



COUNCIL AGENDA
Tuesday, May 9th, 2017
Lanark Highlands Municipal Office – Council Chambers
75 George Street, Lanark, Ontario

Committee of the Whole – 6:00 p.m., immediately followed by Council

Chair, Mayor Brian Stewart

1. **CALL TO ORDER**
2. **PLAYING OF “O CANADA”**
3. **DISCLOSURE OF PECUNIARY INTEREST**
4. **APPROVAL OF AGENDA**

Suggested Motion by Councillor King:

“THAT the agenda be adopted as presented.”

5. **APPROVAL OF COUNCIL MINUTES**

Suggested Motion by Councillor Kelso:

“THAT the Council minutes of April 25th, 2017, be approved as presented.”

6. **DELEGATIONS & PRESENTATIONS**
7. **COMMUNICATIONS**

8. REPORTS

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i) **Committee of the Whole: April 25th, 2017**

Chair, Deputy Mayor Hall

Suggested Motion by Deputy Mayor Hall:

“THAT the sixth (6th) Report of the Committee of the Whole for 2017 be adopted as presented.”

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ii) **Committee of the Whole: April 29th, 2017**

Chair, Deputy Mayor Hall

Suggested Motion by Deputy Mayor Hall:

“THAT the seventh (7th) Report of the Special Committee of the Whole for 2017, be adopted as presented.”

9. MOTIONS

i) **2017 Municipal Budget**

Suggested Motion by Councillor Hansen:

“THAT the Council of the Township of Lanark Highlands approve the 2017 Municipal Budget as determined at the Special Committee of the Whole meeting of April 29th, 2017;

AND FURTHERMORE THAT the 2017 Tax Rate By-Law be prepared for consideration.”

10. BY-LAWS

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i) **By-law 2017-1433**

Suggested Motion by Councillor Roberts:

“THAT By-Law No. 2017-1433, being a by-law to appoint a member to the Lanark Highlands Police Services Board, be read a first and second time.”

Suggested Motion by Councillor Roberts:

“THAT By-Law No. 2017-1433, being a by-law to appoint a member to the Lanark Highlands Police Services Board, be read a third time, passed and signed by the Mayor and Clerk.”

11. NEW/OTHER BUSINESS

i) **County of Lanark Updates (verbal)**

Mayor Stewart and Deputy Mayor Hall

A copy of the County's Agendas and Minutes can be found on the County website at the following link: <http://www.county.lanark.on.ca/Page2100.aspx>

Suggested Motion by Councillor Rodger:

"THAT the County of Lanark Update(s) (verbal) be received for information."

12. NOTICE OF MEETINGS

Committee of the Whole 6:00 p.m. Tuesday, May 30th, 2017
Council Meeting (immediately after COW) Tuesday, May 30th, 2017

Committee of the Whole 6:00 p.m. Tuesday, June 13th, 2017
Council Meeting (immediately after COW) Tuesday, June 13th, 2017

13. QUESTIONS/COMMENTS FROM THE PUBLIC

14. IN CAMERA

i) **Crain's Construction/McKinnon Pit – Mediation Update**

(Information to be distributed separately)

Suggested Motion by Councillor King:

"THAT the Council move into Closed Session at _____p.m. to discuss a matter subject to:

Section 239 (2) of the Municipal Act:

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and

(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

AND FURTHERMORE THAT Stacey Blair, Clerk Administrator and Amanda Noël, Planning Administrator/Deputy Clerk remain in the room."

Suggested Motion by Councillor Kelso:

“THAT Council return to regular session at _____p.m.”

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15. CONFIRM COUNCIL PROCEEDINGS

By-Law No. 2017-1434: Confirmation By-Law

Suggested Motion by Deputy Mayor Hall:

“THAT By-Law No. 2017-1434, being a by-law to confirm the proceedings of the Council meeting held on May 9th, 2017, be read a first and second time.”

Suggested Motion by Deputy Mayor Hall:

“THAT By-Law No. 2017-1434, being a by-law to confirm the proceedings of the Council meeting held on May 9th, 2017, be read a third time, passed and signed by the Mayor and Clerk.”

16. ADJOURNMENT



COUNCIL MINUTES

Tuesday, April 25th, 2017
Lanark Highlands Municipal Office - 75 George Street, Lanark, Ontario
Council Chambers

1. CALL TO ORDER

The meeting was called to order at 6:53 p.m.

Members Present: Mayor Brian Stewart
Deputy Mayor John Hall
Councillor Hansen
Councillor Steve Roberts
Councillor Peter Rodger
Councillor Bill King
Councillor Jeannie Kelso

Staff Present: Stacey Blair, Clerk Administrator
Amanda Noël, Planning Administrator/Deputy Clerk
Morgan Alcock, Fire Chief
Thomas McCarthy, Acting Superintendent of Public Works
Estelle Moynes, Treasurer

2. PLAYING OF "O CANADA"

3. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

None.

4. APPROVAL OF AGENDA

RESOLUTION #C-2017-065

Moved by Councillor Roberts

Seconded by Councillor Hansen

THAT the agenda be adopted as presented.

ADOPTED

5. APPROVAL OF COUNCIL MINUTES

RESOLUTION #C-2017-066

Moved by Councillor Hansen

Seconded by Councillor Roberts

THAT the Special Council minutes of March 28th, 2017, and April 11th, 2017, and the Public Meeting Minutes dated April 11th, 2017, be approved as presented.

ADOPTED

6. DELEGATIONS & PRESENTATIONS

None.

7. COMMUNICATIONS

None.

8. REPORTS

- i) **Committee of the Whole: April 11th, 2017**
Chair, Deputy Mayor Hall

Deputy Mayor Hall requested that item "B" 3 be pulled for discussion.

RESOLUTION #C-2017-067

Moved by Deputy Mayor Hall

Seconded by Councillor Rodger

THAT Council gives the Mayor and Clerk the authority to extend contract #PW 2016-10 with Lewis Farms for Roadside Mowing Contract #PW 2016-10 at a price of \$16.80 per swath kilometre for a total of \$12,902.40 for One (1) season.

ADOPTED

Councillor Kelso requested that item "B" 2 be pulled for further clarification.

RESOLUTION #C-2017-068

Moved by Deputy Mayor Hall

Seconded by Councillor Hansen

THAT the fifth (5th) Report of the Committee of the Whole for 2017, excluding item "B" 3, be adopted as presented.

ADOPTED

9. MOTIONS

i) Wild Parsnip Control PW 2017-03

Thomas McCarthy, Acting Superintendent of Public Works

RESOLUTION #C-2017-069

Moved by Deputy Mayor Hall

Seconded by Councillor Hansen

THAT that the Township of Lanark Highlands participates in the Clearview spraying program organized by the County on selected Township roadsides in 2017.

ADOPTED

10. BY-LAWS

i) By-law 2017-1431 – Zoning Amendment (Hollington)

RESOLUTION #C-2017-070

Moved by Councillor King

Seconded by Councillor Rodger

THAT By-Law No. 2017-1431, being a by-law to allow for the construction of a dwelling on an undersized lot of record, subject to building and septic permit requirements in the RU (Rural) zone, be read a first and second time.

ADOPTED

RESOLUTION #C-2017-071

Moved by Councillor King

Seconded by Councillor Rodger

THAT By-Law No. 2017-1431, being a by-law to allow for the construction of a dwelling on an undersized lot of record, subject to building and septic permit requirements in the RU (Rural) zone, be read a third time, passed and signed by the Mayor and Clerk.

ADOPTED

11. NEW/OTHER BUSINESS

- i) **County of Lanark Updates (verbal)**
Mayor Stewart and Deputy Mayor Hall

RESOLUTION #C-2017-072

Moved by Councillor Rodger

Seconded by Councillor King

THAT the County of Lanark Update(s) (verbal) be received for information.

ADOPTED

12. NOTICE OF MEETINGS

Special Committee of the Whole Meeting – Budget

9:00 a.m. Saturday, April 29th, 2017

Committee of the Whole 6:00 p.m. Tuesday, May 9th, 2017

Council Meeting (immediately after COW) Tuesday, May 9th, 2017

Committee of the Whole 6:00 p.m. Tuesday, May 30th, 2017

Council Meeting (immediately after COW) Tuesday, May 30th, 2017

13. QUESTIONS/COMMENTS FROM THE PUBLIC

None.

14. IN CAMERA

- i) **Crain's Construction/McKinnon Pit Update**

RESOLUTION #C-2017-073

Moved by Councillor Roberts

Seconded by Councillor Hansen

THAT the Council move into Closed Session at 7:15 p.m. to discuss a matter subject to:

Section 239 (2) of the Municipal Act:

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and

(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

AND FURTHERMORE THAT Stacey Blair, Clerk Administrator, and Amanda Noël, Planning Administrator/Deputy Clerk, remain in the room.

ADOPTED

RESOLUTION #C-2017-074

Moved by Councillor Hansen

Seconded by Councillor Roberts

THAT Council return to regular session at 7:44 p.m.

ADOPTED

No pecuniary interest was declared during the in camera session.

Rise and Report: Mayor and Clerk Administrator to attend mediation hearing re: McKinnon Pit Agreement (By-Law 2010-1036) at the offices of Vice Hunter on April 26th, 2017.

15. CONFIRM COUNCIL PROCEEDINGS

By-Law No. 2017-1432 Confirmation By-Law

RESOLUTION #C-2017-075

Moved by Deputy Mayor Hall

Seconded by Councillor Hansen

THAT By-Law No. 2017-1432, being a by-law to confirm the proceedings of the Council meeting held on April 25th, 2017, be read a first and second time.

ADOPTED

RESOLUTION #C-2017-076

Moved by Deputy Mayor Hall

Seconded by Councillor Hansen

THAT By-Law No. 2017-1432, being a by-law to confirm the proceedings of the Council meeting held on April 25th, 2017, be read a third time, passed and signed by the Mayor and Clerk.

ADOPTED

17. ADJOURNMENT

On a motion by Councillor Roberts and seconded by Councillor Rodger, the meeting adjourned at 7:46 p.m.

Brian Stewart, Mayor

Stacey Blair, Clerk Administrator



**SIXTH REPORT OF THE COMMITTEE OF THE WHOLE
From the Meeting of April 25th, 2017**

To the Members of Lanark Highlands Township Council,

We, the Members of your Committee of the Whole, beg leave to report Section "A" as information and Section "B" as follows:

REPORTS

A 1 MONTHLY BUILDING DEPARTMENT REPORT

Motion #COW-2017-056

"THAT the monthly Building Department Report for March be received as information."

A 2 CONSENT APPLICATION B17/011 (BARAGER-FORSTER)

B 2 Motion #COW-2017-057

"THAT Council recommends to the Land Division Committee of Lanark County that Application B17/011 for consent be approved subject to the following conditions;

1. The balance of any outstanding taxes, including penalties and interest, (and any local improvement charges, if applicable) shall be paid to the Township.
2. An acceptable reference plan or legal description of the severed lands and the deed be submitted to the Township.
3. That the applicant pays any outstanding fees to the Township prior to final approval.
4. That sufficient lands be deeded to the Township of Lanark Highlands along the frontages of the lots to be severed to meet the municipality's road widening requirements, at no cost to the Township. Deeds are to be submitted to the municipality for review accompanied by a solicitor's certificate indicating that the municipality's title is free and clear of all encumbrances and that the municipality has a good and marketable title. The Township Superintendent of Public Works should be consulted prior to commencing a survey to determine the amount of road widening required.

5. The applicant shall obtain a Civic Address Number from the Township of Lanark Highlands. The applicant shall consult directly with the Township in this regard.
6. The applicant shall obtain an entrance location permit from the Township.
7. That the applicant provide to the Township the \$200 cash in lieu of parkland fee.”

A 2 MONTHLY FIRE DEPARTMENT REPORT

Motion #COW-2017-059

“**THAT** the monthly Fire Department Report for March be received as information.”

COMMUNITY SERVICES

A 3 CANADA 150

B 3 Motion #COW-2017-061

“**WHEREAS** Canada 150 celebrations, marking the 150th anniversary of Confederation, are a historic moment for communities across the country;

AND WHEREAS the Federation of Canadian Municipalities has partnered with Canadian Heritage to bring local voices to Canada 150 celebrations through the Canada 150 Community Leaders network;

AND WHEREAS the Canada 150 Community Leaders network represents a valuable opportunity to promote the Township of Lanark Highlands at the national level throughout 2017 and beyond;

AND WHEREAS the Township of Lanark Highlands has already nominated local residents to participate in the Canada 150 Community Leaders network to stay informed on Canada 150 events while bringing local voices and perspectives to Canada-wide celebrations;

BE IT RESOLVED THAT the Council of the Township of Lanark Highlands endorse the participation in Canada 150 activities at the local level and provide the necessary collaboration to local participants of the Canada 150 Community Leaders network throughout 2017 in order to bring Lanark Highlands’ voice to nationwide celebrations.

*All of which is respectfully submitted,
Deputy Mayor John Hall*

Direction by the Mayor:
Council may remove items in Section "B" to be voted on separately prior to introducing a motion to accept the report in its entirety.

Moved By

Seconded By

Adopted this 9th day of May, 2017

Brian Stewart, Mayor

Stacey Blair, Clerk Administrator



**SEVENTH REPORT OF THE COMMITTEE OF THE WHOLE
From the Meeting of April 29th, 2017**

To the Members of Lanark Highlands Township Council,

We, the Members of your Committee of the Whole, beg leave to report Section "A" as information and Section "B" as follows:

BUSINESS

A 1 Review of 2016 Financial Report

A 2 Allocation of 2016 Surplus

B 2 Motion #COW-2017-064

THAT the estimated 2016 surplus of \$419,422.00 be put into the following Township reserves:

1) Surplus/Deficit	\$50,000
2) Working Capital	\$4,000
3) Capital Expenditure	\$10,000
4) Road Equipment Replacement	\$100,000
5) CBO Vehicle Replacement	\$10,000
6) Computer Upgrades	\$10,000
7) Fire Department (Vehicles and Apparatus)	\$50,000
8) Fire PPE Equipment	\$60,000
9) Fire Hose Replacement	\$10,000
10) Fire SCBAs	\$50,000
11) Arena	\$20,000
12) Recreation Equipment	\$10,000
13) Legal Costs Tax Sale Properties	\$15,000
14) Middleville CC Well/Septic	\$20,422

A 3 Review of 2017 Draft Budget

1) Arena

2) Fire Services

- a. Tab 7, p. 2 #440 - \$1000 added to Health and Safety
- b. Tab 7, p. 2 #601 – Transfer to Reserve – Adjusted SCBA to \$71,500.00

3) Public Works and Waste Sites

- a. Tab 12 p. 4 #467 – Deleted duplicate entry (-\$5,000)
- b. Tab 12 p. 5-2 #781 Revenue from County (+\$3,000)
- c. Tab 12 p. 5-2 #782 Added \$11,000

4) Building Inspection Services

5) Police Services

6) Land Use Planning

7) Community Services

- a. Tab 10 p. 7 #837 - added \$500 (correction)

8) Corporate Services

- a. Tab 6 p. 2 #467 – Contingency increased by \$5,000

9) Other Budget Requests Considered:

Five requests had been received from outside organizations and individuals requesting financial support from the Township as follows:

- Big Brothers Big Sisters requested \$1,000.00
- Autism Ontario requested \$250.00
- Lanark and District Civitan requested an additional \$2,000.00
- Sharon McDougall requested an Additional Funding for Animal Control Services for Cats - \$7,000.00
- Major Provincial Baseball Championship requested between \$250.00 and up to \$1000.00

The committee considered but declined to support any requests.

B 3 Motion #COW-2017-063

THAT the 2017 budget resulting in a tax increase of 0.7% be presented to Council on May 9th, 2017 for approval.

*All of which is respectfully submitted,
Deputy Mayor John Hall*

Direction by the Mayor:
Council may remove items in Section “B” to be voted on separately prior to introducing a motion to accept the report in its entirety.

Moved By

Seconded By

Adopted this 9th day of May, 2017

Brian Stewart, Mayor

Stacey Blair, Clerk Administrator

**THE CORPORATION OF THE
TOWNSHIP OF LANARK HIGHLANDS**

BY-LAW NO. 2017-1433

**BEING A BY-LAW TO APPOINT A MEMBER TO THE POLICE SERVICES BOARD IN THE
TOWNSHIP OF LANARK HIGHLANDS**

WHEREAS the council of the Township of Lanark Highlands deems it necessary and advisable to appoint the Provincial Appointee to the Lanark Highlands Police Services Board for the remainder of this term of Council and terminating on December 2nd, 2018;

NOW THEREFORE the Council of the Township of Lanark Highlands enacts and affirms that the following individual is hereby appointed to the Police Services Board:

- Warren McMeekin (Municipal Appointee)

ENACTED AND PASSED this 9th day of May, 2017.

Brian Stewart, Mayor

Stacey Blair, Clerk Administrator

**THE CORPORATION OF THE
TOWNSHIP OF LANARK HIGHLANDS**

BY-LAW NO. 2017-1434

**A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE
CORPORATION OF THE TOWNSHIP OF LANARK HIGHLANDS
MEETING HELD ON May 9th, 2017**

WHEREAS, Section 5 of *the Municipal Act, 2001 S.O. 2001, c.25, as amended*, provides that the powers of a municipality shall be exercised by its council;

AND WHEREAS, Section 9 of *the Municipal Act, 2001 S.O. 2001, c.25, as amended*, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the Municipal Act or any other Act;

AND WHEREAS, Section 5(3), provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS, it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Lanark Highlands at its meeting be confirmed and adopted by By-Law;

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Corporation of the Township of Lanark Highlands enacts as follows:

1. GENERAL REGULATIONS

- 1.1 THAT** the actions of the Council of the Corporation of the Township of Lanark Highlands at its meeting held on the **9th, day of May, 2017** in respect of each recommendation contained in the reports of the Committees and each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Lanark Highlands at its meetings is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-Law.
- 1.2 THAT** the Mayor and Proper Signing Official of the Corporation of the Township of Lanark Highlands are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Township of Lanark Highlands referred to in the preceding section hereof.

**THE CORPORATION OF THE TOWNSHIP OF LANARK HIGHLANDS
BY-LAW NO. 2017-1434**

1.3 THAT the Mayor and/or Deputy Mayor and Clerk and/or Deputy Clerk are hereby authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Township of Lanark Highlands.

2. ULTRA VIRES

Should any sections of this by-law, be declared by a court competent jurisdiction to be ultra vires, the remaining sections shall nevertheless remain valid and binding.

3. EFFECTIVE DATE

ENACTED AND PASSED this 9th day of May, 2017.

Brian Stewart, Mayor

Stacey Blair, Clerk Administrator