



TOWNSHIP OF LANARK HIGHLANDS
TENDER #PR 2020-02

**SUPPLY AND DELIVERY OF ONE NEW (1) KUBOTA
60" CUT ZERO TURN COMMERCIAL MOWER MODEL ZD1211-60**

Name of Firm or Individual

Address

Telephone and Fax Number

Email Address

Name of Person Signing for Firm

Position of Person Signing for Firm

TENDERS RECEIVED BY:

Chelsea Dawes,
Manager of Facilities/Community Affairs

Township of Lanark Highlands
75 George Street, P.O. Box 340
Lanark, Ontario
K0G 1K0

Telephone: (613) 259-2398 Ext. 252

FAX: (613) 259-2291

Note: Personal information collected from applications is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act, and will be used to determine qualifications. Questions about the collection of Information should be directed to the Clerk Administrator at the address indicated above.

The Contractor has carefully examined the provisions, specifications and conditions attached to this bid and has carefully examined this contract and the bidder understands and accepts the said provisions and conditions, and for the prices set forth in this sealed bid.

All pages of this document shall be returned with the bid submission, and all pages of this document shall be initialed by the bidder in the space provided.

BY: _____
(Name of Firm or Individual – Contractor)

Address: _____

Telephone: _____

Submission Requirements

a) One copy of the bid shall be submitted in a sealed envelope clearly marked with the bid number and title (enclosed):

Sealed Bid # PR 2020-03

SUPPLY AND DELIVERY OF ONE NEW (1) KUBOTA 60" CUT ZERO TURN COMMERCIAL MOWER MODEL ZD1211-60

b) Bids must be addressed to Chelsea Dawes, Manager of Facilities/Community Affairs The Township of Lanark Highlands, 75 George St. Lanark, Ontario K0G 1X0, and must be received by the Township no later than the Closing Date and Closing Time of:

10:00 am (EASTERN STANDARD TIME)

On

May 4th, 2020

c) Due to Covid-19 implications, proponents may submit their bids by email to;

commaffairs@lanarkhighlands.ca

This must be done on May 4th between 9:30 am and 9:45 am eastern standard time.

d) The use of any means of delivery of a bid shall be at the risk of the Contractor.

e) Before being placed in the bid box, the submission will be marked by the receptionist, or designate, with the time and the date that the Tender was received.

f) On the Closing Date, commencing at 10:15 a.m., the bid envelopes will be opened and the names of the Individuals that have submitted bids will be recorded by the Opening Committee in the Township office. Following the public opening, the bids will be assessed to determine adherence to the terms of this document prior to a recommendation to Council for award.

g) The Township will not accept a response to this bid by facsimile or other electronic device.

h) All bids must be clearly written or typewritten. Erasures, overwriting or strike-outs shall be initialed by the person signing the bid.

i) Late bids will be returned unopened.

Any Communications

Any communications regarding this bid must be addressed to the attention of Chelsea Dawes, Manager of Facilities / Community Affairs.

Withdrawal or Revision of Bids

a) An individual may withdraw or revise all or part of a bid at any time up to the Closing Date and Closing Time.

b) An individual may withdraw his or her bid at any time up to the official closing time by letter bearing his or her signature and seal as in his or her bid submitted to the Clerk Administrator. This letter shall supersede and invalidate all bids previously submitted by the individual.

Alterations or Variations

No alterations or variations of the Agreement shall be valid or binding upon the Township of Lanark Highlands unless authorized in writing.

Accuracy of Tender and Related Documents

The Township has provided herein specific technical, background and other information as accurately as possible, but assumes no responsibility for the completeness of the information presented in this bid, or otherwise distributed or made available formally or informally during this procurement process. Without limiting the generality of the foregoing, the Township will not be bound by, or be responsible for, any explanation or interpretation of the bid documents other than those prepared in writing. In no event shall individuals rely on any oral statement by the Township or its agent, advisors or Consultants. All the information contained in this document, or from a separate written request or transmission from the Township is subject to the provisions of this section.

Oral Explanation or Interpretation

No oral explanation or interpretation by the Township shall modify any of the requirements or provisions of the Document.

Due Diligence

Individuals are solely responsible for conducting their own independent research, due diligence, and any other work or investigations, and for seeking any other advice necessary for the preparation of their bid.

Addendum

By the issuance of a cancellation or addendum, the Township may cancel the Sealed Bid, revise, delete, add to or substitute any part of the Document; extend the Closing Date, or provide an explanation or interpretation.

Costs

The Township will not be responsible for any costs incurred by a Individual in preparing and submitting a bid.

Non-Lobby

If any Manager, Lead Hand, employee, agent or other representative of any member of a Proponent makes any representation or solicitation to any elected representative of, or any Clerk Administrator, Manager of Facilities, officer, employee or agent of the Township, the media, or consultants to the Township, with the exception of the contact listed under Any Communications above, whether before or after the submission of the Proposal, the Township will be entitled to reject the bid. The requirement does not extend to any public deputation that may be made to any Township committee.

TERMS OF REFERENCE

REGULATIONS AND LAWS

The Contractor shall abide by all Federal, Provincial and Municipal Acts, By-laws and Regulations relative to removing the vehicle from Township property.

PAYMENT

Payment shall be provided within 30 days of receipt of delivery of the unit and associated invoice. The Township shall approve that the unit meets all specifications prior to accepting delivery. Should the equipment not meet the specifications, it will be refused.

WITHDRAWAL

The Township reserves the right to withdraw, at its discretion, this bid at any time and shall not be liable for any expense, cost, loss or damage incurred or suffered by any bidder as a result of such withdrawal.

INDEMNITY

The successful bidder shall indemnify and hold the Township harmless from and against any liability, loss, claims, demands, costs and expenses, including reasonable legal fees occasioned wholly or in part by any acts or omissions either in negligence or nuisance whether wilful or otherwise by the successful bidder, its agents, officers, employees or other persons for whom the successful bidder is legally responsible.

Schedule A

Tender Requirements

EQUIPMENT SPECIFICATIONS – KUBOTA ZD1211-60

The equipment offered for quotation shall meet or exceed the following requirements, which shall be considered as minimums, unless otherwise indicated.

1. Year: 2020
2. New Condition
3. Zero Turn
4. Minimum 60" Mower Deck – 3 blades, 6" deck depth, multi belt, hydraulic mower lift system
5. Minimum 24.8 HP, diesel liquid cooled 3-cylinder engine
6. Dual commercial hydro-gear transmission
7. Travel speed 0-9.0mph and 0-5.0 in reverse
8. Power take off drive shaft, hydraulic independent PTO clutch with wet multi disks
9. Foldable R.O.P.S
10. ACS Aerodynamic cutting system
11. Seat deluxe suspension Seat
12. Fuel Tank 13(49)
13. Hands Free Deck Lift
14. 14 amps charging system
15. Hands free parking brake
16. Hitch kit
17. Ropes organizer
18. Working light kit
19. Turf tires
20. Operator close discharge chute
21. Mulch kit
22. Dual element air filter
23. Diesel 68.5 cu in Displacement
24. Minimum 2-year full warranty/no hour limit

Schedule B

BID FORM FOR ITEMS AND UNIT PRICES

	BID	
ITEM	DESCRIPTION	PRICE
1	2020 60" ZERO-TURN COMMERCIAL MOWER	
	Subtotal, excluding HST	\$

Time is of the essence and may be a consideration of award. Therefore, the tendering company shall indicate in his/her tender, the anticipated delivery date of the equipment, based on Municipal Council's awarding this Tender to the Bidder of choice.

Anticipated delivery date: _____

By submitting this tender form, the bidder acknowledges the owner's right to accept or reject any submission at its sole discretion.

The undersigned affirms that he/she is duly authorized to execute this Bid.

BIDDERS NAME: _____

POSITION: _____

BIDDERS SIGNATURE: _____

DATED THIS _____ DAY OF _____, 2020