

Post October 30 – November 7, 2018

**TOWNSHIP OF LANARK HIGHLANDS
ARENA ATTENDANTS
PART-TIME TEMPORARY**

The Township of Lanark Highlands, Lanark & District Community Centre is seeking part-time temporary attendants for the 2018-19 winter season.

Under the direction of the Facilities Manager, the Attendant performs general custodial duties and program requirements for the operation and maintenance of the Centre. A detailed job description follows.

Qualifications include:

- Experience working with the public
- Cleaning/custodial experience preferred
- Good interpersonal and time management skills
- Initiative and reliability
- Valid class G Driver's License and satisfactory Driver's Abstract, preferred

This position requires working a variety of shifts including days, evenings & weekends. Successful applicants will be required to provide a satisfactory vulnerable sector police check. The current starting rate is \$14.00 per hour.

Applicants are invited to submit a detailed resume, in confidence, by email or mail to be received by 4:00 PM on Wednesday, November 7, 2018 to:

Township of Lanark Highlands
75 George Street, Box 340
Lanark ON K0G 1K0
Email: hr@lanarkhighlands.ca

We thank all applicants for their interest; however, only those selected for an interview will be contacted. In accordance with the Accessibility for Ontarians with Disabilities Act, please notify us should you require special accommodation in order to apply for or participate in the selection process. The Township of Lanark Highlands is an equal opportunity employer. Personal information submitted will be used for the purpose of determining suitability for this competition only and in accordance with the Municipal Freedom of Information and Protection of Privacy Act. Questions about the collection of information should be directed to the Clerk Administrator at the above address.