



2020
Operating and Capital
Municipal Budgets

Table of Contents

<i>Operating Budget</i>	<i>1</i>
<i>Capital Budget</i>	<i>16</i>
<i>Statement of Reserve Funds</i>	<i>19</i>

2020 Operating Budget

	Budget - 2019	Budget - 2020	Variance	Variance Percent
General Revenue				
Revenue				
Grant - Aggregates	-\$70,000	-\$150,000	-\$80,000	114.29%
Grant - Ontario Municipal Partnership Fund	-\$1,629,800	-\$1,629,800	\$0	0.00%
Interest & Penalties	-\$155,000	-\$155,000	\$0	0.00%
Investment/Other Income	-\$100,000	-\$150,000	-\$50,000	50.00%
Modernization Grant, FCM	-\$173,000	-\$55,000	\$118,000	-68.21%
Municipal Level Landfill PIL	\$0	\$0	\$0	0.00%
Ontario Cannabis Implimentation	-\$20,000	-\$5,000	\$15,000	-75.00%
Provincial Offences	-\$40,000	-\$40,000	\$0	0.00%
Taxation - Capping Adjustment - Com	\$0	\$0	\$0	0.00%
Taxation - Capping Adjustment - Ind.	\$2,500	\$2,500	\$0	0.00%
Taxation - Municipal - Supps - Comm/Ind	\$0	\$0	\$0	0.00%
Taxation - Municipal - Supps - Farm/Man. Forest	\$0	\$0	\$0	0.00%
Taxation - Municipal - Supps - Res/Farm	-\$15,000	-\$15,000	\$0	0.00%
Taxation - Municipal - W.O. Commercial	\$0	\$0	\$0	0.00%
Taxation - Municipal - W.O. F & R	\$0	\$0	\$0	0.00%
Taxation - P-I-L - LCBO	-\$2,250	-\$2,250	\$0	0.00%
Taxation - P-I-L Canada Post	-\$1,200	-\$1,200	\$0	0.00%
Taxation - P-I-L County Lands	-\$8,500	-\$8,500	\$0	0.00%
Taxation - P-I-L Dump Sites	-\$1,100	-\$1,100	\$0	0.00%
Taxation - P-I-L Ontario	-\$44,500	-\$44,500	\$0	0.00%
Taxation - P-I-L Ontario Hydro	-\$8,000	-\$8,000	\$0	0.00%
Revenue Total	-\$2,265,850	-\$2,262,850	\$3,000	-0.13%

2020 Operating Budget

	Budget - 2019	Budget - 2020	Variance	Variance Percent
Council				
Expense				
Conventions & Seminars	\$7,000	\$7,000	\$0	0.00%
Office Supplies	\$600	\$600	\$0	0.00%
Travel Expenses	\$5,000	\$5,000	\$0	0.00%
Meals	\$1,000	\$1,000	\$0	0.00%
Internet	\$200	\$300	\$100	50.00%
Council Remuneration	\$95,236	\$109,631	\$14,395	15.12%
Council Benefits	\$14,214	\$11,482	-\$2,732	-19.22%
Council Appreciation	\$1,000	\$1,000	\$0	0.00%
Computer Supplies	\$1,000	\$1,000	\$0	0.00%
Council Communications	\$1,600	\$1,600	\$0	0.00%
Special Items & Events	\$2,500	\$2,500	\$0	0.00%
Reeve's Discretionary	\$1,000	\$1,000	\$0	0.00%
Expense Total	\$130,350	\$142,113	\$11,763	9.02%
Corporate Services				
Expense				
Wages	\$52,152	\$51,890	-\$262	-0.50%
Benefits	\$16,538	\$15,005	-\$1,533	-9.27%
Recruitment Advertising	\$5,000	\$3,000	-\$2,000	-40.00%
Employee Appreciation	\$2,500	\$2,500	\$0	0.00%
Corporate - Legal	\$15,000	\$15,000	\$0	0.00%
Audit fees	\$20,000	\$20,000	\$0	0.00%
Conventions & Seminars	\$1,300	\$1,300	\$0	0.00%
Consultant Fees	\$76,000	\$17,650	-\$58,350	-76.78%
Health & Safety	\$1,000	\$1,000	\$0	0.00%
Telephone	\$14,000	\$14,000	\$0	0.00%
Office Supplies	\$7,000	\$7,500	\$500	7.14%
Memberships & Dues	\$5,000	\$5,000	\$0	0.00%
Alarm System	\$300	\$300	\$0	0.00%
Printing	\$2,000	\$2,000	\$0	0.00%
Advertising	\$10,000	\$10,000	\$0	0.00%
Service Rental Agreements	\$7,000	\$7,000	\$0	0.00%
Postage & Courier	\$17,500	\$17,500	\$0	0.00%
Water	\$1,800	\$1,800	\$0	0.00%
Expense Total	\$254,090	\$192,445	-\$61,645	-24.26%

2020 Operating Budget

	Budget - 2019	Budget - 2020	Variance	Variance Percent
Corporate Overhead				
Revenue				
Revenue - Tax Certificates	-\$4,000	-\$4,700	-\$700	17.50%
Revenue - NSF Charges	-\$300	-\$300	\$0	0.00%
Revenue - Commissioner Fees	-\$200	-\$200	\$0	0.00%
Revenue - Tower Lease	-\$10,488	-\$10,488	\$0	0.00%
Revenue - Photocopies	-\$500	-\$500	\$0	0.00%
Revenue - Other Misc	-\$500	-\$500	\$0	0.00%
Revenue Total	-\$15,988	-\$16,688	-\$700	4.38%
Expense				
Legal - Tax Sales	\$5,000	\$5,000	\$0	0.00%
Administration Building - Janitorial	\$12,500	\$12,500	\$0	0.00%
Administration Building - Maintenance	\$15,000	\$15,000	\$0	0.00%
Administration Building - Cleaning Supplies	\$1,000	\$1,000	\$0	0.00%
Administration Building - Hydro	\$14,000	\$14,252	\$252	1.80%
Administration Building - Heat	\$16,600	\$16,600	\$0	0.00%
Contingency Fund	\$0	\$0	\$0	0.00%
Insurance	\$96,644	\$96,830	\$186	0.19%
Bank Service Charges	\$2,200	\$200	-\$2,000	-90.91%
Bylaw Services	\$0	\$15,000	\$15,000	0.00%
GIS System	\$18,200	\$18,250	\$50	0.27%
Expense Total	\$181,144	\$194,632	\$13,488	7.45%
Elections				
Expense				
Election Supplies	\$300	\$300	\$0	0.00%
Expense Total	\$300	\$300	\$0	0.00%
CAO Department				
Expense				
Benefits	\$24,467	\$25,357	\$890	3.64%
Wages	\$102,258	\$103,382	\$1,124	1.10%
Conventions & Seminars	\$3,500	\$3,500	\$0	0.00%
Consultant Fees	\$5,000	\$5,000	\$0	0.00%
Health & Safety	\$1,000	\$1,000	\$0	0.00%
Memberships & Dues	\$400	\$400	\$0	0.00%
Travel Expenses	\$750	\$750	\$0	0.00%
Telephone/Cell	\$850	\$850	\$0	0.00%
Meals	\$250	\$250	\$0	0.00%
Expense Total	\$138,475	\$140,489	\$2,014	1.45%

2020 Operating Budget

	Budget - 2019	Budget - 2020	Variance	Variance Percent
Clerk's Department				
Expense				
Benefits	\$7,223	\$14,226	\$7,003	96.95%
Deputy Clerk Wages	\$27,219	\$53,317	\$26,098	95.88%
Conventions & Seminars	\$1,500	\$1,500	\$0	0.00%
Accessibility	\$250	\$0	-\$250	-100.00%
Consultant Fees	\$0	\$0	\$0	0.00%
Office Supplies	\$500	\$0	-\$500	-100.00%
Memberships & Dues	\$400	\$450	\$50	12.50%
Travel Expenses	\$250	\$500	\$250	100.00%
Meals	\$200	\$200	\$0	0.00%
Publications	\$200	\$0	-\$200	-100.00%
Expense Total	\$37,742	\$70,193	\$32,451	85.98%
Finance Department				
Expense				
Benefits	\$53,772	\$51,684	-\$2,088	-3.88%
Wages	\$202,111	\$188,519	-\$13,592	-6.73%
Seminars & Conventions	\$2,000	\$4,500	\$2,500	125.00%
Office Supplies	\$2,500	\$2,500	\$0	0.00%
Memberships & Dues	\$2,000	\$800	-\$1,200	-60.00%
Travel	\$500	\$1,000	\$500	100.00%
Meals	\$200	\$200	\$0	0.00%
Expense Total	\$263,083	\$249,203	-\$13,880	-5.28%
IT Department				
Expense				
Computer Support & Licences	\$30,000	\$30,000	\$0	0.00%
Web Site Maintenance	\$2,500	\$2,500	\$0	0.00%
Wireless Network	\$1,000	\$1,100	\$100	10.00%
Expense Total	\$33,500	\$33,600	\$100	0.30%

2020 Operating Budget

	Budget - 2019	Budget - 2020	Variance	Variance Percent
Planning				
Revenue				
Minor Variances	-\$1,400	-\$2,700	-\$1,300	92.86%
Zoning Amendments	-\$1,150	-\$2,700	-\$1,550	134.78%
Zoning Compliances	-\$1,100	-\$1,050	\$50	-4.55%
Application Fees	\$0	\$0	\$0	0.00%
Control Agreement	-\$800	-\$2,000	-\$1,200	150.00%
Application for Consent Review	-\$2,620	-\$6,150	-\$3,530	134.73%
Third Party Fees Received	-\$5,000	-\$38,820	-\$33,820	676.40%
Plan of Subdivision Review	\$0	\$0	\$0	0.00%
Revenue Total	-\$12,070	-\$53,420	-\$41,350	342.58%
Expense				
Benefits	\$18,174	\$14,226	-\$3,948	-21.72%
Wages	\$66,776	\$53,317	-\$13,459	-20.16%
Legal Fees	\$12,000	\$7,000	-\$5,000	-41.67%
Consultant for Third Party (recovered)	\$5,000	\$38,820	\$33,820	676.40%
Consultant Fees	\$20,000	\$0	-\$20,000	-100.00%
Seminars & Conventions	\$1,500	\$1,500	\$0	0.00%
Office Supplies	\$500	\$500	\$0	0.00%
Travel Expenses	\$500	\$750	\$250	50.00%
Meals	\$200	\$200	\$0	0.00%
Expense Total	\$124,650	\$116,313	-\$8,337	-6.69%
Parks				
Revenue				
Ball Diamond Rentals	-\$6,500	-\$6,500	\$0	0.00%
Revenue Total	-\$6,500	-\$6,500	\$0	0.00%
Expense				
Benefits	\$18,623	\$20,210	\$1,587	8.52%
Wages	\$61,906	\$82,428	\$20,522	33.15%
Equipment Maintenance	\$5,000	\$5,000	\$0	0.00%
Grant - Parks	\$1,060	\$530	-\$530	-50.02%
Health & Safety Supplies	\$250	\$250	\$0	0.00%
Vehicle Fuel	\$1,500	\$1,500	\$0	0.00%
Supplies	\$12,500	\$3,000	-\$9,500	-76.00%
Hydro	\$2,500	\$1,000	-\$1,500	-60.00%
Vehicle Maintenance	\$2,000	\$2,000	\$0	0.00%
Canada Day Celebrations	\$0	\$1,500	\$1,500	0.00%
Centennial Park Supplies	\$0	\$2,500	\$2,500	0.00%
Landscaping	\$0	\$2,000	\$2,000	0.00%
P&R Equipment Fuel	\$0	\$1,000	\$1,000	0.00%
Park Supplies	\$0	\$5,000	\$5,000	0.00%
Parks / Boat Launches	\$0	\$2,000	\$2,000	0.00%
Vincent Hall Ball Park Supplies	\$0	\$1,500	\$1,500	0.00%
Expense Total	\$105,339	\$131,418	\$26,079	24.76%

2020 Operating Budget

	Budget - 2019	Budget - 2020	Variance	Variance Percent
Youth Centre				
Expense				
Building Maintenance	\$13,000	\$13,000	\$0	0.00%
Water Testing	\$150	\$150	\$0	0.00%
Heat	\$2,008	\$2,008	\$0	0.00%
Grant - Youth Centre	\$2,179	\$2,222	\$44	2.00%
Hydro	\$3,450	\$3,512	\$62	1.80%
Frosty Fling Expenses	\$0	\$0	\$0	0.00%
Frosty Fling Revenues	\$0	\$0	\$0	0.00%
Expense Total	\$20,787	\$20,892	\$106	0.51%
MVCA				
Expense				
Mississippi Valley Conservation	\$34,287	\$35,678	\$1,391	4.06%
Expense Total	\$34,287	\$35,678	\$1,391	4.06%
Emergency Management				
Expense				
Emergency Telephone Reimbursement	\$2,916	\$2,916	\$0	0.00%
Seminars, Conventions and Training	\$2,000	\$2,000	\$0	0.00%
Emergency Measures	\$2,554	\$2,554	\$0	0.00%
Expense Total	\$7,470	\$7,470	\$0	0.00%
Animal Control				
Revenue				
Livestock Reimbursements	-\$4,500	-\$4,500	\$0	0.00%
Dog Licences	-\$2,500	-\$2,500	\$0	0.00%
Pound Revenues	-\$400	-\$400	\$0	0.00%
Revenue Total	-\$7,400	-\$7,400	\$0	0.00%
Expense				
Livestock Evaluator	\$1,000	\$1,000	\$0	0.00%
Dog Pound Agreement	\$3,000	\$3,000	\$0	0.00%
Medical Treatment	\$250	\$250	\$0	0.00%
Animal Control	\$8,500	\$8,500	\$0	0.00%
Livestock Loss	\$4,500	\$4,500	\$0	0.00%
Animal Control Supplies	\$2,000	\$2,000	\$0	0.00%
Animal Control Travel	\$1,000	\$1,000	\$0	0.00%
Livestock Travel	\$500	\$500	\$0	0.00%
Expense Total	\$20,750	\$20,750	\$0	0.00%
Economic Development				
Expense				
Memberships	\$1,000	\$1,000	\$0	0.00%
Tourism Publications	\$2,000	\$2,000	\$0	0.00%
Expense Total	\$3,000	\$3,000	\$0	0.00%

2020 Operating Budget

	Budget - 2019	Budget - 2020	Variance	Variance Percent
Community Centres				
Expense				
Water Testing	\$1,220	\$1,220	\$0	0.00%
Community Centre Grants	\$12,436	\$14,112	\$1,676	13.48%
Building Maintenance	\$30,000	\$0	-\$30,000	-100.00%
Grants	\$0	\$0	\$0	0.00%
Expense Total	\$43,656	\$15,332	-\$28,324	-64.88%
Beautification				
Expense				
Lanark Village Flower Baskets	\$10,000	\$10,000	\$0	0.00%
Expense Total	\$10,000	\$10,000	\$0	0.00%
Library				
Expense				
Contribution to Library Board	\$66,582	\$72,478	\$5,896	8.86%
Supplies	\$300	\$300	\$0	0.00%
Contribution to Other Boards	\$0	\$0	\$0	0.00%
Expense Total	\$66,882	\$72,778	\$5,896	8.82%
Cemeteries				
Expense				
Grants	\$300	\$300	\$0	0.00%
Supplies	\$500	\$500	\$0	0.00%
Fees	\$425	\$425	\$0	0.00%
Expense Total	\$1,225	\$1,225	\$0	0.00%
Museums				
Expense				
Grants	\$7,366	\$10,000	\$2,634	35.75%
Expense Total	\$7,366	\$10,000	\$2,634	35.75%
Other Rec and Cultural				
Revenue				
Lottery Licences	\$0	-\$1,000	-\$1,000	0.00%
200th Settlement Anniversary Revenues	\$0	-\$30,000	-\$30,000	0.00%
Revenue Total	\$0	-\$31,000	-\$31,000	0.00%
Expense				
Signage	\$3,000	\$3,000	\$0	0.00%
Grants	\$2,500	\$2,500	\$0	0.00%
Advertising	\$250	\$250	\$0	0.00%
General Grants	\$0	\$10,000	\$10,000	0.00%
Expense Total	\$5,750	\$15,750	\$10,000	173.91%

2020 Operating Budget

	Budget - 2019	Budget - 2020	Variance	Variance Percent
Fire Department				
Revenue				
Bylaws	-\$10,000	-\$10,000	\$0	0.00%
Automatic Aid Agreement	-\$10,000	-\$10,000	\$0	0.00%
Fire Permits	-\$2,000	-\$2,000	\$0	0.00%
Revenues Other	\$0	\$0	\$0	0.00%
Fire Donation	-\$2,000	\$0	\$2,000	-100.00%
Sale of Equipment	-\$1,500	\$0	\$1,500	-100.00%
Revenue Total	-\$25,500	-\$22,000	\$3,500	-13.73%

2020 Operating Budget

	Budget - 2019	Budget - 2020	Variance	Variance Percent
Expense				
Benefits	\$29,257	\$28,710	-\$547	-1.87%
Wages - Fire Chief & Administration	\$111,384	\$104,956	-\$6,428	-5.77%
Honorariums	\$192,850	\$196,128	\$3,278	1.70%
Employee Appreciation	\$2,000	\$2,500	\$500	25.00%
Consultants	\$20,000	\$0	-\$20,000	-100.00%
Stations - Snowplowing	\$7,600	\$10,000	\$2,400	31.58%
Stations - Alarm Security	\$1,700	\$1,700	\$0	0.00%
Software	\$2,000	\$1,000	-\$1,000	-50.00%
Stations - Telephone	\$6,050	\$4,000	-\$2,050	-33.88%
Stations - Internet	\$3,050	\$3,000	-\$50	-1.64%
Stations - Building Maintenance	\$10,700	\$10,000	-\$700	-6.54%
Seminars & Conventions	\$2,500	\$3,000	\$500	20.00%
Training	\$35,535	\$30,000	-\$5,535	-15.58%
Ministry of Natural Resources Services	\$4,900	\$5,200	\$300	6.12%
Office Supplies	\$1,500	\$1,000	-\$500	-33.33%
Meals	\$1,500	\$1,500	\$0	0.00%
Membership & Dues	\$1,500	\$1,750	\$250	16.67%
Vehicle Fuel (Chief's Truck)	\$2,200	\$2,200	\$0	0.00%
Fleet Fuel	\$8,000	\$8,000	\$0	0.00%
Vehicle Repairs (Chief's Truck)	\$2,500	\$2,000	-\$500	-20.00%
Personal Protective Equipment Maintenance	\$8,000	\$8,500	\$500	6.25%
Fleet Maintenance	\$48,908	\$45,000	-\$3,908	-7.99%
Equipment Maintenance	\$19,450	\$19,000	-\$450	-2.31%
Medical Equipment	\$9,000	\$9,000	\$0	0.00%
Fire Prevention and Education	\$6,000	\$6,000	\$0	0.00%
Small Tools	\$3,950	\$4,000	\$50	1.27%
Automatic Aid Agreement	\$2,500	\$2,500	\$0	0.00%
Health & Safety Equipment	\$4,000	\$4,000	\$0	0.00%
Branding & Professionalism	\$3,000	\$4,000	\$1,000	33.33%
Stations - Hydro	\$6,350	\$6,500	\$150	2.36%
Stations - Heat	\$8,500	\$8,500	\$0	0.00%
Miscellaneous Supplies	\$2,500	\$2,500	\$0	0.00%
Insurance	\$20,000	\$20,000	\$0	0.00%
Expense Total	\$588,884	\$556,144	-\$32,740	-5.56%

2020 Operating Budget

	Budget - 2019	Budget - 2020	Variance	Variance Percent
PSB				
Revenue				
Ride Program	-\$6,630	-\$6,640	-\$10	0.15%
Fines	-\$4,800	-\$4,800	\$0	0.00%
Revenue Total	-\$11,430	-\$11,440	-\$10	0.09%
Expense				
Honorariums	\$2,400	\$2,400	\$0	0.00%
OPP Contract	\$1,096,294	\$1,095,106	-\$1,188	-0.11%
Ride Program	\$6,630	\$6,640	\$10	0.15%
Meals	\$500	\$0	-\$500	-100.00%
Memberships	\$3,000	\$3,000	\$0	0.00%
Misc - Shared Hosting of Zone 2 Meeting	\$0	\$1,500	\$1,500	0.00%
OAPSB Meeting	\$0	\$2,000	\$2,000	0.00%
Expense Total	\$1,108,824	\$1,110,646	\$1,822	0.16%
Building				
Revenue				
Building Permit Revenues	-\$50,000	-\$50,000	\$0	0.00%
Revenue Total	-\$50,000	-\$50,000	\$0	0.00%
Expense				
Benefits	\$18,697	\$15,662	-\$3,035	-16.23%
Wages	\$71,312	\$85,692	\$14,380	20.16%
Printing	\$350	\$350	\$0	0.00%
Telephone	\$750	\$750	\$0	0.00%
Seminars & Conventions	\$1,500	\$1,500	\$0	0.00%
Office Supplies	\$500	\$500	\$0	0.00%
Memberships & Dues	\$1,000	\$1,000	\$0	0.00%
Vehicle - Fuel	\$1,750	\$1,750	\$0	0.00%
Vehicle - Maintenance	\$1,500	\$1,500	\$0	0.00%
Safety Equipment	\$250	\$250	\$0	0.00%
Travel Expenses	\$0	\$0	\$0	0.00%
Expense Total	\$97,609	\$108,954	\$11,345	11.62%

2020 Operating Budget

	Budget - 2019	Budget - 2020	Variance	Variance Percent
Arena				
Revenue				
Shared Costs Other Townships	-\$11,405	-\$11,405	\$0	0.00%
Ice Rental	-\$105,000	-\$107,520	-\$2,520	2.40%
Booth Rental	-\$2,750	-\$2,750	\$0	0.00%
Sign Rentals	-\$2,000	-\$2,000	\$0	0.00%
Hall Rentals	\$0	\$0	\$0	0.00%
Public Skating	-\$3,000	-\$3,000	\$0	0.00%
Sports Shop Revenues	\$0	\$0	\$0	0.00%
Revenue Total	-\$124,155	-\$126,675	-\$2,520	2.03%
Expense				
Benefits	\$19,710	\$21,213	\$1,503	7.63%
Wages	\$74,893	\$90,382	\$15,489	20.68%
Cell Phone	\$750	\$1,500	\$750	100.00%
Debt Payments	\$85,025	\$0	-\$85,025	-100.00%
Shared Costs - Perth	\$3,121	\$3,183	\$62	2.00%
Consultant	\$0	\$0	\$0	0.00%
Health & Safety	\$0	\$0	\$0	0.00%
Telephone	\$1,000	\$1,000	\$0	0.00%
Internet	\$300	\$300	\$0	0.00%
Building Maintenance	\$15,700	\$13,300	-\$2,400	-15.29%
Seminars & Training	\$1,000	\$3,000	\$2,000	200.00%
Water Testing	\$125	\$125	\$0	0.00%
Memberships	\$0	\$160	\$160	0.00%
Hydro - Lights	\$12,500	\$12,725	\$225	1.80%
Heat	\$13,000	\$13,000	\$0	0.00%
Zamboni Propane	\$1,000	\$1,500	\$500	50.00%
Equipment Maintenance	\$5,000	\$2,000	-\$3,000	-60.00%
Supplies	\$3,000	\$5,000	\$2,000	66.67%
Hydro - Plant	\$41,200	\$41,942	\$742	1.80%
Ice Plant Maintenance	\$7,500	\$8,000	\$500	6.67%
Zamboni Repairs	\$2,500	\$2,500	\$0	0.00%
Septic Pumping	\$6,000	\$6,000	\$0	0.00%
Expense Total	\$293,324	\$226,830	-\$66,494	-22.67%

2020 Operating Budget

	Budget - 2019	Budget - 2020	Variance	Variance Percent
PW - Roads				
Revenue				
Grants (OCIF)	\$0	-\$50,000	-\$50,000	0.00%
Revenue Total	\$0	-\$50,000	-\$50,000	0.00%
Expense				
Winter Contracts	\$85,000	\$122,000	\$37,000	43.53%
Asphalt Repairs	\$23,000	\$23,000	\$0	0.00%
Gravel Patching	\$47,000	\$47,000	\$0	0.00%
Dust Control	\$93,000	\$95,000	\$2,000	2.15%
Signage	\$1,500	\$1,500	\$0	0.00%
Sand & Salt	\$240,000	\$240,000	\$0	0.00%
Bridges - Misc Materials	\$6,000	\$6,000	\$0	0.00%
Culverts	\$20,000	\$20,000	\$0	0.00%
Road Side Mowing	\$15,000	\$15,000	\$0	0.00%
Brushing	\$60,000	\$60,000	\$0	0.00%
Ditching	\$20,000	\$20,000	\$0	0.00%
Fencing	\$1,500	\$1,500	\$0	0.00%
Weed Management	\$7,500	\$7,500	\$0	0.00%
Sweeping	\$7,000	\$7,000	\$0	0.00%
Sidewalk/Curb Repairs	\$1,000	\$1,000	\$0	0.00%
Safety Devices	\$1,000	\$1,000	\$0	0.00%
Guide Rails	\$7,000	\$7,000	\$0	0.00%
Line Painting	\$3,500	\$3,500	\$0	0.00%
Beaver Control	\$6,000	\$6,000	\$0	0.00%
Misc - Civic Addressing etc.	\$750	\$750	\$0	0.00%
Expense Total	\$645,750	\$684,750	\$39,000	6.04%
PW - Overhead				
Expense				
Administration - Wages	\$111,871	\$102,181	-\$9,690	-8.66%
PW Admin - Benefits	\$28,901	\$26,386	-\$2,515	-8.70%
Cell Phone	\$1,000	\$1,000	\$0	0.00%
Conventions & Seminars	\$2,350	\$2,350	\$0	0.00%
Office Supplies	\$400	\$400	\$0	0.00%
Memberships & Dues	\$650	\$650	\$0	0.00%
Expense Total	\$145,172	\$132,967	-\$12,205	-8.41%
PW - Fleet				
Expense				
Gasoline Stock	\$18,000	\$18,000	\$0	0.00%
Diesel Stock	\$150,000	\$150,000	\$0	0.00%
PW Admin Truck Fuel	\$2,000	\$2,000	\$0	0.00%
Oil, Fluids, Acetylene	\$8,500	\$8,500	\$0	0.00%
Vehicle Fleet Licenses	\$26,000	\$26,500	\$500	1.92%
Vehicle Fleet Repairs	\$195,000	\$200,000	\$5,000	2.56%
Expense Total	\$399,500	\$405,000	\$5,500	1.38%

2020 Operating Budget

	Budget - 2019	Budget - 2020	Variance	Variance Percent
PW - Depots				
Revenue				
Gas Tax Revenue	-\$163,331	-\$161,935	\$1,396	-0.85%
County Road Maintenance	-\$3,000	-\$3,000	\$0	0.00%
Other Township Road Maintenance	-\$9,000	-\$9,000	\$0	0.00%
Civic Addresses	-\$2,000	-\$2,000	\$0	0.00%
Entrance Permits	-\$1,500	-\$1,500	\$0	0.00%
PTO Rebates	-\$2,500	-\$2,500	\$0	0.00%
Revenue Total	-\$181,331	-\$179,935	\$1,396	-0.77%
Expense				
PW Mtce - Wages	\$527,412	\$524,898	-\$2,514	-0.48%
PW Mtce - Benefits	\$135,750	\$138,433	\$2,683	1.98%
Debt Repayments	\$130,601	\$130,601	\$0	0.00%
Alarm Security - Depots	\$1,000	\$1,000	\$0	0.00%
Telephone - Depots	\$4,000	\$4,000	\$0	0.00%
Internet - Depots	\$1,200	\$1,200	\$0	0.00%
Building Mtce - Depots	\$15,000	\$15,000	\$0	0.00%
PW Mtce - Training	\$5,000	\$15,000	\$10,000	200.00%
PW Mtce - Office Supplies	\$1,000	\$1,000	\$0	0.00%
Small Tools - Depots	\$2,000	\$2,000	\$0	0.00%
PW Mtce - Radio Communications	\$13,000	\$13,000	\$0	0.00%
PW Mtce - Safety Equipment	\$5,000	\$5,000	\$0	0.00%
Hydro - Depots	\$60,000	\$48,824	-\$11,176	-18.63%
Heat - Depots	\$22,585	\$22,585	\$0	0.00%
General Supplies - Depots	\$15,200	\$15,200	\$0	0.00%
Licensing	\$0	\$350	\$350	0.00%
Expense Total	\$938,748	\$938,091	-\$657	-0.07%
PW Revenue				
Revenue				
Special Levy - Waste Collection Lanark Village	-\$48,000	-\$48,000	\$0	0.00%
Tipping Fees	-\$60,000	-\$60,000	\$0	0.00%
Revenue Total	-\$108,000	-\$108,000	\$0	0.00%
Expense				
Waste Collection - Lanark Village	\$48,000	\$48,000	\$0	0.00%
Expense Total	\$48,000	\$48,000	\$0	0.00%

2020 Operating Budget

	Budget - 2019	Budget - 2020	Variance	Variance Percent
PW - Waste				
Revenue				
Special Levy - Household Waste	-\$155,887	-\$155,887	\$0	0.00%
Other Township Hazardous Waste	-\$3,500	-\$3,500	\$0	0.00%
Fuel Surcharge Rebate	-\$1,000	-\$1,000	\$0	0.00%
Revenue Total	-\$160,387	-\$160,387	\$0	0.00%
Expense				
Wages	\$30,776	\$32,125	\$1,349	4.38%
Benefits	\$6,915	\$7,373	\$458	6.62%
Waste Site Contract	\$368,161	\$376,000	\$7,839	2.13%
Waste Site Studies	\$86,000	\$90,000	\$4,000	4.65%
Telephone - Waste Sites	\$2,000	\$2,000	\$0	0.00%
Advertising & Promotional	\$1,500	\$1,500	\$0	0.00%
Seminars & Conventions	\$300	\$300	\$0	0.00%
Hazardous Waste Disposal	\$10,000	\$10,000	\$0	0.00%
Office Supplies	\$1,000	\$1,000	\$0	0.00%
Waste Site - Maintenance	\$12,000	\$12,000	\$0	0.00%
Hydro - Waste Sites	\$3,556	\$3,620	\$64	1.80%
Miscellaneous	\$300	\$300	\$0	0.00%
Expense Total	\$522,508	\$536,218	\$13,710	2.62%
PW - Waste Revenue				
Revenue				
Stewardship Ontario	-\$71,000	-\$68,000	\$3,000	-4.23%
Recycling Reimbursements	-\$7,500	-\$7,000	\$500	-6.67%
Electronic Stewardship	-\$11,000	-\$8,000	\$3,000	-27.27%
Revenue Total	-\$89,500	-\$83,000	\$6,500	-7.26%
Expense				
Recycling Removal	\$27,385	\$36,000	\$8,615	31.46%
Expense Total	\$27,385	\$36,000	\$8,615	31.46%

2020 Operating Budget

	Budget - 2019	Budget - 2020	Variance	Variance Percent
Capital				
Expense				
Council iPads	\$2,000	\$0	-\$2,000	-100.00%
Capital - Furniture & Equipment	\$6,000	\$0	-\$6,000	-100.00%
Arena - Door, Roof, Plant Vestubule, Improvements	\$236,500	\$0	-\$236,500	-100.00%
Capital - Building (Heating System)	\$100,000	\$0	-\$100,000	-100.00%
Capital - Fire Vehicles & Fleet Equipment	\$779,500	\$0	-\$779,500	-100.00%
Capital - Parks	\$115,000	\$0	-\$115,000	-100.00%
Capital - Personal Protective Equipment	\$15,000	\$0	-\$15,000	-100.00%
Capital - Sign Acquisition	\$12,000	\$0	-\$12,000	-100.00%
Capital Hardware	\$5,000	\$0	-\$5,000	-100.00%
Dispatch/communication	\$22,600	\$0	-\$22,600	-100.00%
PW Fleet - Backhoe, Pickup, Trailor, Plow, Grader	\$620,000	\$0	-\$620,000	-100.00%
Roads - Class C	\$40,000	\$0	-\$40,000	-100.00%
Roads - French Line	\$219,958	\$0	-\$219,958	-100.00%
Roads - Gravel Capital	\$300,000	\$0	-\$300,000	-100.00%
Roads - Rosetta Road	\$269,958	\$0	-\$269,958	-100.00%
Roads - Various Incidental Projects	\$55,000	\$0	-\$55,000	-100.00%
Waste - Shed Pad, Repainting Pins	\$25,500	\$0	-\$25,500	-100.00%
Capital - 2020	\$0	\$2,149,607	\$2,149,607	0.00%
Expense Total	\$2,824,016	\$2,149,607	-\$674,409	-23.88%
Reserves				
Infrastructure				
Cumulative Reserve Transfers	-\$1,454,434	-\$541,266	\$913,168	-62.79%
Infrastructure Total	-\$1,454,434	-\$541,266	\$913,168	-62.79%
Grand Total	\$4,617,022	\$4,706,228	\$89,206	1.93%
Estimated Revenue from Growth		-\$38,783		-0.84%
Actual Levy Increase		\$4,667,445		1.09%

2020 Capital Budget

	Sum of Reserves	Sum of Grants	Sum of Levy	Sum of Total
Council			\$0	\$0
(blank)			\$0	\$0
Corporate Services	\$164,000	\$20,000	\$80,000	\$264,000
Branding			\$20,000	\$20,000
Community Improvement Plan			\$20,000	\$20,000
Corporate - Administration Building	\$102,000		\$0	\$102,000
Corporate - ESRI GIS Implimentation			\$15,000	\$15,000
Corporate - Pay Equity and Compensation			\$12,000	\$12,000
Document Management Software	\$30,000		\$0	\$30,000
IT - Assessment	\$15,000			\$15,000
IT - Computer Replacement	\$5,000		\$3,000	\$8,000
Long-Term Financing Review		\$20,000	\$10,000	\$30,000
Meeting Management Software	\$12,000		\$0	\$12,000
Fire Services - Capital	\$129,000		\$28,600	\$157,600
1/2 Ton Truck	\$40,000		\$0	\$40,000
4 more SCBAs	\$24,000		\$6,000	\$30,000
PPE (Bunker Gear)	\$15,000		\$0	\$15,000
Van for Station #2	\$50,000		\$0	\$50,000
Dispatch/Communication			\$22,600	\$22,600
Police Services			\$0	\$0
(blank)			\$0	\$0
Community Services			\$286,157	\$286,157
Centennial Park Building Demo / Reno			\$3,500	\$3,500
Lanark and District 200th Settlement Anniversary			\$30,000	\$30,000
P & R - Clyde Ball Diamond Renovations - Bleachers			\$10,000	\$10,000
P & R - Clyde Ball Diamond Renovations - Netting			\$5,000	\$5,000
P & R - Garage Renovations - Eavestrough			\$5,000	\$5,000
P & R - Garage Renovations - Electrical			\$9,837	\$9,837
P & R - Garage Renovations - Garage Doors/Windows/Man Doors			\$27,980	\$27,980
P & R - Garage Renovations - Gravel			\$2,000	\$2,000

	Sum of Reserves	Sum of Grants	Sum of Levy	Sum of Total
P & R - Garage Renovations - Heat			\$9,727	\$9,727
P & R - Garage Renovations - Roof			\$13,000	\$13,000
P & R - Insulation / Electrical			\$2,430	\$2,430
P & R - Vincent Hall Diamond Renovations - Bleachers			\$10,000	\$10,000
P & R - Vincent Hall Diamond Renovations - Building Demo			\$2,000	\$2,000
P & R - Vincent Hall Diamond Renovations - Fencing Repair / Replacement			\$20,000	\$20,000
P & R - Vincent Hall Diamond Renovations - Infield			\$28,683	\$28,683
P & R - Vincent Hall Diamond Renovations - Lighting Timer			\$1,500	\$1,500
Parks - Fleet and Equipment - Kabota Tractor			\$22,000	\$22,000
Parks - Fleet and Equipment - Landscaping Trailer			\$10,000	\$10,000
Parks - Fleet and Equipment - Truck with Plow			\$60,000	\$60,000
Parks - Fleet and Equipment - Weed Wacker Push mower			\$2,500	\$2,500
Parks - Fleet and Equipment -Trailer - Dump Box 6x12			\$11,000	\$11,000
Arena			\$62,000	\$62,000
LDCC - Broomball Nets			\$3,000	\$3,000
LDCC - Dehumidifier Stand			\$20,000	\$20,000
LDCC - Edger			\$4,000	\$4,000
LDCC - Floor Scrubber			\$5,000	\$5,000
LDCC - Hot Water Tank			\$10,000	\$10,000
LDCC - Rink Netting			\$10,000	\$10,000
LDCC - Water Softeners x 2			\$10,000	\$10,000
Public Works - Construction	\$439,534	\$55,000	\$515,316	\$1,009,850
20 km Gravel Roads		\$55,000	\$245,000	\$300,000
Class 6C Roads			\$40,000	\$40,000
LED Streetlight Refurbishment	\$94,000		\$0	\$94,000
PW - 3rd Concession Dalhousie	\$104,684		\$175,316	\$280,000
PW - Iron Mine Resurface	\$240,850		\$0	\$240,850

	Sum of Reserves	Sum of Grants	Sum of Levy	Sum of Total
Various Construction			\$55,000	\$55,000
Public Works - Equipment/Facilities	\$310,000		\$0	\$310,000
Plow Truck	\$310,000		\$0	\$310,000
Waste Sites			\$0	\$0
(blank)			\$0	\$0
Planning	\$60,000		\$0	\$60,000
Consultant Work - Zoning By-law	\$30,000		\$0	\$30,000
Mapping - Zoning By-law	\$10,000		\$0	\$10,000
Official Plan Review	\$20,000		\$0	\$20,000
Grand Total	\$1,102,534	\$75,000	\$972,073	\$2,149,607
2019 Budget	\$ 1,770,105	\$ 418,635	\$ 612,676	\$ 2,801,416
Change in Dollar Amount	-\$ 667,571	-\$ 343,635	\$ 359,397	-\$ 651,809
Change by Percentage	-38%	-82%	59%	-23%

Township of Lanark Highlands

Estimated Statement of Reserve Funds - as of December 31, 2020

	Beginning Balance - 2019	Transfers In - 2019	Transfers Out - 2019 Budget	Beginning Balance - 2020	Transfers In - 2020 Estimate	Transfers Out - 2020 Estimate	Final Ending Balance
Capital Funds							
Administration Building	\$ 291,500		\$ 100,000	\$ 191,500		\$ 102,000	\$ 89,500
CBO Vehicle Replacement	\$ 30,679			\$ 30,679			\$ 30,679
Computer Upgrades	\$ 37,624		\$ 5,000	\$ 32,624	\$ 5,000	\$ 5,000	\$ 32,624
Election Expense	\$ -	\$ 10,000		\$ 10,000	\$ 10,000		\$ 20,000
Emergency Generator Building	\$ 10,000			\$ 10,000			\$ 10,000
Fire Hose Replacement	\$ 16,846	\$ 4,000	\$ 15,000	\$ 5,846	\$ 4,000		\$ 9,846
Gas Tax Infrastructure Projects	\$ 154,605	\$ 325,267	\$ 231,273	\$ 248,599	\$ 161,935	\$ 410,534	\$ -
Lanark Highlands - Fire Department	\$ 750,581	\$ 95,000	\$ 500,000	\$ 345,581	\$ 95,000	\$ 90,000	\$ 350,581
Lanark Highlands Arena	\$ 96,841	\$ 25,000	\$ 114,423	\$ 7,418	\$ 25,000		\$ 32,418
Master Fire Plan	\$ 20,000		\$ 20,000	\$ -			\$ -
Microphones/Video	\$ 24,887			\$ 24,887			\$ 24,887
PPE Equipment	\$ 100,611	\$ 15,000	\$ 15,000	\$ 100,611	\$ 15,000	\$ 15,000	\$ 100,611
Recreation	\$ 49,001			\$ 49,001			\$ 49,001
Recreation Equipment	\$ 35,000		\$ 35,000	\$ -			\$ -
Road Equipment Replacement	\$ 719,697	\$ 250,000	\$ 620,000	\$ 349,697	\$ 250,000	\$ 310,000	\$ 289,697
SCBA	\$ 193,000	\$ 12,000	\$ 193,000	\$ 12,000	\$ 12,000	\$ 24,000	\$ -
Capital Expenditures	\$ 608,799	\$ 25,000	\$ 30,500	\$ 603,299			\$ 603,299
Capital Funds Total	\$ 3,139,672	\$ 761,267	\$ 1,879,196	\$ 2,021,744	\$ 577,935	\$ 956,534	\$ 1,643,144
Working Funds							
Frosty Fling Funds	\$ 1,692			\$ 1,692			\$ 1,692
Highland Voice	\$ 5,000			\$ 5,000			\$ 5,000
Legal Costs Tax Sales	\$ 8,238			\$ 8,238			\$ 8,238
Operating Funds	\$ 501,930			\$ 501,930			\$ 501,930
Policing Contingency	\$ 47,503		\$ 12,000	\$ 35,503			\$ 35,503
Surplus / Deficit	\$ 248,606	\$ 185,008		\$ 433,614		\$ 150,000	\$ 283,614
Vincent Hall Park	\$ 5,116			\$ 5,116			\$ 5,116
White Lake Community Centre	\$ 255			\$ 255			\$ 255

	Beginning Balance - 2019	Transfers In - 2019	Transfers Out - 2019 Budget	Beginning Balance - 2020	Transfers In - 2020 Estimate	Transfers Out - 2020 Estimate	Final Ending Balance
Official Plan Review				\$ -	\$ 28,333	\$ 20,000	\$ 8,333
Municipal Modernization Fund	\$ -	\$ 595,066	\$ 216,859	\$ 378,207		\$ 191,000	\$ 187,207
Zoning By-law				\$ -	\$ 10,000		\$ 10,000
Working Funds Total	\$ 818,340	\$ 780,074	\$ 228,859	\$ 1,369,555	\$ 38,333	\$ 361,000	\$ 1,046,888
Special Purpose							
AP - Waste Site Closure	\$ 860,862	\$ 95,000		\$ 955,862	\$ 95,000		\$ 1,050,862
Development Charges	\$ 263,768		\$ 27,000	\$ 236,768			\$ 236,768
Parkland	\$ 126,219		\$ 25,000	\$ 101,219			\$ 101,219
Water & Sewer	\$ 6,719,459		\$ 85,025	\$ 6,634,434			\$ 6,634,434
Special Purpose Total	\$ 7,970,307	\$ 95,000	\$ 137,025	\$ 7,928,283	\$ 95,000		\$ 8,023,283
Grand Total	\$ 11,928,319	\$ 1,636,341	\$ 2,245,079	\$ 11,319,581	\$ 711,268	\$ 1,317,534	\$ 10,713,315