THEREFORE** the Council of the Corporation of the Township of Lanark Highlands hereby enacts as follows:

1. **THAT** Morgan Alcock, Fire Chief, be and is hereby appointed as the Community Emergency Management Coordinator for the Township of Lanark Highlands;
2. **THAT** Stacey Blair, Deputy Clerk/Planning Administrator, be and is hereby appointed as an alternate Community Emergency Management Coordinator for the Township of Lanark Highlands; and
3. **THAT** Kirsten Cote, Fire and Waste Administrative Assistant, be and is hereby appointed as an alternate Community Emergency Management Coordinator for the Township of Lanark Highlands.

**AND THAT** By-Law 2012-1196 be rescinded in its entirety.

**BY-LAW READ** a first and second time this 7<sup>th</sup> day of March, 2017.

**BY-LAW READ** a third time, signed, sealed and passed in open Council this 7<sup>th</sup> day of March, 2017.

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**Brian Stewart, Mayor**

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**Denis Goulet, CAO/Clerk**

**THE CORPORATION OF THE  
TOWNSHIP OF LANARK HIGHLANDS**

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**BY-LAW NO. 2017-1421**

**A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE  
CORPORATION OF THE TOWNSHIP OF LANARK HIGHLANDS  
MEETING HELD ON March 7<sup>th</sup>, 2017**

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**WHEREAS**, Section 5 of *the Municipal Act, 2001 S.O. 2001, c.25, as amended*, provides that the powers of a municipality shall be exercised by its council;

**AND WHEREAS**, Section 9 of *the Municipal Act, 2001 S.O. 2001, c.25, as amended*, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the Municipal Act or any other Act;

**AND WHEREAS**, Section 5(3), provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

**AND WHEREAS**, it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Lanark Highlands at its meeting be confirmed and adopted by By-Law;

**NOW THEREFORE BE IT RESOLVED THAT**, the Council of the Corporation of the Township of Lanark Highlands enacts as follows:

**1. GENERAL REGULATIONS**

- 1.1 THAT** the actions of the Council of the Corporation of the Township of Lanark Highlands at its meeting held on the **7<sup>th</sup>, day of March, 2017** in respect of each recommendation contained in the reports of the Committees and each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Lanark Highlands at its meetings is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-Law.
- 1.2 THAT** the Mayor and Proper Signing Official of the Corporation of the Township of Lanark Highlands are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Township of Lanark Highlands referred to in the preceding section hereof.

**THE CORPORATION OF THE TOWNSHIP OF LANARK HIGHLANDS  
BY-LAW NO. 2017-1421**

**1.3 THAT** the Mayor and/or Deputy Mayor and Clerk and/or Deputy Clerk are hereby authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Township of Lanark Highlands.

**2. ULTRA VIRES**

Should any sections of this by-law, be declared by a court competent jurisdiction to be ultra vires, the remaining sections shall nevertheless remain valid and binding.

**3. EFFECTIVE DATE**

**ENACTED AND PASSED** this 7<sup>th</sup>, day of March, 2017.

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**Brian Stewart, Mayor**

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**Stacey Blair, Deputy Clerk**