



## **2021 MUNICIPAL BUDGET**

---

**V2 June 22, 2021**

**DRAFT PROPOSED OPERATING, CAPITAL,  
AND RESERVES**

---

# BUDGET NEED TO KNOW

## **KEY ASSUMPTIONS:**

- Cost of living increase of 0.7% and a step increase has been included for those staff eligible.
- Benefits increased to reflect billing increases and additional staffing
- Budget provides for a full-time Planning Manager and Part-Time Deputy Fire Chief for the 3<sup>rd</sup> and 4<sup>th</sup> quarters of 2021.
- Gas Tax Revenue is expected to double.
- \$130,000 of long-term debt is retired from roads.
- Tax rates were increased by 2% (\$20,000 +/-)
- Operating expenses were increased by \$330,000 to recognize that the gas tax had not been transferred to a reserve in the budget.

## **ANALYSIS OF FINANCIAL INFORMATION:**

- The Ministry of Municipal Affairs and Housing reviews each municipality's financial health through the use of key financial indicators in relation to established provincial thresholds. Financial indicators are an important but incomplete measure of municipal financial health. This review is included in Schedule "A" of this document.

## **ASSESSMENT AND TAXATION:**

- Attached as Schedule "B" of this document is the details of the tax rates established for the municipal budget.
- Due to the timing of the budget in 2021, the unorthodox approach has been taken to establish the tax rate to ensure that the Township can report the rates to OPTA.



---

## KEY ISSUES

- 1) The 2021 Budget has been prepared to be reflective of the organization priorities established through direction provided by Council in master plans, sidewalk plans and other direction provided throughout the year.
- 2) The Township is in a process of modernizing and addressing efficiencies where possible. This is reflected in investment to the Rothwell Mill property to house Public Works and Parks/Recreation as opposed to building a new \$2M facility.
- 3) This budget is prepared keeping Covid-19 in mind where investments in the future to various buildings will consider the impacts of health and safety with an emphasis on “health”. Therefore a pause has been incorporated on significant renovations to Town Hall.
- 4) 2022 Budget will be started in August and presented by December of 2021. This budget will be a complete rework in consideration of the 2021 budget. The focus will be to address Roads and Public Works contributions and ensure that the appropriate share of the levy is directed at those issues.
- 5) Council needs to consider a significant infrastructure deficit of over \$1M per year. Council should consider that while an infrastructure deficit grows, contributions to many reserves are delaying the expense only and not really contributing to reserves.
- 6) A concern of staff is that by not keeping up with inflationary pressures the Township has less money to spend than it does year over year. Construction inflation can be about 6% annually. However, with the increasing cost of materials, staff want to make Council and the public

---

aware that there is a current hyperinflation on materials which may affect projects well in to 2022.

- 7) Inflation in the Canadian economy for the month of May was 3.6%, which is the highest yearly increase since 2011 and outpaced April which was 3.4%. This is due to significant spending at other levels of government. It is driving increases in materials, wages and other economic factors. The Township needs to understand that this will affect us in the short term and hopefully not long term.

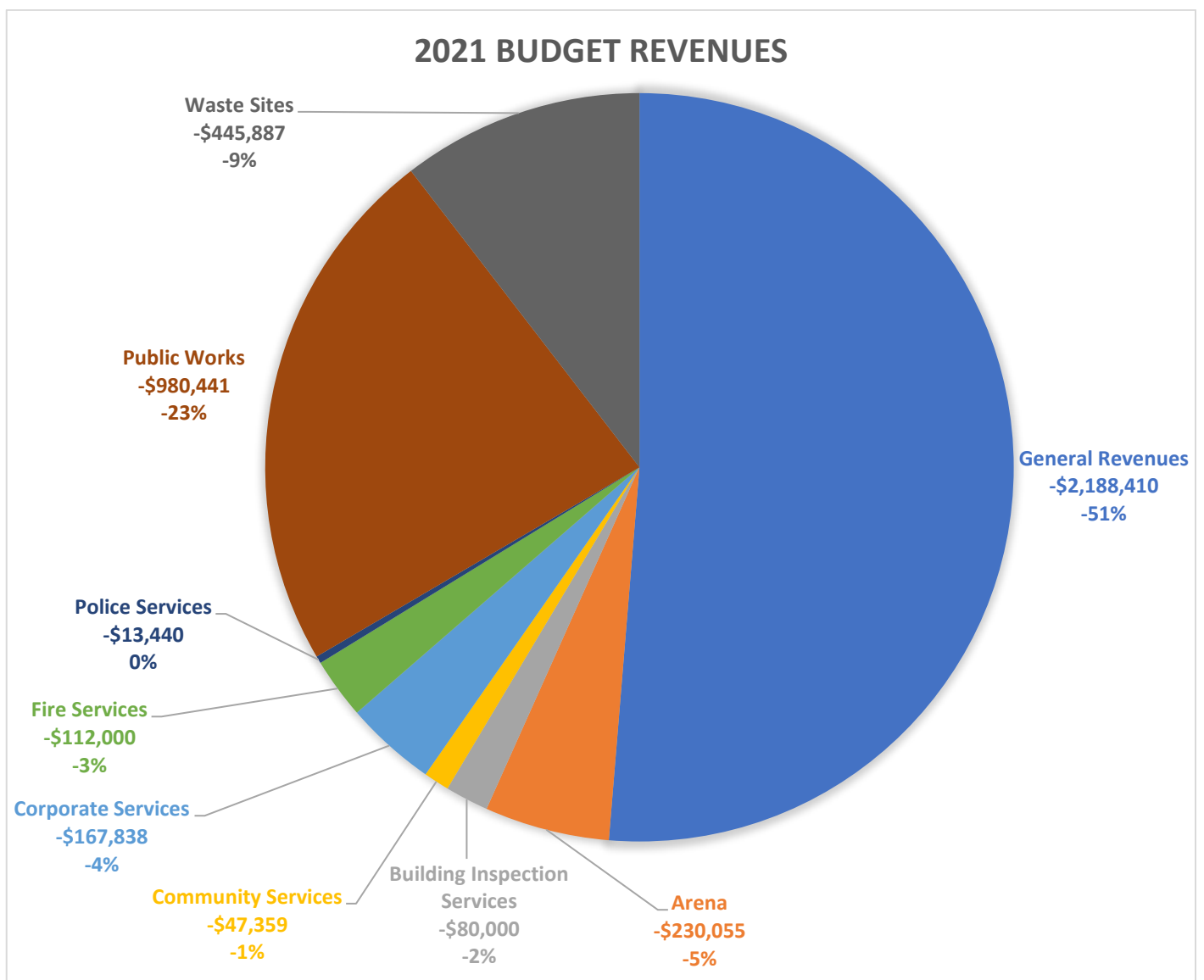
# BUDGET BREAKDOWN BY DEPARTMENT

The following table outlines the total revenues, total expenses and taxes required through the municipal tax levy that includes policing.

Budget Summary				
Revenues				
Departmet	2020 Budget	2021 Budget	2020 vs 2021	%
General Revenues	-\$ 2,262,850	-\$ 2,210,410	\$ 52,440	-2%
Arena	-\$ 126,675	-\$ 230,055	-\$ 103,380	82%
Building Inspection Services	-\$ 50,000	-\$ 80,000	-\$ 30,000	60%
Community Services	-\$ 44,900	-\$ 47,359	-\$ 2,459	5%
Corporate Services	-\$ 284,108	-\$ 221,171	\$ 62,937	-22%
Fire Services	-\$ 151,000	-\$ 82,000	\$ 69,000	-46%
Police Services	-\$ 11,440	-\$ 13,440	-\$ 2,000	17%
Public Works	-\$ 979,469	-\$ 980,441	-\$ 972	0%
Waste Sites	-\$ 351,387	-\$ 368,488	-\$ 17,101	5%
Total Revenues	-\$ 4,261,828	-\$ 4,233,363	\$ 28,466	-0.67%
Expenses				
Departmet	2020 Budget	2021 Budget	2020 vs 2021	%
Arena	\$ 288,830	\$ 442,116	\$ 153,286	53%
Building Inspection Services	\$ 108,954	\$ 156,943	\$ 47,989	44%
Community Services	\$ 543,299	\$ 395,308	-\$ 147,991	-27%
Corporate Services	\$ 1,658,346	\$ 1,419,807	-\$ 238,539	-14%
Council	\$ 142,113	\$ 144,411	\$ 2,298	2%
Fire Services	\$ 847,214	\$ 973,699	\$ 126,485	15%
Library	\$ 72,778	\$ 125,057	\$ 52,279	72%
Police Services	\$ 1,110,646	\$ 1,077,921	-\$ 32,725	-3%
Public Works	\$ 3,482,658	\$ 3,476,588	-\$ 6,070	0%
Waste Sites	\$ 713,218	\$ 752,045	\$ 38,827	5%
Expenses	\$ 8,968,057	\$ 8,963,895	-\$ 4,162	-0.05%
Budgeted Tax Revenue (includes policing)	\$ 4,706,228	\$ 4,730,532	\$ 24,304	0.52%

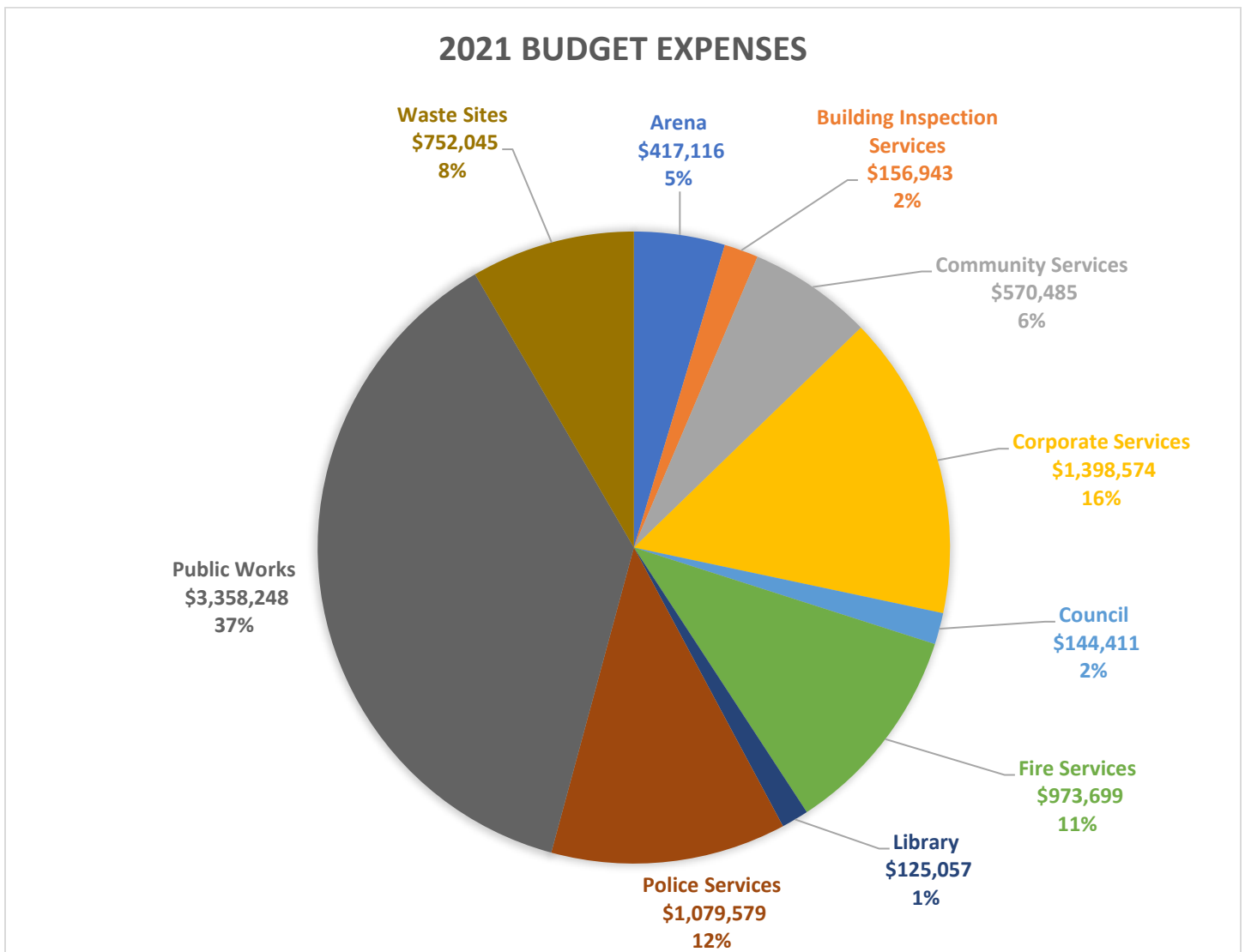
## 2021 REVENUES

The 2021 Budget Revenues of \$4,233,363 are received through various sources such as grants, taxes, penalty and interest, reserve contributions and fees or charges. The total revenue generated by department is as follows;



## 2021 EXPENSES

The 2021 budget expenses of \$8,963,895 are offset by the revenues to determine the total funds required through taxation. The expenses are broken down by department as follows;



# ARENA OPERATING BUDGET

## Revenues

Arena								
Revenues								
GL Account #	Type	Sub	Description	2020 Budget	2020 Actual	2021 Budget	Difference	Notes
1-08-00-000-000-842	Revenue	Arena	Booth Rental	-\$2,750	-\$1,500	-\$2,750	\$0	
1-08-00-000-000-844	Revenue	Arena	HALL RENTALS	\$0	\$0	\$0	\$0	
1-08-00-000-000-841	Revenue	Arena	Ice Rental	-\$107,520	-\$70,126	-\$107,520	\$0	
1-08-00-000-000-891	Revenue	Arena	Pepsi Machine Revenue	\$0	-\$413	-\$250	-\$250	
1-08-00-000-000-875	Revenue	Arena	Pepsi Marketing Revenue	\$0	-\$2,000	-\$2,000	-\$2,000	New
1-08-00-000-000-764	Revenue	Arena	Prov Grant - Modernization Fund	\$0	\$0	\$0	\$0	
1-08-00-000-000-887	Revenue	Arena	Public Skating	-\$3,000	-\$1,379	-\$3,000	\$0	
1-08-00-000-000-785	Revenue	Arena	Shared Costs Other Townships	-\$11,405	-\$11,404	-\$11,405	\$0	
1-08-00-000-000-843	Revenue	Arena	Sign Rentals	-\$2,000	-\$2,618	-\$2,000	\$0	
1-08-00-000-000-889	Revenue	Arena	SPORTS SHOP SALES	\$0	\$0	\$0	\$0	
1-08-00-000-000-981	Revenue	Arena	TRANSFER FROM RESERVES	\$0	\$0	-\$100,000	-\$100,000	Condenser Project
NEW	Revenue	Arena	Zamboni Advertising Rev			-\$1,130	-\$1,130	McKay's - If arena is open, not charging if closed
Total				-\$126,675	-\$89,440	-\$230,055	-\$103,380	

## Expenses

Arena								
Expenses								
GL Account #	Type	Sub	Description	2020 Budget	2020 Actual	2021 Budget	Difference	Notes
NEW	Expense	Arena	Alarm System Monitoring			\$ 150	\$ 150	
1-08-00-000-000-465	Expense	Arena	Arena - Safety Required Improvements	\$ -	\$ -	\$ -	\$ -	
1-08-00-000-000-599	Expense	Arena	Arena Capital	\$ 62,000	\$ 196,034	\$ 183,000	\$ 121,000	See Arena Capital
1-08-00-000-000-337	Expense	Arena	Building Maintenance	\$ 13,300	\$ 22,649	\$ 15,000	\$ 1,700	Building is deteriorating, lots of work is still needed to bring everything back to working order
1-08-00-000-000-333	Expense	Arena	Cell Phone	\$ 1,500	\$ 903	\$ 1,500	\$ -	
1-08-00-000-000-233	Expense	Arena	CPP - ARENA STAFF	\$ -	\$ 3,634	\$ 4,402	\$ 4,402	





1-08-00-000-000-225	Expense	Arena	EHT - ARENA STAFF	\$ -	\$ 1,732	\$ 1,789	\$ 1,789	
1-08-00-000-000-235	Expense	Arena	EI - ARENA STAFF	\$ -	\$ 1,890	\$ 2,029	\$ 2,029	
1-08-00-000-000-466	Expense	Arena	Equipment Maintenance	\$ 2,000	\$ 2,099	\$ 2,000	\$ -	
1-08-00-000-000-315	Expense	Arena	Health & Safety	\$ -	\$ 1,663	\$ 1,000	\$ 1,000	
1-08-00-000-000-224	Expense	Arena	Health Benefits	\$ 21,213	\$ 2,680	\$ 3,441	-\$ 17,772	Redistributed "Health Benefits" and increased
1-08-00-000-000-457	Expense	Arena	Heat	\$ 13,000	\$ 5,705	\$ 13,000	\$ -	
1-08-00-000-000-456	Expense	Arena	Hydro - Lights	\$ 12,725	\$ 6,805	\$ 12,725	\$ -	
1-08-00-000-000-481	Expense	Arena	Hydro - Plant	\$ 41,942	\$ 33,471	\$ 41,942	\$ -	
NEW	Expense	Arena	Ice Painting			\$ 3,000	\$ 3,000	NEW
1-08-00-000-000-482	Expense	Arena	Ice Plant Maintenance	\$ 8,000	\$ 18,589	\$ 8,000	\$ -	New Condensor, should be adequate
1-08-00-000-000-330	Expense	Arena	Internet	\$ 300	\$ 753	\$ 300	\$ -	
1-08-00-000-000-417	Expense	Arena	Memberships	\$ 160	\$ 320	\$ 160	\$ -	
1-08-00-000-000-250	Expense	Arena	NET LONG TERM DEBT - PRINCIPAL	\$ -	\$ -	\$ -	\$ -	
NEW	Expense	Arena	Office Supplies			\$ 1,000	\$ 1,000	NEW
1-08-00-000-000-231	Expense	Arena	OMERS - ARENA STAFF	\$ -	\$ 4,085	\$ 5,051	\$ 5,051	
1-08-00-000-000-339	Expense	Arena	Seminars & Training	\$ 3,000	\$ 3,242	\$ 3,000	\$ -	
1-08-00-000-000-486	Expense	Arena	Septic Pumping	\$ 6,000	\$ 6,090	\$ 6,000	\$ -	
1-08-00-000-000-276	Expense	Arena	Shared Costs - Perth	\$ 3,183	\$ -	\$ -	-\$ 3,183	New shared services agreement required, being worked on
1-08-00-000-000-485	Expense	Arena	SPORTS SHOP SUPPLIES	\$ -	\$ -	\$ -	\$ -	
NEW	Expense	Arena	Staff Clothing Allowance			\$ 1,000	\$ 1,000	NEW
NEW	Expense	Arena	Staff Clothing Allowance			\$ 1,500	\$ 1,500	NEW
1-08-00-000-000-467	Expense	Arena	Supplies	\$ 5,000	\$ 4,884	\$ 5,000	\$ -	
1-08-00-000-000-329	Expense	Arena	Telephone	\$ 1,000	\$ 639	\$ 1,000	\$ -	
1-08-00-000-000-601	Expense	Arena	Transfer to Reserve - Capital	\$ -	\$ -	\$ 25,000	\$ 25,000	
1-08-00-000-000-201	Expense	Arena	Wages	\$ 90,382	\$ 85,763	\$ 91,738	\$ 1,356	
NEW	Expense	Arena	Waste Management			\$ 1,150	\$ 1,150	NEW
1-08-00-000-000-353	Expense	Arena	Water Testing	\$ 125	\$ 48	\$ 125	\$ -	
1-08-00-000-000-226	Expense	Arena	WSIB - ARENA STAFF	\$ -	\$ 2,533	\$ 2,615	\$ 2,615	
1-08-00-000-000-458	Expense	Arena	Zamboni Propane	\$ 1,500	\$ 3,198	\$ 2,000	\$ 500	
1-08-00-000-000-483	Expense	Arena	Zamboni Repairs	\$ 2,500	\$ 1,293	\$ 2,500	\$ -	
Total				\$ 288,830	\$ 410,701	\$ 442,116	\$ 153,286	

# BUILDING INSPECTION SERVICES OPERATING BUDGET

## Revenues

Building Inspection Services								
Revenues								
GL Account #	Type	Sub	Description	2020 Budget	2020 Actual	2021 Budget	Difference	Notes
1-02-34-150-000-831	Revenue	Building	Building Permit Revenues	-\$ 50,000	-\$ 55,584	-\$ 50,000	\$ -	
1-02-34-000-000-982	Revenue	Building	CBO Transfer from Reserve	\$ -	\$ -	-\$ 30,000	-\$ 30,000	For CBO Truck - Exceeded life expectancy
Total				-\$ 50,000	-\$ 55,584	-\$ 80,000	-\$ 30,000	

## Expenses

Building Inspection Services								
Expenses								
GL Account #	Type	Sub	Description	2020 Budget	2020 Actual	2021 Budget	Difference	Notes
1-02-34-000-000-233	Expense	Building	Canada Pension Plan	\$ -	\$ 651	\$ 1,002	\$ 1,002	
1-02-34-000-000-599	Expense	Building	CBO Capital	\$ -	\$ -	\$ 30,000	\$ 30,000	See Capital
1-02-34-000-000-225	Expense	Building	EHT - BUILDING INSPECTIONS - CBO	\$ -	\$ 1,653	\$ 1,824	\$ 1,824	
1-02-34-000-000-235	Expense	Building	EI - BUILDING INSPECTIONS - CBO	\$ -	\$ 1,452	\$ 1,683	\$ 1,683	
1-02-34-000-000-224	Expense	Building	Health Benefits	\$ 15,662	\$ 668	\$ 1,136	-\$ 14,526	Redistributed
1-02-34-150-000-417	Expense	Building	Memberships & Dues	\$ 1,000	\$ 672	\$ 1,000	\$ -	
1-02-34-150-000-406	Expense	Building	Office Supplies	\$ 500	\$ 96	\$ 500	\$ -	
1-02-34-000-000-231	Expense	Building	OMERS - BUILDING INSPECTIONS - CBO	\$ -	\$ 969	\$ 17,064	\$ 17,064	
1-02-34-150-000-305	Expense	Building	PPP - CBO - G.I.S.	\$ -	\$ 3,400	\$ -	\$ -	
1-02-34-150-000-414	Expense	Building	PPP - CBO Travel Expenses	\$ -	\$ -	\$ -	\$ -	
1-02-34-150-000-227	Expense	Building	PPP - CBO Vision Care	\$ -	\$ -	\$ 450	\$ 450	
1-02-34-150-000-332	Expense	Building	Printing	\$ 350	\$ 452	\$ 350	\$ -	
1-02-34-150-000-441	Expense	Building	Safety Equipment	\$ 250	\$ 250	\$ 250	\$ -	
1-02-34-150-000-339	Expense	Building	Seminars & Conventions	\$ 1,500	\$ -	\$ 1,500	\$ -	
1-02-34-150-000-333	Expense	Building	Telephone	\$ 750	\$ 480	\$ 750	\$ -	
1-02-34-150-000-422	Expense	Building	Vehicle - Fuel	\$ 1,750	\$ 1,662	\$ 1,750	\$ -	
1-02-34-150-000-429	Expense	Building	Vehicle - Maintenance	\$ 1,500	\$ 567	\$ 1,500	\$ -	
1-02-34-000-000-201	Expense	Building	Wages	\$ 85,692	\$ 83,226	\$ 93,519	\$ 7,827	
1-02-34-000-000-226	Expense	Building	WSIB - BUILDING INSPECTIONS - CBO	\$ -	\$ 2,412	\$ 2,665	\$ 2,665	
Total				\$ 108,954	\$ 98,610	\$ 156,943	\$ 47,989	

# COMMUNITY SERVICES OPERATING BUDGET

## Revenues

Community Services								
Revenues								
GL Account #	Type	Sub	Description	2020 Budget	2020 Actual	2021 Budget	Difference	Notes
1-02-36-163-000-832	Revenue	Animal Control	Dog Licences	-\$ 2,500	-\$ 1,020	-\$ 2,500	\$ -	
1-02-36-163-000-472	Revenue	Animal Control	Livestock Reimbursements	-\$ 4,500	\$ -	\$ -	\$ 4,500	Change of Acct Code
1-02-36-163-000-829	Revenue	Animal Control	Livestock Reimbursements	\$ -	-\$ 375	-\$ 4,500	-\$ 4,500	Change of Acct Code
1-02-36-163-000-875	Revenue	Animal Control	Pound Revenues	-\$ 400	\$ -	-\$ 400	\$ -	
1-06-73-255-000-982	Revenue	Community Centres	TRANSFER FROM RESERVES	\$ -	\$ -	\$ -	\$ -	
1-06-79-000-000-428	Revenue	Other Rec and Cultural	200th Settlement Anniversary Revenues	-\$ 30,000	-\$ 4,435	-\$ 30,000	\$ -	
1-06-79-000-000-837	Revenue	Other Rec and Cultural	Lottery Licences	-\$ 1,000	-\$ 518	-\$ 1,000	\$ -	
1-06-73-255-000-810	Revenue	Other Rec and Cultural	Revenues Grants	\$ -	-\$ 12,131	-\$ 2,459	-\$ 2,459	2020 is deferred revenue from 2019.
1-06-79-000-000-982	Revenue	Other Rec and Cultural	Transfer from DC Reserve	\$ -	\$ -	\$ -	\$ -	
1-06-71-273-000-810	Revenue	Parks	Ball Diamond Rentals	-\$ 6,500	-\$ 4,399	-\$ 6,500	\$ -	
1-06-71-000-000-981	Revenue	Parks	Parks - Transfer from Reserve	\$ -	\$ -	\$ -	\$ -	
1-06-79-000-000-981	Revenue	Parks	TRANSFER FROM RECREATION RESERVE	\$ -	\$ -	\$ -	\$ -	
1-06-72-404-000-888	Revenue	Youth Centre	Frosty Fling Receipts	\$ -	-\$ 1,353	\$ -	\$ -	
Total				-\$ 44,900	-\$ 24,231	-\$ 47,359	-\$ 2,459	

Expenses

Community Services								
Expenses								
GL Account #	Type	Sub	Description	2020 Budget	2020 Actual	2021 Budget	Difference	Notes
1-02-36-163-000-352	Expense	Animal Control	Animal Control	\$ 8,500	\$ 8,700	\$ 8,500	\$ -	
1-02-36-163-000-361	Expense	Animal Control	Animal Control Supplies	\$ 2,000	\$ 2,105	\$ 2,000	\$ -	
1-02-36-163-000-414	Expense	Animal Control	Animal Control Travel	\$ 1,000	\$ 534	\$ 1,000	\$ -	
1-02-36-163-000-342	Expense	Animal Control	Dog Pound Agreement	\$ 3,000	\$ 1,425	\$ 3,000	\$ -	
1-02-36-163-000-341	Expense	Animal Control	Livestock Evaluator	\$ 1,000	\$ 150	\$ 1,000	\$ -	
1-02-36-163-000-359	Expense	Animal Control	Livestock Loss	\$ 4,500	\$ 345	\$ 4,500	\$ -	
1-02-36-163-000-471	Expense	Animal Control	Livestock Travel	\$ 500	\$ 20	\$ 500	\$ -	
1-02-36-163-000-343	Expense	Animal Control	Medical Treatment	\$ 250	\$ -	\$ 250	\$ -	
1-06-74-277-000-466	Expense	Beautification	Flower Boxes / Barrels	\$ 10,000	\$ 102	\$ 15,000	\$ 5,000	Need new barrells this year, as well as brackets for hanging baskets. The contractors prices go up a little bit each year, currently very close to the \$10k limit without new barrels and brackets.
1-06-74-277-000-599	Expense	Beautification	Lights on Lower Bridge Lanark Village	\$ -	\$ -	\$ -	\$ -	
1-06-74-277-000-428	Expense	Beautification	Special Events Supplies	\$ -	\$ 9,357	\$ -	\$ -	Flower boxes coded to this account. Can correct on year end.
1-06-73-255-000-599	Expense	Community Centres	Building Maintenance	\$ 30,000	\$ -	\$ 30,000	\$ -	
1-06-73-251-000-337	Expense	Community Centres	Building Maintenance	\$ -		\$ -	\$ -	
1-06-73-254-000-337	Expense	Community Centres	Canada 150 - Grant Related Expenses	\$ -	\$ 331	\$ -	\$ -	
1-06-73-251-000-276	Expense	Community Centres	Community Centre Grants	\$ 14,112	\$ 1,568	\$ 15,612	\$ 1,500	To include the Ag Hall McDonald's Corners, distributed as per other 276 accts
1-06-79-403-000-278	Expense	Community Centres	CSC - (R&C) - Grants to Other Organizations	\$ -	\$ 99,898	\$ -	\$ -	
1-06-73-252-000-276	Expense	Community Centres	Grant - Hopetown School CC-COMMUNITY FACILITIES---	\$ -	\$ 1,568	\$ -	\$ -	
1-06-73-259-000-276	Expense	Community Centres	Grant - MC Ag Hall-COMMUNITY FACILITIES	\$ -	\$ 1,554	\$ -	\$ -	
1-06-73-255-000-276	Expense	Community Centres	Grant - Middleville CC-COMMUNITY FACILITIES---	\$ -	\$ 1,568	\$ -	\$ -	
1-06-73-254-000-276	Expense	Community Centres	Grant - North Lavant CC-COMMUNITY FACILITIES---	\$ -	\$ 1,568	\$ -	\$ -	
1-06-73-257-000-276	Expense	Community Centres	Grant - Robertsons Lake Community Centre-COMMUNITY	\$ -	\$ -	\$ -	\$ -	
1-06-73-253-000-276	Expense	Community Centres	Grant - Tatlock CC-COMMUNITY FACILITIES---	\$ -	\$ 1,568	\$ -	\$ -	
1-06-73-256-000-276	Expense	Community Centres	Grant - Watsons Corners CC-COMMUNITY FACILITIES---	\$ -	\$ 1,568	\$ -	\$ -	
1-06-73-258-000-276	Expense	Community Centres	Grant - White Lake CC-COMMUNITY FACILITIES---	\$ -	\$ 1,568	\$ -	\$ -	
1-06-73-252-000-337	Expense	Community Centres	Hopetown CC -Building Maintenance and Expenses	\$ -	\$ 331	\$ -	\$ -	
1-06-73-306-000-337	Expense	Community Centres	LV Museum - Mtce/Repairs	\$ -	\$ -	\$ -	\$ -	
1-06-73-255-000-337	Expense	Community Centres	Middleville CC- -Building Maintenance and Expenses	\$ -	\$ 339	\$ -	\$ -	
1-06-73-305-000-337	Expense	Community Centres	MIDDLEVILLE MUSEUM - Mtce/Repairs	\$ -	\$ -	\$ -	\$ -	
1-06-73-406-000-401	Expense	Community Centres	Reg 170 - Courier Charge - Water Test	\$ -	\$ -	\$ -	\$ -	
1-06-73-252-000-353	Expense	Community Centres	Reg 170 Hopetown CC Water Test--COMMUNITY FACILITI	\$ -	\$ 97	\$ -	\$ -	
1-06-73-255-000-353	Expense	Community Centres	Reg 170 Middleville CC Water Test--COMMUNITY FACIL	\$ -	\$ 97	\$ -	\$ -	
1-06-73-254-000-353	Expense	Community Centres	Reg 170 North Lavant CC Water Test--COMMUNITY FACI	\$ -	\$ 97	\$ -	\$ -	
1-06-73-257-000-353	Expense	Community Centres	Reg 170 South Lavant CC Water Test--COMMUNITY FACI	\$ -	\$ 48	\$ -	\$ -	

1-06-73-253-000-353	Expense	Community Centres	Reg 170 Tatlock Water Test--COMMUNITY FACILITIES--	\$ -	\$ 48	\$ -	\$ -	
1-06-73-256-000-353	Expense	Community Centres	Reg 170 Watsons Crns CC Water Test--COMMUNITY FACI	\$ -	\$ 48	\$ -	\$ -	
1-06-73-258-000-353	Expense	Community Centres	REG 170 WHITE LAKE CC WATER TEST--COMMUNITY FACILI	\$ -	\$ 48	\$ -	\$ -	
1-06-73-257-000-337	Expense	Community Centres	Robertson's Lake CC -Building Maintenance and Exp	\$ -	\$ 204	\$ -	\$ -	
1-06-73-253-000-337	Expense	Community Centres	Tatlock CC -Building Maintenance and Expenses	\$ -	\$ 7,366	\$ -	\$ -	
1-06-73-251-000-353	Expense	Community Centres	Water Testing	\$ 1,220	\$ 140	\$ 1,220	\$ -	Distributed to 353 accts
1-06-73-256-000-337	Expense	Community Centres	Watson's Corners CC -Building Maintenance and Exp	\$ -	\$ -	\$ -	\$ -	
1-06-73-258-000-337	Expense	Community Centres	White Lake CC -Building Maintenance and Expense	\$ -	\$ 535	\$ -	\$ -	
1-07-84-431-000-476	Expense	Economic Development	Christmas Lights	\$ -	\$ 8,354	\$ -	\$ -	
1-07-84-431-000-467	Expense	Economic Development	Ec Dev Memberships	\$ 1,000	\$ 508	\$ 1,000	\$ -	
1-07-84-403-000-334	Expense	Economic Development	Tourism Publications	\$ 2,000	\$ 3,390	\$ 3,000	\$ 1,000	Township advertising, drone footage and other promotions
1-06-78-306-000-276	Expense	Museums	Grant to Lanark Village Museum	\$ -	\$ 5,000	\$ -	\$ -	
1-06-78-306-000-337	Expense	Museums	Lanark Village Museum - Building Maint and Expense	\$ -	\$ -	\$ -	\$ -	
1-06-78-000-000-467	Expense	Museums	Middleville Museum Expansion	\$ -	\$ 6,683	\$ -	\$ -	
1-06-78-305-000-599	Expense	Museums	Museum Capital	\$ -	\$ 1,514	\$ 23,000	\$ 23,000	See Community Services Capital
1-06-78-305-000-276	Expense	Museums	Museum Grants	\$ 10,000	\$ 5,000	\$ 10,000	\$ -	
1-06-72-423-000-467	Expense	Other Rec and Cultural	200th Settlement Anniversary Expense	\$ -	\$ 1,500	\$ -	\$ -	
1-06-79-000-000-362	Expense	Other Rec and Cultural	200th Settlement Anniversary Expense	\$ 30,000	\$ 1,753	\$ -	-\$ 30,000	Removed
1-06-79-403-000-334	Expense	Other Rec and Cultural	Advertising	\$ 250	\$ 322	\$ 250	\$ -	
1-07-84-403-000-463	Expense	Other Rec and Cultural	Community Message Boards	\$ -	\$ 4,078	\$ -	\$ -	
1-08-80-000-000-196	Expense	Other Rec and Cultural	EQUITY	\$ -	\$ 20,948	\$ -	\$ -	
1-08-80-000-000-187	Expense	Other Rec and Cultural	Frosty Fling Funds Reserve	\$ -	-\$ 4,472	\$ -	\$ -	
1-06-79-000-000-276	Expense	Other Rec and Cultural	General Grants	\$ 10,000	\$ 8,000	\$ 10,000	\$ -	
1-06-79-406-000-276	Expense	Other Rec and Cultural	Grants to Charitable Organizations	\$ 2,500	\$ -	\$ 2,500	\$ -	
1-06-71-000-000-414	Expense	Other Rec and Cultural	Recreation and Culture-Parks-Travel Expense	\$ -	\$ 369	\$ -	\$ -	
1-06-79-403-000-467	Expense	Other Rec and Cultural	Recreational Study Agreement	\$ -	\$ -	\$ -	\$ -	
1-08-80-000-000-172	Expense	Other Rec and Cultural	RESERVE FOR CAPITAL	\$ -	-\$ 86,175	\$ -	\$ -	
1-06-79-000-000-469	Expense	Other Rec and Cultural	Signage	\$ 3,000	\$ -	\$ -	-\$ 3,000	Addition or renewal of signage at various properties (beaches, parks, sports fields etc.)
1-06-71-274-000-449	Expense	Parks	Ball Diamond Supplies	\$ 1,500	\$ 1,708	\$ 2,000	\$ 500	
1-06-71-000-000-428	Expense	Parks	Canada Day Celebrations	\$ 1,500	\$ -	\$ -	-\$ 1,500	Moved to Community Grants
NEW	Expense	Parks	Canning St Garage - Building Maint			\$ 2,000	\$ 2,000	New operating item
NEW	Expense	Parks	Canning St Garage - Heat			\$ 1,000	\$ 1,000	New operating item
NEW	Expense	Parks	Canning St Garage - Hydro			\$ 1,000	\$ 1,000	New operating item
NEW	Expense	Parks	Canning St Garage - Phone			\$ 500	\$ 500	New operating item
1-06-71-276-000-456	Expense	Parks	Centennial Park Supplies	\$ 2,500	\$ 312	\$ -	-\$ 2,500	Not required
1-06-71-000-000-333	Expense	Parks	Comm Serv-Fac Man Cell Phone	\$ -	\$ 1,041	\$ -	\$ -	
1-06-71-249-000-457	Expense	Parks	Community Services - Heat - Parks Depot	\$ -	\$ 375	\$ -	\$ -	
1-06-71-249-000-456	Expense	Parks	Community Services - Hydro - Parks Depot	\$ -	\$ 194	\$ -	\$ -	
1-06-71-000-000-233	Expense	Parks	CPP - PARKS STAFF	\$ -	\$ 3,644	\$ 4,154	\$ 4,154	
1-06-71-000-000-225	Expense	Parks	EHT - PARKS	\$ -	\$ 1,844	\$ 1,712	\$ 1,712	
1-06-71-000-000-235	Expense	Parks	EI - PARKS STAFF	\$ -	\$ 2,002	\$ 1,942	\$ 1,942	
1-06-71-000-000-430	Expense	Parks	Equipment Maintenance	\$ 5,000	\$ 3,674	\$ 5,000	\$ -	



1-06-71-252-000-276	Expense	Parks	Grant - Hopetown Park	\$ 530	\$ -	\$ 530	\$ -	
1-06-71-275-000-276	Expense	Parks	Grant - Robb's Lake Park	\$ -	\$ 800	\$ -	\$ -	
1-06-71-000-000-315	Expense	Parks	Health & Safety Supplies	\$ 250	\$ 543	\$ 1,000	\$ 750	
1-06-71-000-000-224	Expense	Parks	Health Benefits	\$ 20,210	\$ 4,163	\$ 3,441	-\$ 16,769	Redistributed
1-06-71-273-000-456	Expense	Parks	Hydro	\$ 1,000	\$ 948	\$ 1,000	\$ -	
1-06-71-000-000-449	Expense	Parks	Landscaping	\$ 2,000	\$ 3,651	\$ 2,000	\$ -	
NEW	Expense	Parks	Office Supplies			\$ 1,000	\$ 1,000	NEW
1-06-71-000-000-231	Expense	Parks	OMERS - PARKS STAFF	\$ -	\$ 5,635	\$ 5,051	\$ 5,051	
1-06-71-284-000-422	Expense	Parks	P&R Equipment Fuel	\$ 1,000	\$ 41	\$ 1,000	\$ -	
1-06-71-273-000-599	Expense	Parks	Park Capital	\$ 256,157	\$ 184,407	\$ 86,060	-\$ 170,097	See Community Services Capital
1-06-71-273-000-467	Expense	Parks	Park Supplies	\$ 5,000	\$ 5,202	\$ 7,000	\$ 2,000	Waste bags, receptacles, seed, fertilizer etc. merged 1-06-71-284-000-449
1-06-71-272-000-276	Expense	Parks	Parks / Boat Launches	\$ 2,000	\$ 2,922	\$ 3,000	\$ 1,000	Increased as per actual
NEW	Expense	Parks	Parks Porta-Potties			\$ 6,000	\$ 6,000	Multiple properties without washroom facilities
NEW	Expense	Parks	Small Tools			\$ 2,000	\$ 2,000	NEW
NEW	Expense	Parks	Staff Clothing Allowance			\$ 1,500	\$ 1,500	NEW - Boots, pants, etc. as per collective agreement
1-06-71-284-000-449	Expense	Parks	Supplies	\$ 3,000	\$ 3,414	\$ -	-\$ 3,000	Combined with 1-06-71-273-000-467
NEW	Expense	Parks	Tree Removal			\$ 5,000	\$ 5,000	NEW - Tree maintenance and removal costs at various locations
1-06-71-000-000-422	Expense	Parks	Vehicle Fuel	\$ 1,500	\$ 1,540	\$ 4,000	\$ 2,500	2 Vehicles instead of 1
1-06-71-000-000-474	Expense	Parks	Vehicle Maintenance	\$ 2,000	\$ 2,720	\$ 2,500	\$ 500	
1-06-71-274-000-456	Expense	Parks	VINCENT HALL M PARK - HYDRO	\$ -	\$ 619	\$ -	\$ -	
1-06-71-274-000-467	Expense	Parks	VINCENT HALL M PARK - OTHER SUPPLIES	\$ -	\$ 849	\$ -	\$ -	
1-06-71-000-000-201	Expense	Parks	Wages	\$ 82,428	\$ 100,095	\$ 87,791	\$ 5,363	
1-06-71-000-000-226	Expense	Parks	WSIB - PARKS	\$ -	\$ 2,679	\$ 2,502	\$ 2,502	
1-06-72-405-000-337	Expense	Youth Centre	Building Maintenance	\$ 13,000	\$ 3,542	\$ 13,000	\$ -	
1-06-72-404-000-467	Expense	Youth Centre	Frosty Fling Supplies	\$ -	\$ 2,430	\$ -	\$ -	
1-06-72-405-000-276	Expense	Youth Centre	Grant - Youth Centre	\$ 2,222	\$ 2,017	\$ 2,222	-\$ 0	
1-06-72-405-000-457	Expense	Youth Centre	Heat	\$ 2,008	\$ 1,377	\$ 2,008	\$ -	
1-06-72-405-000-456	Expense	Youth Centre	Hydro	\$ 3,512	\$ 1,203	\$ 3,912	\$ 400	
1-06-72-405-000-353	Expense	Youth Centre	Water Testing	\$ 150	\$ 360	\$ 150	\$ -	
Total				\$ 543,299	\$ 467,621	\$ 395,308	-\$ 147,991	

# CORPORATE SERVICES OPERATING BUDGET

## Revenues

Corporate Services								
Revenue								
GL Account #	Type	Sub	Description	2020 Budget	2020 Actual	2021 Budget	Difference	Notes
1-01-23-000-000-600	Revenue	Corporate Overhead	Building Improvements Reserves Transfer	-\$ 102,000	\$ -		\$ 102,000	Removed due to Covid provisions to be solidified in design
1-01-23-000-000-981	Revenue	Corporate Overhead	Capital Projects Reserves Transfer	-\$ 42,000	-\$ 4,078	-\$ 10,000	\$ 32,000	Simplified Organizational Review - See Corporate Services Capital
1-01-22-000-000-981	Revenue	Corporate Overhead	Corporate - Transfer from Reserves	\$ -	-\$ 4,673	-\$ 62,000	-\$ 62,000	Document Management and Retention - See Corporate Services Capital
1-01-22-000-000-764	Revenue	Corporate Overhead	Modernization Grant	\$ -	-\$ 232,900	\$ -	\$ -	
1-11-15-000-000-867	Revenue	Corporate Overhead	Other Rev - Sale of Land	\$ -	-\$ 791	\$ -	\$ -	
1-01-15-000-000-873	Revenue	Corporate Overhead	Other Revenue (Misc)	\$ -	-\$ 250	\$ -	\$ -	
1-01-23-000-000-467	Revenue	Corporate Overhead	Petty Cash - Over/Under	\$ -	\$ -	\$ -	\$ -	
1-11-11-000-000-831	Revenue	Corporate Overhead	Refreshment Vehicle Permits	\$ -	-\$ 150	-\$ 150	-\$ 150	
1-01-23-000-000-803	Revenue	Corporate Overhead	Revenue - Commissioner Fees	-\$ 200	-\$ 150	-\$ 200	\$ -	
1-01-23-000-000-802	Revenue	Corporate Overhead	Revenue - NSF Charges	-\$ 300	-\$ 260	-\$ 300	\$ -	
1-01-23-000-000-873	Revenue	Corporate Overhead	Revenue - Other Misc	-\$ 500	-\$ 4,461	-\$ 500	\$ -	
1-01-23-000-000-870	Revenue	Corporate Overhead	Revenue - Photocopies	-\$ 500	-\$ 152	-\$ 250	\$ 250	
1-01-23-000-000-801	Revenue	Corporate Overhead	Revenue - Tax Certificates	-\$ 4,700	-\$ 5,045	-\$ 4,700	\$ -	
1-01-23-000-000-840	Revenue	Corporate Overhead	Revenue - Tower Lease	-\$ 10,488	-\$ 10,488	-\$ 10,488	\$ -	
1-01-23-000-000-632	Revenue	Corporate Overhead	Tax Write Off - Own Share	\$ -	-\$ 2,321	\$ -	\$ -	
1-01-24-000-000-631	Revenue	Elections	ELECTIONS - RENTAL OF PREMISES	\$ -	\$ -	\$ -	\$ -	
1-01-28-000-000-981	Revenue	IT Department	IT- Transfer from Reserve	-\$ 20,000	-\$ 5,000	\$ -	\$ 20,000	
1-07-81-000-000-823	Revenue	Planning	Application for Consent Review	-\$ 6,150	-\$ 9,400	-\$ 8,600	-\$ 2,450	
1-07-81-000-000-602	Revenue	Planning	Capital Projects - Reserves Transfer	-\$ 60,000	\$ -	-\$ 75,863	-\$ 15,863	OP Review - See Planning Capital
1-07-81-000-000-822	Revenue	Planning	Control Agreement	-\$ 2,000	-\$ 1,500	-\$ 2,000	\$ -	
1-07-81-000-109-233	Revenue	Planning	CPP - Planning - Recoverable	\$ -	\$ 690	\$ -	\$ -	
1-07-81-000-109-225	Revenue	Planning	EHT - Planning - Recoverable	\$ -	\$ 282	\$ -	\$ -	
1-07-81-000-109-235	Revenue	Planning	EI - Planning - Recoverable	\$ -	\$ 320	\$ -	\$ -	
1-07-81-000-000-816	Revenue	Planning	Minor Variances	-\$ 2,700	-\$ 2,000	-\$ 2,000	\$ 700	
1-07-81-000-000-824	Revenue	Planning	Planning-Other	\$ -	-\$ 1,000	\$ -	\$ -	
1-07-81-000-109-201	Revenue	Planning	Regular Wages - Planning - Recoverable	\$ -	\$ 14,318	\$ -	\$ -	
1-07-81-000-000-825	Revenue	Planning	Third Party Fees Received	-\$ 38,820	-\$ 31,694	-\$ 38,820	\$ -	
1-07-81-000-000-174	Revenue	Planning	Transfer to Reserve	\$ 10,000	-\$ 10,000		-\$ 10,000	
1-07-81-000-109-226	Revenue	Planning	WSIB - Planning - Recoverable	\$ -	\$ 412	\$ -	\$ -	
1-07-81-000-000-817	Revenue	Planning	Zoning Amendments	-\$ 2,700	-\$ 2,500	-\$ 2,500	\$ 200	
1-07-81-000-000-818	Revenue	Planning	Zoning Compliances	-\$ 1,050	-\$ 2,850	-\$ 2,800	-\$ 1,750	As per actual
Total				-\$ 284,108	-\$ 315,642	-\$ 221,171	\$ 62,937	

Expenses

Corporate Services								
Expenses								
GL Account #	Type	Sub	Description	2020 Budget	2020 Actual	2021 Budget	Difference	Notes
1-01-25-000-000-307	Expense	CAO Department	Consultant Fees	\$ 5,000	\$ 3,480	\$ 5,000	\$ -	
1-01-25-000-000-339	Expense	CAO Department	Conventions & Seminars	\$ 3,500	\$ 1,081	\$ 3,500	\$ -	
1-01-25-000-000-233	Expense	CAO Department	CPP - CORPORATE - CAO	\$ -	\$ 2,754	\$ 3,166	\$ 3,166	
1-01-25-000-000-225	Expense	CAO Department	EHT - CORPORATE - CAO	\$ -	\$ 2,139	\$ 2,065	\$ 2,065	
1-01-25-000-000-235	Expense	CAO Department	EI - CORPORATE - CAO	\$ -	\$ 1,138	\$ 1,245	\$ 1,245	
1-01-25-000-000-315	Expense	CAO Department	Health & Safety	\$ 1,000	\$ 204	\$ 1,000	\$ -	
1-01-25-000-000-224	Expense	CAO Department	Health Benefits	\$ 25,357	\$ 4,131	\$ 3,441	-\$ 21,916	Redistributed
1-01-25-000-000-416	Expense	CAO Department	Meals	\$ 250	\$ 158	\$ 250	\$ -	
1-01-25-000-000-417	Expense	CAO Department	Memberships & Dues	\$ 400	\$ 531	\$ 400	\$ -	
1-01-25-000-000-231	Expense	CAO Department	OMERS - CORPORATE - CAO	\$ -	\$ 11,637	\$ 20,199	\$ 20,199	
1-01-25-000-000-333	Expense	CAO Department	Telephone/Cell	\$ 850	\$ 420	\$ 850	\$ -	
1-01-25-000-000-414	Expense	CAO Department	Travel Expenses	\$ 750	\$ 357	\$ 750	\$ -	
1-01-25-000-000-227	Expense	CAO Department	VISION BENEFITS - CORPORATE - CAO	\$ -	\$ -	\$ 400	\$ 400	
1-01-25-000-000-201	Expense	CAO Department	Wages	\$ 103,382	\$ 110,802	\$ 105,922	\$ 2,540	
1-01-25-000-000-226	Expense	CAO Department	WSIB - CORPORATE - CAO	\$ -	\$ 2,641	\$ 3,019	\$ 3,019	
1-01-26-104-000-364	Expense	Clerk's Department	Accessibility	\$ -	\$ -	\$ 1,000	\$ 1,000	Out of compliance
1-06-77-401-000-467	Expense	Clerk's Department	Cemeteries - Materials & Supplies	\$ -	\$ -	\$ -	\$ -	
1-06-77-401-000-478	Expense	Clerk's Department	Cemetery Fees	\$ 425	\$ 207	\$ 425	\$ -	
1-06-77-401-000-276	Expense	Clerk's Department	Cemetery Grants	\$ 300	\$ -	\$ 300	\$ -	
1-06-77-407-000-467	Expense	Clerk's Department	Cemetery Supplies	\$ 500	\$ -	\$ 500	\$ -	
1-01-26-104-603-201	Expense	Clerk's Department	CLERK - COVID - SALARY/WAGES	\$ -	\$ 1,129	\$ -	\$ -	
1-01-26-104-000-201	Expense	Clerk's Department	CLERK - SALARY/WAGES	\$ -	\$ -	\$ 40,754	\$ 40,754	Deputy Clerk moved to Full-Time Clerk
1-01-26-104-000-224	Expense	Clerk's Department	Clerk Health Benefits	\$ -	\$ -	\$ 1,721	\$ 1,721	
1-01-26-104-000-339	Expense	Clerk's Department	Conventions & Seminars	\$ 1,500	\$ -	\$ 2,000	\$ 500	
1-01-26-104-000-233	Expense	Clerk's Department	CPP	\$ -	\$ -	\$ 1,583	\$ 1,583	
1-01-26-000-000-233	Expense	Clerk's Department	CPP - CORPORATE - CLERKS	\$ -	\$ 2,057	\$ 1,794	\$ 1,794	
1-01-26-000-000-224	Expense	Clerk's Department	Deputy Clerk Health Benefits	\$ 14,226	\$ 2,604	\$ 1,996	-\$ 12,230	Redistributed
1-01-26-000-000-201	Expense	Clerk's Department	Deputy Clerk Wages	\$ 53,317	\$ 52,322	\$ 40,161	-\$ 13,156	Represent actual split
1-01-26-000-000-225	Expense	Clerk's Department	EHT - CORPORATE - CLERKS	\$ -	\$ 1,026	\$ 783	\$ 783	
1-01-26-104-000-235	Expense	Clerk's Department	EI	\$ -	\$ -	\$ 901	\$ 901	
1-01-26-000-000-235	Expense	Clerk's Department	EI - CORPORATE - CLERKS	\$ -	\$ 877	\$ 888	\$ 888	
1-01-26-104-000-225	Expense	Clerk's Department	Employer Health Tax	\$ -	\$ -	\$ 795	\$ 795	
1-01-26-104-000-416	Expense	Clerk's Department	Meals	\$ 200	\$ -	\$ 200	\$ -	
1-01-26-104-000-417	Expense	Clerk's Department	Memberships & Dues	\$ 450	\$ 667	\$ 625	\$ 175	
1-01-26-104-000-406	Expense	Clerk's Department	Office Supplies	\$ -	\$ 165	\$ 500	\$ 500	
1-01-26-104-000-231	Expense	Clerk's Department	OMERS	\$ -	\$ -	\$ 11,089	\$ 11,089	

1-01-26-000-000-231	Expense	Clerk's Department	OMERS - CORPORATE - CLERKS	\$ -	\$ 5,045	\$ 9,881	\$ 9,881	
1-01-26-104-000-418	Expense	Clerk's Department	Publications	\$ -	\$ -	\$ -	\$ -	
1-01-26-104-000-414	Expense	Clerk's Department	Travel Expenses	\$ 500	\$ -	\$ 500	\$ -	
1-01-26-104-000-226	Expense	Clerk's Department	WSIB	\$ -	\$ -	\$ 1,161	\$ 1,161	
1-01-26-000-000-226	Expense	Clerk's Department	WSIB - CORPORATE - CLERKS	\$ -	\$ 1,482	\$ 1,145	\$ 1,145	
1-01-23-000-000-412	Expense	Corporate Overhead	Administration Building - Cleaning Supplies	\$ 1,000	\$ 7,872	\$ 1,200	\$ 200	2020 actuals are misallocated Covid funds - to be corrected on 2020 year end
1-01-23-000-000-457	Expense	Corporate Overhead	Administration Building - Heat	\$ 16,600	\$ 7,001	\$ 8,000	-\$ 8,600	Reduced as per actuals - Switch from Oil to Propane Furnaces
1-01-23-000-000-456	Expense	Corporate Overhead	Administration Building - Hydro	\$ 14,252	\$ 10,483	\$ 11,007	-\$ 3,245	Reduced as per actual
1-01-23-000-000-335	Expense	Corporate Overhead	Administration Building - Janitorial	\$ 12,500	\$ 12,504	\$ 12,504	\$ 4	
1-01-23-000-000-337	Expense	Corporate Overhead	Administration Building - Maintenance	\$ 15,000	\$ 11,706	\$ 15,000	\$ -	
1-01-23-000-000-627	Expense	Corporate Overhead	Bank Service Charges	\$ 200	\$ 1,945	\$ 2,000	\$ 1,800	To reflect actual
1-01-23-440-000-599	Expense	Corporate Overhead	Branding	\$ 20,000	\$ 8,882	\$ -	-\$ 20,000	Project completed under previous capital. Acct not required as structural
1-01-23-442-000-599	Expense	Corporate Overhead	Building Improvements	\$ 102,000	\$ 9,748	\$ -	-\$ 102,000	Removed due to Covid provisions to be solidified in design
1-01-22-000-000-352	Expense	Corporate Overhead	Bylaw Services	\$ 15,000	\$ 103	\$ 15,000	\$ -	
1-01-22-000-000-463	Expense	Corporate Overhead	Capital Projects	\$ 119,000	\$ 26,764	\$ 72,000	-\$ 47,000	See Corporate Capital
1-01-23-000-000-599	Expense	Corporate Overhead	Corporate Overhead - Capital	\$ -	\$ 32,956	\$ -	\$ -	
1-01-22-000-000-233	Expense	Corporate Overhead	CPP - CORPORATE - RECEPTION	\$ -	\$ 2,775	\$ 2,680	\$ 2,680	
1-01-22-000-000-225	Expense	Corporate Overhead	EI - CORPORATE - RECEPTION	\$ -	\$ 1,130	\$ 1,165	\$ 1,165	
1-01-22-000-000-235	Expense	Corporate Overhead	EI - CORPORATE - RECEPTION	\$ -	\$ 1,183	\$ -	\$ -	
1-01-22-000-000-221	Expense	Corporate Overhead	Employer Misc Benefit	\$ -	\$ -	\$ -	\$ -	
1-01-27-103-000-305	Expense	Corporate Overhead	GIS System	\$ 18,250	\$ 3,400	\$ 18,250	\$ -	
1-01-22-000-000-224	Expense	Corporate Overhead	Health Benefits	\$ 15,005	\$ 3,921	\$ 3,441	-\$ 11,564	Redistributed
1-01-23-000-000-625	Expense	Corporate Overhead	Insurance	\$ 96,830	\$ 101,532	\$ 117,193	\$ 20,363	Increased as per insurer - May want to consider RFP
1-01-23-000-000-301	Expense	Corporate Overhead	Legal - Tax Sales	\$ 5,000	-\$ 4,070	\$ 5,000	\$ -	
1-01-23-000-000-603	Expense	Corporate Overhead	Non-Capital Related Reserve Capital & Reserves	\$ 300,268	\$ -	\$ -	-\$ 300,268	
1-01-22-000-000-231	Expense	Corporate Overhead	OMERS - CORPORATE - RECEPTION	\$ -	\$ 5,184	\$ 4,740	\$ 4,740	
1-01-22-000-000-601	Expense	Corporate Overhead	TRANSFER TO CAPITAL RESERVES	\$ -	\$ -	\$ 40,445	\$ 40,445	
1-01-22-000-000-201	Expense	Corporate Overhead	Wages	\$ 51,890	\$ 55,252	\$ 52,670	\$ 780	
1-01-22-000-000-226	Expense	Corporate Overhead	WSIB - CORPORATE - RECEPTION	\$ -	\$ 1,631	\$ 1,501	\$ 1,501	
1-01-22-000-000-334	Expense	Corporate Services	Advertising	\$ 10,000	\$ 11,983	\$ 12,000	\$ 2,000	Increased as per actual - Notices, notice by-law requiremets, survey notice, public notice. This account does not support publicity or promotional purposes
1-01-22-000-000-317	Expense	Corporate Services	Alarm System	\$ 300	\$ 269	\$ 300	\$ -	
1-01-22-000-000-303	Expense	Corporate Services	Audit fees	\$ 20,000	\$ -	\$ 20,000	\$ -	
1-01-22-000-000-307	Expense	Corporate Services	Consultant Fees	\$ 17,650	\$ 19,009	\$ 15,000	-\$ 2,650	\$8,563.10 to RV Anderson - Council approved additional fees request for AMP, no need to increase.
1-01-22-000-000-339	Expense	Corporate Services	Conventions & Seminars	\$ 1,300	\$ 1,586	\$ 1,300	\$ -	
1-01-22-000-000-301	Expense	Corporate Services	Corporate - Legal	\$ 15,000	\$ 14,406	\$ 15,000	\$ -	

1-01-22-000-000-240	Expense	Corporate Services	Employee Appreciation	\$ 2,500	\$ 727	\$ 2,500	\$ -	
1-01-22-000-000-315	Expense	Corporate Services	Health & Safety	\$ 1,000	\$ 1,686	\$ 1,000	\$ -	
1-01-22-000-000-417	Expense	Corporate Services	Memberships & Dues	\$ 5,000	\$ 4,256	\$ 5,000	\$ -	
1-01-22-000-000-406	Expense	Corporate Services	Office Supplies	\$ 7,500	\$ 6,815	\$ 7,500	\$ -	
1-01-22-000-000-401	Expense	Corporate Services	Postage & Courier	\$ 17,500	\$ 14,780	\$ 17,500	\$ -	
1-01-22-000-000-332	Expense	Corporate Services	Printing	\$ 2,000	\$ 2,518	\$ 2,000	\$ -	
1-01-22-000-000-238	Expense	Corporate Services	Recruitment Advertising	\$ 3,000	\$ 5,659	\$ 3,000	\$ -	
1-01-22-000-000-338	Expense	Corporate Services	Service Rental Agreements	\$ 7,000	\$ 6,541	\$ 7,000	\$ -	
1-01-22-000-000-329	Expense	Corporate Services	Telephone	\$ 14,000	\$ 14,306	\$ 15,000	\$ 1,000	
1-01-22-000-000-411	Expense	Corporate Services	Water	\$ 1,800	\$ 2,168	\$ 2,000	\$ 200	
1-01-24-000-000-470	Expense	Elections	Election Supplies	\$ 300	\$ 1,526	\$ 1,600	\$ 1,300	Voterview/Election subscription - allocated to appropriate acct
1-01-24-000-000-601	Expense	Elections	ELECTIONS - TRANSFER TO RESERVE	\$ -	\$ -	\$ 10,000	\$ 10,000	Reinstated - Election = 40k every 4 years.
1-01-27-103-000-417	Expense	Finance Department	CLERICAL - MEMBERSHIPS	\$ -	\$ 412	\$ -	\$ -	
1-01-27-103-000-406	Expense	Finance Department	CLERICAL - OFFICE SUPPLIES	\$ -	\$ 539	\$ -	\$ -	
1-01-27-103-000-414	Expense	Finance Department	CLERICAL - TRAVEL EXPENSES	\$ -	\$ 18	\$ -	\$ -	
1-01-27-103-000-227	Expense	Finance Department	CLERICAL - VISION CARE	\$ -	\$ -	\$ 900	\$ 900	
1-01-27-103-000-339	Expense	Finance Department	CLERICAL-TRAINING/SEMINARS/CONVENTIONS----SEMINARS	\$ -	\$ -	\$ -	\$ -	
1-01-27-000-000-233	Expense	Finance Department	CPP - CORPORATE - FINANCE	\$ -	\$ 5,655	\$ 6,029	\$ 6,029	
1-01-27-000-000-225	Expense	Finance Department	EHT - CORPORATE - FINANCE	\$ -	\$ 2,507	\$ 2,294	\$ 2,294	
1-01-27-000-000-235	Expense	Finance Department	EI - CORPORATE - FINANCE	\$ -	\$ 2,606	\$ 2,491	\$ 2,491	
1-01-27-000-000-224	Expense	Finance Department	Health Benefits	\$ 51,684	\$ 7,594	\$ 6,882	-\$ 44,802	Redistributed
1-01-27-102-000-416	Expense	Finance Department	Meals	\$ 200	\$ -	\$ -	-\$ 200	
1-01-27-102-000-417	Expense	Finance Department	Memberships & Dues	\$ 800	\$ 728	\$ 800	\$ -	
1-01-27-102-000-406	Expense	Finance Department	Office Supplies	\$ 2,500	\$ 2,127	\$ 2,500	\$ -	
1-01-27-000-000-231	Expense	Finance Department	OMERS - CORPORATE - FINANCE	\$ -	\$ 10,619	\$ 10,586	\$ 10,586	
1-01-27-103-000-418	Expense	Finance Department	Publications	\$ -	\$ 48	\$ -	\$ -	
1-01-27-102-000-339	Expense	Finance Department	Seminars & Conventions	\$ 4,500	\$ 747	\$ 4,500	\$ -	
1-01-27-102-000-414	Expense	Finance Department	Travel	\$ 1,000	\$ -	\$ 500	-\$ 500	
1-01-27-102-000-224	Expense	Finance Department	TREASURER - OTHER INSURANCE PLANS	\$ -	\$ 3,519	\$ -	\$ -	
1-01-27-102-000-201	Expense	Finance Department	TREASURER - SALARY/WAGES	\$ -	\$ 65,927	\$ 79,875	\$ 79,875	
1-01-27-102-000-226	Expense	Finance Department	TREASURER - WORKERS COMPENSATION	\$ -	\$ 2,114	\$ 2,276	\$ 2,276	
1-01-27-102-000-235	Expense	Finance Department	TREASURER- EMPLOYMENT INSURANCE	\$ -	\$ 1,135	\$ 1,245	\$ 1,245	
1-01-27-102-000-233	Expense	Finance Department	TREASURER-CANADA PENSION PLAN	\$ -	\$ 2,754	\$ 3,166	\$ 3,166	
1-01-27-102-000-225	Expense	Finance Department	TREASURER-EMPLOYER HEALTH TAX	\$ -	\$ 1,464	\$ 1,558	\$ 1,558	
1-01-27-102-000-231	Expense	Finance Department	TREASURER-OMERS	\$ -	\$ 7,798	\$ 16,396	\$ 16,396	
1-01-27-000-000-201	Expense	Finance Department	Wages	\$ 188,519	\$ 138,174	\$ 117,624	-\$ 70,895	Broke out Treasurer from other finance staff
1-01-27-000-000-226	Expense	Finance Department	WSIB - CORPORATE - FINANCE	\$ -	\$ 3,620	\$ 3,352	\$ 3,352	
1-01-28-000-000-322	Expense	IT Department	Computer Hardware	\$ 23,000	\$ 10,365	\$ 10,000	-\$ 13,000	Reduced as required
1-01-28-000-000-323	Expense	IT Department	Computer Software	\$ -	\$ -	\$ -	\$ -	
1-01-28-000-000-325	Expense	IT Department	Computer Support & Licences	\$ 30,000	\$ 38,342	\$ 30,000	\$ -	
1-01-28-000-000-601	Expense	IT Department	IT - TRANSFER TO RESERVES	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	See reserve statement - computer upgrades
1-01-28-000-000-326	Expense	IT Department	Web Site Maintenance	\$ 2,500	\$ 2,045	\$ 2,500	\$ -	
1-01-28-000-000-327	Expense	IT Department	Wireless Network	\$ 1,100	\$ 2,285	\$ 1,200	\$ 100	





1-02-33-145-000-656	Expense	MVCA	Mississippi Valley Conservation	\$ 35,678	\$ 35,687	\$ 36,892	\$ 1,214	
1-07-81-000-000-601	Expense	Planning	Capital Projects	\$ 60,000	\$ -	\$ 77,196	\$ 17,196	See Planning Capital
1-07-81-000-000-307	Expense	Planning	Consultant for Third Party (recovered)	\$ 38,820	\$ 31,694	\$ 38,820	\$ -	
1-07-81-000-000-233	Expense	Planning	CPP - CORPORATE - PLANNING	\$ -	\$ 2,399	\$ 4,051	\$ 4,051	
	Expense	Planning	TRANSFER TO CAPITAL RESERVES	\$ -	\$ -	\$ 21,233	\$ 21,233	OP and Zoning Transfers 15000+6333
1-07-81-000-000-225	Expense	Planning	EHT - CORPORATE - PLANNING	\$ -	\$ 1,168	\$ 1,795	\$ 1,795	
1-07-81-000-000-235	Expense	Planning	EI - CORPORATE - PLANNING	\$ -	\$ 1,035	\$ 2,036	\$ 2,036	
1-07-81-000-000-224	Expense	Planning	Health Benefits	\$ 14,226	\$ 3,049	\$ 4,577	-\$ 9,649	Redistributed
1-07-81-000-000-301	Expense	Planning	Legal & Consulting	\$ 7,000	\$ -	\$ 7,000	\$ -	
1-07-81-000-000-308	Expense	Planning	Legal & Consulting	\$ -	\$ 8,435	\$ -	\$ -	
1-07-81-000-000-416	Expense	Planning	Meals	\$ 200	\$ -	\$ 200	\$ -	
1-07-81-000-000-406	Expense	Planning	Office Supplies	\$ 500	\$ 226	\$ 500	\$ -	
1-07-81-000-000-231	Expense	Planning	OMERS - CORPORATE - PLANNING	\$ -	\$ 5,400	\$ 22,742	\$ 22,742	New Full Time Planning Manager added 3rd and 4th quarter only
1-07-81-000-000-305	Expense	Planning	PLANNING - G.I.S.	\$ -	\$ 3,400	\$ -	\$ -	
1-07-81-105-000-233	Expense	Planning	PLANNING ASSISTANT - CPP	\$ -	\$ -	\$ -	\$ -	
1-07-81-105-000-225	Expense	Planning	PLANNING ASSISTANT - EHT	\$ -	\$ -	\$ -	\$ -	
1-07-81-105-000-235	Expense	Planning	PLANNING ASSISTANT - EI	\$ -	\$ -	\$ -	\$ -	
1-07-81-105-000-226	Expense	Planning	PLANNING ASSISTANT - WORKERS COMPENSATION	\$ -	\$ -	\$ -	\$ -	
1-07-81-000-000-417	Expense	Planning	Planning Memberships	\$ -	\$ 150	\$ 325	\$ 325	
1-07-81-000-000-339	Expense	Planning	Seminars & Conventions	\$ 1,500	\$ 15	\$ 1,950	\$ 450	
1-07-81-000-000-414	Expense	Planning	Travel Expenses	\$ 750	\$ -	\$ 750	\$ -	
1-07-81-000-000-201	Expense	Planning	Wages	\$ 53,317	\$ 64,692	\$ 92,036	\$ 38,719	New Full Time Planning Manager added 3rd and 4th quarter only
1-07-81-000-000-226	Expense	Planning	WSIB - CORPORATE - PLANNING	\$ -	\$ 1,688	\$ 2,623	\$ 2,623	
				\$ 1,658,346	\$ 1,096,374	\$ 1,419,807	-\$ 238,539	

COUNCIL OPERATING BUDGET

Expenses

Council								
GL Account #	Type	Sub	Description	2020 Budget	2020 Actual	2021 Budget	Difference	Notes
1-01-21-000-000-225	Expense	Council	Council Health Benefits	\$ 11,482	\$ 2,068	\$ -	-\$ 11,482	Redistributed
1-01-21-000-000-233	Expense	Council	CPP - COUNCIL	\$ -	\$ 3,660	\$ 4,681	\$ 4,681	
1-01-21-000-000-231	Expense	Council	OMERS - COUNCIL	\$ -	\$ 8,278	\$ 9,935	\$ 9,935	
1-01-21-000-000-599	Expense	Council	MEMBERS OF COUNCIL - MAJOR CAPITAL	\$ -	\$ -	\$ -	\$ -	
1-01-21-000-000-336	Expense	Council	Internet	\$ 300	\$ -	\$ 300	\$ -	
1-01-21-000-000-301	Expense	Council	Legal & Consulting	\$ -	\$ 10,644	\$ 5,000	\$ 5,000	Integrity Commissioner



1-01-21-000-000-307	Expense	Council	MEMBERS OF COUNCIL- LEGAL CONSULTING	\$ -	\$ 2,391	\$ -	\$ -	
1-01-21-000-000-413	Expense	Council	Council Communications	\$ 1,600	\$ 879	\$ 1,600	\$ -	
1-01-21-000-000-416	Expense	Council	Meals	\$ 1,000	\$ 88	\$ 1,000	\$ -	
1-01-21-000-000-487	Expense	Council	Reeve's Discretionary	\$ 1,000	\$ -	\$ 1,000	\$ -	
1-01-21-000-000-428	Expense	Council	Special Items & Events	\$ 2,500	\$ 2,827	\$ 2,500	\$ -	
1-01-21-000-000-409	Expense	Council	Computer Supplies	\$ 1,000	\$ 722	\$ 1,000	\$ -	
1-01-21-000-000-240	Expense	Council	Council Appreciation	\$ 1,000	\$ -	\$ 1,000	\$ -	
1-01-21-000-000-753	Expense	Council	Donations	\$ -	\$ 520	\$ 400	\$ 400	
1-01-21-000-000-410	Expense	Council	Meeting Expenses	\$ -	\$ 3,046	\$ 1,000	\$ 1,000	Bell Conferencing/Goto Meeting
1-01-21-000-000-406	Expense	Council	Office Supplies	\$ 600	\$ 123	\$ 600	\$ -	
1-01-21-000-000-339	Expense	Council	Conventions & Seminars	\$ 7,000	\$ 3,619	\$ 3,000	-\$ 4,000	Reduced per Covid, can reinstate in 2022
1-01-21-000-000-414	Expense	Council	Travel Expenses	\$ 5,000	\$ 1,245	\$ 1,000	-\$ 4,000	Reduced per Covid, can reinstate in 2023
1-01-21-000-000-221	Expense	Council	Council Remuneration	\$ 109,631	\$ 107,294	\$ 110,394	\$ 763	
Total				\$ 142,113	\$ 147,406	\$ 144,411	\$ 2,298	

# FIRE SERVICES OPERATING BUDGET

## Revenues

Fire Services								
Revenue								
GL Account #	Type	Sub	Description	2020 Budget	2020 Actual	2021 Budget	Difference	Notes
1-02-31-122-000-769	Revenue	Fire Department	Automatic Aid Agreement	-\$ 10,000	-\$ 10,000	-\$ 10,000	\$ -	
1-02-31-122-000-766	Revenue	Fire Department	Bylaws	-\$ 10,000	-\$ 11,490	-\$ 1,000	\$ 9,000.00	
1-02-31-122-000-307	Revenue	Fire Department	Consultants	\$ -	\$ 22,918	\$ -	\$ -	
1-02-31-122-000-838	Revenue	Fire Department	Fire Permits	-\$ 2,000	-\$ 784	-\$ 1,000	\$ 1,000.00	Reduced as per actual
1-02-31-122-000-863	Revenue	Fire Department	Fire Services - Donation	\$ -	-\$ 3,474	\$ -	\$ -	
1-02-31-122-000-600	Revenue	Fire Department	Fire Vehicles & Fleet Equipment Reserves Transfer	-\$ 90,000	\$ -	\$ -	\$ 90,000.00	Not required in 2021
1-02-31-122-000-763	Revenue	Fire Department	Modernization Funds - Fire Master Plan	\$ -	\$ -	\$ -	\$ -	
1-02-31-122-129-600	Revenue	Fire Department	Personal Protective Equipment Reserves Transfer	-\$ 39,000	\$ -	\$ 15,000	\$ 54,000.00	See Fire Capital - Bunker gear not spent in 2020 - From Carryover Reserve
1-02-31-122-000-875	Revenue	Fire Department	Revenues Other	\$ -	-\$ 13,914	\$ -	\$ -	
1-02-31-122-000-867	Revenue	Fire Department	Sale of Surplus Equipment	\$ -	-\$ 43,875	\$ -	\$ -	
1-02-31-000-000-982	Revenue	Fire Department	Transfer from DC Reserve	\$ -	\$ -	\$ -	\$ -	
1-02-31-122-000-983	Revenue	Fire Department	Transfer from Fire Reserve Capital	\$ -	\$ -	-\$ 85,000	-\$ 85,000.00	See Fire Capital - Auto Ex, UTV/Tracks/Trailer
1-02-31-122-000-981	Revenue	Fire Department	TRANSFER FROM RESERVE	\$ -	\$ -	\$ -	\$ -	
1-02-31-122-000-912	Revenue	Fire Department	Transfer from Reserves - Operating	\$ -	-\$ 15,178	\$ -	\$ -	
Total				-\$ 151,000.00	-\$ 75,796.33	-\$ 82,000.00	\$ 69,000.00	

## Expenses

Fire Services								
Expenses								
GL Account #	Type	Sub	Description	2020 Budget	2020 Actual	2021 Budget	Difference	Notes
1-02-35-164-000-467	Expense	Emergency Management	Emergency Measures	\$ 2,554	\$ 705	\$ 2,554	\$ -	
1-02-35-164-000-329	Expense	Emergency Management	Emergency Telephone Reimbursement	\$ 2,916	\$ 2,083	\$ 2,916	\$ -	
1-02-35-164-000-339	Expense	Emergency Management	Seminars, Conventions and Training	\$ 2,000	\$ 1,074	\$ 2,000	\$ -	
1-02-31-122-000-438	Expense	Fire Department	Automatic Aid Agreement	\$ 2,500	\$ 2,064	\$ 10,000	\$ 7,500	Mississippi Mills - White Lake
1-02-31-122-000-442	Expense	Fire Department	Branding & Professionalism	\$ 4,000	\$ 3,238	\$ 4,000	\$ -	
1-02-31-122-000-337	Expense	Fire Department	Budget	\$ 10,000	\$ 48	\$ 10,000	\$ -	Station Building Maintenance Distributed through each station as required
1-02-31-126-121-456	Expense	Fire Department	Budget	\$ -	\$ -	\$ 6,000	\$ 6,000	Station Hydro Distributed through each station as required
1-02-31-XXX-121-317	Expense	Fire Department	Budget - Station Alarm	\$ 1,700	\$ -	\$ 2,000	\$ 300	Distributed through each station as required
1-02-31-XXX-122-457	Expense	Fire Department	Budget - Station Heat	\$ 8,500	\$ -	\$ 8,500	\$ -	Distributed through each station as required
1-02-31-XXX-122-330	Expense	Fire Department	Budget - Station Internet	\$ 3,000	\$ -	\$ 3,000	\$ -	Distributed through each station as required
1-02-31-XXX-000-329	Expense	Fire Department	Budget - Station Phone	\$ -	\$ -	\$ 4,000	\$ 4,000	Distributed through each station as required
1-02-31-XXX-122-311	Expense	Fire Department	Budget - Station Snowplowing	\$ 10,000	\$ -	\$ 10,000	\$ -	Distributed through each station as required
1-02-31-000-000-233	Expense	Fire Department	CPP - FIRE DEPT - ADMINISTRATION	\$ -	\$ 4,169	\$ 6,078	\$ 6,078	
1-02-31-122-000-435	Expense	Fire Department	Dispatch/Communications	\$ 22,600	\$ 8,356	\$ 10,000	-\$ 12,600	Pagers and Licence
1-02-31-126-121-336	Expense	Fire Department	Dispatch/Communications	\$ -	\$ 736	\$ -	\$ -	
1-02-31-126-122-336	Expense	Fire Department	Dispatch/Communications	\$ -	\$ 570	\$ -	\$ -	
1-02-31-126-123-336	Expense	Fire Department	Dispatch/Communications	\$ -	\$ 192	\$ -	\$ -	
1-02-31-126-128-336	Expense	Fire Department	Dispatch/Communications	\$ -	\$ 2,702	\$ -	\$ -	
1-02-31-000-000-225	Expense	Fire Department	EHT - FIRE - ADMIN	\$ -	\$ 4,104	\$ 2,749	\$ 2,749	
1-02-31-000-000-235	Expense	Fire Department	EI - FIRE DEPT - ADMIN	\$ -	\$ 1,777	\$ 2,530	\$ 2,530	
1-02-31-122-000-240	Expense	Fire Department	Employee Appreciation	\$ 2,500	\$ 2,263	\$ 2,500	\$ -	
1-02-31-122-000-201	Expense	Fire Department	Fire - Fire Chief Wages	\$ -	\$ -	\$ -	\$ -	
1-02-31-122-000-305	Expense	Fire Department	Fire - G.I.S.	\$ -	\$ 3,400	\$ -	\$ -	
1-02-31-122-000-414	Expense	Fire Department	Fire - Travel Expenses	\$ -	\$ 1,414	\$ 2,000	\$ 2,000	
1-02-31-122-000-329	Expense	Fire Department	FIRE CHF - CELL PHONE	\$ 4,000	\$ 1,502	\$ -	-\$ 4,000	?? Did we move this cost?
1-02-31-122-000-433	Expense	Fire Department	Fire Prevention and Education	\$ 6,000	\$ 2,768	\$ 6,000	\$ -	
1-02-31-122-000-599	Expense	Fire Department	Fire Vehicles & Fleet Equipment	\$ 90,000	\$ 117,478	\$ 215,000	\$ 125,000	See Fire Capital - UTV, Auto Ex, Stn 3 Engineering, Dry Hydrants
1-02-31-122-130-430	Expense	Fire Department	General/Budget	\$ 45,000	\$ 10,254	\$ 42,000	-\$ 3,000	Vehicle Repairs
1-02-31-122-131-430	Expense	Fire Department	General/Budget	\$ 19,000	\$ 10,557	\$ 15,000	-\$ 4,000	Equipment Maintenance
1-02-31-122-000-440	Expense	Fire Department	Health & Safety Equipment	\$ 4,000	\$ 3,684	\$ 4,000	\$ -	
1-02-31-000-000-224	Expense	Fire Department	Health Benefits	\$ 28,710	\$ 5,314	\$ 8,018	-\$ 20,692	Redistributed
1-02-31-000-000-221	Expense	Fire Department	Honorariums	\$ -	\$ 100,361	\$ -	\$ -	
1-02-31-122-000-221	Expense	Fire Department	Honorariums	\$ 196,128	\$ 3,678	\$ 195,501	-\$ 627	
1-02-31-122-000-625	Expense	Fire Department	Insurance	\$ 20,000	\$ 16,935	\$ 20,000	\$ -	
1-02-31-122-000-416	Expense	Fire Department	Meals	\$ 1,500	\$ 183	\$ 1,200	-\$ 300	

1-02-31-122-000-431	Expense	Fire Department	Medical Equipment	\$ 9,000	\$ 4,313	\$ 5,000	-\$ 4,000	Reduced as per actual
1-02-31-122-000-417	Expense	Fire Department	Membership & Dues	\$ 1,750	\$ 1,695	\$ 2,000	\$ 250	
1-02-31-122-000-350	Expense	Fire Department	Ministry of Natural Resources Services	\$ 5,200	\$ 5,050	\$ 5,400	\$ 200	
1-02-31-122-000-467	Expense	Fire Department	Miscellaneous Supplies	\$ 2,500	\$ 526	\$ 2,500	\$ -	
1-02-31-122-000-406	Expense	Fire Department	Office Supplies	\$ 1,000	\$ 1,220	\$ 1,000	\$ -	
1-02-31-000-000-231	Expense	Fire Department	OMERS - FIRE - ADMINISTRATION	\$ -	\$ 10,879	\$ 22,064	\$ 22,064	
1-02-31-122-129-499	Expense	Fire Department	Personal Protective Equipment	\$ 45,000	\$ 27,405	\$ 15,000	-\$ 30,000	Capital rollover from 2020 - Bunker gear
1-02-31-122-129-430	Expense	Fire Department	Personal Protective Equipment Maintenance	\$ 8,500	\$ 3,229	\$ 10,000	\$ 1,500	
1-02-31-122-000-339	Expense	Fire Department	Seminars & Conventions	\$ 3,000	\$ 796	\$ 2,000	-\$ 1,000	
1-02-31-122-000-323	Expense	Fire Department	Software	\$ 1,000	\$ 2,296	\$ 2,200	\$ 1,200	Omitted software license item in 2020 budget
1-02-31-126-121-317	Expense	Fire Department	STN 1 LV - ALARM/SECURITY	\$ -	\$ 464	\$ -	\$ -	
1-02-31-126-121-337	Expense	Fire Department	STN 1 LV - BUILDING MAINTENANCE	\$ -	\$ 5,965	\$ -	\$ -	
1-02-31-126-121-430	Expense	Fire Department	STN 1 LV - EQUIPMENT MAINTENANCE	\$ -	\$ 5,950	\$ -	\$ -	
1-02-31-126-121-422	Expense	Fire Department	STN 1 LV - GAS & OIL	\$ -	\$ 622	\$ -	\$ -	
1-02-31-126-121-432	Expense	Fire Department	STN 1 LV - MINOR CAPITAL	\$ -	\$ -	\$ -	\$ -	
1-02-31-126-121-406	Expense	Fire Department	STN 1 LV - OFFICE SUPPLIES	\$ -	\$ 34	\$ -	\$ -	
1-02-31-126-121-437	Expense	Fire Department	STN 1 LV - SMALL TOOLS	\$ -	\$ 162	\$ -	\$ -	
1-02-31-126-121-329	Expense	Fire Department	STN 1 LV - TELEPHONE	\$ -	\$ 707	\$ -	\$ -	
1-02-31-126-121-429	Expense	Fire Department	STN 1 LV - VEHICLE MAINTENANCE	\$ -	\$ 4,426	\$ -	\$ -	
1-02-31-126-122-457	Expense	Fire Department	STN 2 - HEAT	\$ -	\$ 2,323	\$ -	\$ -	
1-02-31-126-122-330	Expense	Fire Department	STN 2 - INTERNET	\$ -	\$ 611	\$ -	\$ -	
1-02-31-126-122-317	Expense	Fire Department	STN 2 MID - ALARM/SECURITY	\$ -	\$ 439	\$ -	\$ -	
1-02-31-126-122-311	Expense	Fire Department	Stn 2 - Snowplowing	\$ -	\$ 5,943	\$ -	\$ -	
1-02-31-126-122-430	Expense	Fire Department	STN 2 MID - EQUIPMENT MAINTENANCE	\$ -	\$ 2,103	\$ -	\$ -	
1-02-31-126-122-422	Expense	Fire Department	STN 2 MID - GAS & OIL	\$ -	\$ 1,501	\$ -	\$ -	
1-02-31-126-122-456	Expense	Fire Department	STN 2 MID - HYDRO	\$ 6,500	\$ 1,418	\$ -	-\$ 6,500	Reallocated
1-02-31-126-122-329	Expense	Fire Department	STN 2 MID - TELEPHONE	\$ -	\$ 707	\$ -	\$ -	
1-02-31-126-122-339	Expense	Fire Department	STN 2 MID - TRAINING/SEMINARS/CONVENTIONS-----SEMIN	\$ -	\$ 300	\$ -	\$ -	
1-02-31-126-122-429	Expense	Fire Department	STN 2 MID - VEHICLE MAINTENANCE	\$ -	\$ 5,333	\$ -	\$ -	
1-02-31-126-123-339	Expense	Fire Department	STN 3 MDC - TRAINING/SEMINARS/CONVENTIONS-----SEMI	\$ -	\$ 102	\$ -	\$ -	
1-02-31-126-123-311	Expense	Fire Department	Stn 3 - Snowplowing	\$ -	\$ 3,816	\$ -	\$ -	
1-02-31-126-123-317	Expense	Fire Department	STN 3 MDC - ALARM/SECURITY	\$ -	\$ 439	\$ -	\$ -	
1-02-31-126-123-337	Expense	Fire Department	STN 3 MDC - BUILDING MAINTENANCE	\$ -	\$ 1,628	\$ -	\$ -	
1-02-31-126-123-430	Expense	Fire Department	STN 3 MDC - EQUIPMENT MAINTENANCE	\$ -	\$ 637	\$ -	\$ -	
1-02-31-126-123-457	Expense	Fire Department	STN 3 MDC - HEAT	\$ -	\$ 1,147	\$ -	\$ -	
1-02-31-126-123-456	Expense	Fire Department	STN 3 MDC - HYDRO	\$ -	\$ 1,604	\$ -	\$ -	
1-02-31-126-123-432	Expense	Fire Department	STN 3 MDC - MINOR CAPITAL	\$ -	\$ -	\$ -	\$ -	
1-02-31-126-123-467	Expense	Fire Department	STN 3 MDC - MISC. EXPENSES	\$ -	\$ 25	\$ -	\$ -	
1-02-31-126-123-329	Expense	Fire Department	STN 3 MDC - TELEPHONE	\$ -	\$ 707	\$ -	\$ -	
1-02-31-126-123-429	Expense	Fire Department	STN 3 MDC - VEHICLE MAINTENANCE	\$ -	\$ 480	\$ -	\$ -	
1-02-31-126-127-311	Expense	Fire Department	Stn 4 - Snowplowing	\$ -	\$ 509	\$ -	\$ -	
1-02-31-126-127-317	Expense	Fire Department	STN 4 TAT - ALARM/SECURITY	\$ -	\$ 439	\$ -	\$ -	
1-02-31-126-127-337	Expense	Fire Department	STN 4 TAT - BUILDING MAINTENANCE	\$ -	\$ 1,151	\$ -	\$ -	
1-02-31-126-127-422	Expense	Fire Department	STN 4 TAT - GAS & OIL	\$ -	\$ 995	\$ -	\$ -	
1-02-31-126-127-457	Expense	Fire Department	STN 4 TAT - HEAT	\$ -	\$ 1,059	\$ -	\$ -	
1-02-31-126-127-456	Expense	Fire Department	STN 4 TAT - HYDRO	\$ -	\$ 795	\$ -	\$ -	



1-02-31-126-127-330	Expense	Fire Department	STN 4 TAT - INTERNET	\$ -	\$ 616	\$ -	\$ -	
1-02-31-126-127-329	Expense	Fire Department	STN 4 TAT - TELEPHONE	\$ -	\$ 814	\$ -	\$ -	
1-02-31-126-127-429	Expense	Fire Department	STN 4 TAT - VEHICLE MAINTENANCE	\$ -	\$ 8,003	\$ -	\$ -	
1-02-31-126-127-430	Expense	Fire Department	STN 4 TAT- EQUIPMENT MAINTENANCE	\$ -	\$ 669	\$ -	\$ -	
1-02-31-126-128-317	Expense	Fire Department	STN 5 WL - ALARM/SECURITY	\$ -	\$ 619	\$ -	\$ -	
1-02-31-126-128-430	Expense	Fire Department	STN 5 WL - EQUIPMENT MAINTENANCE	\$ -	\$ 774	\$ -	\$ -	
1-02-31-126-128-422	Expense	Fire Department	STN 5 WL - GAS & OIL	\$ -	\$ 212	\$ -	\$ -	
1-02-31-126-128-456	Expense	Fire Department	STN 5 WL - HYDRO	\$ -	\$ 691	\$ -	\$ -	
1-02-31-126-128-330	Expense	Fire Department	STN 5 WL - INTERNET	\$ -	\$ 617	\$ -	\$ -	
1-02-31-126-128-329	Expense	Fire Department	STN 5 WL - TELEPHONE	\$ -	\$ 584	\$ -	\$ -	
1-02-31-126-128-429	Expense	Fire Department	STN 5 WL - VEHICLE MAINTENANCE	\$ -	\$ 2,121	\$ -	\$ -	
1-02-31-126-128-457	Expense	Fire Department	STN 5 WL- HEAT	\$ -	\$ 1,684	\$ -	\$ -	
1-02-31-126-126-456	Expense	Fire Department	STN 6 WC- HYDRO	\$ -	\$ -	\$ -	\$ -	
1-02-31-126-124-456	Expense	Fire Department	STN 7 RL - HYDRO	\$ -	\$ -	\$ -	\$ -	
1-02-31-126-125-317	Expense	Fire Department	STN 8 JL - ALARM/SECURITY	\$ -	\$ -	\$ -	\$ -	
1-02-31-126-123-330	Expense	Fire Department	STN3 MDC - INTERNET	\$ -	\$ 611	\$ -	\$ -	
1-02-31-122-000-340	Expense	Fire Department	Training	\$ 30,000	\$ 8,090	\$ 25,000	-\$ 5,000	Reduced based on new training options
1-02-31-122-000-601	Expense	Fire Department	Transfer to Capital Reserve	\$ 126,000	\$ 169,875	\$ 126,000	\$ -	
1-02-31-122-000-437	Expense	Fire Department	Unallocated/Budget	\$ 4,000	\$ 1,267	\$ 4,000	\$ -	Small tools as required
1-02-31-122-130-422	Expense	Fire Department	Unallocated/Budget	\$ 8,000	\$ 242	\$ 9,000	\$ 1,000	Gas and Oil - distributed to stations as required
1-02-31-122-000-422	Expense	Fire Department	Vehicle Fuel (Chief's Truck)	\$ 2,200	\$ 1,962	\$ -	-\$ 2,200	Included Chief's Truck in all fleet fuel
1-02-31-122-000-429	Expense	Fire Department	Vehicle Repairs (Chief's Truck)	\$ 2,000	\$ 386	\$ -	-\$ 2,000	Included Chief's Truck in all fleet repairs and maintenance
1-02-31-000-000-201	Expense	Fire Department	Wages - Fire Chief & Administration	\$ 104,956	\$ 115,107	\$ 140,971	\$ 36,015	Part Time Deputy Chief - Training and FP as per MFP 3rd q and 4th q
1-02-31-000-000-226	Expense	Fire Department	WSIB - FIRE DEPT - ADMINISTRATION	\$ -	\$ 3,059	\$ 4,018	\$ 4,018	
Total				\$ 847,214	\$ 741,563	\$ 973,699	\$ 126,485	



# LIBRARY OPERATING BUDGET

Expenses

Library								
Expenses								
GL Account #	Type	Sub	Description	2020 Budget	2020 Actual	2021 Budget	Difference	Notes
1-06-76-302-000-276	Expense	Library	Contribution to Library Board	\$ 72,478	\$ 72,478	\$ 124,757	\$ 52,279	\$31k CEO, \$2744 Treasurer, \$14,452 staff hrs, \$2883 general, \$1200 IT and Alarm FOB - See Library Report for more information
1-06-76-302-000-467	Expense	Library	Supplies	\$ 300	\$ 29	\$ 300	\$ -	
Total				\$ 72,778.00	\$ 72,507.10	\$ 125,057.00	\$ 52,279.00	

Attached to this budget on the next page is a breakdown of the budget and increase request submitted by the Library and board.

**Lanark Highlands Public Library  
2021 Budget Proposal (2)**

	<u>Budget 2020</u>	<u>Budget 2021</u>
<b>Revenues</b>		
Interest earned	1,031.00	850.00
Book sales, lost books, etc	375.00	375.00
Fines	675.00	550.00
Printing, faxing & copying	1,150.00	1,150.00
Fundraising	-	-
Donations > general	2,800.00	2,800.00
> other organizations	4,100.00	3,100.00
Province of Ontario	13,599.00	13,599.00
Twp LH	72,478.00	124,757.00
<b>Total revenues</b>	<u>96,208.00</u>	<u>147,181.00</u>
<b>Expenses</b>		
Advertising & promotion	750.00	500.00
Audit & legal fees	1,510.00	1,750.00
Building maintenance	4,500.00	4,500.00
Circulation materials		
Audio / visual materials	720.00	600.00
e-books (Overdrive)	1,700.00	1,721.00
Magazines & newspapers	450.00	550.00
Paper books	10,087.00	10,000.00
Computer software & misc	2,100.00	2,100.00
Computer hardware - capital	1,000.00	1,000.00
Internet & telephone expenses	2,100.00	2,400.00
Memberships	250.00	400.00
New bizhub expenses	500.00	500.00
Office & administrative expenses	1,500.00	2,100.00
Processing fees	1,600.00	2,200.00
Programs		
General	1,340.00	600.00
Special (funded from reserves)	500.00	1,700.00
Seminars & staff training	1,000.00	1,000.00
Service contract - Amprior Library	1,248.00	1,248.00
Small equipment and furnishings	300.00	300.00
Treasurer fees	3,700.00	6,500.00
Wages and employee benefits	58,500.00	105,500.00
<b>Total expenses</b>	<u>95,355.00</u>	<u>147,169.00</u>
<b>To (from) reserve &amp; segregated</b>		
Capital - LH funding less computer hardware	1,740.00	2,012.00
Literacy - wages & supplies	(500.00)	(500.00)
ILLs - SOLS funding less postage expenses	(300.00)	(300.00)
Grow With Books fund expenses	(87.00)	-
Twp LH 200th Anniversary fund expenses	-	(500.00)
Kimberley Fdtn book delivery prgm expenses	-	(700.00)
<b>Net transfers to (from) reserve &amp; segregated</b>	<u>853.00</u>	<u>12.00</u>
<b>Budget surplus / (deficit)</b>	<u>-</u>	<u>-</u>



75 George Street  
PO Box 249  
Lanark ON K0G 1K0  
(613) 259-3068  
www.lanarklibrary.ca  
general@lanarklibrary.ca

## Financial Summary

		To Maintain 2019/2020 Service Levels	
		\$ amount	% increase
1.	Hours for CEO	31,000	42.77
2.	Hours for Treasurer	2,744	3.79
3.	Additional Hours for Staff	14,452	19.94
4.	General Increases	2,883	3.97
5.	IT Infrastructure Upgrade	600	0.83
6.	Alarm FOB	600	0.83
	<b>Total Requested Increase from the Township of Lanark Highlands</b>	<b>52,279</b>	<b>72.13</b>

## Summary Notes:

### Introduction

The roles and responsibilities of a public library and its staff have grown exponentially in recent years. The services expected (and needed) from any 21<sup>st</sup> century library and by our own community have grown in terms of the amount and range of services being sought after. At the same time, the amount of financial oversight, government reporting and workplace/legislative standards have continued to increase year after year.

Another growing trend is the necessity for community organizations to work in conjunction with one another and this has increased the need for partnerships, collaboration and relationship building. While the entire community benefits immensely from this, fostering and nurturing these relationships requires a significant investment of time.

Our charitable status and broad mandate positions us to be a leader in our community in terms of securing external funding and playing a supportive role to other organizations and community groups in Lanark Highlands. However, the lack of a full-time CEO and inadequate staffing levels prohibits us from realizing our full potential in meeting the needs of the community.

Without adequate human resources, the library:

- is unable to participate as a full community partner
- is unable to meet the demands and the needs of the community it serves
- is unable (or ineligible) to explore opportunities that leverage existing municipal funds nor secure additional funding from external sources.
- cannot participate in outreach activities
- cannot offer quality programming

---

## Our Request

Our 2021 request for increased funding falls into two main categories:

### 1. To transition the CEO to from a part-time position to full-time employment

The most significant component of the budget increase being requested is in our need to fund a full-time CEO. Currently the CEO is given 20 hours per week to:

- oversee all library operations and management of all staff and volunteers
- prepare, information, staff reports and policies for board approval
- research, write, execute and report on grants
- oversee all automated systems
- provide outreach to and liaison with local community organizations, other libraries, government agencies and schools
- Marketing and PR activities
- Develops, recommends and implements strategic planning initiatives
- Consults with the Library treasurer on all matters pertaining to the financial management of the library
- Collection development

This list is by no means comprehensive. The CEO role is robust and ever-changing. To move the library forward, full-time hours for the CEO are required. **For the past two years the CEO has been working in a full-time capacity on a volunteer basis** and has proven that, if funded adequately, the library can continue to move forward and begin to meet the current expected demands and needs of the community.

**Please Note:** While every municipality must make decisions that support their own goals, this request is in line with other Lanark County libraries and more importantly other public libraries serving the same population size. We surveyed Library CEO's serving communities with similar populations (within 1,000) of Lanark Highlands. Those who responded indicated their CEO position was a full-time position. While some had been full time for many years, many transitioned between 3-6 years ago as demands on the role made it necessary to do so.

### 2. To address insufficient front-line staff and treasurer hours

- a) Within our current budget, there are 30 hours a week (in total) allotted to front line staff. Not coincidentally, our regular hours of operation are also 30 hours per week. In being prepared to serve our community there are responsibilities that have to happen both prior to opening and after we close and staff are currently completing these on their own time. A small portion of this budget increase will address this issue.
- b) Regular programming was initiated 3-4 years ago in response to increased requests from the community. Staff were keen to fill the programming gaps within Lanark Highlands and took on this role in absence of any additional funding. In short, staff plan and execute programs at the same time they are sole person providing all circulation, reference, computer support and administrative duties. This almost always results in high stress levels and poor customer experiences in the program itself, at the customer service desk, and in most cases, both. The only additional staff support that can be offered is by the CEO, if available. This regularly pulls the CEO from higher level duties to assist where additional circulation staff could be utilized at a lower hourly rate.

While volunteers are a huge asset and they can (and do) assist with programming, they cannot fully take on this role for us. Program planning, partnership development and program evaluation require dedicated staff time. Certain programs, such as running a family film, can be overseen by volunteers, however, more

---

involved literacy programs, teen and adult programming, and STEM programs should be planned and carried out by library staff.

It is also important for the members of the community to have familiar faces running these programs to form an ongoing relationship and attachment to the library. Our staff are part of the experience and the connections that need to be made between programming and utilization of our collections requires the in-depth knowledge of trained staff.

There were attempts to utilize volunteers on the service desk to allow staff to run programs however this resulted a number of issues including a violation of employment standards and privacy legislation, issues with consistent service and in the long run it is not a solution.

Despite the significant challenges we face running programs, they are well attended and requests for more frequent and consistent programming are always made.

The funding we are requesting will allow a modest level of programming to be planned and executed by a dedicated staff member and will address current programming gaps in the community. These programming hours will also allow us some flexibility in participating in outreach activities with other local organizations such as the Youth Centre and EarlyON group. It will allow us to maintain an appropriate level of customer service for both program attendees and other community members accessing the library at the same time.

- c) For several years now the treasurer has been subsidizing (at an increasing rate) the cost of providing bookkeeping services for the library. Government, grant, payroll & other financial reporting has become increasingly more time consuming and we wish to correct this situation and more accurately reflect the true costs associated with running the Library. The actual hours worked by the Treasurer for the past several years has been 24 hours monthly and she is currently charging us for 13 hours monthly. We need to correct this discrepancy.

## Conclusion

Without adequate funding, the Library board will have to make difficult choices and the level of Library service the community has enjoyed in these past two years cannot be sustained. Without this financial support the Library:

- will not have the time to cultivate relationships that lead to future partnerships
- cannot participate in collaborations at a local or county level
- will not have the ability to sit on community committees where decisions are being made
- cannot participate in outreach activities
- will miss out on external funding opportunities and cannot leverage municipal funds
- cannot fill the programming gaps that exist in the community

We appreciate your time and consideration in the request.



# POLICE SERVICES OPERATING BUDGET

## Revenues

Police Services								
Revenue								
GL Account #	Type	Sub	Description	2020 Budget	2020 Actual	2021 Budget	Difference	Notes
1-02-32-140-000-875	Revenue	PSB	Fines	-\$ 4,800	\$ -	-\$ 4,800	\$ -	
1-02-32-140-000-981	Revenue	PSB	Police - Transfer From Reserve	\$ -	\$ -	-\$ 2,000	-\$ 2,000.00	For a 2nd discrete radar device - speed complaints, traffic counts, classification
1-02-32-140-000-772	Revenue	PSB	Ride Program	-\$ 6,640	-\$ 6,250	-\$ 6,640	\$ -	
Total				-\$ 11,440.00	-\$ 6,250.36	-\$ 13,440.00	-\$ 2,000.00	

## Expenses

Police Services								
Expenses								
GL Account #	Type	Sub	Description	2020 Budget	2020 Actual	2021 Budget	Difference	Notes
1-02-32-000-000-221	Expense	PSB	Honorariums	\$ 2,400	\$ 1,186	\$ 2,400	\$ -	
1-02-32-140-000-417	Expense	PSB	Memberships	\$ 3,000	\$ 698	\$ 3,000	\$ -	
1-02-32-140-000-467	Expense	PSB	Misc - Shared Hosting of Zone 2 Meeting	\$ 1,500	\$ 190	\$ 1,500	\$ -	
1-02-32-140-000-322	Expense	PSB	OAPSB Meeting	\$ 2,000	\$ -	\$ 2,000	\$ -	
1-02-32-140-000-320	Expense	PSB	OPP Contract	\$ 1,095,106	\$ 1,087,180	\$ 1,060,381	-\$ 34,725	Reduction in cost as per OPP 2021 Billing Statement
1-02-32-140-000-432	Expense	PSB	Police Services - Minor Capital	\$ -	\$ -	\$ 2,000	\$ 2,000	For a 2nd discrete radar device - speed complaints, traffic counts, classification
1-02-32-140-000-321	Expense	PSB	Ride Program	\$ 6,640	\$ 738	\$ 6,640	\$ -	
				\$ 1,110,646	\$ 1,089,992	\$ 1,077,921	-\$ 32,725	

# PUBLIC WORKS OPERATING BUDGET

## Revenues

Public Works								
Revenue								
GL Account #	Type	Sub	Description	2020 Budget	2020 Actual	2021 Budget	Difference	Notes
1-03-47-195-000-809	Revenue	PW - Depots	Civic Addresses	-\$ 2,000	-\$ 2,135	-\$ 2,500	-\$ 500.00	
1-03-47-195-000-781	Revenue	PW - Depots	County Road Maintenance	-\$ 3,000	-\$ 2,211	-\$ 3,400	-\$ 400.00	
1-03-47-195-000-833	Revenue	PW - Depots	Entrance Permits	-\$ 1,500	-\$ 1,700	-\$ 2,000	-\$ 500.00	
1-03-47-195-000-782	Revenue	PW - Depots	Other Township Road Maintenance	-\$ 9,000	-\$ 6,094	-\$ 8,000	\$ 1,000.00	
1-03-47-195-000-875	Revenue	PW - Depots	PTO Rebates	-\$ 2,500	-\$ 750	-\$ 2,000	\$ 500.00	
1-03-44-179-000-600	Revenue	PW - Fleet	Fleet & Equipment - Reserves Transfer	-\$ 310,000	\$ -	\$ -	\$ 310,000.00	Not required
1-03-44-179-000-981	Revenue	PW - Fleet	TRANSFER FROM RESERVE	\$ -	\$ -	\$ -	\$ -	
1-03-44-179-000-867	Revenue	PW - Overhead	PW Equipment Sales	\$ -	-\$ 26,633	\$ -	\$ -	
1-03-41-175-000-981	Revenue	PW - Overhead	Transfer from Reserves - Capital	\$ -	-\$ 82,005	\$ -	\$ -	
1-03-41-176-447-303	Revenue	PW - Roads	Capital Projects - Reserves Transfer	-\$ 439,534	\$ -	-\$ 580,497	-\$ 140,962.77	Consume gas tax and WS Interest- must be spent on capital
1-03-47-195-000-773	Revenue	PW - Roads	Gas Tax Revenue	-\$ 161,935	-\$ 161,935	-\$ 332,044	-\$ 170,109.18	One time doubling of gas tax fund
1-03-41-195-000-774	Revenue	PW - Roads	Grants (OCIF)	-\$ 50,000	-\$ 50,000	-\$ 50,000	\$ -	
Total				-\$ 979,468.82	-\$ 333,463.28	-\$ 980,440.77	-\$ 971.95	

## Expenses

Public Works								
Expenses								
GL Account #	Type	Sub	Description	2020 Budget	2020 Actual	2021 Budget	Difference	Notes
1-03-47-XXX-201-317	Expense	PW - Depots	Budget	\$ 1,000	\$ -	\$ -	-\$ 1,000	Distributed throughout depots
1-03-47-XXX-201-329	Expense	PW - Depots	Budget	\$ 4,000	\$ -	\$ 4,000	\$ -	Distributed throughout depots
1-03-47-XXX-201-337	Expense	PW - Depots	Budget	\$ 15,000	\$ -	\$ 13,000	-\$ 2,000	Distributed throughout depots
1-03-47-XXX-201-437	Expense	PW - Depots	Budget	\$ 2,000	\$ -	\$ 2,000	\$ -	Distributed throughout depots
1-03-47-XXX-201-456	Expense	PW - Depots	Budget	\$ 48,824	\$ -	\$ 54,400	\$ 5,576	Distributed throughout depots
1-03-47-XXX-201-475	Expense	PW - Depots	Budget	\$ 15,200	\$ -	\$ 15,000	-\$ 200	Distributed throughout depots
1-03-47-XXX-202-330	Expense	PW - Depots	Budget	\$ 1,200	\$ -	\$ 1,200	\$ -	Distributed throughout depots
1-03-47-XXX-202-457	Expense	PW - Depots	Budget	\$ 22,585	\$ -	\$ 25,000	\$ 2,415	Distributed throughout depots
1-04-52-XXX-000-329	Expense	PW - Depots	Budget	\$ 2,000	\$ -	\$ 3,000	\$ 1,000	Distributed throughout depots
1-03-47-000-000-233	Expense	PW - Depots	CPP - PUBLIC WORKS - MTCE	\$ -	\$ 21,989	\$ 27,459	\$ 27,459	
1-04-52-000-000-233	Expense	PW - Depots	CPP - Waste Dept	\$ -	\$ 1,054	\$ 1,546	\$ 1,546	
1-03-47-195-000-250	Expense	PW - Depots	Debt Repayments	\$ 130,601	\$ -	\$ -	-\$ 130,601	Long Term Debt retired



1-03-47-178-201-317	Expense	PW - Depots	Depot 1 - Alarm / Security	\$ -	\$ -	\$ -	\$ -	
1-03-47-178-201-337	Expense	PW - Depots	Depot 1 - Bldg Maint	\$ -	\$ 335	\$ -	\$ -	
1-03-47-178-202-457	Expense	PW - Depots	Depot 1 - Heat	\$ -	\$ 5,037	\$ -	\$ -	
1-03-47-178-201-456	Expense	PW - Depots	Depot 1 - Hydro	\$ -	\$ 1,819	\$ -	\$ -	
1-03-47-178-202-330	Expense	PW - Depots	Depot 1 - Internet	\$ -	\$ 662	\$ -	\$ -	
1-03-47-178-201-437	Expense	PW - Depots	Depot 1 - Small Tools	\$ -	\$ 399	\$ -	\$ -	
1-03-47-178-201-475	Expense	PW - Depots	Depot 1 - Supplies	\$ -	\$ 4,418	\$ -	\$ -	
1-03-47-178-201-329	Expense	PW - Depots	Depot 1 - Telephone	\$ -	\$ 265	\$ -	\$ -	
1-03-47-178-202-317	Expense	PW - Depots	Depot 2 McDonalds - Alarm / Security	\$ -	\$ 244	\$ -	\$ -	
1-03-47-178-202-337	Expense	PW - Depots	Depot 2 McDonalds - Bldg Maint	\$ -	\$ 2,883	\$ -	\$ -	
1-03-47-178-202-456	Expense	PW - Depots	Depot 2 McDonalds - Hydro	\$ -	\$ 2,870	\$ -	\$ -	
1-03-47-178-202-437	Expense	PW - Depots	Depot 2 McDonalds - Small Tools	\$ -	\$ 1,248	\$ -	\$ -	
1-03-47-178-202-475	Expense	PW - Depots	Depot 2 McDonalds - Supplies	\$ -	\$ 7,190	\$ -	\$ -	
1-03-47-178-202-329	Expense	PW - Depots	Depot 2 McDonalds - Telephone	\$ -	\$ 1,597	\$ -	\$ -	
1-03-47-178-203-317	Expense	PW - Depots	Depot 3 Middleville - Alarm / Security	\$ -	\$ 244	\$ -	\$ -	
1-03-47-178-203-337	Expense	PW - Depots	Depot 3 Middleville - Bldg Maint	\$ -	\$ 5,135	\$ -	\$ -	
1-03-47-178-203-457	Expense	PW - Depots	Depot 3 Middleville - Heat	\$ -	\$ 5,083	\$ -	\$ -	
1-03-47-178-203-456	Expense	PW - Depots	Depot 3 Middleville - Hydro	\$ -	\$ 3,385	\$ -	\$ -	
1-03-47-178-203-330	Expense	PW - Depots	Depot 3 Middleville - Internet	\$ -	\$ 510	\$ -	\$ -	
1-03-47-178-203-437	Expense	PW - Depots	Depot 3 Middleville - Small Tools	\$ -	\$ 1,186	\$ -	\$ -	
1-03-47-178-203-475	Expense	PW - Depots	Depot 3 Middleville - Supplies	\$ -	\$ 11,051	\$ -	\$ -	
1-03-47-178-203-329	Expense	PW - Depots	Depot 3 Middleville - Telephone	\$ -	\$ 954	\$ -	\$ -	
1-03-47-178-204-317	Expense	PW - Depots	Depot 4 Tatlock - Alarm / Security	\$ -	\$ 244	\$ -	\$ -	
1-03-47-178-204-337	Expense	PW - Depots	Depot 4 Tatlock - Bldg Maint	\$ -	\$ 256	\$ -	\$ -	
1-03-47-178-204-457	Expense	PW - Depots	Depot 4 Tatlock - Heat	\$ -	\$ 3,902	\$ -	\$ -	
1-03-47-178-204-456	Expense	PW - Depots	Depot 4 Tatlock - Hydro	\$ -	\$ 5,336	\$ -	\$ -	
1-03-47-178-204-475	Expense	PW - Depots	Depot 4 Tatlock - Supplies	\$ -	\$ 73	\$ -	\$ -	
1-03-47-178-204-329	Expense	PW - Depots	Depot 4 Tatlock - Telephone	\$ -	\$ 723	\$ -	\$ -	
1-03-47-178-205-317	Expense	PW - Depots	Depot 5 Joes Lake - Alarm / Security	\$ -	\$ -	\$ -	\$ -	
1-03-47-178-205-337	Expense	PW - Depots	Depot 5 Joes Lake - Bldg Maint	\$ -	\$ 43	\$ -	\$ -	
1-03-47-178-205-457	Expense	PW - Depots	Depot 5 Joes Lake - Heat	\$ -	\$ 2,752	\$ -	\$ -	
1-03-47-178-205-329	Expense	PW - Depots	Depot 5 Joes Lake - Telephone	\$ -	\$ 1,123	\$ -	\$ -	
1-03-47-178-206-457	Expense	PW - Depots	Depot 6 White Lake - Heat	\$ -	\$ 590	\$ -	\$ -	
1-03-47-178-206-456	Expense	PW - Depots	Depot 6 White Lake - Hydro	\$ -	\$ 629	\$ -	\$ -	
1-03-47-000-000-225	Expense	PW - Depots	EHT - PUBLIC WORKS - MTCE	\$ -	\$ 9,245	\$ 13,250	\$ 13,250	
1-04-52-000-000-225	Expense	PW - Depots	EHT - Waste	\$ -	\$ 431	\$ 689	\$ 689	
1-03-47-000-000-235	Expense	PW - Depots	EI - PUBLIC WORKS - MTCE	\$ -	\$ 9,565	\$ 12,602	\$ 12,602	
1-04-52-000-000-235	Expense	PW - Depots	EI - Waste Dept	\$ -	\$ 479	\$ 782	\$ 782	
1-02-31-126-125-456	Expense	PW - Depots	JOE'S LAKE - HYDRO	\$ -	\$ 1,011	\$ -	\$ -	
1-03-47-195-000-467	Expense	PW - Depots	Licensing	\$ 350	\$ 1,166	\$ 400	\$ 50	
1-03-47-000-000-231	Expense	PW - Depots	OMERS - PUBLIC WORKS - MTCE	\$ -	\$ 33,897	\$ 39,876	\$ 39,876	
1-04-52-000-000-231	Expense	PW - Depots	OMERS - WASTE STAFF	\$ -	\$ 1,730	\$ 1,564	\$ 1,564	
1-03-47-000-000-224	Expense	PW - Depots	PW Mtce - Health Benefits	\$ 138,433	\$ 20,186	\$ 29,116	-\$ 109,317	Redistributed
1-03-47-195-000-406	Expense	PW - Depots	PW Mtce - Office Supplies	\$ 1,000	\$ 625	\$ 1,000	\$ -	



1-03-47-195-000-439	Expense	PW - Depots	PW Mtce - Radio Communications	\$ 13,000	\$ 12,950	\$ 13,000	\$ -	
1-03-47-195-000-442	Expense	PW - Depots	PW Mtce - Safety Equipment	\$ 5,000	\$ 10,442	\$ 5,000	\$ -	
1-03-47-195-000-339	Expense	PW - Depots	PW Mtce - Training	\$ 15,000	\$ 1,266	\$ 10,000	-\$ 5,000	
1-03-47-000-000-201	Expense	PW - Depots	PW Mtce - Wages	\$ 524,898	\$ 471,252	\$ 580,130	\$ 55,232	
1-03-47-188-571-456	Expense	PW - Depots	Street Lights - Dalhousie	\$ -	\$ 4,779	\$ -	\$ -	
1-03-47-188-572-456	Expense	PW - Depots	Street Lights - Lanark Twp	\$ -	\$ 3,814	\$ -	\$ -	
1-03-47-188-573-456	Expense	PW - Depots	Street Lights - Lanark Village	\$ -	\$ 17,607	\$ -	\$ -	
1-03-47-188-574-456	Expense	PW - Depots	Street Lights - Lavant	\$ -	\$ 1,211	\$ -	\$ -	
1-03-47-188-575-456	Expense	PW - Depots	Street Lights - N Sherbrooke	\$ -	\$ 1,227	\$ -	\$ -	
1-03-47-000-000-226	Expense	PW - Depots	WSIB - PUBLIC WORKS - MTCE STAFF	\$ -	\$ 13,156	\$ 19,366	\$ 19,366	
1-04-52-000-000-226	Expense	PW - Depots	WSIB - WASTE STAFF	\$ -	\$ 624	\$ 1,007	\$ 1,007	
1-03-44-179-533-474	Expense	PW - Fleet	18 Western Star - 303-17 Repairs & Mtce	\$ -	\$ 11,108	\$ -	\$ -	
1-03-44-179-534-474	Expense	PW - Fleet	18 Western Star - 304-17 Repairs & Mtce	\$ -	\$ 9,768	\$ -	\$ -	
1-03-44-179-557-474	Expense	PW - Fleet	2013 Sweeper - 6413 - Repairs	\$ -	\$ 185	\$ -	\$ -	
1-03-44-179-565-474	Expense	PW - Fleet	ARC Welder 8194 - Repairs	\$ -	\$ -	\$ -	\$ -	
1-03-44-179-500-474	Expense	PW - Fleet	Budget/Unallocated	\$ 200,000	\$ 391	\$ 200,000	\$ -	
1-03-44-179-572-474	Expense	PW - Fleet	Case Backhoe - 59-19 - Repairs	\$ -	\$ 56	\$ -	\$ -	
1-03-44-179-555-474	Expense	PW - Fleet	Case Backhoe 5308-Repairs	\$ -	\$ 6,233	\$ -	\$ -	
1-03-44-179-539-474	Expense	PW - Fleet	Cat Grader 57-19 - Repairs	\$ -	\$ 9,134	\$ -	\$ -	
1-03-44-179-542-474	Expense	PW - Fleet	Cat Hoe 4895 - Repairs	\$ -	\$ 610	\$ -	\$ -	
1-03-44-179-561-474	Expense	PW - Fleet	Chain Saws 7790 - Repairs	\$ -	\$ 803	\$ -	\$ -	
1-03-44-179-538-474	Expense	PW - Fleet	Champ 4494 - Repairs	\$ -	\$ 1,127	\$ -	\$ -	
1-03-44-179-506-474	Expense	PW - Fleet	Chev 1309 - Repairs	\$ -	\$ 310	\$ -	\$ -	
1-03-44-179-501-474	Expense	PW - Fleet	CHEV SIERRA 11-11 - REPAIRS	\$ -	\$ 6,528	\$ -	\$ -	
1-03-44-179-509-422	Expense	PW - Fleet	CHEV SILVERADO 1712 - GAS & OIL	\$ -	\$ 63	\$ -	\$ -	
1-03-44-179-509-474	Expense	PW - Fleet	CHEV SILVERADO 1712 - REPAIRS	\$ -	\$ 1,965	\$ -	\$ -	
1-03-44-179-000-421	Expense	PW - Fleet	Diesel Stock	\$ 150,000	\$ 98,858	\$ 100,000	-\$ 50,000	Reduced as per actual.
1-03-44-179-000-599	Expense	PW - Fleet	Fleet & Equipment	\$ 310,000	\$ 306	\$ 50,000	-\$ 260,000	Half-tonne,Chipper
1-03-44-179-507-474	Expense	PW - Fleet	FORD 1509 - REPAIRS	\$ -	\$ 3,487	\$ -	\$ -	
1-03-44-179-508-474	Expense	PW - Fleet	FORD 1609 - REPAIRS	\$ -	\$ 386	\$ -	\$ -	
1-03-44-179-000-420	Expense	PW - Fleet	Gasoline Stock	\$ 18,000	\$ 17,592	\$ 18,000	\$ -	
1-03-44-179-523-474	Expense	PW - Fleet	INT 2005 - 33-05 - REPAIRS	\$ -	\$ 2,449	\$ -	\$ -	
1-03-44-179-530-474	Expense	PW - Fleet	INT 300-11 - REPAIRS	\$ -	\$ 16,221	\$ -	\$ -	
1-03-44-179-532-474	Expense	PW - Fleet	INT 302-07 - REPAIRS	\$ -	\$ 8,058	\$ -	\$ -	
1-03-44-179-522-474	Expense	PW - Fleet	Int 3207 - Repairs	\$ -	\$ 14,985	\$ -	\$ -	
1-03-44-179-524-474	Expense	PW - Fleet	Int 3407 - Repairs	\$ -	\$ 3,080	\$ -	\$ -	
1-03-44-179-525-474	Expense	PW - Fleet	Int 3503 - Repairs	\$ -	\$ 16,317	\$ -	\$ -	
1-03-44-179-526-474	Expense	PW - Fleet	Int 3605 - Repairs	\$ -	\$ 11,661	\$ -	\$ -	
1-03-44-179-527-474	Expense	PW - Fleet	Int 37-06 - Repairs	\$ -	\$ 17,995	\$ -	\$ -	
1-03-44-179-528-474	Expense	PW - Fleet	Int 38-06 - Repairs	\$ -	\$ 30,776	\$ -	\$ -	
1-03-44-179-529-474	Expense	PW - Fleet	Int 39-07 - Repairs	\$ -	\$ 18,666	\$ -	\$ -	
1-03-44-179-515-474	Expense	PW - Fleet	INT TERRAASTAR 2714 - Repairs	\$ -	\$ 5,106	\$ -	\$ -	
1-03-44-179-543-474	Expense	PW - Fleet	JD Hoe 4980 - Repairs	\$ -	\$ 3,963	\$ -	\$ -	
1-03-44-179-544-474	Expense	PW - Fleet	John Deere Loader 5004 - Repairs	\$ -	\$ 5,214	\$ -	\$ -	



1-03-44-179-550-474	Expense	PW - Fleet	Kubota Tractor 5609-Repairs	\$ -	\$ -	\$ -	\$ -	
1-03-44-179-000-423	Expense	PW - Fleet	Oil, Fluids, Acetylene	\$ 8,500	\$ 9,503	\$ 9,500	\$ 1,000	
1-03-44-179-501-422	Expense	PW - Fleet	PW Admin Truck Fuel	\$ 2,000	\$ 168	\$ 2,000	\$ -	
1-03-44-179-554-474	Expense	PW - Fleet	Skid Steer Loader 5503 - Repairs	\$ -	\$ 182	\$ -	\$ -	
1-03-44-179-559-474	Expense	PW - Fleet	Tandem Trailer 59-19 - Repairs	\$ -	\$ 228	\$ -	\$ -	
1-03-44-179-569-474	Expense	PW - Fleet	Tandom Axle Trailer-6709-Repairs	\$ -	\$ 1,036	\$ -	\$ -	
1-03-44-179-545-474	Expense	PW - Fleet	TEREX BACKHOE 4609 - REPAIRS	\$ -	\$ 3,896	\$ -	\$ -	
1-03-44-179-000-601	Expense	PW - Fleet	TRANSFER TO RESERVE	\$ -	\$ -	\$ -	\$ -	
1-03-44-179-501-425	Expense	PW - Fleet	Vehicle Fleet Licenses	\$ 26,500	\$ 24,618	\$ 27,000	\$ 500	
1-03-44-179-535-474	Expense	PW - Fleet	VOLVO G940 - 41-07 - Repairs	\$ -	\$ 11,281	\$ -	\$ -	
1-03-44-179-536-474	Expense	PW - Fleet	VOLVO G940 - 42-07 - Repairs	\$ -	\$ 9,945	\$ -	\$ -	
1-03-44-179-571-474	Expense	PW - Fleet	Wacker-Neuson - 58-19 - Repairs	\$ -	\$ 216	\$ -	\$ -	
1-03-43-000-000-201	Expense	PW - Overhead	Administration - Wages	\$ 102,181	\$ 81,536	\$ 103,772	\$ 1,591	
1-03-43-195-107-333	Expense	PW - Overhead	Cell Phone	\$ 1,000	\$ 966	\$ 1,000	\$ -	
1-03-43-195-107-339	Expense	PW - Overhead	Conventions & Seminars	\$ 2,350	\$ 3,844	\$ 3,200	\$ 850	
1-03-43-000-000-233	Expense	PW - Overhead	CPP - PUBLIC WORKS - ADMIN	\$ -	\$ 4,167	\$ 4,169	\$ 4,169	
1-03-43-000-000-225	Expense	PW - Overhead	EHT - PUBLIC WORKS - ADMINSTRATION	\$ -	\$ 1,655	\$ 2,024	\$ 2,024	
1-03-43-000-000-235	Expense	PW - Overhead	EI - PUBLIC WORKS - ADMIN	\$ -	\$ 1,831	\$ 1,683	\$ 1,683	
1-03-43-195-107-417	Expense	PW - Overhead	Memberships & Dues	\$ 650	\$ 934	\$ 500	-\$ 150	
1-03-43-195-107-406	Expense	PW - Overhead	Office Supplies	\$ 400	\$ 349	\$ 400	\$ -	
1-03-43-000-000-231	Expense	PW - Overhead	OMERS - PUBLIC WORKS - ADMIN	\$ -	\$ 6,909	\$ 18,561	\$ 18,561	
1-03-44-179-000-334	Expense	PW - Overhead	PUBLIC WORKS - ADVERTI	\$ -	\$ -	\$ 150	\$ 150	
1-03-43-000-000-224	Expense	PW - Overhead	PW Admin - Health Benefits	\$ 26,386	\$ 4,384	\$ 4,577	-\$ 21,809	
1-03-43-195-107-463	Expense	PW - Overhead	SUPERINTENDENT PUBIC WORKS - FURNITURE/EQUIPMENT	\$ -	\$ -	\$ 250	\$ 250	
1-03-43-000-000-226	Expense	PW - Overhead	WSIB - PUBLIC WORKS - ADMINISTRATION	\$ -	\$ 2,389	\$ 2,958	\$ 2,958	
1-03-42-182-408-448	Expense	PW - Roads	Asphalt Repairs	\$ 23,000	\$ 20,530	\$ 23,000	\$ -	
1-03-42-185-418-467	Expense	PW - Roads	Beaver Control	\$ 6,000	\$ 3,594	\$ 6,000	\$ -	
1-03-42-180-424-467	Expense	PW - Roads	Bridges - Misc Materials	\$ 6,000	\$ 4,251	\$ 6,000	\$ -	
1-03-42-181-402-467	Expense	PW - Roads	Brushing	\$ 60,000	\$ 66,387	\$ 70,000	\$ 10,000	Not keeping up to brushing requirements
1-03-41-175-459-599	Expense	PW - Roads	CAPITAL - 3rd Conc Dalhousie	\$ -	\$ 248,080	\$ -	\$ -	
1-03-41-175-481-599	Expense	PW - Roads	CAPITAL - Iron Mine Rd	\$ -	\$ 261,464	\$ -	\$ -	
1-03-41-176-447-302	Expense	PW - Roads	Capital Projects	\$ 654,850	\$ 47,392	\$ 791,564	\$ 136,714	Rothwell, Roads Gravel and Hardtop - Inc WS Interest
NEW	Expense	PW - Roads	Catch Basin Clean Out			\$ 5,000	\$ 5,000	NEW, regular catch basin cleaning required
NEW	Expense	PW - Roads	Class 5 and 6 Road Repairs			\$ 40,000	\$ 40,000	Reallocated
NEW	Expense	PW - Roads	TRANSFER TO RESERVE	\$ -	\$ -	\$ 332,044	\$ 332,044	Transfer Gas Tax Revenue to reserve
1-03-41-175-479-306	Expense	PW - Roads	Class 6C Roads - Contract/Misc	\$ -	\$ 13,775	\$ -	\$ -	
1-03-42-180-425-467	Expense	PW - Roads	Culverts	\$ 20,000	\$ 11,056	\$ 20,000	\$ -	Part of a culvert replacement schedule as per AMP
1-03-42-181-403-467	Expense	PW - Roads	Ditching	\$ 20,000	\$ 16,811	\$ 22,000	\$ 2,000	
1-03-42-183-413-448	Expense	PW - Roads	Dust Control	\$ 95,000	\$ 100,963	\$ 93,600	-\$ 1,400	
1-03-42-181-406-467	Expense	PW - Roads	Fencing	\$ 1,500	\$ 1,666	\$ 1,000	-\$ 500	
1-03-41-175-450-306	Expense	PW - Roads	Flooding Expenses	\$ -	\$ -	\$ -	\$ -	
1-03-41-175-485-306	Expense	PW - Roads	French Line - 511 to Bridge Resurfacing	\$ -	\$ -	\$ -	\$ -	
NEW	Expense	PW - Roads	Geotechnical for Road Construction			\$ 10,000	\$ 10,000	NEW, geotechnical investigation of base for Snye Rd and other a
1-03-42-183-411-448	Expense	PW - Roads	Gravel Patching	\$ 47,000	\$ 77,828	\$ 75,000	\$ 28,000	Increasing requirements due to weather events, washouts etc.





NEW	Expense	PW - Roads	Guide Rail Review			\$ 6,000	\$ 6,000	Annual guiderail inspections for planned capital replacements
1-03-42-184-417-467	Expense	PW - Roads	Guide Rails	\$ 7,000	\$ 897	\$ 20,000	\$ 13,000	Annual guiderail replacementrequirements
1-03-42-184-428-467	Expense	PW - Roads	Line Painting	\$ 3,500	\$ -	\$ 4,000	\$ 500	
1-03-42-197-427-467	Expense	PW - Roads	Misc - Civic Addressing etc.	\$ 750	\$ 725	\$ 750	\$ -	
1-03-42-181-401-467	Expense	PW - Roads	Road Side Mowing	\$ 15,000	\$ 12,700	\$ 14,000	-\$ 1,000	
1-03-47-195-000-305	Expense	PW - Roads	Roads - G.I.S./GPS	\$ -	\$ 3,400	\$ -	\$ -	
1-03-41-175-481-306	Expense	PW - Roads	ROADS - GRAVEL MATERIAL	\$ 300,000	\$ 293,648	\$ -	-\$ 300,000	Moved to Capital
1-03-47-195-000-601	Expense	PW - Roads	ROADS - TRANSFER TO RESERVE	\$ -	\$ -	\$ -	\$ -	
1-03-41-175-462-306	Expense	PW - Roads	Rosetta Road - Contract/Misc	\$ -	\$ -	\$ -	\$ -	
1-03-42-184-415-467	Expense	PW - Roads	Safety Devices	\$ 1,000	\$ -	\$ 2,000	\$ 1,000	
1-03-42-187-421-448	Expense	PW - Roads	Sand & Salt	\$ 240,000	\$ 198,962	\$ 210,000	-\$ 30,000	Reduced as per actual.
1-03-42-182-410-467	Expense	PW - Roads	Sidewalk/Curb Repairs	\$ 1,000	\$ -	\$ 101,500	\$ 100,500	
1-03-42-184-416-448	Expense	PW - Roads	Signage	\$ 1,500	\$ 1,218	\$ 2,000	\$ 500	
1-03-42-182-409-467	Expense	PW - Roads	Sweeping	\$ 7,000	\$ 7,441	\$ 7,000	\$ -	
NEW	Expense	PW - Roads	Tree Review and Removal			\$ 8,000	\$ 8,000	NEW, need account for this work. Annual tree inspections requ
1-03-41-175-480-306	Expense	PW - Roads	Various Const - Contract/Misc	\$ 55,000	\$ 38,273	\$ 55,000	\$ -	
1-03-42-181-429-467	Expense	PW - Roads	Weed Management	\$ 7,500	\$ -	\$ 2,000	-\$ 5,500	Plan for work in 2022
1-03-42-187-423-302	Expense	PW - Roads	Winter Contracts	\$ 122,000	\$ 122,275	\$ 125,000	\$ 3,000	
Total				\$ 3,482,658	\$ 2,758,666	\$ 3,476,588	-\$ 6,070	

2020 Roads Capital	Reserves	Grants	Levy	Total
20km Gravel		\$ 55,000	\$ 245,000	\$ 300,000
Class 6C			\$ 40,000	\$ 40,000
3rd Conc. Dalhousie	\$ 104,684		\$ 175,316	\$ 280,000
Iron Mine Rd.	\$ 240,850			\$ 240,850
Various Construction			\$ 55,000	\$ 55,000
Gravel Patching			\$ 47,000	\$ 47,000
Guiderails			\$ 7,000	\$ 7,000
Total	\$ 345,534	\$ 55,000	\$ 569,316	\$ 969,850

2021 Roads Capital	Budget	Reserves	Grants	Levy	Total
Gravel	\$ 395,960	\$ 395,960			\$ 395,960
Class 5/6	\$ 40,000			\$ 40,000	\$ 40,000
Upper Perth	\$ 279,808	\$ 105,036	\$ 50,000	\$ 124,772	\$ 279,808
Additional Road Funds	\$ 36,214			\$ 36,214	\$ 36,214
Catch Basin Cleaning	\$ 5,000			\$ 5,000	\$ 5,000
Gravel Patching	\$ 75,000			\$ 75,000	\$ 75,000
Geotechnical	\$ 10,000			\$ 10,000	\$ 10,000
Guiderail Review	\$ 6,000			\$ 6,000	\$ 6,000
Guiderails	\$ 20,000			\$ 20,000	\$ 20,000
Sidewalks	\$ 101,500			\$ 101,500	\$ 101,500
Total	\$ 969,482	\$ 500,996	\$ 50,000	\$ 418,486	\$ 969,482

# WASTE SITES OPERATING BUDGET

## Revenues

Waste Sites								
Revenue								
GL Account #	Type	Sub	Description	2020 Budget	2020 Actual	2021 Budget	Difference	Notes
1-04-53-245-630-808	Revenue	PW - Waste	Blue Boxes	\$ -	-\$ 48	\$ -	\$ -	
1-04-53-245-630-807	Revenue	PW - Waste	Composters	\$ -	-\$ 218	\$ -	\$ -	
1-04-52-240-000-981	Revenue	PW - Waste	CONTRIBUTION FROM RESERVE	\$ -	\$ -	\$ -	\$ -	
1-04-53-245-630-875	Revenue	PW - Waste	Electronic Stewardship	-\$ 8,000	-\$ 8,890	-\$ 9,500	-\$ 1,500.00	
1-04-52-000-000-427	Revenue	PW - Waste	Fuel Surcharge Rebate	-\$ 1,000	\$ -	-\$ 1,000	\$ -	
1-04-53-245-630-763	Revenue	PW - Waste	MHSW - REFUND - STEWARDSHIP ONT. AGREEMENT	\$ -	-\$ 983	\$ -	\$ -	
1-04-52-241-000-788	Revenue	PW - Waste	Other Township Hazardous Waste	-\$ 3,500	\$ 186	-\$ 3,500	\$ -	
1-04-53-245-630-872	Revenue	PW - Waste	Recycling Reimbursements	-\$ 7,000	-\$ 12,424	-\$ 7,000	\$ -	
1-04-52-240-000-727	Revenue	PW - Waste	Special Levy - Household Waste	-\$ 155,887	-\$ 163,488	-\$ 163,488	-\$ 7,601.00	
1-04-51-240-000-729	Revenue	PW - Waste	Special Levy - Waste Collection Lanark Village	-\$ 48,000	-\$ 47,944	-\$ 56,000	-\$ 8,000.00	Based on collection contract
1-04-53-245-630-764	Revenue	PW - Waste	Stewardship Ontario	-\$ 68,000	-\$ 50,006	-\$ 68,000	\$ -	
1-04-51-240-000-805	Revenue	PW - Waste	Tipping Fees	-\$ 60,000	-\$ 74,391	-\$ 60,000	\$ -	
Total				-\$ 351,387.00	-\$ 358,206.47	-\$ 368,488.00	-\$ 17,101.00	

## Expenses

Waste Sites								
Expenses								
GL Account #	Type	Sub	Description	2020 Budget	2020 Actual	2021 Budget	Difference	Notes
1-04-52-240-000-332	Expense	PW - Waste	Advertising & Promotional	\$ 1,500	\$ 1,636	\$ 1,500	\$ -	
NEW	Expense	PW - Waste	Brush Chipping			\$ 15,000	\$ 15,000	New, brush chipping required, cannot conduct large burns.
1-04-52-225-000-329	Expense	PW - Waste	Budget	\$ -	\$ -	\$ 1,200	\$ 1,200	Consolidated - Telephone
1-04-52-XXX-000-315	Expense	PW - Waste	Budget	\$ -	\$ -	\$ 87,484	\$ 87,484	Consolidated - Landfill Monitoring
1-04-52-XXX-000-449	Expense	PW - Waste	Budget	\$ -	\$ -	\$ 12,000	\$ 12,000	Consolidated - Site Maintenance
1-04-52-XXX-000-456	Expense	PW - Waste	Budget	\$ -	\$ -	\$ 3,500	\$ 3,500	Consolidated - Hydro
1-04-52-228-000-599	Expense	PW - Waste	Capital - Site 4 Mcdonalds	\$ -	\$ 3,886	\$ -	\$ -	
1-04-52-241-000-599	Expense	PW - Waste	Capital - Site 9 White Lake	\$ -	\$ 139	\$ -	\$ -	

1-04-52-241-000-346	Expense	PW - Waste	Hazardous Waste Disposal	\$ 10,000	\$ 36,222	\$ 20,000	\$ 10,000	HHW not disposed of in the past. Required to keep up with demand.
1-04-52-000-000-224	Expense	PW - Waste	Health Benefits	\$ 7,373	\$ 951	\$ 1,137	-\$ 6,236	
1-04-52-241-000-447	Expense	PW - Waste	HOUSEHOLD HAZARDOUS WASTE - WAGES----CONTRACT SERV	\$ -	\$ -	\$ -	\$ -	
1-04-52-240-000-467	Expense	PW - Waste	Miscellaneous	\$ 300	\$ 1,067	\$ 300	\$ -	
1-04-52-240-000-406	Expense	PW - Waste	Office Supplies	\$ 1,000	\$ 443	\$ 1,000	\$ -	
1-04-53-000-000-314	Expense	PW - Waste	Recycling Removal	\$ 36,000	\$ 50,321	\$ 36,000	\$ -	
1-04-52-240-000-477	Expense	PW - Waste	RESERVE FOR WASTE SITE CLOSURE	\$ 95,000	\$ -	\$ 96,283	\$ 1,283	2021 capacity surveys will help determine the appropriate annual reserve contribution
1-04-52-000-000-875	Expense	PW - Waste	Reuse Centre - Municipal Grant	\$ -	-\$ 3,500	\$ 1,500	\$ 1,500	
1-04-52-240-000-339	Expense	PW - Waste	Seminars & Conventions	\$ 300	\$ 67	\$ 300	\$ -	
1-04-52-225-000-449	Expense	PW - Waste	Site 1 Flower - Maintenance	\$ 12,000	\$ 675	\$ -	-\$ 12,000	To reflect Consolidated Site Maintenance
1-04-52-225-000-315	Expense	PW - Waste	Site 1 Flower - Studes	\$ 90,000	\$ 14,719	\$ -	-\$ 90,000	To reflect Consolidated Landfill Monitoring
1-04-52-227-000-315	Expense	PW - Waste	Site 3 Lanark Village - Studies	\$ -	\$ 15,459	\$ -	\$ -	
1-04-52-228-000-456	Expense	PW - Waste	Site 4 McDonalds - Hydro	\$ -	\$ 3,005	\$ -	\$ -	
1-04-52-228-000-449	Expense	PW - Waste	Site 4 McDonalds - Site Maintenace	\$ -	\$ 12,604	\$ -	\$ -	
1-04-52-228-000-315	Expense	PW - Waste	Site 4 McDonalds - Studies	\$ -	\$ 8,159	\$ -	\$ -	
1-04-52-228-000-450	Expense	PW - Waste	Site 4 McDonalds - Supplies	\$ -	\$ 207	\$ -	\$ -	
1-04-52-228-000-329	Expense	PW - Waste	Site 4 McDonalds - Telephone	\$ -	\$ 717	\$ -	\$ -	
1-04-52-228-650-597	Expense	PW - Waste	SITE 4 MCDONALDS'S - RE-USE CENTRE CAPITAL	\$ -	\$ 1,071	\$ -	\$ -	
1-04-52-229-000-456	Expense	PW - Waste	Site 5 Middleville - Hydro	\$ 3,620	\$ 377	\$ -	-\$ 3,620	
1-04-52-229-000-449	Expense	PW - Waste	Site 5 Middleville - Site Maintenance	\$ -	\$ 3,098	\$ -	\$ -	
1-04-52-229-000-315	Expense	PW - Waste	Site 5 Middleville - Studies	\$ -	\$ 18,484	\$ -	\$ -	
1-04-52-229-000-450	Expense	PW - Waste	Site 5 Middleville - Supplies	\$ -	\$ 242	\$ -	\$ -	
1-04-52-229-000-329	Expense	PW - Waste	Site 5 Middleville - Telephone	\$ -	\$ 707	\$ -	\$ -	
1-04-52-230-000-315	Expense	PW - Waste	Site 6 Robertsons - Studies	\$ -	\$ 16,736	\$ -	\$ -	
1-04-52-232-000-315	Expense	PW - Waste	Site 8 Watson - Studies	\$ -	\$ 7,949	\$ -	\$ -	
1-04-52-233-000-315	Expense	PW - Waste	Site 9 White Lake - Studies	\$ -	\$ 14,075	\$ -	\$ -	
1-11-15-000-000-601	Expense	PW - Waste	Transfer to W&S Reserve	\$ -	\$ -	\$ -	\$ -	
1-04-52-000-000-201	Expense	PW - Waste	Wages	\$ 32,125	\$ 19,718	\$ 35,342	\$ 3,217	
1-04-51-240-000-309	Expense	PW - Waste	Waste Collection - Lanark Village	\$ 48,000	\$ 52,606	\$ 56,000	\$ 8,000	Contract costs
1-04-52-225-000-599	Expense	PW - Waste	Waste Site - Capital	\$ -	\$ 414	\$ -	\$ -	
1-04-52-240-000-302	Expense	PW - Waste	Waste Site Contract	\$ 376,000	\$ 408,780	\$ 383,500	\$ 7,500	Inflationary Increase
1-04-52-XXX-000-450	Expense	PW - Waste	Waste Sites - Supplies Budget	\$ -	\$ -	\$ -	\$ -	
Total				\$ 713,218	\$ 691,036	\$ 752,045	\$ 38,827	



# GENERAL REVENUES OPERATING BUDGET

General Revenues									
Revenue									
GL Account #	Type	Department	Sub-Department	Description	2020 Budget	2020 Actual	2021 Budget	Difference	Notes
1-03-47-195-000-874	Revenue	General Revenues	General Revenues	Grant - Aggregates	-\$ 150,000	-\$ 141,186	-\$ 150,000	\$ -	
1-11-01-000-000-705	Revenue	General Revenues	General Revenues	Municipal Level Landfill PIL	\$ -	-\$ 1,130	-\$ 1,130	-\$ 1,130	
1-11-01-000-000-710	Revenue	General Revenues	General Revenues	Taxation - Municipal - Supps - Res/Farm	-\$ 15,000	-\$ 24,857	-\$ 15,000	\$ -	
1-11-01-000-000-711	Revenue	General Revenues	General Revenues	Taxation - Municipal - Supps - Comm/Ind	\$ -	\$ 3,327	\$ -	\$ -	
1-11-01-000-000-713	Revenue	General Revenues	General Revenues	Taxation - Municipal - Supps - Farm/Man. Forest	\$ -	-\$ 682	\$ -	\$ -	
1-11-01-000-000-715	Revenue	General Revenues	General Revenues	Taxation - Capping Adjustment - Com	\$ -	\$ -	\$ -	\$ -	
1-11-01-000-000-716	Revenue	General Revenues	General Revenues	Taxation - Capping Adjustment - Ind.	\$ 2,500	\$ -	\$ -	-\$ 2,500	
1-11-01-000-000-721	Revenue	General Revenues	General Revenues	Taxation - Municipal - W.O. F & R	\$ -	\$ -	\$ -	\$ -	
1-11-01-000-000-722	Revenue	General Revenues	General Revenues	Taxation - Municipal - W.O. Commercial	\$ -	\$ 1,265	\$ -	\$ -	
1-11-02-000-000-731	Revenue	General Revenues	General Revenues	Taxation - P-I-L Canada Post	-\$ 1,200	-\$ 523	-\$ 1,200	\$ -	
1-11-02-000-000-732	Revenue	General Revenues	General Revenues	Taxation - P-I-L Ontario	-\$ 44,500	-\$ 57,934	-\$ 44,500	\$ -	
1-11-02-000-000-733	Revenue	General Revenues	General Revenues	Taxation - P-I-L - LCBO	-\$ 2,250	-\$ 2,339	-\$ 2,800	-\$ 550	
1-11-02-000-000-734	Revenue	General Revenues	General Revenues	Taxation - P-I-L County Lands	-\$ 8,500	-\$ 8,926	-\$ 9,000	-\$ 500	
1-11-02-000-000-735	Revenue	General Revenues	General Revenues	Taxation - P-I-L Dump Sites	-\$ 1,100	\$ -	-\$ 1,100	\$ -	
1-11-02-000-000-737	Revenue	General Revenues	General Revenues	Taxation - P-I-L Ontario Hydro	-\$ 8,000	-\$ 6,580	-\$ 6,580	\$ 1,420	
1-11-13-000-000-851	Revenue	General Revenues	General Revenues	Interest & Penalties	-\$ 155,000	-\$ 168,840	-\$ 160,000		
1-11-15-000-000-861	Revenue	General Revenues	General Revenues	Investment/Other Income	-\$ 150,000	-\$ 123,555	-\$ 124,000		
1-02-32-140-000-854	Revenue	General Revenues	Grants	Provincial Offences	-\$ 40,000	-\$ 21,078	-\$ 22,000	\$ 18,000	
1-11-05-000-000-761	Revenue	General Revenues	Grants	Grant - Ontario Municipal Partnership Fund	-\$ 1,629,800	-\$ 1,644,200	-\$ 1,673,100	-\$ 43,300	
1-11-05-000-000-762	Revenue	General Revenues	Grants	Ontario Cannabis Implimentation	-\$ 5,000	\$ -	\$ -	\$ 5,000	
1-11-05-000-000-767	Revenue	General Revenues	Grants	Modernization Grant, FCM	-\$ 55,000	-\$ 41,250	\$ -	\$ 55,000	
Total					-\$ 2,262,850	-\$ 2,238,485	-\$ 2,210,410	\$ 31,440	

# CAPITAL BUDGET

## CORPORATE SERVICES

Project #	Item	Cost
1	Community Improvement Plan	\$ 20,000
	This project has already been approved in the 2020 budget and is carried over. The creation of a Community Improvement Plan (CIP) is an important element to revitalizing the hamlets and the village. It allows the municipality to provide funding for façade improvements, signage and any other thing that council wishes to incorporate under the plan. Staff would engage the community on what the various streetscapes would look like, what the vintage or nature of the buildings appearance would be and ensure that support is provided to those property owners to see that vision through. It is one of the few ways that a council may fund grants to improve private buildings and properties. This program has been instrumental in various other communities and is a significant need to be addressed. This also complements the community feedback from the outreach program. This project simply became a lower priority in favour of other higher priority issues to address.	
2	Simplified Organizational Review	\$ 10,000
	Due to an overwhelming demand on municipal staff, Council has approved the completion of a simplified organizational review to address gaps, staffing levels and issues with the Township's resources.	
3	Document Management Software	\$ 30,000



	<p>This project has already been approved in the 2020 budget and is carried over. Currently the Township relies on paper-based records retention. There is problems with having file management dealt with by multiple people. It is the “too many cooks in the kitchen” scenario. This has resulted in issues locating files, checking out files and amendments to original documents. The digital documents are accessible to multiple people and if an original is amended, it is difficult to identify the changes or the person that made the changes. Staff intend to move to The Ontario Municipal Records Management System (TOMRMS) to address these issues.</p>	
4	<p><b>Pay Equity / Compensation Review</b></p> <p>As part of an overall plan to ensure that staff retention is a high priority, Council approved the 2020 budget which included a pay equity and compensation review for the municipality. All non-bargaining unit positions would be reviewed with market comparables to ensure that the Township is competitive and is aimed at keeping staff over losing them to a higher paying municipality of similar size and stature. This was also to ensure that the Township’s pay equity plan is up to date and compliant with legislation.</p> <p>This project was purposely put off due to implications pertaining to Covid. The Township’s Senior Management Team unanimously agreed that it was not an appropriate time to undertake this project, but will be completed in 2021.</p>	\$ 12,000

---

## PSB CAPITAL

Project #	Item	Cost
1	Speed Sign	\$2,000

## BUILDING CAPITAL

Project #	Item	Cost
1	Truck Replacement	\$ 30,000
	Current unit exceeded it's life expectancy.	

## PLANNING CAPITAL

Project #	Item	Cost
1	Consultant Work - Zoning By-Law	\$ 10,000
	Funds were approved in 2020 in the amount of \$20k to support the zoning by-law update. For 2021, there is an additional \$10,000 and the same in 2022 to support the work required to be completed.	
2	Official Plan Review - 2027	\$ 6,333
	A transfer to reserves is required of \$6,333/year to pay for an Official Plan review in 2027. Planning Act requires a revision to the Official Plan no less frequently than, 10 years after it comes into effect as a new Official Plan; and every 5 years thereafter, unless the plan has been replaced by another new Official Plan.	
3	Official Plan Review - 2022	\$ 60,863
	This project is already approved, but is intended to meet the requirements of the Planning Act in updating the Township's Official Plan.	

## COMMUNITY SERVICES CAPITAL

Project #	Item	Cost
1	Parks and Recreation Garage Renovations	\$ 27,300
	This project includes new ice guards installed on the main building, an alarm system, a compressor for tools and tires along with the demolition and removal of old, unsafe buildings	
2	Change House / Swing Set - Centennial Park	\$ 5,000
	New changeroom recommended by Recreation Committee for Centennial Park	
3	Composite Picnic Tables - Various Sites	\$ 5,000

	New composite picnic tables recommended for various sites. \$5k to start in 2021, additional tables to be added in 2022.	
4	Garbage Cans	\$ 5,000
	New garbage cans for various sites. \$5k to start in 2021, additional \$5k in 2022.	
5	Signage	\$ 5,000
	Replacement and addition of signage at various sites.	
6	Clyde Ball Park Work	\$ 14,000
	A collection of smaller projects that will see the Boardwalk Repaired with a fixed seating design, the canteen eavestrough addressed along with fascia and soffit and tree/stump removals (which has been completed due to health and safety issues)	
7	Township Banners	\$ 19,780
	This project consists of a year-round banner to be displayed throughout the entire Township and focused on township brand.	
8	Lanark Museum - Significant Work Required	\$ 23,000
	The Lanark Museum has identified the need for a new roof due to moisture caught in the ceiling and lack of venting. Additionally the foundation is leaking and needs repair as the basement floods annually and has impacted or destroyed various artifacts. A dehumidifier system and venting will prevent the roof from failing prematurely and preserve the artifacts. Roof (8000), Foundation (10,000) HRV System (5000)	
9	Commercial Lights	\$ 5,000
	Commercial Christmas Lights for Municipal Office	
10	General Community Facility Maintenance	\$ 30,000
	Wheelchair ramps to complete, Middleville floor, various preventative and breakdown maintenance	

## ARENA CAPITAL

Project #	Item	Cost
1	Condenser Upgrade	\$100,000
	Condenser prematurely failing. Received multiple quotes and advice on the matter. Incorporating a replacement top and bottom end. Also considering the implementation of chemical treatment.	
2	Compressor #1 Upgrade	\$ 8,000
	Compressor #1 is in need of an upgrade. They need to be upgraded every few years.	
3	Engineering	\$ 75,000
	Staff received an engineering cost for an arena renovation. This would be done in conjunction with the renovation plans that were presented to Council for the ICIP Grant that staff applied for in 2019. Having architectural, structural, mechanical and electrical drawings will make the project "construction ready". It will allow staff to apply for more infrastructure grants to finish the project.	

## PUBLIC WORKS FLEET CAPITAL

Project #	Item	Cost
1	Half-Tonne Truck	\$ 35,000
	An Equipment Replacement Schedule was created to identify current fleet inventory along with an anticipated replacement year. New Half-Ton truck for efficiency with crews.	
3	Chipper	\$ 15,000
	Chipper is currently 23 years old and was used extensively in the 1998 ice storm.	



## PUBLIC WORKS ROADS CAPITAL – HARDTOP

Project #	Item	Cost
1	Upper Perth Road Resurfacing - ~ 3.8km section	\$279,808
	Resurface Upper Perth Road - for 3 specific areas denoted as the areas of highest probability of failure. These areas have been cold patched year after year. Pulverize, new 6" granular, compaction, double surface treatment.	
2	Additional Funds Added	\$ 36,214
	Additional Funds available to match 2020	

## PUBLIC WORKS ROADS CAPITAL – GRAVEL

Project #	Item	Cost
1	Rodger Road	\$ 51,322
	2nd Con North Sherbrook (McDonalds Corners to 394)	\$ 41,818
	Stewart Gibson Road	\$ 32,076
	Robertsville Road	\$ 28,750
	Eldreds Road	\$ 24,710
	Darling Road (Wolfe Grove to Galbraith)	\$ 54,054
	2nd Con Dalhousie (North End for 3km)	\$ 86,962
	Clarendon Road	\$ 27,799
	Clyde Forks Road	\$ 48,470

Re-gravel various Township Roads with 4" (100mm) of granular material - delivered

## PUBLIC WORKS CAPITAL – SIDEWALK PROGRAM

Project #	Item	Cost
1	Sidewalk replacement as per Sidewalk Inspection Report	\$101,500
	As per report presented to Council	

## PUBLIC WORKS CAPITAL – DEPOT AT ROTHWELL MILL

Project #	Item	Cost
1	Renovations for Depot at Rothwell Mill	\$ 79,500
	The anticipated goal is to repair one building at the Rothwell Mill for Public Works and relocate the Lanark Village Depot from North Street. These costs are for the repair / renovations of Depot 8, whereas the appraisal (currently underway) and selling the North Street Depot will be explored at a later date. Note 1: This item could be reduced slightly to eliminate some windows, however framing costs would consequently increase to cover the current openings. Note 2: The washroom costs are with the assumption that the current holding tank does not need to be replaced. Note 3: A total quoted amount of \$14,000 to remove the old buildings is to be split between PW and PR. Project Includes;	
	New Roof - 25000	
	Heating System - 6000	
	Overhead Door - 9000	
	Man Door and Windows (Note 1 above) - 19000	

---

Washroom (Note 2 above) - 8000
Structural Review (adjustments to OH door) - 1500
Framing Labour - 3500
Removal of Old Buildings (Note 3 above) - 7500

## FIRE SERVICES CAPITAL

Project #	Item	Cost
1	UTV/Tracks/Trailer	\$35,000
	These items were recommended by the Master Fire Plan. Council passed a by-law to adopt the Master Fire Plan, but also needs to approve the budgeted items before they can be purchased.	
2	Auto Extrication Equipment	\$50,000
	This item was recommended by the Master Fire Plan. There currently is a set of equipment in Station 3 (McDonalds Corners), but the consultant recommended another set in an alternative location within the Township. Council passed a by-law to adopt the Master Fire Plan, but also needs to approve the budgeted items before they can be purchased.	
3	Engineering - Station 3 Fire Hall	\$100,000
	This item was recommended by the Master Fire Plan. Station 3 is unsafe and it was recommended that a new station be built in its place. These funds will be used to go through an option analysis for Council pertaining to renovating or building new. If new, site selection would be included along with detailed design. This amount would also include contract administration and inspection services, preferably awarded to the successful design firm as the engineer of record.	
4	Bunker Gear	\$15,000
	This item is carried forward from 2020	
5	Dry Hydrants	\$30,000
	This project is for the installation of 2 dry hydrants to increase the Fire Depts ability to source water when responding to fire calls.	

# CAPITAL SUMMARY

CAPITAL SUMMARY						
Department	Project	Cost	Levy	Reserves	Carried Over (Reserve)	Grants
Corporate Services	Community Improvement Plan	\$ 20,000			\$ 20,000	
	Simplified Organizational Review	\$ 10,000		\$ 10,000		
	Document Management Software	\$ 30,000			\$ 30,000	
	Pay Equity / Compensation Review	\$ 12,000			\$ 12,000	
Building	Truck	\$ 30,000		\$ 30,000		
Planning	Consultant Work - Zoning Bylaw	\$ 10,000	\$ 10,000			
	Official Plan Review - 2027	\$ 6,333	\$ 6,333			
	Official Plan Review - 2022	\$ 60,863		\$ 60,863		
Community Services	Parks and Recreation Garage Renovations	\$ 27,300	\$ 27,300			
	Change House / Swing Set - Centennial Park	\$ 5,000	\$ 5,000			
	Composite Picnic Tables - Various Sites	\$ 5,000	\$ 5,000			
	Garbage Cans	\$ 5,000	\$ 5,000			
	Signage	\$ 5,000	\$ 5,000			
	Clyde Ball Park Works	\$ 14,000	\$ 14,000			
	Township Banners	\$ 19,780	\$ 19,780			
	Lanark Museum - Significant Work Required	\$ 23,000	\$ 23,000			
	Commercial Lights	\$ 5,000	\$ 5,000			
	General Community Facility Maintenance	\$ 30,000	\$ 30,000			
Arena	Condenser Upgrade	\$ 100,000		\$ 100,000		
	Compressor #1 Upgrade	\$ 8,000				
	Engineering	\$ 75,000				
Public Works	Fleet - Half Tonne	\$ 35,000	\$ 35,000			
	Fleet - New Plow Truck	\$ 280,000	\$ -			
	Fleet - Chipper	\$ 15,000	\$ 15,000			
	Hardtop - Upper Perth Road	\$ 279,808	\$ 124,772	\$ 105,036		\$ 50,000
	Gravel - Various Roads	\$ 395,960		\$ 395,960		
	Additional Road Funds Added	\$ 36,214	\$ 36,214			
	Sidewalk Program	\$ 101,500	\$ 101,500			
	Depot at Rothwell Mill	\$ 79,500		\$ 79,500		
Fire Services	UTV / Tracks / Trailer	\$ 35,000		\$ 35,000		
	Auto Extrication Equipment	\$ 50,000		\$ 50,000		
	Engineering - Station 3 Fire Hall	\$ 100,000	\$ 100,000			
	Bunker Gear	\$ 15,000			\$ 15,000	
	Dry Hydrants	\$ 30,000	\$ 30,000			
Police Services	Speed Signs	\$ 2,000		\$ 2,000		
TOTAL		\$ 1,956,258	\$ 597,899	\$ 868,359	\$ 77,000	\$ 50,000



# RESERVES

**THE TOWNSHIP OF LANARK HIGHLANDS**  
**Statement of Reserves**  
**as of December 31st, 2021**

GL Account	RESERVE	Opening Balance 01-Jan-21	BUDGET		Description	Notes	Projected Closing Balance 31-Dec-21
			2021 Additions	2021 Reductions			
1-08-80-000-000-172	Lanark Highlands Arena	\$ 111,174.60	\$ 25,000.00	\$ 100,000.00	Condenser		\$ 36,174.60
1-08-80-000-000-187	Frosty Fling Funds	\$ 4,471.84					\$ 4,471.84
1-22-00-000-000-147	AP - Waste Site Closure	\$ 1,029,598.32	\$ 96,283.00		Waste Site Closure		\$ 1,125,881.32
1-23-00-000-000-170	Surplus / Deficit	\$ 367,633.54					\$ 367,633.54
1-23-00-000-000-171	Operating Funds	\$ 501,930.17					\$ 501,930.17
1-23-00-000-000-172	Capital Expenditures	\$ 610,302.77	\$ 40,444.81	\$ 79,500.00	Rothwell Mill PW		\$ 571,247.58
1-23-00-000-000-173	Road Equipment Replacement	\$ 340,317.91					\$ 340,317.91
1-23-00-000-000-174	Recreation	\$ 49,001.36					\$ 49,001.36
1-23-00-000-000-175	Microphones/Video	\$ 24,887.01					\$ 24,887.01
1-23-00-000-000-177	CBO Vehicle Replacement	\$ 30,678.97		\$ 30,000.00			\$ 678.97
1-23-00-000-000-178	Recreation Equipment	\$ -					\$ -
1-23-00-000-000-181	Election Expense	\$ 30,000.00	\$ 10,000.00				\$ 40,000.00
1-23-00-000-000-183	Vincent Hall Park	\$ 5,116.00					\$ 5,116.00
1-23-00-000-000-184	White Lake Community Centre	\$ 255.21					\$ 255.21
1-23-00-000-000-186	Emergency Generator Building	\$ 10,000.00					\$ 10,000.00
1-23-00-000-000-188	Gas Tax Infrastructure Projects	\$ 246,399.00	\$ 332,044.00	\$ 416,509.10	Doubling gas tax		\$ 161,933.90
1-23-00-000-000-190	Administration Building	\$ 210,800.01					\$ 210,800.01
1-23-00-000-000-194	Policing Contingency	\$ 35,503.00		\$ 2,000.00	Speed signs		\$ 33,503.00
1-23-00-000-000-195	Computer Upgrades	\$ 34,896.82	\$ 5,000.00				\$ 39,896.82
1-23-00-000-000-196	Water & Sewer	\$ 6,715,278.74	\$ 85,000.00	\$ 84,487.67	2020 interest for roads		\$ 6,715,791.07
1-23-00-000-000-197	Legal Costs Tax Sales	\$ 8,237.79					\$ 8,237.79
1-23-00-000-000-199	Highland Voice	\$ 5,000.00					\$ 5,000.00
1-23-31-126-000-186	Lanark Highlands - Fire Department	\$ 476,421.31	\$ 114,000.00	\$ 85,000.00	Auto extrication equipment, UTV/tracks/trailer		\$ 505,421.31
1-23-31-126-000-187	PPE Equipment	\$ 116,437.69					\$ 116,437.69
1-23-31-126-000-188	Fire Hose Replacement	\$ 24,845.95					\$ 24,845.95
1-23-31-126-000-189	SCBA	\$ -	\$ 12,000.00				\$ 12,000.00
1-23-00-000-000-180	Unconditional Grants	\$ 285,301.54		\$ 70,862.66	Planning, org review		\$ 214,438.88
1-23-81-000-000-170	Official Plan Review	\$ 28,333.00	\$ 6,333.00		50,000 in 5 years		\$ 34,666.00
1-23-81-000-000-172	Zoning By-law	\$ 10,000.00	\$ 10,000.00				\$ 20,000.00
	Carry Over Projects	\$ 77,000.00	\$ -	\$ 77,000.00	CIP, Doc Mgmt, PE/Compensation, Bunker Gr		\$ -
<b>Totals:</b>		<b>\$ 11,389,822.55</b>	<b>\$ 736,104.81</b>	<b>\$ 945,359.43</b>			<b>\$ 11,180,567.93</b>

THE TOWNSHIP OF LANARK HIGHLANDS  
Statement of Reserve Funds  
as of December 31st, 2020

		BUDGET						
GL Account	RESERVE	Opening Balance 01-Jan-15	2015 Additions	2015 Reductions	Opening Balance 01-Jan-21	2021 Additions	2021 Reductions	Closing Balance 31-Dec-21
3-23-00-000-000-191	Reserve Fund - Parkland	\$ 98,519.16	\$3,600.00	\$ -	\$ 126,219.13			\$ 126,219.13
3-23-00-000-000-193	Reserve Fund - Development Charges	\$ 369,147.95	\$ -	\$21,378.28	\$ 236,767.64			\$ 236,767.64
					\$ 362,986.77	\$ -	\$ -	\$ 362,986.77