



NOTICE
For Immediate Release
Lanark and District Community Centre – Municipal Arena
Posted on September 28, 2018

LANARK - The following timeline is being provided to keep the public and users informed of progress regarding the re-opening of the Lanark and District Community Centre (Arena).

Monday, Sept. 24th – At a special meeting called for 9:30 a.m., Lanark Highlands Council received an engineering report on the arena from the Eastern Engineering Group Inc. and Morris Engineering Ltd., and a fire safety briefing from the Township's Fire Chief. The engineering report was requested by Council as a pre-assessment before replacing the roof and other deficiencies budgeted for in the 2018 budget for 122K.

As a result of information received, and the recommendation by the Engineers to immediately close the building to the public, Council directed staff to:

1. Immediately close the LDCC (Arena) to the public until further notice, except for staff and other individuals engaged in conducting an examination of the building and performing remedial work.
2. Immediately and as expeditiously as possible, and in consultation with specialists as necessary, conduct a further examination of options, proposed cost, and feasibility of taking immediate mitigation measures to permit the use of the building as soon as possible; and
3. In consultation with specialists, as necessary, immediately commence an examination (retrofit survey) into the measures and costs to bring the building into compliance with the Building Code and Fire Code.

The Council meeting adjourned at 11:00 a.m. and by 2 p.m. staff had contacted or left messages for 13 out of 14 user group organizers to inform them of the closure. The acting Clerk Administrator formed a project team, assigned tasks, and together with staff commenced work to carry out Council's direction. By 5:00 p.m., staff had spoken to or emailed all but one organizer who was reached at 8:45 p.m. after staff obtained his contact information. From 5:00 p.m. to 7:00 p.m. the Clerk Administrator returned calls to organizers who had indicated that they wanted further discussion.

Tuesday, Sept 25th: Assigned staff continued with remedial work, arranged for contractors and purchase of materials and services. (This work will be ongoing daily until the arena is re-opened along with ongoing consultation with the Fire Chief, Engineer, and Chief Building Official.) A Public Notice with three detailed reports was placed on the Township website and sent to the media. The Mayor responded to questions from the public about the arena and gave a detailed timeline and work (see attached - Appendix A) that has been accomplished since the June 26th Fire and Safety Inspection

Report, which was tabled at the Committee of the Whole meeting. He assured everyone that the Township would provide regular updates on the Township Website and Facebook page concerning the progress and timelines for re-opening the arena.

Wednesday, Sept 26th: The project team of six staff, headed by the acting Clerk Administrator met in the morning to review and add to a detailed list of safety and operational issues to be addressed. Work and responsibilities were confirmed, timelines were established, and expenditures were approved. Remedial work at the Arena continued.

Thursday, Sept 27th: Staff began to contact all organizers to compile data on their group size, needs, secondary contacts, and verify email addresses. Building up of the ice continued. Arena staff training was scheduled to meet operational and safety requirements. Work commenced on preparing a user contract template. Remedial work and ice making operations continued, and contractors were engaged, as needed.

Friday, Sept 28th: This public notice was posted and emailed to user organizers and Council members. Staff continued to contact organizers to compile data. Remedial work and ice-making operations continued.

Next week: The project team will meet next on Monday morning, October 1st. By Tuesday, Oct 2nd we hope to have dates established for receipt and installation of all remaining materials, completion of remedial work, and inspections, and be able to announce an estimated date for re-opening, along with details on any changes to facility capacity and restrictions. On Tuesday, as soon as we have that information, we will inform user organizers by email and contact those organizers where discussions are required. A public notice will be placed on the Township website, Facebook page and sent to organizers and the media.

Note Re: Volunteers: A resident suggested that volunteers could be used to assist with the remedial work and to fulfill additional safety requirements on an ongoing basis, if needed. While there will be certain insurance, safety, and training requirements that will need to be met, we welcome the suggestion and will be notifying the public through these notices of any volunteer opportunities that we identify. We will also be contacting any residents who have offered their services.

We regret the necessity of closing the Lanark and District Community Centre and apologize for the inconvenience. We are working hard to re-open a safe facility with great ice as soon as possible. We will be keeping you informed with regular updates. Thank you for your patience.

Information: Steven Potter, Acting Clerk Administrator
Township of Lanark Highlands
613-259-2398 x 222

APPENDIX A

Improvements made to the Arena that started in June 2018:

1. Two new Carbon Monoxide Detectors were installed, one in the Zamboni room and the other in the arena. (These detectors are alarm capable should we invest in a monitoring system later in the retro-fit analysis)
2. 80% of the garbage (2 full dumpsters) and other combustibles have been removed from under the bleachers. The remaining 20% can be removed once the Township decides where they want to store all of the wooden chairs that are still stacked under the bleachers.
3. All the Windows have been cleaned
4. New Emergency Stickers are now at all pull stations
5. We replaced batteries in 6 emergency lights
6. All first floor rooms have been cleaned
7. Outside propane cage has been pad-locked now
8. Propane tanks in the Zamboni room have been given new shut-off valves and igniters
9. All Fire Extinguishers have been checked
10. The Fire Alarm system was tested and passed
11. All egress routes that were previously blocked with material and supplies have been cleared
12. All rooms now have new signage indicated room use
13. Electrical boxes that were exposed now are pad locked
14. Ammonia room safety measures completed
 - a. Ammonia Detector System was replaced in the Ammonia Room
 - b. A new warning light for the Ammonia System was installed outside the building
 - c. Burnt out bulbs were also replaced in the Ammonia Warning lights
 - d. New check Valves were installed in the Ammonia System
 - e. An emergency contact list was created and is now in the Ammonia Room
 - f. A new eye-wash station was installed in the Ammonia Room
 - g. Ammonia room doors were re-sealed
15. TSSA conducted an inspection
16. UV System was repaired
17. Various other plumbing issues being addressed (in progress)
18. New water conditioning system has been installed in the Ammonia Room
19. Main arena dehumidifier has been repaired
20. The ice-surface is prepared for the season and Staff continue to maintain it until re-opening
21. Bleachers were all painted
22. All lightbulbs that were burnt out have been replaced in the Arena area
23. All florescent lights in main foyer, dressing rooms, hallway and Zamboni room are being replaced (in progress)
24. Various other electrical deficiencies being address (in progress)
25. Consultation on door replacement for all dressing rooms, and door replacement for foyer door (in progress)
26. Installation of 4 new emergency lights (outlets needed) (in progress)
27. An additional alarm bell in the dressing room hallway (ordered)
28. 2 Green egress signs to be installed in hallway (in progress)
29. Review of existing exit doors (replace or repair?) (assessing)

- 30.** Schematic/Map showing emergency exits, extinguishers, pull stations (main emergency map on wall in foyer, separate once for all dressing rooms and applicable offices) (in progress)
- 31.** Consultation on “caging” main stairway to temporarily block public from accessing upstairs. (in progress)
- 32.** Removal of Chairs/Fire Load under bleachers: Scheduled for September 28th, 2018. (in progress)
- 33.** New landing outside of emergency exit (in progress)
- 34.** Replacement of combustion exhaust pipes from radiant tube heaters (complete)