



## Achievement AWARDS APPLICATION 2020

The Township of Lanark Highlands is pleased to recognize worthy individuals and business in Lanark Highlands each year.

Name of Individual or Business: \_\_\_\_\_

Address: \_\_\_\_\_

Owner's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Nominated By: \_\_\_\_\_ Phone #: \_\_\_\_\_  
(please print)

**I am nominating this individual/business in the following category (choose one):**

**INDIVIDUAL**

- Volunteer Achievement Award ☐
- Economic Growth Award ☐
- Community Spirit Award ☐
- Young Entrepreneur Award ☐
- Social Responsibility Award ☐
- Senior of the Year Award ☐

**BUSINESS**

- Best Community Impact ☐

Signature of Nominator: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

*Please attach any supporting information with respect to your nomination.*

*Deadline for all Nominations is 4:00 p.m. on November 2<sup>nd</sup>, 2020.*

Please Submit Your Nomination to:

**Township of Lanark Highlands**  
**Achievement Awards 2018**  
**Attn: Chelsea Dawes, Manager of Facilities/Community Affairs**  
**75 George St., PO Box 340,**  
**Lanark, ON, K0G 1K0**  
[commaffairs@lanarkhighlands.ca](mailto:commaffairs@lanarkhighlands.ca)



## **Terms of Reference**

### **Annual Individual Achievement Awards**

Nominated individuals are to be year-round or seasonal residents of Lanark Highlands. Nominated businesses are to be located within Lanark Highlands.

#### **Volunteer Achievement Award**

- Volunteering for a minimum of 5 years with one or more organizations or groups
- Volunteering within the Township
- Has shown leadership in the community through chairing a committee or board, initiating a new event or partnership, or recruiting other volunteers
- Acts as a role model for others in the community
- Donates time in training and/or mentoring of other volunteers

#### **Economic Growth Award**

- Providing and encouraging growth in the Township
- Purchase of land for purposes such as growth
- Salvage and upgrade an existing business
- Filling vacant buildings and spaces

#### **Community Spirit Award**

- Forged many strong relationships within the Township
- Contributing to the community
- Go out of their way to help the less fortunate

#### **Young Entrepreneur**

- Turning a passion into a business/ making a living
- Starting a business in the Township; contributing to economic growth and tourism demonstrates initiative and creativity
- Recognized by fellow residents; Attracts outside residents to the Township

#### **Social Responsibility**

- Involvement in the community programs, community centres, events , etc.
- Supports various activities and committees
- Dedication, persistence, enthusiastic, leadership, driven
- Examples: events for seniors, raise money for maintenance, repairs
- Applies initiative to accomplish community goals; accessible and beneficial to the Township
- Donate time and money to local events and charities

#### **Senior of the Year**

- 60 years of age or older
- Must have made a significant contribution within the Township

- Demonstrated commitment and generosity of spirit through volunteering



## Terms of Reference

### Annual Business Achievement Award

The Best Community Impact Award goes to a business that's truly making a difference in our community. This business has taken positive action to invest in our community and sees social responsibility as an integral part of the business' success.

- **Community Impact Strategies:** Business operations demonstrate a positive impact in the community in which the business operates.
- **Triple Bottom Line Metrics:** The social, environmental and financial outcomes of corporate social responsibility are measurable.
- **Diversity:** The business models diversity and inclusion in the workplace and in business decision-making.
- **Leadership:** The business is considered to be a leader.

#### Eligibility

To be eligible for the Best Community Impact Award, nominees must have been in operation for a minimum of 12 months in Lanark Highlands. All nominees must have less than 50 employees.

Businesses can be non-profits, social enterprises, or for-profit organizations.

#### Award Criteria

To win this award, all nominees shortlisted as Top 2 semi-finalists will be required to provide:

- Descriptions of the specific activities the business engages in that have a positive impact on the community.
- How the business has invested or reinvested in the community.
- Measurement of the social, environmental and financial outcomes of the business.
- Examples of the company's diversity and inclusion work.
- Three peer references that consider the business to be a community leader.
- Examples of how the business has had a positive impact on the local community.