



MAYORAL DECISION

NO. 2025-04

Delegation – Chief Administrative Officer Powers

Authority:

Section 284.5 of the *Municipal Act, 2001* (the “Act”) assigns the powers of the municipality with respect to the chief administrative officer under section 229 of the Act to the head of council. Subsection 284.13(1) of the Act provides that the head of council may delegate their powers and duties with respect to section 284.5 to council.

Suzanne Charbonneau-Dent is currently appointed to the position of Chief Administrative Officer for the Township of Lanark Highlands with the powers and duties outlined in By-law No. 2024-1921.

Decision:

I, Peter McLaren, Reeve of the Township of Lanark Highlands, hereby delegate the powers under section 284.5 with respect to the Chief Administrative Officer to the Township of Lanark Highlands Council in accordance with subsection 284.13(1) of the Act.

This delegation takes effect at 12:01 a.m. on the date stated below and remains in effect until modified or revoked.

Dated at the Village of Lanark this 10th day of June, 2025.

“Originally signed by Peter McLaren”
Peter McLaren, Reeve